

SPECIFICATIONS FOR
**NEW SPECIAL EDUCATION SUITE
LIBRARY CHANGE IN USE AT THE
DEPTFORD HIGH SCHOOL**
575 South Fox Run Road
Deptford, New Jersey 08096

for

**DEPTFORD TOWNSHIP BOARD OF EDUCATION
2022 Good Intent Road
Deptford, New Jersey 08096**

Architect:

Garrison Architects
713 Creek Road
Bellmawr, NJ 08031
(856) 396-6200
Fax (856) 396-6205

Construction Manager:

New Road Construction Management Co.
1876 Greentree Road
Cherry Hill, NJ 08003
(856) 424-8888
Fax (856) 424-1688

Structural Engineer:

Orndorf and Associates
8600 West Chester Pike Suite 201
Upper Darby, PA 19083
(610) 896-4500
Fax: (610) 896-4503

Mechanical, Electrical & Plumbing Engineer:

Mulhern Consulting Engineers
321 South York Road
Hatboro, PA 19040
(215) 293-9900
Fax (215) 441-5984

**ISSUED FOR BID: August 9, 2021
DEPTFORD BID# 21-02
GA # 20-56**

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BIDDER'S CHECKLIST

- Bidder's Checklist (This Form – Please include this form and check off that the sections are included).

**FAILURE TO SUBMIT THE FOLLOWING FORMS WITH THE BID SHALL BE CAUSE FOR
AUTOMATIC REJECTION**

- BID FORM - PART A
- Acknowledgment of Receipt of Addenda / Clarifications. If no Addenda / Clarifications are issued, then check the Box
- Statement of Ownership
- Bid Bond
- Consent of Surety
- Total Amount of Uncompleted Contracts (Form DPMC 701)
- No Material Change of Circumstances

**FAILURE TO INCLUDE THE FOLLOWING FORMS WITH THE BID SUBMISSION
MAY BE CAUSE FOR REJECTION**

- Notice of Classification issued by the State of New Jersey Department of the Treasury Division of Property Management and Construction
- Hold Harmless Agreement
- Certification Regarding the Debarment, Suspension, Ineligibility and Voluntary Exclusion
- Approved Apprenticeship Form for Construction Projects
- Affirmative Action Requirements
- Exhibit B Mandatory Equal Employment Opportunity Language
- Non-Collusion Affidavit
- Appendix A Americans with Disabilities Act of 1990
- C.271 Political Contribution Disclosure Form

BIDDER'S CHECKLIST

- For Each Prime Subcontractor Listed on your Form of Proposal, please include the following with your bid package:

A valid and active DPMC Notice of Classification, a Total Amount of Uncompleted Contracts Affidavit (form DPMC 701), No Material Adverse Change of Circumstances Form, Trade License (if applicable). If work of the types designated by the below referenced will be performed by the Bidder, the Bidder shall state below and shall enclose licenses covering each trade.

TRADE	Subcontractor Name	DPMC Notice of Class	Uncompleted Contacts	No Material Change	Trade License	Bus. Reg.	Public Works Certificate
GENERAL					N/A		
HVAC							
PLUMBING							
ELECTRICAL							
STRUCTURAL					N/A		

THE OWNER REQUESTS THAT THE FOLLOWING BE PROVIDED WITH THE CONTRACTOR'S BID PACKAGE (THESE CERTIFICATES MUST BE PROVIDED PRIOR TO THE AWARD OF THE CONTRACT):

- Disclosure of Investment Activities in Iran
- Public Works Contractor Registration Certificate (Bidder and Each Prime Sub-contractor)
- Business Registration Certificate (Bidder and Each Prime Sub-Contractor)

DEPTFORD BOARD OF EDUCATION
LEGAL NOTICE

Bid Advertisement

The Board of Education of Deptford Township, New Jersey, hereby advertises for competitive bids in accordance with N.J.S.A. 18A:18A-21(a) (b).

Bid No. 21-02

**Title of Bid: New Special Education Suite Library Change in Use
at the Deptford High School**

All necessary bid specifications and bid forms may be secured upon written request to:

Garrison Architects

Attn: Joanne Angelo

713 Creek Road

Bellmawr, New Jersey 08031

E mail: jangelo@garrisonarch.com

Bids must be sealed and delivered to the Office of the School Business Administrator/Board Secretary of Deptford Board of Education ***on or before*** date and time indicated below. The envelope to bear the following information:

Title: **New Special Education Suite Library Change in Use
at the Deptford High School**

Bid No.: **21-02**

Name and Address of the Bidder

Date: **Thursday, September 2, 2021**

Time: **2:45 p.m.**

Location for **Bid Delivery**;

Deptford Board of Education
2022 Good Intent Road
Deptford, New Jersey 08096

The bid opening process will commence 15 minutes after the above advertised date and time at the following location to adhere to social distancing guidelines.

Location of **Bid Opening & Pre-Bid Meeting**;

Deptford Board of Education
2022 Good Intent Road
Deptford, New Jersey 08096

Bids **cannot be submitted** to the School Business Administrator/Board Secretary at the bid opening meeting. On the advertised date and time, the School Business Administrator/Board Secretary shall publicly receive and open all bids. **No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:18A-21(b)).

The Board of Education does not accept electronic (e-mail) submission of bids. All bids must be submitted according to outlined specifications. Bids which are not submitted as outlined may be rejected. All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., Affirmative Action Against Discrimination and N.J.A.C. 17:27 et seq.

The bidders are requested to submit in accordance with N.J.S.A. 18A:18A-18(b)(2) one Lump Sum Bid for all the work and materials. Bidders and/or their subcontractors must be pre-qualified by the New Jersey Department of Treasury, Division of Property Management and Construction (DPMC) in each of the following categories, pursuant to N.J.S.A. 18A:18A-26: C008 – General Construction or C009 General Construction / Alterations and Additions; C029 – Structural Steel and Ornamental Iron; C032 – HVACR; C030 – Plumbing; and C047 – Electrical. The Bidder and named Prime Subcontractors listed must be pre-qualified prior to the date that bids are received.

