

**ADDENDUM NO. 4**

to  
**CONTRACT DOCUMENTS**

for  
**ADDITIONS, ALTERATIONS AND RENOVATIONS (PHASE 1) AT THE  
NORTHERN BURLINGTON COUNTY REGIONAL HIGH SCHOOL**  
160 Mansfield Road East, Columbus, NJ 08022

for the  
**NORTHERN BURLINGTON COUNTY REGIONAL SCHOOL DISTRICT**  
COLUMBUS, BURLINGTON COUNTY, NEW JERSEY

**Issued: November 5, 2019**

**FVHD PROJECT #5086.3A / NBC Bid #19-010A / NJDOE #3690-050-17-1000**

**FRAYTAK VEISZ HOPKINS DUTHIE, P.C.**  
**Architects-Planners**  
1515 Lower Ferry Road, Trenton, NJ 08618  
William D. Hopkins III, AIA, LEED AP No. 21AI01706000

**VAN CLEEF ENGINEERING ASSOCIATES**  
**Consulting Civil Engineers**  
4 AAA Drive, Suite 103, Hamilton, NJ 08691

**HARRISON - HAMNETT, PC**  
**Consulting Structural Engineers**  
40 Knowles St., Pennington, NJ 08534

**SHARPE ENGINEERING, INC.**  
**Consulting MEP Engineers**  
555 Second Avenue, Collegeville, PA 19426

**INTENT: This Document supersedes all conflicting and contrary information in said Contract Documents. Said documents are hereby amended in certain particulars as described herein after. Unless specifically noted or specified hereinafter all work shall conform to the applicable provisions of the Contract Documents. Bidders shall acknowledge receiving this document and previously issued Addenda No's. 1, 2 and 3 on the Bid Proposal Form.**

This Addendum includes two (2) pages and the following:

1. Advertisement for Rebid, 2-pages (for Contracts No. 7 & 8).
2. Bid Proposal Forms (Contracts No. 7 & 8), Bidder's Checklist and other forms to be submitted with bid.
3. Revised Specification Sections: 01010, 01800.

## **CLARIFICATION**

1. All Work shown pertaining to the construction of World Language Classroom (A177), JROTC (A178) and the Alteration of Classroom 303 (A168) is **NOT INCLUDED** in project FVHD-5063.3A and shall be disregarded by All Bidders submitting a bid proposal for this project Rebid for FVHD-5086.3A.
  - a. The work described above was an Alternate Bid in the original bidding of this project, but is not included in the Rebid. There are NO Alternate Bids in the Rebid.

## **PROPOSAL FORMS**

Delete the Bid Proposal Forms for Contract No. 1 and Contract No. 4 in their entirety and substitute with the enclosed revised proposal forms for Contract No. 7 and Contract No. 8.

## **REFER TO SPECIFICATIONS**

### **TABLE OF CONTENTS**

Change ADVERTISEMENT FOR BIDS, to read ADVERTISEMENT FOR REBID for Contracts No. 1 and 4 (only).

Under Part 1 - Contract Conditions and General Requirements, delete the following section:

01030     Alternate Bids

## **BIDDING INFORMATION**

Delete the "Advertisement for Bids" in its entirety and substitute with the attached "Advertisement for Rebid" for Contracts No. 1 and 4 (only).

### **PART 1 - SECTION 01010 - SUMMARY OF WORK**

Delete Section 01010 in its entirety and substitute with the enclosed revised section.

### **PART 1 - SECTION 01030 - ALTERNATE BIDS**

Delete Section 01030 - Alternate Bids in its entirety.

### **PART 1 - SECTION 01800 - TIME OF COMPLETION AND LIQUIDATED DAMAGES**

Delete Section 01800 in its entirety and substitute with the enclosed revised section.

**END OF ADDENDUM NO. 4**

**NOTICE OF REBID  
NORTHERN BURLINGTON COUNTY REGIONAL SCHOOL DISTRICT  
BURLINGTON COUNTY, NEW JERSEY  
NBC Bid #19-010A**

NOTICE IS HEREBY GIVEN THAT sealed bids will be received by the Northern Burlington County Regional School District for **Additions, Alterations and Renovations at Northern Burlington County Regional High School – Phase 1**, together with all work incidental thereto, in accordance with the requirements of the drawings and specifications prepared by Fraytak Veisz Hopkins Duthie, P.C., Architects/Planners (FVHD), **FVHD Project #5086.3A**.

Separate Bids will be received for:

Contract No. 7 – General Construction Work (C009)

Contract No. 8 – HVACR Work (C032)

Sealed Bids are due by **11:00 AM on December 6, 2019**, to the Northern Burlington County Regional School District Board of Education; Business Offices located at 160 Mansfield Road East, Columbus, NJ 08022, and will be publicly opened and read immediately thereafter in High School West Cafeteria. Any Bid received after that time shall be rejected.

Pre-Bid meeting will be held at **3:00 PM on November 18, 2019**, at the NBCR High School West Cafeteria, 160 Mansfield Road East, Columbus, NJ 08022. Attendance at the pre-bid meeting is recommended.

Bid Documents for the proposed Work are on file at the office of the Architect, FVHD, 1515 Lower Ferry Road, Trenton, NJ 08618, [www.fvhdp.com](http://www.fvhdp.com), and may be inspected by prospective bidders during regular business hours. Any bidder should contact the Architect's Office at (609) 883-7101 to confirm availability of documents. Bid Documents will be available from the Architect for a non-refundable fee of \$100.00 for a disk; if shipped, a direct shipping account must be provided. Checks payable in advance to Fraytak Veisz Hopkins Duthie, P.C. Paper sets available for \$350 non-refundable fee; if shipped, a direct shipping account number must be provided to the Architect and an additional non-refundable handling fee of \$25.00 per set payable in advance. **All questions must be sent only via mail or facsimile at (609) 883-2694 with the job number referenced.**

Bid Proposal shall be submitted in duplicate (one original and one copy) in separate sealed envelopes for each contract, addressed to the owner, bearing the name and address of the bidder written on the face of the envelope, and clearly marked "BID" with the contract title and Bid No. 19-010A on the outside of the envelope and must be accompanied by a Certified Check, Cashier's Check or Bid Bond drawn to the order of the Owner for not less than ten percent (10%) of the amount of the bid, but in no case in excess of \$20,000; and must be delivered to the above place on or before the hour named. The Board of Education and the Architect assume no responsibility for bids mailed or misdirected in delivery.

Pursuant to N.J.S.A. 18A:18A-26, the bidder must be pre-qualified by the New Jersey Division of Property Management and Construction (DPMC) prior to the date that bids are received if the cost of the work exceeds \$20,000. Any bid submitted under the terms of New Jersey statutes not including a copy of a valid and active Pre-qualification/Classification Certificate may be rejected as being non-responsible to bid requirements.

Pursuant to N.J.S.A. 18A:18A-25, each proposal shall be accompanied by a Proposition of Surety from a Surety Company stating it will provide each bidder with separate Performance and Payment Bonds, each in the amount of 100% of the contract sum. Also, Surety agrees to furnish Bidder with

a Maintenance Bond in required form. The Proposition of Surety shall be executed by an approved surety company authorized to do business in the State of New Jersey and in accordance with N.J.S.A. 2A:44-143 and 2A:44-144 and with the three highest rating categories of rating companies nationally recognized and listed as per Appendix A (go to [www.nj.gov/dobi/surety.htm](http://www.nj.gov/dobi/surety.htm)).

Bidding shall be in conformance with the applicable requirements of N.J.S.A. 18A:18A-1 et seq. pertaining to the "Public School Contracts Law."

Per N.J.S.A. 52:32-44(b) all contractors and subcontractors must provide a Business Registration Certificate prior to contract award.

This project is subject to the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.27 et seq.