Electronic Copies of the Bid Documents may be obtained by contacting Garrison Architects via email at jangelo@garrisonarch.com, Phone number (856) 396-6200. There is no charge for obtaining an electronic copy of the Bid Documents.

A Non-Mandatory Pre-Bid Meeting will be held at 3:00 PM on Monday, August 16, 2021. The Non-Mandatory Pre-bid meeting on Monday, August 16, 2021 and Bid Opening on Thursday, September 2, 2021 will be handled in the following manner:

- Arrive no earlier than 2:45 pm. (15 minutes prior to pre-bid meeting / bid opening.)
- Face Masks are required to be worn at all times while in the building.
- Attendees should follow social distancing guidelines.

Proposals must be accompanied by a certified check, bank cashier's check, treasurer's check or Bid Bond in the form provided in the Contract Documents, with corporate surety satisfactory to the Owner, in an amount of 10% of the Base Bid (but in no case in excess of \$20,000.00, pursuant to N.J.S.A. 18A:18A-24), naming as payee or obligee, as applicable, Deptford Township Board of Education, to be retained and applied by the undersigned as provided in Contract Documents in case bidder would default in executing the Agreement or furnishing the required bonds and insurance certificates as required by Contract Documents.

Prospective bidders are advised that this Project is one which will be subject to and will be governed by provisions of New Jersey State Law governing (a) Prequalification of Bidders N.J.S.A. 18A:18A-26 et seq.; (b) Prevailing Wage Rates N.J.S.A. 34:11-56.27; (c) Use of Domestic Materials, N.J.S.A. 18A:18A-20 including any amendments and supplements thereto; (d) Ownership Disclosure Certification N.J.S.A. 52:25-24.2; and (e) disclosure of investment activities in Iran in accordance with P.L.2012, c.25 and N.J.S.A. 18A:18A-49.4.

The Public Works Contractor Registration Act N.J.S.A. 34:11-56.48 et seq. requires that the Contractor and Subcontractors must be registered at the time of Bid. The Owner is requesting that copies of the Certificates be included in the Contractor's Bid Package. Pursuant to N.J.S.A. 52:32-44 all business organizations that do business with a local contracting agency are required to be registered with the State and provide proof of their registration with the New Jersey Department of Treasury, Division of Revenue before the contracting agency may enter into a contract with the business.

In addition, and pursuant to N.J.S.A. 18A:18A-25, each bid must be accompanied by a certificate from a surety company stating it will provide said bidder with a bond in such sum as required by the above referenced statute.

Time Schedule for the project is as follows:

Monday	08/09/21	Bid packages available for Electronic Delivery
Monday	08/16/21	Non-Mandatory pre-bid meeting at 3:00 PM (2022 Good Intent Road address)
Friday	08/20/21	Deadline for written Questions to Garrison Architects at 5:00 P.M.
Tuesday	08/24/21	Last date for addenda to be emailed to the Bidders (If Necessary)
Thursday	09/02/21	Bids Due at 2:45 PM (2022 Good Intent Road address)
Thursday	09/02/21	Bid Opening at 3:00 PM (2022 Good Intent Road address)

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the bid.

No bid may be withdrawn for a period of sixty (60) days after the dates set for the opening thereof. The Board of Education reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-2(s), (t), (x), (y), 18A:18A-4(a), 18A:18A-22, and to waive any informalities.

Todd D. Reitzel, MBA
School Business Administrator/Board Secretary

INSTRUCTIONS TO BIDDERS

(The following instructions shall be adhered to in the preparation of this proposal by the Bidder.)

1. DEFINITIONS

- a. Owner: The term "Owner" as used in the Contract Documents refers to

**Deptford Township Board of Education
2022 Good Intent Road
Deptford, NJ 08096**
- b. Architect: The term "Architect" refers to Garrison Architects, 713 Creek Road, Bellmawr, New Jersey 08031, (856) 396-6200, Fax (856) 396-6205.
- c. Construction Manager: The term "Construction Manager" refers to New Road Construction Management Company, 1876 Greentree Road, Cherry Hill, New Jersey 08003, (856) 424-8888, Fax (856) 424-1688.
- d. Contractor: The term "Contractor" refers to the Contractor to whom an award is made to perform the work under the Contract enumerated in the Notice to Bidders.
- e. School Facilities Project: This is the construction project which is the subject of this specification.

2. PREPARATION OF PROPOSALS

- a. Proposals shall be submitted on the Bid Form, hereto attached, or on an exact copy thereof which contains identical language and is in a substantially similar format. All blank spaces of the form shall be fully completed in accordance with these instructions, without variation, and there shall be no interlineations, deletions or additions. Base Bid Sum shall include the allowance and shall be stated both in writing and in figures; and, in case of discrepancy, written words shall be considered as being Bid Price.

Submit bid in duplicate (1 original and 1 copy).

- b. Proposal shall not contain recapitulations of the work to be done. No oral, telegraphic or telephonic communications or modifications shall be considered.
- c. Proposals shall be addressed to the Owner whose name appears in Paragraph 1a of the Instructions to Bidders; it shall be mailed or delivered to the address stated in the Advertisement, enclosed in an opaque sealed envelope, marked with the name of the Project and Bidder; and must be received by not later than the time designated in the Advertisement. No responsibility will attach to Architect or Owner for premature opening of a bid which is not properly identified.

INSTRUCTIONS TO BIDDERS

3. DISCREPANCIES OR OMISSIONS: BIDDER'S RESPONSIBILITY

- a. Bidders who find discrepancies in or omissions from the Contract Documents or are in doubt as to their meaning should at once notify the Architect in writing no later than 5:00 P.M. on the date set forth in the "Notice to Bidders". If it is deemed necessary, instructions in the form of Addenda / Clarifications to Specifications and / or Drawings will be issued to all Bidders by email on the date set forth in the "Notice to Bidders". Owner or Architect will not be responsible for any oral instructions. **It will be assumed with the submission of the proposal that the Bidder has fully examined the site, the Drawings and the Specifications, and has made provisions for construction under the conditions as set forth and is responsible for seeing that his proposed Subcontractors are familiar with requirements of Contract Documents so far as applicable to their work.**
- b. Proposals shall be based upon Drawings, Specifications and other documents constituting the Contract Documents referred to in the Advertisement, bound herewith, including related Addenda / Clarifications issued by Garrison Architects and may not be withdrawn for a period of 60 days after date set for receiving bids. Any proposal which has been opened by the Owner may not be withdrawn during the period specified in the Advertisement, bound herewith, as the period during which proposals may not be withdrawn by Bidders, except as specifically permitted by law.