"The Public Works Contractor Registration Act", N.J.S.A. 34:11-56.51 et seq. (P.L. 199, c.238) requires bidders and their subcontractors to be registered with the New Jersey Department of Labor and Workforce Development at the time and date that bids are received.

All bidders must comply with the requirements Laws Against Discrimination N.J.S.A. 10:5-1 et seq., Affirmative Action Regulations, N.J.S.A. 10:5-31 et seq. (P.L. 1975, c.127), N.J.S.A. 17:27-1.1 et seq. and N.J.A.C. 6A:7-1.8. An Initial Project Workforce Report will be required from the successful bidder (Form AA-201).

No bid may be withdrawn for a period of sixty (60) days after the date set for the opening thereof. The right is reserved to reject all bids or to waive minor informality in the bidding if it is in the interest of the School District to do so.

BY ORDER OF THE NORTHERN BURLINGTON COUNTY REGIONAL SCHOOL DISTRICT  
BURLINGTON COUNTY, NEW JERSEY

Richard Kaz, Business Administrator

## **BIDDER'S CHECKLIST**

**THE FOLLOWING CHECKLIST MUST BE SIGNED AND SUBMITTED WITH THE BID PACKAGE TO THE OWNER AS PART OF THE BID DOCUMENTS.**

### **ITEM**

REVIEWED THE CONTRACT DOCUMENTS (INCLUDING THE PERMITS OBTAINED BY THE BOARD), WORK SITE, LOCALITY, AND ALL LOCAL CONDITIONS AND LAWS AND REGULATIONS THAT IN ANY MANNER MAY AFFECT COST, PROGRESS, PERFORMANCE OR FURNISHING OF WORK

REVIEWED GENERAL BOND REQUIREMENTS

REVIEWED AGREEMENT (OWNER/CONTRACTOR)

(\*) BIDDER'S PROPOSAL

(\*) BID BOND, CERTIFIED CHECK, CASHIER'S CHECK OR ANY COMBINATION THEREOF IN AN AMOUNT NO LESS THAN TEN PERCENT (10%) OF THE TOTAL AMOUNT OF BID, NOT TO EXCEED \$20,000 (TWENTY THOUSAND DOLLARS)

(\*) CONSENT OF SURETY (CONTRACTOR)

(\*) CONSENT OF SURETY (SUBCONTRACTOR)  
If surety is being provided for subcontractors by bidder, please indicate here. \_\_\_\_ initial

(\*) SUBCONTRACTOR IDENTIFICATION STATEMENT

(\*) OWNERSHIP DISCLOSURE CERTIFICATION

(\*) DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN (P.L. 2012, c.25)

PERFORMANCE RECORD CERTIFICATION

COMPLIANCE WITH NEW JERSEY PREVAILING WAGE ACT

NON COLLUSION AFFIDAVIT

CERTIFICATE OF EQUAL OPPORTUNITY

AFFIRMATIVE ACTION COMPLIANCE NOTICE

CERTIFICATION OF NO MATERIAL CHANGE OF CIRCUMSTANCES - CONTRACTOR

CERTIFICATION OF NO MATERIAL CHANGE OF CIRCUMSTANCES - SUBCONTRACTOR

POLITICAL CONTRIBUTION DISCLOSURE FORM

CERTIFICATION OF INSURANCE STATEMENT

CONTRACTOR CERTIFICATION OF QUALIFICATIONS AND CREDENTIALS AFFIDAVIT  
AND

CERTIFICATION FOR ALL PRIME SUBCONTRACTORS REQUIRED TO BE NAMED UNDER  
(N.J.S.A. 18A:7G-1 ET SEQ. (P.L. 2000, C.72), WHERE APPLICABLE

## **BIDDER'S CHECKLIST**

CURRENT NEW JERSEY DEPARTMENT OF LABOR PUBLIC WORKS CONTRACTOR  
REGISTRATION ACT CERTIFICATE (P.L. 1999 C. 238) OR COPY OF APPLICATION AND CHECK  
- ALL CONTRACTOR(S) AND SUBCONTRACTOR(S)

BUSINESS REGISTRATION CERTIFICATE - ALL CONTRACTOR(S) AND SUBCONTRACTOR(S)  
ENCOURAGED TO SUBMIT WITH BID BUT PRIOR TO CONTRACT AWARD

CURRENT NOTICE OF CLASSIFICATION/PRE-QUALIFICATION CERTIFICATE(S) DPMC  
CLASSIFICATION CERTIFICATE(S) - ALL CONTRACTOR(S) AND SUBCONTRACTOR(S)

DIVISION OF PROPERTY MANAGEMENT & CONSTRUCTION (DPMC) FORM 701 - TOTAL  
AMOUNT OF UNCOMPLETED CONTRACTS - ALL CONTRACTOR(S) AND  
SUBCONTRACTOR(S)

STATUS OF PRESENT CONTRACTS

TRADE LICENSE

HVACR MASTER LICENSE (HVACR CONTRACTORS)

**NOTE: (\*) FAILURE TO SUBMIT THESE DOCUMENTS SHALL BE AUTOMATIC CAUSE FOR  
REJECTION OF THE BID.**

By signing below, I acknowledge having read and fully understand all the requirements of each of the  
documents referenced herein.

\_\_\_\_\_  
BIDDER (Signature)

Dated: \_\_\_\_\_

\_\_\_\_\_  
BIDDER (Print Name)

**BID BOND**

**THE UNDERSIGNED BIDDER** and "**Surety**", a corporation duly authorized to transact business in the State of New Jersey, are held and firmly bound unto \_\_\_\_\_

\_\_\_\_\_ (the "**OWNER**") for the full and just sum of:  
\_\_\_\_\_, Dollars (\$\_\_\_\_\_),  
(10% of the Bid Price not to exceed \$20,000.00: words) (figures)

The payment of which sum the **BIDDER** has submitted a Bid to perform certain Work described in Bidding Documents entitled:

**CONTRACT NO.:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

The **Surety** hereby agrees to pay the full face value of this Bond to the **OWNER**, as Liquidated Damages, and not as a penalty, unless this Bond is void.

This Bond shall only be void if the **BIDDER** well, truly and faithfully performs all requirements contained in the Bidding/Contract Documents incident to an Award of the Contract including, but not limited to, proper execution and submission of the Contract Forms and all other required documentation.

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, the **BIDDER** and **Surety** hereby bind themselves herein:

**FOR THE BIDDER:**

**FOR THE SURETY:**

\_\_\_\_\_  
(Name of **BIDDER**)

\_\_\_\_\_  
(Name of **Surety**)

By: \_\_\_\_\_  
(Print Name-**BIDDER's** Authorized Representative)

By: \_\_\_\_\_  
(Print Name of Attorney-in-Fact)

By: \_\_\_\_\_  
(Signature-**BIDDER's** Authorized Representative)

By: \_\_\_\_\_  
(Signature of Attorney-in-Fact)

**IMPORTANT – ATTACH AND SUBMIT WITH THE BID: A POWER OF ATTORNEY FOR THE ATTORNEY-IN-FACT WHICH IS CURRENTLY DATED AND VALID FOR THE ENTIRE AMOUNT OF THE BOND**

**END OF DOCUMENT**

**BID BOND**

## **FORM OF CONSENT OF SURETY**

### **PERFORMANCE BOND, PAYMENT BOND and MAINTENANCE BOND**

For and in consideration of the sum of one dollar (\$1.00) lawful money of the United States, the receipt is hereby acknowledged, paid to the undersigned surety, and for other valuable consideration, the undersigned surety, authorized to transact business in the State of \_\_\_\_\_, certifies and agrees that if the Contract entitled: \_\_\_\_\_

CONTRACT \_\_\_\_\_  
(NUMBER) (TITLE)

is awarded to: \_\_\_\_\_  
(BIDDER'S NAME)

the undersigned hereby warrants that it is in all respects qualified to provide the required Bonds as set forth in the Contract Documents, and that it will provide and execute the **Performance Bond** in the full amount of awarded contract in the event that said contractor is awarded a contract for the above project, the **Payment Bond**, and the **Maintenance Bond** in the form and as otherwise required by the Contract Documents.