4. BID SECURITY: FORFEITURE

- a. Proposals shall be accompanied by a certified check, cashier's check or treasurer's check drawn on banks, trust companies, credit unions or National Credit Union Administration insured by the Federal Deposit Insurance Corporation, or BID BOND IN THE FORM PROVIDED IN THE CONTRACT DOCUMENTS, with corporate surety satisfactory to the Owner, in an amount of not less than 10% of the Base Bid (but in no case in excess of \$20,000.00, pursuant to N.J.S.A. 18A:18A-24), to be retained and applied as provided, in case the Bidder should default in executing the Agreement and furnishing the required insurance certificates within ten (10) days after notice that an award has been made to him or in case the Bidder should default in furnishing the required Performance and Payment Bond as required by the Contract Documents. The Surety shall be authorized to do business in New Jersey.
- b. Bid securities of the three lowest responsible Bidders for each Contract will be retained until Contract Documents have been properly executed by Bidder to whom Contract is awarded but in no event exceeding 60 days after bid opening. In the event that a Bid Bond is submitted with the proposal, the Bidder shall make certain that a proper power of attorney evidencing the authority of the agent of the surety to execute the Bid Bond is furnished therewith.
- c. Bidders who intend to submit a Bid Bond as the required security with their bids must use the form of Bid Bond provided or its legal equivalent. Such bidders must also provide a Power of Attorney for the Attorney-In-Fact who issued the Bond, which document must be currently dated and valid for the entire amount of the Bond.

INSTRUCTIONS TO BIDDERS

5. CONSENT OF SURETY

Pursuant to N.J.S.A. 18A:18A-25, bids shall be accompanied by a Consent of Surety assuring that satisfactory arrangements have been made between the Surety and the Bidder, by which the Surety agrees to furnish the Bidder with a Performance Bond and Payment Bond, each in the stated amount of one hundred percent of the Contract amount. The Consent of Surety shall be executed by an approved Surety Company authorized to do business in the State of New Jersey. The Surety's consent and guarantee to issue the Performance Bond and Payment Bond must be unconditional. **Submission of a Consent of Surety which contains any prior conditions upon the Surety's issuance of the required Bonds shall be cause for rejection of the Bid.**

6. AWARD OF CONTRACT

- a. Competency and responsibility of Bidder, including ability to complete the Project within the time specified, will be considered in making award. The Owner reserves the right to reject all bids and to waive minor informalities or non-material exceptions in the bid, in accordance with applicable law. Proposals may be rejected if they show any omissions, alterations of form, additions or deductions not called for, conditional or uninvited alternate bids, or irregularities of any kind. Proposals in which the prices are unbalanced may be rejected. Claims on account of mistakes in or omissions in bids will not be considered, except as specifically permitted by law.
- b. The Owner reserves the right to reject all bids pursuant to the Public School Contract Laws, or to waive minor informalities in the bidding if it is in the Owner's best interest to do so. The Owner reserves the right to reject the Bid of any Bidder who, in the judgment of the Owner and in accordance with the law, is not in a position to perform the Contract. The Owner reserves the right to disqualify a Bidder with whom the Owner (the BOE), and/or any other school district in the State of New Jersey, had prior negative experience(s) as defined and in accordance with N.J.S.A. §18A:18A-4(b)(1) *et seq.*
- c. Before awarding a Contract, the Owner may require apparent low Bidder for the Contract to provide proof that the bidder possesses the necessary equipment that will be required to complete this project.
- d. The award of Contract or rejection of bids will be made within sixty (60) days of the Bid Opening. The Owner can extend this period if both parties agree to such an extension.
- e. If awards are made, the Owner will execute the Agreement within twenty-one (21) days after the Contractor executes and delivers same to Owner, accompanied by insurance certificates, Performance and Payment Bonds, and all other documents required for submission by the Owner and Architect. This time may be extended due to Board Solicitor's review of the Agreement.
- f. Copies of Agreement and Performance and Payment Bond forms included with these Specifications exemplify type of Contract forms that the successful Bidder will be required to execute before or after award has been made, as contemplated by Contract Documents and as required by State law in case of such Bonds.
- g. The Contract is subject to the appropriation of funds per N.J.A.C. 6A:23A-21.1.

INSTRUCTIONS TO BIDDERS

7. CHANGES PRIOR TO OPENING OF PROPOSALS

- a. During the period allowed for the preparation of bids, the Architect may furnish the prospective Bidders Addenda/Clarifications setting forth additions to or alterations of the Contract Documents, which additions or alterations shall be included by each Bidder in the computation of amounts to be inserted by him in the proposal which he submits, and which Addenda / Clarifications shall become a part of such Contract Documents as if the same were fully incorporated herein.
- b. It shall be the duty of each prospective Bidder to ascertain what Addenda / Clarifications, if any, have been issued by the Architect, which may affect the work to be covered by his proposal, and to inform his prospective Subcontractors thereof to the extent that they may be affected.
- c. Any Addenda / Clarifications issued by the Architect will be sent by email to each prospective Bidder of whom the Architect shall have a record.

8. START OF WORK

Shop Drawings, Submittals, etc. can be commenced after Notice to Proceed has been given by Owner or Architect.

9. COMPLETION OF THE PROJECT

The project must be completed by the date set forth in the Specification Section 01010- Summary of Work. In accordance with 18A: 18A-19, the Owner may deduct, from the contract price, or any wages paid by the board of education to any inspector or inspectors necessarily employed by it on the work, for any number of days in excess of the completion date.

10. BONDS AND INSURANCE

Requirements for Bonds and Insurance are stated in these Instructions to Bidders, Specifications and the AIA Document A201 – 2017 General Conditions of Contract for Construction. Performance and Payment Bonds are required in the amount of 100% of Contract price for each Bond. A Two (2) year Maintenance Bond is required in the amount of 100% of the Contract.