\_\_\_\_\_  
(Print Name of Surety)

\_\_\_\_\_  
(Print Name of Attorney-in-Fact)

\_\_\_\_\_  
(Signature of Attorney-in-Fact)

**ATTACH AND SUBMIT WITH THE BID: A POWER OF ATTORNEY FOR THE ATTORNEY -IN-FACT WHICH IS CURRENTLY DATED AND VALID FOR THE TOTAL AMOUNT OF ALL BONDS.**

Consent of Surety must be signed by an authorized agent or representative of a surety company and not by the individual or company representative submitting the bid.

**NOTE:** IF SUBCONTRACTORS ARE LISTED ON BID FORM, N.J.S.A. 18A:18A-18 REQUIRES THAT EVIDENCE OF PERFORMANCE SECURITY AS TO SUBCONTRACTORS BE SUBMITTED WITH THE BID, EITHER BE THE BIDDER ON ITS OWN BEHALF AND ON BEHALF OF ALL LISTED SUBCONTRACTORS, OR BY EACH SUBCONTRACTOR, OR ANY COMBINATION THEREOF, PROVIDED THAT THE PERFORMANCE SECURITY IN TOTAL EQUALS, BUT DOES NOT EXCEED, THE TOTAL AMOUNT OF THE BID.

CONSENT OF SURETY



**SUBCONTRACTOR IDENTIFICATION STATEMENT**

The following information is to be provided in the case of all subcontractors who will furnish labor of the various trades governed by N.J.S.A. 18A:18A-18 (b) (**General Construction, Steel, Plumbing, HVAC, Electric, and all DPMC Specialty Trades**, where applicable).

TRADE	Contractor's Name/Address/Telephone	NJ License No.

If work of the types designated by the above referenced law will be performed by the Bidder, the Bidder shall state below and shall enclose copies of licenses covering each trade.

TRADE	N.J. License No.

**STATEMENT OF OWNERSHIP**  
**(OWNERSHIP DISCLOSURE CERTIFICATION)**

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

**This Statement Shall Be Included with  
All Bid and Proposal Submissions**

**Name of Business:** \_\_\_\_\_

**Address of Business:** \_\_\_\_\_

**Name of person completing this form:** \_\_\_\_\_

**N.J.S.A. 52:25-24.2:**

"No corporation, partnership, or limited liability company shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, unless prior to the receipt of the bid or proposal, or accompanying the bid or proposal of said corporation, said partnership, or said limited liability company there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

If one or more such stockholder or partner or member is itself a corporation or partnership or limited liability company, the stockholders holding 10 percent or more of that corporation's stock, or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member, exceeding the 10 percent ownership criteria established in this act, has been listed.

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest."

The Attorney General has advised that the provisions of N.J.S.A. 52:25-24.2, which refer to corporations and partnerships, apply to limited partnerships, limited liability partnerships, and Subchapter S corporations.

This Ownership Disclosure Certification form shall be completed, signed and notarized.

**Failure of the bidder/proposer to submit the required information is cause for automatic rejection of the bid or proposal**

**Part I**

**Check the box that represents the type of business organization:**

- ☐ Sole Proprietorship (skip Parts II and III, sign and notarize at the end)
- ☐ Non-Profit Corporation (skip Parts II and III, sign and notarize at the end)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership
- ☐ Limited Liability Company
- ☐ For-profit Corporation (including Subchapters C and S or Professional Corporation)
- ☐ Other (be specific): \_\_\_\_\_

**Part II**

- ☐ I certify that the list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

**OR**

- ☐ I certify that no one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or that no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be.

**Sign and notarize the form below, and, if necessary, complete the list below. (Please attach additional sheets if more space is needed):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Part III - Any Direct or Indirect Parent Entity Which is Publicly Traded:**

“To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.”

☐ Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

**OR**

☐ Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

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**AND**

☐ Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

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Subscribed and sworn before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Notary Public)

My Commission expires:

\_\_\_\_\_  
(Affiant)

\_\_\_\_\_  
(Print name of affiant and title if applicable)

\_\_\_\_\_  
(Corporate Seal if a Corporation)

PERFORMANCE RECORD

How many years has your organization been in business as a Contractor under your present business name? \_\_\_\_\_

How many years experience in construction work has your organization had:

(a) As a Prime contractor? \_\_\_\_\_ (b) As a subcontractor? \_\_\_\_\_

What is the construction experience of the principal individuals of your organization?

Individual's Name	Present Position or Office	Years of Constr. Experience	Magnitude and Type of Work	In What Capacity

Have you ever failed to complete any work contracted to you? \_\_\_\_\_

If so, where and why? \_\_\_\_\_

\_\_\_\_\_

Has any officer or partner of your organization ever failed to complete a construction contract handled in its own name?

\_\_\_\_\_

If so, state name of individual, name of owner, location and type of project and reason for the failure to complete.

\_\_\_\_\_

\_\_\_\_\_

PERFORMANCE RECORD (Continued)

List of all contracts completed by you.

Name of Owner	Name & Location of Project/ Type of Work	Prime or Sub- Contractor	Architect or Engineer in Charge for Owner	Contract Price (Omit Cost)	Date Completed	Was* Time Extension Necessary	Were any Penalties Imposed	Were* Liens Claims or Stop Notice Filed

\*Explain "Yes" answers.

PERFORMANCE RECORD  
CERTIFICATION

Explanation of details in connection with non-completion of contracts, time extensions, penalties imposed, labor troubles experience, liens, termination of contracts, poor performance, debarment, claims and notices filed against contracts.

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The information above is true and complete to the best of my knowledge and belief.

\_\_\_\_\_  
(Name of Organization)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

STATE OF                                 )  
  )ss.  
COUNTY OF                            )

\_\_\_\_\_, being duly sworn to law, deposes and says that it is authorized to make this affidavit for, and on behalf of, the individual, partnership or corporation herein first named as the Bidder, that deponent is familiar with the books of the said Bidder and that the foregoing statement is a true and accurate statement taken from the books of said Bidder of such financial condition as of the date herein first named; that the answers to the foregoing interrogatories are true and correct.

Subscribed and sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Seal) Notary Public of New Jersey/  
Specify Other State  
My Commission Expires \_\_\_\_\_, 20 \_\_\_\_.



## COMPLIANCE WITH NEW JERSEY PREVAILING WAGE ACT

Title of Bid: \_\_\_\_\_

Date: \_\_\_\_\_

Bidder's Past Record under the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25, inclusive) and all acts amendatory thereof and supplemental hereto.

Answer each question with a "yes" or "no" entered in the space provided and furnish additional information when required.

1. I certify that our company understands that this project requires prevailing wages to be paid in full accordance with the law.
2. I further certify that all subcontractors named in this bid understand that this project requires the subcontract to pay prevailing wages in full accordance with the law.
3. Has the Bidder been notified by the Commissioner of Labor and Industry by notice issued pursuant to N.J.S.A. 34:11-56:37 that it has been found to be in violation for failure to pay prevailing wages as required by the New Jersey Prevailing Wages Act? \_\_\_\_\_
4. Has any person having an "Interest" in the Bidder within the meaning of N.J.S.A. 34:11-56:38 been found to be in violation of the New Jersey Prevailing Wage Act as aforesaid? \_\_\_\_\_
5. Has any person having an "Interest" in the Bidder with the meaning of N.J.S.A. 34:11-56:38 had an "Interest" as aforesaid in any firm, corporation, or partnership which has been found to be in violation of the New Jersey Prevailing Wage Act as aforesaid? \_\_\_\_\_
6. If the answer to any of the aforesaid questions is "Yes," annex a full statement showing the date of the action taken by the Commissioner of Labor and Industry, the subsequent action, if any, taken with respect to such action of the Commissioner, the name of the person, firm corporation or partnership debarred by the commissioner, and the nature, character and extent of the interest existing between the Bidder and the name which was debarred as aforesaid.