Performance Bond, Payment Bond and Maintenance Bond need not be submitted with the Bidder's proposal. Performance Bond and Payment Bond shall be in compliance with requirements of New Jersey Public School Contracts Law.

11. STATEMENT OF BIDDER'S QUALIFICATIONS

In accordance with N.J.S.A. 18A:18A-26 (et seq.) each Bidder must submit with their bid (and each of its Prime Subcontractors) the following documents from the State of New Jersey's Department of the Treasury, Division of Property Management and Construction:

INSTRUCTIONS TO BIDDERS

(1) A NOTICE OF CLASSIFICATION indicating that they are qualified to bid on the public work as specified herein. The bidder and/or named Prime Subcontractors must be pre-qualified by the New Jersey Department of Treasury, Division of Property Management and Construction, prior to the date that bids are received. The required categories are: C008 – General Construction or C009 General Construction / Alterations and Additions, C029 – Structural Steel and Ornamental Iron, C032 – HVACR, C030 – Plumbing, and C047 – Electrical; and

(2) a TOTAL AMOUNT OF UNCOMPLETED CONTRACTS affidavit (Form DPMC 701) duly signed and notarized with the corporate seal affixed.

All bidders will also be required to comply with the requirements of N.J.S.A. 18A:18A-32 in terms of an affidavit of no material adverse change in qualification information since the latest statement and submit the same for each Prime Subcontractor.

12. NEW JERSEY PREVAILING WAGE RATE / PUBLIC WORKS CONTRACTOR REGISTRATION

Bidders are required to comply with the State Prevailing Wage Rate for Public Works, N.J.S.A. 34:11-56.25 et seq., as amended.

Contractor shall ensure that all workers employed in the performance of this Contract shall be paid not less than the Prevailing Wage Rate designated for this locality by the Commission of Labor and Workforce Development. If it is found that any worker employed by the Contractor or any Subcontractor has been paid less than the Prevailing Wage Rate, the Owner may terminate the Contract. Owner reserves right to seek indemnification and/or damages from Contractor and/or its subcontractors for its failure to comply and/or violations of New Jersey Labor Laws.

The Contractors can reference the State of New Jersey Department of Labor and Workforce Development Website <https://www.nj.gov/labor/wagehour/wagerate/CurrentWageRates.html> to view current Prevailing Wage Rates. The official wage rates are ordered upon award of the contract.

The Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. (the Act) requires that Contractors (and Subcontractors) must be registered pursuant to the Act prior to submitting a bid. The Bidder should provide a copy of its Public Works Contractor Registration Certificate at the time of submission of the bid proposal. The Contractor shall enter into subcontracts only with subcontractors who are registered pursuant to the Act. After the bid is made and prior to awarding of the contract, the Bidder shall submit the certificates of registration of all subcontractors listed in the bid proposal

13. BUSINESS REGISTRATION AND USE TAX

Pursuant to N.J.S.A. 52:32-44, The Deptford Township Board of Education (“Contracting Agency”) is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).

INSTRUCTIONS TO BIDDERS

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at <http://www.state.nj.us/treasury/revenue/busregcert.shtml>.

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

14. OWNERSHIP DISCLOSURE CERTIFICATION

No corporation, partnership, or limited liability company shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, the cost of which is to be paid with or out of any public funds, by the State, or any county, municipality or school district, or any subsidiary or agency of the State, or of any county, municipality or school district, or by any authority, board, or commission which exercises governmental functions, unless prior to the receipt of the bid, or accompanying the bid of said corporation, said partnership, or said limited liability company there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

If one or more such stockholder or partner or member is itself a corporation or partnership or limited liability company, the stockholders holding 10 percent or more of that corporation's stock, or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member, exceeding the 10 percent ownership criteria established in this act, has been listed.

INSTRUCTIONS TO BIDDERS

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.

This Ownership Disclosure Certification form shall be completed, signed and notarized.

15. DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

The Board of Education, pursuant to N.J.S.A. 18A:18A-49.4, shall implement and comply with Public Law 2012, c.25, Disclosure of Investment Activities in Iran—N.J.S.A. 52:32-55 et seq.

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

If the Board determines that a person or entity has submitted a false certification concerning its engagement in investment activities in Iran under section 4 of P.L.2012, c.25 (C.52:32-58), the board shall report to the New Jersey Attorney General the name of that person or entity, and the Attorney General shall determine whether to bring a civil action against the person to collect the penalty prescribed in paragraph (1) of subsection a. of section 5 of P.L.2012, c.25 (C.52:32-59).

In addition, bidders must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes on the lower portion of the enclosed form.

The Board has provided within the specifications, a Disclosure of Investments Activities certification form for all persons or entities, that plan to submit a bid, respond to a proposal, or renew a contract with the board, to complete, sign and submit with the proposal.

The Disclosure of Investment Activities in Iran Form is to be completed, certified and submitted prior to the award of contract.

INSTRUCTIONS TO BIDDERS

16. N.J.S.A. 10:5-31, et seq. AFFIRMATIVE ACTION REQUIREMENTS

Pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented, the following Affirmative Action Against Discrimination on the Project will be a condition of the Contract. The Bidder, its subconsultants and subcontractors shall comply with the anti-discrimination provisions of N.J.S.A. 10:2-1 et seq., the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq., N.J.A.C. 17:27-1.1 et seq. and shall guarantee to afford equal opportunity in performance of this Agreement in accordance with an affirmative action program approved by the State Treasurer.

17. N.J.S.A. 10:2-1. Antidiscrimination Provisions

Every contract for or on behalf of the State or any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees that:

- a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;
- b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$ 50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

No provision in this section shall be construed to prevent a board of education from designating that a contract, subcontract or other means of procurement of goods, services, equipment or construction shall be awarded to a small business enterprise, minority business enterprise or a women's business enterprise pursuant to P.L.1985, c.490 (*C.18A:18A-51 et seq.*).

18. DOMESTIC MATERIALS

Pursuant to N.J.S.A. 18A:18A-20, Contractor shall use only manufactured and farm products of the United States, wherever available.

INSTRUCTIONS TO BIDDERS

19. SUBSTITUTION REQUESTS

Please refer to Specification Section 01300, "Submittals." "Or Equal" substitutions are permitted so long as they are equal to or superior to the basis of design and the Contractor takes full responsibility for all coordination and costs associated with collateral issues related to the substitution. No Substitutions will be reviewed during the bidding process. The Contractor takes full responsibility for all substitutions. Substitution submittals shall be made **no later than 30 days after Notice to Proceed** in order to provide time for comparison review. All submittals after 30 days shall be in strict accordance with the basis of design / specified products. **No "or equal" Substitutions will be considered after 30 days.**

20. METHOD OF AWARD - LOWEST QUALIFIED BIDDER(S)

If at the time this contract is to be awarded, the lowest base bid (with any accepted alternates) submitted by a responsible bidder (or bidders) does not exceed the amount of funds then estimated by the Owner as available to finance the contract, or contracts the contract(s) will be awarded. If said bid(s) exceeds such amount, the Owner may reject all bids.

21. Form AIA 101-2017 "Standard Form of Agreement Between Owner and Contractor" and AIA-A201-2017 "General Terms and Conditions" as modified by the Owner (and enclosed herein), shall be the standard agreement form used for Contracts for this project.

22. MANDATORY ELEC DISCLOSURE REQUIREMENT, P.L. 2005, CHAPTER 271

Vendor is advised of its responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC), pursuant to N.J.S.A. 19:44A-20.27 if the contractor receives contracts in excess of \$50,000 from a public entity in a calendar year. It is the contractor's responsibility to determine if filing is necessary. Failure to so file can result in the imposition of financial penalties by ELEC. Additional information about this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us. In accordance with N.J.A.C. 6A:23A-6.3 the Board may not award a contract over \$17,500 to a bidder that has made a reportable contribution to a member of the district board of education during the preceding one-year period.

23. NON-COLLUSION AFFIDAVIT

The Bidder shall submit with its bid, a statement of non-collusion with verbiage similar to that on the "Sample Non-Collusion Affidavit."

24. The Owner has determined that it would be in the best interest of this particular project, and reasonably related to the specific work to be performed, that all bidders be required to participate in an approved apprenticeship program pursuant to standards established under the Department of Wage and Industry Act of 1948 (N.J.S.A. 34:1A-34 et. seq.). This requirement may be met by either showing a written agreement with a Union with an appropriate apprenticeship program, or by maintaining an in-house program that materially follows the guidelines for apprenticeship set forth by the Union of the same trade:

All subcontractors used by the bidder shall also have an approved apprenticeship program.

INSTRUCTIONS TO BIDDERS

If a bidder or sub-contractor does not have its own approved apprenticeship program as set forth above, the requirement may be met by showing that the bidder and/or their subcontractor has a written agreement with a Union which has an appropriate apprenticeship program.

The Bidders shall include with the bid the "Approved Apprenticeship Form for Construction Projects" contained in the Specifications.

25. AMERICANS WITH DISABILITIES ACT, 42 U.S.C. 12101

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. §12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the CONTRACTOR, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this Contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The CONTRACTOR shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, or whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the OWNER or its representatives. It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph. It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out to their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

INSTRUCTIONS TO BIDDERS

26. If and when requested by the Owner or the Owner's Representative, provide all required documentation including Submittals, Shop Drawings, and Cost Information (for materials and installation) for any equipment, systems or components, in order for the Owner to pursue Grants and Reimbursement through the New Jersey Office of Clean Energy. The Contractor may be required to provide detailed pricing information including invoices of materials and a breakdown of labor or equipment costs as it pertains to individual pieces of equipment, systems or components.

27. **STUDENT AND FACULTY SAFETY REQUIREMENTS:**

During the performance of this contract, neither the Contractor nor any Subcontractor, where applicable, shall knowingly allow any employee registered pursuant to N.J.S.A. 2C:7-1, et seq. "Megan's Law," as a Tier 3 offender ("sex offenders determined to pose a relatively high risk of re-offense") or a Tier 2 offender ("sex offenders determined to pose a moderate risk of re-offense"), upon the Owner's property or the Project site. The Contractor will be required to purchase for the Owner a Complete Visitor Management screening and badging system (LobbyGuard, T-Pass or approved equal) in order to conduct security checks on its employees and Subcontractors and to ensure compliance with these Student and Faculty Safety Requirements. The Contractor will be required to provide the Visitor Badge Labels for the duration of the contract. Following completion of the work, the security verification system shall be turned over to the Owner. All employees of the Contractor and any Subcontractor will be required to wear picture identification cards in a visible manner while working on the Owner's premises. During the performance of this contract, neither the Contractor nor any Subcontractor, where applicable, shall knowingly allow any employee to enter any area of the Project where students or faculty are present, without first providing the Owner with a written list setting forth the identity of the employees.

All personnel or agents of the Contractor shall observe all rules and regulations in effect at the Owner's premises. Employees or agents of the Contractor, while on the Owner's property, shall be subject to the control of the Owner, but under no circumstances shall such persons be deemed to be employees or agents of the Owner. Contractor's personnel are required to sign in at the Main Office each time they report for service.

Contractor's personnel are not to engage with any activities with the students, staff or other Owner's employees unless duly authorized to do so in writing by the Business Administrator or Superintendent. Contractor's personnel are to wear uniforms whenever possible. All contracted personnel are required to wear identification badges identifying the individual and the firm for which they are employed. Contractors shall assume full responsibility for the actions of all personnel in their employ. Contractors shall maintain proper supervision of the work in progress at all times.

All personnel used by the Contractor for the performance of this work shall be properly trained and qualified for work of this type and shall have the minimum ability and experience for his classification. Owner reserves the right to refuse to accept services from any personnel deemed by the Owner or its representative to be unqualified, disorderly, or unable to perform assigned work. The Contractor shall provide evidence of qualifications for any personnel performing work under contract upon request. Owner (and/or the Owner's Representatives) reserves the right to direct the removal from the site of any person, equipment and/or entity which displays inappropriate behavior, including but not limited to, alcohol consumption, drugs, fighting, intimidating or disruptive behavior, vandalism, theft, improper storage, illegal acts, unfit persons etc.