Name of Company:

\_\_\_\_\_

Authorized Agent:

\_\_\_\_\_

Authorized Signature:

\_\_\_\_\_

## **NON-COLLUSION AFFIDAVIT**

STATE OF NEW JERSEY/\_\_\_\_\_  
(Specify, if Other)

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, of the (City, Town, Borough) of \_\_\_\_\_ State of \_\_\_\_\_, of full age, being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ of the firm of \_\_\_\_\_, the Bidder making the Proposal for the above named Projects, and that I executed the said Proposal with full authority to do so; that said Bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named Project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge, and the State of New Jersey relies upon the truth of the statements contained in this affidavit in awarding the contract for the said Project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by \_\_\_\_\_. (Name of Contractor)

(N.J.S.A. 52:34-15)

By: \_\_\_\_\_  
(Signature of Authorized Representative)

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Seal) Notary Public of New Jersey/

Specify Other State

My Commission Expires \_\_\_\_\_, 20 \_\_\_\_.

**THIS FORM MUST BE COMPLETED, SIGNED, NOTARIZED, AND SUBMITTED WITH BID**

NON-COLLUSION AFFIDAVIT

## CERTIFICATE OF EQUAL OPPORTUNITY

**Name of Bidder**

**Project No.**

### **INSTRUCTIONS**

This certification is required pursuant to executive order 11246, Part II, 203(B), (30 F.R. 12319-25). Each Bidder is required to state in its Bid whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable filing requirements.

### **CONTRACTOR'S CERTIFICATE**

**Contractor's Name:**

\_\_\_\_\_

**Address:** \_\_\_\_\_

1. Bidder has participated in previous contract or subcontract subject to the equal opportunity clause. Yes \_\_\_\_\_ No \_\_\_\_\_
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, state what reports were filed and with what agency.
3. Bidder has filed all compliance reports due under applicable instructions. Yes \_\_\_\_\_ No \_\_\_\_\_
4. If answer to Item 3 is "No", please explain in detail on reverse side of this certification.

Certification: The information above is true and complete to the best of my knowledge and belief. A willfully false statement is punishable by law. (U.S.Code, Title 17, Section 1001.)

\_\_\_\_\_  
(Name and Title of Signer - Please Type)

\_\_\_\_\_  
(Signature)

Date:\_\_\_\_\_

CERTIFICATION OF EQUAL OPPORTUNITY

## **AFFIRMATIVE ACTION QUESTIONNAIRE**

COMPANY NAME \_\_\_\_\_

1. Our company has a federal Affirmative Action Plan approval.

YES \_\_\_\_\_ NO \_\_\_\_\_

2. Our company has a New Jersey State Certificate of Approval

YES \_\_\_\_\_ NO \_\_\_\_\_

- A. If yes, a copy of the New Jersey State Certificate shall be submitted to the board of education within seven (7) working days of the notice of intent to award the contract or the signing of the contract.

3. If you answered NO to both questions above, you will need to complete an Affirmative Action Employee Information Report (AA-302) and forward to the Affirmative Action Office, Department of Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program P.O. Box 206, Trenton, NJ 08625. A copy shall be submitted to the board of education within seven (7) days of the notice of the intent to award the contract or the signing of the contraction.

I certify that the above information is correct to the best of my knowledge.

AUTHORIZED BIDDER \_\_\_\_\_  
(Print or Type)

TITLE \_\_\_\_\_ DATE \_\_\_\_\_  
(Print or Type)

SIGNATURE \_\_\_\_\_

**CERTIFICATION OF NO MATERIAL CHANGE OF CIRCUMSTANCES**

Bidder's Name: \_\_\_\_\_

Address: \_\_\_\_\_

1. A statement as to the financial ability, adequacy of plant equipment, organization and prior experience of the Bidder, as required by N.J.S.A. 18A:18A-28 has been submitted to the Department of Treasury within the last twelve (12) months preceding the date of opening of bids for this contract.
2. I certify, as required by N.J.S.A. 18A:18A-32, that there has been no material adverse change in the qualification except:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Signer - Please print or type)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

STATUS OF PRESENT CONTRACTS

PURSUANT TO N.J.A.C. 17:19-2.13, BIDDER DECLARES THE FOLLOWING WITH RESPECT TO ITS UNCOMPLETED CONTRACTS, ON ALL WORK, FROM WHATEVER SOURCE (PUBLIC AND PRIVATE), BOTH IN NEW JERSEY AND FROM OTHER GOVERNMENTAL JURISDICTIONS.

- Each classified bidder's aggregate rating shall be calculated in accordance with formula prescribed by N.J.A.C. 17:19-2.8.
- Calculations shall be based on Bidder's base bid amount only at time of bid or total amount of base bid and accepted Alternate Bids at time of Award.

Entity	Project Title	Original Contract Amount	Uncompleted Amount As of Bid Opening Date	Name and Telephone Number of Party To Be Contacted From Entity For Verification

Sworn and Subscribed to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

BIDDER

Notary Public \_\_\_\_\_

(Print and Signature)

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit  
no later than 10 days prior to the award of the contract.**

## Part I – Vendor Information

Vendor Name:			
Address:			
City:		State:	Zip:

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature

Printed Name

Title

## Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
			\$

☐ Check here if the information is continued on subsequent page(s)

STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY  
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Quote Number: \_\_\_\_\_

Bidder/Offeror: \_\_\_\_\_

**PART 1: CERTIFICATION**

**BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.**

**FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders **must** review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's proposal non-responsive.** If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

**PLEASE CHECK THE APPROPRIATE BOX:**

☐ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

**OR**

☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

**PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN**

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

**EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, CLICK THE "ADD AN ADDITIONAL ACTIVITIES ENTRY" BUTTON.**

Name _____	Relationship to Bidder/Offeror _____
Description of Activities _____ _____	
Duration of Engagement _____	Anticipated Cessation Date _____
Bidder/Offeror Contact Name _____	Contact Phone Number _____

Delete

**ADD AN ADDITIONAL ACTIVITIES ENTRY**

Certification: I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder; that the State of New Jersey is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

**Do Not Enter PIN as a Signature**

Title: \_\_\_\_\_

Date: \_\_\_\_\_



CERTIFICATION OF INSURANCE STATEMENT

The Bidder fully understands the Owner's insurance requirements as stated in the Supplementary Conditions and agrees to provide all insurance required by these documents at award of contract.

---

COMPANY NAME

---

BIDDER (Signature)

---

BIDDER (Print Name)

**Note:** Failure to sign this document may result in the rejection of your Proposal.

CERTIFICATION OF INSURANCE STATEMENT

**CONTRACTOR / SUBCONTRACTOR CERTIFICATION OF  
QUALIFICATIONS AND CREDENTIALS**

**CONTRACTOR**

STATE OF NEW JERSEY/\_\_\_\_\_  
(Specify, if Other)

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, of the ( City, Town, Borough) of  
\_\_\_\_\_ State of \_\_\_\_\_, of full age,

being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ of the firm of \_\_\_\_\_ the  
Bidder making the Proposal for the above named Projects, or a Subcontractor to the Bidder required  
to be named under (N.J.S.A. 18A:7G-1 et al. and N.J.S.A. 18A:18A-18), and that I executed the said  
Proposal with full authority to do so. Pursuant to N.J.S.A. 18A:7G-37, the firm of  
\_\_\_\_\_ possess the following qualifications and credentials:

- (1) A current, valid Certificate of Registration from the Department of Labor issued pursuant to "The Public Works Contractor Registration Act," P.L.1999, c. 238 (C.34: 11-56.48 et seq.), a copy of which is attached hereto.
- (2) A current, valid "Certificate of Authority to perform work in New Jersey"/Notice of Classification issued by the Department of the Treasury, a copy of which is attached hereto.
- (3) A current, valid Contractor or Trade License required under applicable New Jersey law for any trade or specialty area in which the firm seeks to perform work, a copy of which is attached hereto.
- (4) A suitable quality control and quality assurance program, as well as an appropriate safety and health plan that the firm will have in place during the term of construction of the School Facilities Project.