INSTRUCTIONS TO BIDDERS

28. Covid-19 Requirements: All onsite personnel shall comply with the latest Federal, State and Local authorities having jurisdiction regarding Covid-19 protocols.
29. The successful Bidder will be expected after contract award to comply with and complete all required forms, written authorizations and/or other information issued by the District for the disclosure of information in accordance with the mandates of N.J.S.A. 18A:6-7.7 et seq. which concerns prior acts and/or investigations of sexual misconduct and/or child abuse for those contracted service providers who are employed in positions which involve regular contact with students. The successful Bidder is further notified that failure to provide truthful information or willfully failing to disclose information required by N.J.S.A. 18A:6-7.7 et seq., may subject the successful Bidder to discipline up to, and including, termination or denial of employment; may be a violation of N.J.S.A. 2C:28-3; and may be subject to a civil penalty of not more than \$500, which shall be collected in proceedings in accordance with the "Penalty Enforcement Law of 1999," P.L. 1999, c. 274.

30. ANTI-BULLYING BILL OF RIGHTS – REPORTING OF HARRASSMENT, INTIMIDATION AND BULLYING – CONTRACTED SERVICE

The following language will be incorporated into the Owner/Contractor Agreement:

The Contractor shall comply with all applicable provisions of the New Jersey Anti-Bullying Rights Act – N.J.S.A. 18A:37-13.1 et seq. and N.J.S.A. 18A:37-16, all applicable code and regulations, and the Anti-Bullying Policy of the Board of Education. The district shall provide to the contracted service provider a copy of the Board's Anti-Bullying Policy.

In accordance with N.J.A.C. 6A:16-7.7 (c), a contracted service provider, who has witnessed, or has reliable information that a student has been subject to harassment, intimidations, or bullying shall report the incident to any school administrator or safe schools resource officer, or the School Business Administrator/Board Secretary, who shall immediately initiate the school district's procedures concerning harassment, intimidation, and bullying.

31. RECORD MAINTENANCE

Pursuant to N.J.A.C. 17:44-2.2, the Contractor shall maintain all documentation related to products, transactions or services under this Contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

32. CONTRACTOR PERFORMANCE EVALUATION

In accordance with N.J. S.A. 18A:18A-15, when the entire cost of the Project will exceed \$20,000.00, the Board, through its authorized agent, shall upon the completion of the contract report to the department as to the contractor's performance, and shall also furnish such report from time to time during performance if the contractor is then in default.

33. District officials and / or employees are precluded from taking part in the negotiations or the awarding of contracts to companies with which they may have a financial or personal interest.

34. The District represents that none of its employees, and to the best of its knowledge, none of its Contracted Parties or employees of its Contracted Parties, are engaged in any conduct that would constitute a conflict of interest or a violation of the School Ethics Act.

INSTRUCTIONS TO BIDDERS

35. The Contractor and its Subcontractors may be debarred, suspended or disqualified from contracting and/or working on the School Facilities Project if found to have committed any of the acts listed in N.J.A.C. 17:19-4.1.
36. The Contracts awarded by the District in connection with this School Facilities Project requires that the Owner, the New Jersey State Police, the New Jersey Department of Education (Department), the New Jersey Department of Community Affairs (DCA) and the Department of Labor (DOL) and their duly authorized agents may, at their discretion and cost, investigate, audit, examine and inspect the activities, documents, work product arising from audits, records and accounts (pertaining to the School Facilities Project) of the District, the Contractor, Subcontractors and all other parties involved with the School Facilities Project. The Contractor further agrees to include in all of its contracts with subcontractors a clause incorporating the requirements of this.
37. The District shall keep those records and accounts and shall require all Contracted Parties including the Contractor and Subcontractors to keep those records and accounts for the School Facilities Projects as necessary in order to evidence compliance with the Public Schools Contract Law (PSCL).
38. The Contractor agrees to retain during the term of the Contract and for 10 years after closeout thereafter all financial records, supporting documents and other records which relate in any way to the work. If any litigation, claim or audit is commenced prior to the expiration date, such records and documents shall be retained by the Contractor until all litigation, claims or audit findings involving the records have been resolved.

END OF SECTION

BID FORM – PART A

DATE: _____

Bidder's Information: (Print or Type)

Company Name: _____

Contact Name: _____

Contact Email Address: _____

Company Address: _____

Telephone Number: _____

Fax Number: _____

**Deptford Township Board of Education
2022 Good Intent Road
Deptford, New Jersey 08096**

Ladies and Gentlemen:

This Proposal is submitted in accordance with your Advertisement inviting proposals to be received for the **New Special Education Suite Library Change in Use at the Deptford High School**. Having carefully examined the Contract Documents and being familiar with various conditions affecting the work, the undersigned herein agrees to furnish all materials, perform all labor and do all else necessary to complete the **ENTIRE PROJECT** in accordance with said Contract Documents for the **LUMP SUM BASE BID (including the allowance) OF:**

BID AMOUNT \$ _____

PLUS CASH ALLOWANCE
SECTION 01210 - ALLOWANCES ITEM A \$ 32,000.00

TOTAL BASE BID (In Numbers) (Bid Amount Plus The Allowance) \$ _____

(In words) _____

Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.

BID FORM – PART A

The Deptford Township Board of Education hereinafter called “Owner” in accordance with bidding requirements for the work titled **New Special Education Suite Library Change in Use at the Deptford High School** for the portions of the Work below listed, the undersigned proposes to use the following subcontractors (indicate “Self-Performing” if you are doing the portion of the work required – please note you must be Pre-Qualified for the work to be “Self-Performing”):

<u>PORTION OF WORK</u>	<u>SUBCONTRACTOR’S NAME AND ADDRESS</u>
General Construction Work (C008 or C009)	_____ _____ _____
Structural Steel Work (C029)	_____ _____ _____
Heating and Ventilating Systems and Equipment (C032)	_____ _____ _____
Plumbing Work (C030)	_____ _____ _____
Electrical Work (C047)	_____ _____ _____

The Prime Subcontractors listed above must be DPMC pre-qualified. The Bidder shall provide for each such Prime Subcontractor listed above (OR HIMSELF/HERSELF IF SELF-PERFORMING), a valid and active DPMC Notice of Classification, a Total Amount of Uncompleted Contracts Affidavit (form DPMC 701), No Material Adverse Change in Circumstances Form. The Owner is requesting that a Public Works Contractor Registration Certificate and a Business Registration Form be included as well.

BID FORM – PART A

Accompanying this Proposal is a certified check, bank cashier's check, bank treasurer's check or Bid Bond required by Paragraph 4 of the Instructions to Bidders, which is deposited as a Proposal guarantee, and is to be retained by you and applied as provided in Paragraph 4 of Instructions to Bidders, in case the undersigned shall default in executing the Contract or in furnishing the required bonds and insurance certificates within the time specified by the Contract Documents.

The undersigned hereby certifies that this Proposal is genuine and not sham or collusive or made in the interest of or in behalf of any person, firm or corporation not herein named and that the undersigned has not directly or indirectly induced or solicited any bidder to refrain from bidding and that the undersigned has not in any manner sought by collusion to secure for himself any advantages over any other bidder.

The undersigned, intending to be legally bound, agrees that this Proposal shall be irrevocable and shall remain subject to your acceptance for 60 days after date set for bid opening.

The undersigned submits this Proposal with the full knowledge of the Contract requirements and hereby agrees that the work of this Project, under this Contract, shall be fully and finally completed and ready for occupancy in accordance with the date found in Specification Section 01010- Summary of Work.

NAME OF BIDDER

SIGNATURE

DATE

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA / CLARIFICATIONS

The undersigned Bidder hereby acknowledges receipt of the following Addenda:

<u>Addendum Number</u>	<u>Dated</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

<u>Clarification Number</u>	<u>Dated</u>
_____	_____
_____	_____
_____	_____

Check here if No Addenda / Clarifications were issued.

Acknowledged for: _____
(Name of Bidder)

By: _____
(Signature of Authorized Representative)

Name: _____

Title: _____

FAILURE TO ACKNOWLEDGE AND RETURN WITH YOUR BID SUBMISSION THE RECEIPT OF ANY ISSUED ADDENDA FOR THIS BID ON THIS ACKNOWLEDGMENT OF RECEIPT OF ADDENDA FORM MAY BE CAUSE FOR YOUR BID TO BE REJECTED.

STATEMENT OF OWNERSHIP
(OWNERSHIP DISCLOSURE CERTIFICATION)
N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

**This Statement Shall Be Included with
All Bid and Proposal Submissions**

Name of Business: _____

Address of Business: _____

Name of person completing this form: _____

N.J.S.A. 52:25-24.2:

No corporation, partnership, or limited liability company shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, the cost of which is to be paid with or out of any public funds, by the State, or any county, municipality or school district, or any subsidiary or agency of the State, or of any county, municipality or school district, or by any authority, board, or commission which exercises governmental functions, unless prior to the receipt of the bid or proposal, or accompanying the bid or proposal of said corporation, said partnership, or said limited liability company there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

If one or more such stockholder or partner or member is itself a corporation or partnership or limited liability company, the stockholders holding 10 percent or more of that corporation's stock, or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member, exceeding the 10 percent ownership criteria established in this act, has been listed.

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest."

The Attorney General has advised that the provisions of N.J.S.A. 52:25-24.2, which refer to corporations and partnerships, apply to limited partnerships, limited liability partnerships, and Subchapter S corporations.

This Ownership Disclosure Certification form shall be completed, signed and notarized.

Failure of the bidder/proposer to submit the required information is cause for automatic rejection of the bid or proposal

Part I

Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, sign and notarize at the end)
- Non-Profit Corporation (skip Parts II and III, sign and notarize at the end)
- Partnership Limited Partnership Limited Liability Partnership
- Limited Liability Company
- For-profit Corporation (including Subchapters C and S or Professional Corporation)
- Other (be specific): _____

Part II

- I certify that the list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

OR

- I certify that no one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or that no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be.

Sign and notarize the form below, and, if necessary, complete the list below. (Please attach additional sheets if more space is needed):

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Part III - Any Direct or Indirect Parent Entity Which is Publicly Traded:

“To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.”

- Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

OR

- Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

AND

- Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

Subscribed and sworn before me this ____ day of _____, 20_____.

(Notary Public)

My Commission expires:

(Affiant)

(Print name of affiant and title if applicable)

(Corporate Seal if a Corporation)

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____
Company Name

Company Address

as Principal, and _____
Insurance Company Name

Insurance Company Address

as Surety, are hereby and firmly bound unto the Deptford Township Board of Education, 2022 Good Intent Road, Deptford, New Jersey 08096 as Owner, in the penal sum of Ten Percent of the Amount of Bid Not to Exceed Twenty Thousand and 00/100 Dollars (10% Not to Exceed \$20,000.00) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed, this _____ Day of _____, 20_____.

The condition of the above obligation is such that, whereas the Principal has submitted to the Deptford Township Board of Education a certain bid, attached hereto and hereby made a part hereof to enter into a contract in writing for the **New Special Education Suite Library Change in Use at the Deptford High School.**

NOW; THEREFORE,

- (a) If said Bid shall be rejected, or in the alternate,
- (b) If said Bid shall be accepted and the Principal shall execute and deliver an AIA Document A101 Standard Form of Agreement Between Owner and Contractor (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of the Bid,

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims thereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligation of said Surety and its bond shall be in no way impaired or affected by an extension of the time within which the Owner may accept such bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper offer, the day and year first set forth above.

Attest / Witness

Signature

Company Name

By: _____

Signature

Name and Title

Insurance Company Name

By: _____

Signature

Name and Title

Signature

ANY BOND COMPLYING WITH THE REQUIREMENTS OF N.J.S.A 18A:18A-24 MAY BE USED.

CONSENT OF SURETY

The _____

(Name and Address of Surety)

a corporation existing under the Laws of the State of _____
and authorized to do business under the Laws of the State of New Jersey, hereby certifies that application
has been made to us by

(Name and Address of Contractor)

and satisfactory arrangements have been completed by which we have and do now agree to furnish a
Performance Bond equal to 100% of the Contract to ensure the faithful performance on the part of the
Bidder of the terms and conditions of the contract, and a Labor and Materials Bond to ensure the payment
of the persons furnishing labor and materials in accordance with the contract.