- (5) An executed Affidavit, attached hereto, demonstrating that the amount of the firm's Bid Proposal and the value of all of its outstanding incomplete contracts does not exceed the firm's existing aggregate rating limit, as well as a certified copy of Department of the Treasury Form DPMC 701.

\_\_\_\_\_  
Name of Contractor

By: \_\_\_\_\_  
(Signature of Authorized Representative)

Subscribed and sworn to before  
me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Seal) Notary Public of New Jersey/  
Specify Other State  
My Commission Expires \_\_\_\_\_ 20 \_\_\_\_.

**THIS FORM MUST BE COMPLETED, SIGNED, NOTARIZED,  
AND SUBMITTED WITH BID**

CONTRACTOR / SUBCONTRACTOR CERTIFICATION OF  
QUALIFICATIONS AND CREDENTIALS FORM

**CONTRACTOR / SUBCONTRACTOR CERTIFICATION OF  
QUALIFICATIONS AND CREDENTIALS**

**SUBCONTRACTOR**

STATE OF NEW JERSEY/\_\_\_\_\_

Specify, if Other

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, of the ( City, Town, Borough) of  
\_\_\_\_\_ State of \_\_\_\_\_, of full age,

being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ of the firm of \_\_\_\_\_ the Bidder  
making the Proposal for the above named Projects, or a Subcontractor to the Bidder required to be  
named under (N.J.S.A. 18A:7G-1 et al. and N.J.S.A. 18A:18A-18), and that I executed the said  
Proposal with full authority to do so. Pursuant to N.J.S.A. 18A:7G-37, the firm of

\_\_\_\_\_ possess the following qualifications and credentials:

- (1) A current, valid Certificate of Registration from the Department of Labor issued pursuant to "The Public Works Contractor Registration Act," P.L.1999, c. 238 (C.34: 11-56.48 et seq.), a copy of which is attached hereto.
- (2) A current, valid "Certificate of Authority to perform work in New Jersey"/Notice of Classification issued by the Department of the Treasury, a copy of which is attached hereto.
- (3) A current, valid Contractor or Trade License required under applicable New Jersey law for any trade or specialty area in which the firm seeks to perform work, a copy of which is attached hereto.
- (4) A suitable quality control and quality assurance program, as well as an appropriate safety and health plan that the firm will have in place during the term of construction of the School Facilities Project.

- (5) An executed Affidavit, attached hereto, demonstrating that the amount of the firm's Bid Proposal and the value of all of its outstanding incomplete contracts does not exceed the firm's existing aggregate rating limit, as well as a certified copy of Department of the Treasury Form DPMC 701.

\_\_\_\_\_  
Name of Contractor

By: \_\_\_\_\_  
(Signature of Authorized Representative)

Subscribed and sworn to before  
me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ .

\_\_\_\_\_  
(Seal) Notary Public of New Jersey/  
Specify Other State  
My Commission Expires \_\_\_\_\_ 20 \_\_\_\_.

**THIS FORM MUST BE COMPLETED, SIGNED, NOTARIZED,  
AND SUBMITTED WITH BID**

CONTRACTOR / SUBCONTRACTOR CERTIFICATION OF  
QUALIFICATIONS AND CREDENTIALS FORM

**ADDENDUM NO. 4**

**BID PROPOSAL FORM**

**CONTRACT NO. 7 - GENERAL CONSTRUCTION WORK**

DPMC Classification: C009

Northern Burlington County Regional School District  
Board of Education, Bid No. 19-010A  
160 Mansfield Road East  
Columbus, NJ 08022

1. The undersigned, having familiarized himself with the local conditions affecting the cost of the work, the drawings, the specifications and other Contract Documents, as in the Advertisement for Bids thereto, for the **Additions, Alterations and Renovations (Phase 1) at Northern Burlington County Regional High School, FVHD-5086.3A**, 160 Mansfield Road East, Columbus, NJ 08022, together with all work incidental thereto, in accordance with the requirements of the drawings and specifications prepared by Fraytak Veisz Hopkins Duthie, P.C., Architects/Planners, Trenton, New Jersey, hereby proposes to furnish all labor, materials and equipment required for all Work and as follows:

**CONTRACT NO. 7 - GENERAL CONSTRUCTION WORK - LUMP SUM BID:** All General Construction Work at the above referenced school, **including applicable Allowances** (Section 01020), in accordance with the requirements of Contract Documents, for the sum of:

---

\_\_\_\_\_ (\$ \_\_\_\_\_ )  
If written amount differs from the numerical figure, only the written amount will be accepted as the correct bid.

THE REMAINDER OF THIS PAGE WAS LEFT INTENTIONALLY BLANK

Submitted by: \_\_\_\_\_  
(Firm Name)

2. **UNIT PRICES - GENERAL CONSTRUCTION:** Materials in Place.

Bulk rock excavation	\$ <u>300.00</u> per cu. yd.
Trench or pit rock excavation	\$ <u>400.00</u> per cu. yd.
Excavation (unsuitable soil)	\$ _____ per cu. yd.
Compacted select fill	\$ _____ per cu. yd.
6"x8"x18" 4500 PSI Concrete Curb	\$ _____ per lin. ft.
4" Thick 4500 PSI Concrete Sidewalk (including subbase)	\$ _____ per sq. ft.
Mirafi HP370 Geotextile Fabric	\$ _____ per sq. yd.
Compacted HMA19M64 Base Course	\$ _____ per ton
Compacted HMA9.5M64 Surface Course	\$ _____ per ton
8" Comp. Dense Graded Aggregate Subbase	\$ _____ per sq. yd.
1-1/2" Quarry Blend Subgrade	\$ _____ per cu. yd.
3/4" Clean Crushed Stone Bedding	\$ _____ per cu. yd.
Comp. Dense Graded Aggregate Pipe Backfill	\$ _____ per sq. yd.
Flowable Fill	\$ _____ per cu. yd.
Storm Sewer Manhole 4'-6' Deep	\$ _____ per Unit
Type "E" Inlet 4'-6' Deep	\$ _____ per Unit
Sanitary Sewer Manhole 4'-6' Deep	\$ _____ per Unit
6" PVC Schedule 40 Pipe	\$ _____ per lin. ft.
8" PVC Schedule 40 Pipe	\$ _____ per lin. ft.
12" PVC Schedule 40 Pipe	\$ _____ per lin. ft.
8" PVC SDR 26 Pipe	\$ _____ per lin. ft.
12" PVC SDR Pipe	\$ _____ per lin. ft.
15" PVC SDR Pipe	\$ _____ per lin. ft.
Utility Test Pit Excavation	\$ _____ per cu. yd.
Cast Iron Downspout Boot	\$ _____ per Unit

Submitted by: \_\_\_\_\_  
(Firm Name)

**UNIT PRICES - GENERAL CONSTRUCTION:** Materials in Place. (continued)

Flowable Fill	\$_____ per cu. yd.
Replacement of existing damaged or deteriorated metal decking	\$_____ per sq. ft.
Replacement of existing wet or deteriorated roof insulation board	\$_____ per sq. ft.
Replacement of existing damaged or deteriorated wood nailers/ blocking or framing, including removal of existing deteriorated wood, furnishing and installing new galvanized anchor bolts, expansion bolts at 4'-0" o.c. or nails through existing construction to remain:	\$ <b>2.90</b> _____ per board ft.
a.    2x4 for the above work	\$_____ per lin. ft.
b.    2x6 for the above work	\$_____ per lin. ft.
c.    2x8 for the above work	\$_____ per lin. ft.
d.    2x10 for the above work	\$_____ per lin. ft.
e.    2x12 for the above work	\$_____ per lin. ft.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

Submitted by: \_\_\_\_\_  
(Firm Name)



3. Bidder hereby acknowledges receipt of the following Addenda:

Addendum No. <u>1</u> ,	issued _____	received _____ (initial)
Addendum No. <u>2</u> ,	issued _____	received _____ (initial)
Addendum No. <u>3</u> ,	issued _____	received _____ (initial)
Addendum No. <u>4</u> ,	issued _____	received _____ (initial)
Addendum No. _____,	issued _____	received _____ (initial)
Addendum No. _____,	issued _____	received _____ (initial)

4. In submitting this bid, it is understood that the right is reserved by the Board of Education to accept or to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of sixty (60) days from the date set of the opening thereof.

5. Bid Security in the sum of \_\_\_\_\_ (\$ \_\_\_\_\_ )  
in the form of \_\_\_\_\_ (Certified Check, Cashier's Check, or Bid Bond) is  
submitted herewith in accordance with the requirements of the specifications.

6. The undersigned is an individual (    )  
a partnership (    )  
a corporation (    ) under the laws of the State of \_\_\_\_\_ ,  
having principal office in the \_\_\_\_\_ of \_\_\_\_\_ , County  
of \_\_\_\_\_ , and State of \_\_\_\_\_ .

Respectfully Submitted,

\_\_\_\_\_  
(Company Name, if Bidder is a company)

BIDDER'S SIGNATURE

\_\_\_\_\_  
(Company Officer, if Bidder is a Corporation or LLC)

(Seal, if Corporation)

\_\_\_\_\_  
Printed or Typed Name Title of Officer (if the Bidder is a Company)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Phone & Fax

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Email Address

NOTE: SEE BIDDERS CHECKLIST

Submitted by: \_\_\_\_\_  
(Firm Name)

**ADDENDUM NO. 4**

**BID PROPOSAL FORM**

**CONTRACT NO. 8 - HEATING, VENTILATING, AIR CONDITIONING & REFRIGERATION WORK  
(HVACR)**

DPMC Classification: C032

Northern Burlington County Regional School District  
Board of Education, Bid #19-010A  
160 Mansfield Road East  
Columbus, NJ 08022

1. The undersigned, having familiarized himself with the local conditions affecting the cost of the work, the drawings, the specifications and other Contract Documents, as in the Advertisement for Bids thereto, for the **Additions, Alterations and Renovations (Phase 1) at Northern Burlington County Regional High School, FVHD-5086.3A**, 160 Mansfield Road East, Columbus, NJ 08022, together with all work incidental thereto, in accordance with the requirements of the drawings and specifications prepared by Fraytak Veisz Hopkins Duthie, P.C., Architects/Planners, Trenton, New Jersey, hereby proposes to furnish all labor, materials and equipment required for all Work and as follows:

**CONTRACT NO. 8 - HVACR WORK - LUMP SUM BID:** All HVACR Work at the above referenced school, **including applicable Allowances** (Section 01020), in accordance with the requirements of Contract Documents, for the sum of:

---

(\$ \_\_\_\_\_ )

If written amount differs from the numerical figure, only the written amount will be accepted as the correct bid.

THE REMAINDER OF THIS PAGE WAS LEFT INTENTIONALLY BLANK

Submitted by: \_\_\_\_\_  
(Firm Name)

2. **UNIT PRICES - HVACR WORK:** Materials in Place.

Bulk rock excavation	\$ <u>300.00</u> per cu. yd.
Trench or pit rock excavation	\$ <u>400.00</u> per cu. yd.
Galvanized steel ductwork	\$ _____ per lb.
Duct batt insulation	\$ _____ per sq. ft.
Duct rigid insulation	\$ _____ per sq. ft.
Duct acoustical internal liner	\$ _____ per sq. ft.
3" heating hot water piping	\$ _____ per lin. ft.
2" heating hot water piping	\$ _____ per lin. ft.
1-1/2" heating hot water piping	\$ _____ per lin. ft.
1-1/4" heating hot water piping	\$ _____ per lin. ft.
1" heating hot water piping	\$ _____ per lin. ft.
3/4" heating hot water piping	\$ _____ per lin. ft.
3" heating hot water piping insulation	\$ _____ per lin. ft.
2" heating hot water piping insulation	\$ _____ per lin. ft.
1-1/2" heating hot water piping insulation	\$ _____ per lin. ft.
1-1/4" heating hot water piping insulation	\$ _____ per lin. ft.
1" heating hot water piping insulation	\$ _____ per lin. ft.
3/4" heating hot water piping insulation	\$ _____ per lin. ft.
Ball Valve, under 1"	\$ _____ per unit
Ball Valve, 1"	\$ _____ per unit
Ball Valve, 1-1/4"	\$ _____ per unit
Ball Valve, 1-1/2"	\$ _____ per unit
Ball Valve, 2"	\$ _____ per unit
Isolation Valve, 3"	\$ _____ per unit
Balancing Valve, 1-1/2"	\$ _____ per unit
Balancing Valve, 1-1/4"	\$ _____ per unit
Balancing Valve, 1"	\$ _____ per unit
Balancing Valve, 3/4"	\$ _____ per unit

Submitted by: \_\_\_\_\_  
(Firm Name)

3. Bidder hereby acknowledges receipt of the following Addenda:

Addendum No. <u>1</u> ,	issued _____	received _____ (initial)
Addendum No. <u>2</u> ,	issued _____	received _____ (initial)
Addendum No. <u>3</u> ,	issued _____	received _____ (initial)
Addendum No. <u>4</u> ,	issued _____	received _____ (initial)
Addendum No. _____,	issued _____	received _____ (initial)
Addendum No. _____,	issued _____	received _____ (initial)

4. In submitting this bid, it is understood that the right is reserved by the Board of Education to accept or to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of sixty (60) days from the date set of the opening thereof.

5. Bid Security in the sum of \_\_\_\_\_ (\$ \_\_\_\_\_) in the form of \_\_\_\_\_ (Certified Check, Cashier's Check, or Bid Bond) is submitted herewith in accordance with the requirements of the specifications.

6. The undersigned is an individual ( )  
a partnership ( )  
a corporation ( ) under the laws of the State of \_\_\_\_\_,  
having principal office in the \_\_\_\_\_ of \_\_\_\_\_, County  
of \_\_\_\_\_, and State of \_\_\_\_\_.

Respectfully Submitted,

\_\_\_\_\_  
(Company Name, if Bidder is a company)

BIDDER'S SIGNATURE

\_\_\_\_\_  
(Company Officer, if Bidder is a Corporation or LLC)

(Seal, if Corporation)

\_\_\_\_\_  
Printed or Typed Name Title of Officer (if the Bidder is a Company)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Phone & Fax

\_\_\_\_\_  
Email Address

NOTE: SEE BIDDERS CHECKLIST

Submitted by: \_\_\_\_\_  
(Firm Name)

## SECTION 01010 - SUMMARY OF WORK

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. The work of this Section applies to all Construction Contract Documents including drawings, Division 1 - Miscellaneous Requirements Sections, and Specifications Sections.

#### 1.2 SUMMARY

- A. Section Includes:
  - 1. Project description.
  - 2. Contract(s) scope description.
  - 3. Contractor's use of the premises.
  - 4. Preconstruction meeting.
  - 5. Security procedures.

#### 1.3 PROJECT DESCRIPTION

- A. The project consists of the Additions, Alterations and Renovations (Phase 1) at the Northern Burlington County Regional High School for the Northern Burlington County Regional School District, Board of Education, Burlington County, New Jersey.
- B. Contract Documents prepared by Fraytak Veisz Hopkins Duthie, P.C. Architects/Planners, (Project Number: FVHD-5086.3A), 1515 Lower Ferry Road, Trenton, NJ 08618 and their Consulting Engineers:
  - 1. Consulting Civil Engineer: Van Cleef Engineering Associates, 4 AAA Drive, Suite 103, Hamilton, NJ 08691.
  - 2. Consulting Structural Engineer: Harrison-Hamnett, P.C., 40 Knowles St., Pennington, NJ 08534.
  - 3. Consulting Mechanical/Electrical Engineer: Sharpe Engineering, Inc., 555 Second Avenue, Collegeville, PA 19426.

#### 1.4 CONTRACT(S) SCOPE DESCRIPTION

- A. The **Lump Sum Bid** work consists of but is not limited to the following:
  - 1. All Site Work including indicated stabilized construction entrance, dewatering sump, roof drain / roof drain collector trench, storm inlets / manholes, concrete sidewalks and utility services.
  - 2. Addition:
    - a. Fitness Center and Training Suite.

Please be advised that the Work of this Contract will be funded primarily by Bond referendum funds, and partially funded from other sources. Specifically, the following components are not part of the referendum-funded Work:

- b. Fitness Center and Training Suite (Subparagraph A, 2.a above).

The billing and accounting for the referendum and non-referendum components of this Project will be kept separate to the greatest extent possible. By submitting a bid, Bidders warrant that they will use their best efforts to keep billing and related record-keeping for the referendum-funded aspects of the Project separate from the non-referendum components of the Project."

- 3. Alterations to existing building at the connections of the new addition and indicated renovations .
  - a. Environmental / hazardous material abatement work.
- 4. All mechanical system Work as indicated on the Mechanical drawings.
- 5. Fire safing of any penetration(s) or modification(s) made to fire rated walls or other assemblies.
- 6. All indicated casework and equipment.
- 7. All other indicated work.

#### B. SEPARATE PRIME CONTRACTS

- 1. General Construction Work: This Contract includes:
  - a. Work that is primarily architectural and civil in nature plus work traditionally recognized as general construction in accordance with drawings and as listed as a part of Part 2 specification sections, unless otherwise indicated below:
    - 1) Also includes both administrative and coordination responsibilities.
      - a) General Construction Contractor is responsible for all coordination between his work and work of all other Prime Contractors.
    - 2) All initial excavation inside the building, and the preparation of the subbase under the concrete slab.
    - 3) All earthwork, site utility work outside the building (storm drainage, water service) as specified in Part 2 specification sections.
      - a) **Site utility work shall be from 5' outside the building line, unless indicated otherwise in the Contract Documents, and include final utility connections and obtaining permits from all authorities having jurisdiction.**
    - 4) All Concrete work in accordance with Part 2 specification sections excluding concrete pads shown on mechanical and electrical drawings for mechanical and electrical work.

- 5) Provide and install the metal fabrications in accordance with Division 2 Sections.
- 6) Perform all existing roof cutting, alterations, repair, replacement and flashing work associated with General Construction Work, where indicated or required.
  - a) Roofing work shall be performed in accordance with requirements of existing roofing system warranty and in accordance with the Contract Documents.
  - b) Coordination of all required structural framing and supports for mechanical and electrical work whether shown or not.
- 7) Furnishing stainless steel sinks, fixtures, accessories, and all items supplied by the casework and equipment subcontractor in accordance with drawings and specification sections in Division 11, for installation by the Plumbing Work Contractor.
- 9) Furnishing all electrical devices and items supplied by the casework and equipment subcontractor in accordance with drawings and specification sections in Division 11 for installation by the Electrical Work Contractor.
- 10) Asbestos abatement/removal of all hazardous materials identified in the Owner's Consultant documents and in accordance with Federal, State and Local Regulations.

2. Structural and Miscellaneous Steel Work: This Contract includes:

- a. Fabrication and erection of structural steel, framing, metal deck, and miscellaneous metal fabrications in accordance with Part-3 specification sections.

3. Plumbing, Drainage System Work: This Contract includes:

- a. Piping servicing domestic water piping, gas piping, and drainage systems and connection of equipment tied into the above types of systems and including all work in accordance with drawings and Part-4 specification sections.
  - 1) Work shall include demolition and removals as indicated or required to allow for new construction.
  - 2) Work shall include reinstallation, cutting, patching, finishing and repair work associated with Plumbing, and Drainage System Work and as indicated or required including work at existing roofs; cutting, alterations, replacement and flashing work where indicated or required.
    - a) Roofing work shall be performed in accordance with requirements of existing roofing system's warranty and the Contract Documents.
- b. Subsequent excavation, backfill and compaction of trenches after the work of the General Construction Work and as required by the installation of plumbing utilities inside the building. Work shall be performed in accordance with requirements of Part-2 Specification sections.
- c. Concrete pads shown on mechanical drawings for mechanical work. Work shall be performed in accordance with requirements of Section 03300.

- d. **Work shall be up to 5' outside the building line, unless indicated otherwise in the Contract Documents, and include final utility connections and obtaining permits from all authorities having jurisdiction.**
4. Heating, Ventilating, Air Conditioning and Refrigeration Work: This Contract includes:
- a. Heating, ventilating, and air conditioning systems as well as the temperature control systems and including all work in accordance with drawings and Part-5 specification sections.
    - 1) Work shall include demolition and removals as indicated or required to allow for new construction.
    - 2) Work shall include reinstallation, cutting, patching, finishing and repair work associated with HVACR work, as indicated or required including performing work at existing roofs; cutting existing roof decking, provide and install structural steel support, and all other roof flashing work where indicated or required.
      - a) Furnishing and installing all required structural framing and supports for roof top mechanical equipment at existing buildings whether shown or not.
      - b) Structural framing shall be as per typical roof framing conditions as shown on structural drawings and/or as per approved shop drawings by the Architect / Structural Engineer.
      - c) Roofing work shall be performed in accordance with requirements of existing roofing system's warranty and the Contract Documents.
  - b. Subsequent excavation, backfill and compaction of trenches after the work of the General Construction above, as required by the installation of mechanical utilities inside the building. Work shall be performed in accordance with requirements of Part-2 Specification sections.
  - c. Concrete pads shown on mechanical drawings for mechanical work. Work shall be performed in accordance with requirements of Section 03300.
5. Electrical Work: This contract includes:
- a. The work necessary for electrical power distribution, lighting, and the connections to equipment tied into such systems and including all work in accordance with drawings and Part-6 specification sections.
    - 1) **Work shall include power distribution and wiring for all indicated electrically operated equipment and fixtures, (in Parts 2, 4, 5 and 6), whether shown or not on drawings.**
    - 2) Work shall include demolition and removals as indicated or required to allow for new construction.
    - 3) Work shall include reinstallation, cutting, patching, finishing and repair work associate with Electrical work and as indicated or required including performing work at existing roof(s); cutting existing roof decking, and all other roof flashing work:



- a) Roofing work shall be performed in accordance with requirements of existing roofing system's warranty and the Contract Documents.
  - b. Subsequent excavation, backfill and compaction of trenches after the work of the General Construction, above, as required by the installation of electrical utilities inside the building. Work shall be performed in accordance with requirements of Part-2 Specification sections.
  - c. Concrete pads shown on electrical drawings for electrical work. Work shall be performed in accordance with requirements of Section 03300.
  - d. **Work shall be up to 5' outside the building line, unless indicated otherwise in the Contract Documents, and include final utility connections and obtaining permits from all authorities having jurisdiction.**
- 6. Single Overall Contract: This contract includes:
  - a. All work in accordance with drawings, Parts 2, 3, 4, 5 and 6 Specification Sections and in accordance with Contract Documents.

## **1.5 CONTRACTOR'S USE OF THE PREMISES**

- A. The space available to the Contractor for the performance of the work, either exclusively or in conjunction with others performing other construction as part of the project, is shown on the drawings.
  - 1. Other areas are off limits to all construction personnel.
- B. The following building facilities may not be used by construction personnel:
  - 1. Toilet facilities.
  - 2. Food service facilities, including dining areas.
- C. The Owner will occupy the building during the construction period.
  - 1. The Owner will endeavor to cooperate with the Contractor's operations when the Contractor(s) have notified the Owner in advance of need for changes in operations in order to accommodate construction operations.
  - 2. Conduct the work so as to cause the least interference with the Owner's operations.
- D. Coordinate with Local Authorities as to which routes are capable of handling heavy truck traffic.
- E. Signs: Provide signs adequate to direct visitors.
  - 1. Do not install, or allow to be installed, signs other than specified sign(s) and signs identifying the principal entities involved in the project.

- F. All deliveries by the Contractor(s) shall be coordinated with the Owner's Representative / Construction Manager, prior to the delivery date.

## **1.6 PRECONSTRUCTION MEETING**

- A. A preconstruction meeting will be held at a time and place designated by the Architect/ Construction Manager for the purpose of identifying responsibilities of the Owner's/ Architect's/ Construction Manager's personnel and explanation of administrative procedures.
- B. The Contractor(s) shall also use this meeting for the following minimum agenda:
  - 1. Construction schedule.
  - 2. Use of areas of the site.
  - 3. Delivery and storage.
  - 4. Safety.
  - 5. Security.
  - 6. Cleaning up.
  - 7. Subcontractor procedures relating to:
    - a. Submittals.
    - b. Change orders.
    - c. Applications for payment.
    - d. Record documents.
- C. Attendees shall include:
  - 1. The Owner / Owner's Representative.
  - 2. The Architect, and any Consultants.
  - 3. Construction Manager.
  - 4. Each Prime Contractor and his/her superintendent.
  - 5. Major subcontractors, suppliers, and fabricators.
  - 6. Others interested in the work.

## **1.7 SECURITY PROCEDURES**

- A. Limit access to the site and building(s) to persons involved in the work.
- B. Provide secure storage for materials for which the Owner has made payment and which are stored on site.
- C. Secure completed work as required to prevent loss.
- D. All Contractor(s), their employees and Subcontractor(s), will be required to be registered with the Owner's Representative / School's Main Office / Construction Manager's Office.
  - 1. The Contractor's personnel and Subcontractors will be required to wear identification badges at all times on the site.

**END OF SECTION 01010**

## SECTION 01800 - TIME OF COMPLETION AND LIQUIDATED DAMAGES

### PART 1 - GENERAL

#### 1.1 SUMMARY

- A. This section describes the requirements for completion of interim milestone events and final completion of all work required by the contract documents.
- B. Related Sections:
  - 1. Items of Work attached to the "Certificate of Substantial Completion" and establishing "Final Completion Time" as per Section 00800.
- C. This section also establishes the relation of liquidated damages for failure to complete the interim milestone events or final completion requirements within the time requirements stated herein.

#### 1.2 TIME FOR COMPLETION AND LIQUIDATED DAMAGES

- A. It is understood that each Contractor has mutual responsibility to complete its work in sequence with the work of the other Contractor and to allow the other Contractor access to the work site so that it may complete its work within the times established.
- B. Completion of the Contract Work by the Contractor shall be time of the essence.
- C. The Contractor shall work overtime, additional shifts, weekends or holidays to complete the work on time with no additional cost to the Owner.
  - 1. Scarce resources will be no excuse for not completing the work on time.
  - 2. Addition Related Work may take place during regular shift and second shift (7:00 AM - 10:00 PM) after January 2, 2020 until November 15, 2020; however, the Contractor is required to review and coordinate all work activities with the Architect, Construction Manager and School Facilities Director prior to commencing with the work.
    - a. Contractor to review permitted work hours to comply with the local "Noise Ordinance".
  - 3. **Contractor is required to include the cost of any premium time, second shift and weekend work which may be required in their bid to complete the work within the indicated milestone dates.**
- D. Substantial and final completion of the Work shall include, but is not limited to, final inspection and acceptance by the Local Building Officials.

E. **Milestone No. 1**

1. Sign Contract, no later than **ten (10) calendar days** from **Notice of Award**; on or about **December 17, 2019**.
2. Contractor submits Bonds and Insurance **ten (10) calendar days** from **Notice of Award**.
3. **Notice to Proceed** shall be within **three (3) business days** of date of signing Contract; on or about **December 31, 2019**.

F. **Milestone No. 2**

1. **Time Critical submittals** for special equipment, fixtures, etc. shall be submitted within **thirty (30) calendar days from Notice to Proceed**.

G. **Milestone No. 3**

1. Submission of all remaining technical shop drawing submittals shall be submitted within **forty-five (45) calendar days from Notice to Proceed**.

H. **Milestone No. 4**

1. Complete Mobilization shall be within **thirty (30) calendar days from Notice to Proceed**.

I. **Milestone No. 5 - Fitness Center Addition**

1. Physical Work shall commence on or about **January 2, 2020**.
2. Substantial Completion of Milestone 5 shall be on or before **321 Calendar Days from the Notice to Proceed, November 15, 2020**.

J. **Milestone No. 6 - Alterations / Renovations**

(Rooms #A101, A102, A103, A104, A134, A154, A168, A169, A174, A175, D137, D150, Guidance Offices #G6 through #G11)

1. Physical Work shall commence on or about **June 22, 2020**.
2. Substantial Completion of Milestone 6 shall be on or before **235 Calendar Days from the Notice to Proceed, August 21, 2020**.

K. **Milestone No. 7**

1. Final Completion of all Work of all Phases including punch list items and closeout documents, no later than **31 Calendar Days from Substantial Completion of Milestone 5, December 16, 2020**.
2. Liquidated Damages - \$500.00 / Calendar day of delay.

- L. In accordance with N.J.S.A. 18A:18A-19, the Owner shall deduct from the Contract Price, for any wages paid by the Owner to any inspector or inspectors necessarily employed by for the work of this project, for any number of days in excess of the number of days or indicated dates allowed in milestones above. Such sums shall be part of the Liquidated Damages indicated herein after.
- M. The Liquidated Damages set for above shall be in addition to other consequential losses or damages the Owner may incur by reason of such delay, such as, but not limited to, the cost of additional architectural and engineering services resulting from the delay, additional costs to the Owner for payments to other Contractors resulting from delay, including acceleration costs by other contractors to recover the defaulting contractor's delay.
- N. The said Liquidated Damages are fixed and agreed upon by and between the Contractor and the Owner because of the impracticality and extreme difficulty of fixing and ascertaining the actual damages the Owner would in such event sustain, and said amounts shall be retained from time to time by the Owner for the current periodical payments.
  - 1. The Liquidated Damages set for above are intended to compensate Owner for loss of use during the period of delay, for other delay during construction which may result further delay in substantial and/or final completion dates and for any acceleration costs by other contractors to recover the defaulting contractor's delay.
  - 2. In no way shall costs of Liquidated Damages be construed as a penalty to the Contractor.
- O. The Owner shall have the right to deduct the total amount any Liquidated Damages for which the Contractor may be liable from any monies otherwise due the Contractor, including any retainage under control of the Owner.
- P. The surety upon the Performance Bond furnished by the Contractor shall be liable for any such Liquidated Damages for the Contractor may be liable, to the extent that the Contractor shall not make settlement therefor with the Owner.

**END OF SECTION 01800**