**Title of the Work: the New Special Education Suite Library Change in Use at the Deptford
High School**

Location of the Project: 575 South Fox Road, Deptford, New Jersey 08096

This proposition is made with the understanding that any change made in the specifications or agreements
without the consent of the bondsman shall in no way vitiate the bond.

WITNESS:

SURETY COMPANY

(Name of Surety Company)

Title: _____

(Attorney-in-fact)

By: _____

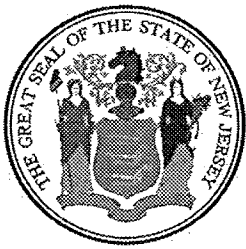
Date: _____

(Affix corporate seal)

IMPORTANT NOTE

The Surety Company executing the Bond must be authorized to transact business in the State of New
Jersey. For contracts in excess of \$850,000, the Surety shall be listed on the Treasury Department's most
current New Jersey List of Approved Sureties, located at www.state.nj.is/dobi/surety.htm.

ANY FORM CONSENT OF SURETY COMPLYING WITH THE REQUIREMENTS OF N.J.S.A. 18A:18A-25 MAY BE USED.



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
33 W. STATE STREET
PO BOX 034
TRENTON, NEW JERSEY 08625-0034

REPLY TO:
TEL: (609) 943-3400
FAX: (609) 292-7651

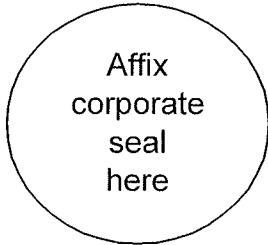
TOTAL AMOUNT OF UNCOMPLETED CONTRACTS

(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)

I Certify that the amount of uncompleted work on contracts is \$ _____.

The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.13.

I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.



Respectfully submitted,

By _____

Name of Firm

Signature

Title

Business Address

Phone

Sworn to and subscribed before me This day of 20

Notary Public

NO MATERIAL CHANGE OF CIRCUMSTANCES

AFFIDAVIT

I, _____ being of full age under oath depose and say:

1. I am a(n) owner, partner, shareholder or officer of the company set forth below and am duly authorized to execute this affidavit on its behalf.
2. A statement as to the financial ability, adequacy of plant and equipment, organization and prior experience of [Bidder], as required by N.J.S.A. 18A:18A-28 has been submitted to the Department of Treasury within one (1) year preceding the date of opening of bids for this contract.
3. I certify, as required by N.J.S.A. 18A:18A-32 that there has been no material adverse change in the qualification information of [Bidder] since such statement was submitted to the Department of Treasury except: _____

SEAL

SIGNATURE

TITLE

COMPANY

Sworn to and subscribed
before me this day
of _____, 20 ____.

Notary Public

HOLD HARMLESS AGREEMENT

It is further agreed that the undersigned hereby agrees to defend, indemnify and hold harmless the Board of Education, its officers, employees, volunteers and agents, from and against all claims, damages, losses, and expenses including reasonable attorney's fees in case it shall be necessary to file an action, arising out of performance of the work herein, which is; 1) for personal or bodily injury, illness or death, or for property damage, including loss of use, and; 2) caused in whole or in part by

_____ (Name of Contractor's) negligent act or omission or that a subcontractor, or that of anyone employed by them or for whose acts contractor or subcontractor may be liable. This indemnification and agreement shall apply in all instances whether the Board of Education, its officers, employees, volunteers and/or agents, is/are made a party to the action or claim or is subsequently made a party to the action by third-party in-pleading or is made a part to a collateral action arising, in whole or in part, from any of the issues emanating from the original cause of action or claim.

Full Name of Contractor: _____

Business Address: _____

Telephone Number: (____) _____ Zip Code _____

Project Description: _____

Signature / Authorized Person _____

Print Name: _____

Witness Signature _____

Print Name: _____

CERTIFICATION REGARDING THE DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION

I am _____ of the firm of _____,
(your title) (name of your organization)

(state the address of your organization)

CHOOSE ONE OF THE FOLLOWING

- () A. I hereby certify on behalf of _____ that
(name of your organization)
neither it nor its principals are included on the New Jersey State Department of Labor
and Workforce Development; Prevailing Wage Debarment List, debarment or suspended
list, or the State of New Jersey Consolidated Debarment Report or the Federal Debarred
Debarment List.
- () B. I am unable to certify to any of the statements set forth in this
certification. I have attached an explanation to this form.

(Signature)

(Type Name & Title)

(Date)

CERTIFICATION REGARDING THE DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this certification, the contracting firm is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the contracting firm knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the District may pursue available remedies including suspension and/or debarment.
3. The contracting firm shall provide immediate written notice to the District if at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the District for assistance in obtaining a copy of those regulations.
5. The contracting firm agrees by submitting this certification that, should the covered transaction be entered into, it shall not knowingly enter into any transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
6. The contracting firm further agrees by submitting this certification that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion" without modification, in all subcontracts to this agreement as authorized by the District.
7. The Contractor may be debarred, suspended or disqualified from contracting and/or working on the Work if found to have committed any of the acts listed in N.J.A.C. 17:19-4.1. The Contractor shall insert in all of its contracts with subcontractors a clause stating that the subcontractor may be debarred, suspended or disqualified from contracting and/or working on the Work if found to have committed any of the acts listed in N.J.A.C. 17.19-4.1 .
8. All Bidders shall submit a sworn statement indicating whether the Bidder, at the time of the Bid, is included on the State Treasurer's, or the Federal Government's List of Debarred, Suspended or Disqualified Bidders as a result of action taken by any State or Federal Agency. The Owner shall immediately notify the State of New Jersey and the Unit of Fiscal Integrity of the Office of the Attorney General whenever it appears that a bidder is on the State Treasurer's or the Federal Government's List.

APPROVED APPRENTICESHIP FORM FOR CONSTRUCTION PROJECTS

APPROVED APPRENTICESHIP FORM FOR CONSTRUCTION PROJECTS

Apprenticeship is training in occupations that require a wide and diverse range of skills and knowledge, as well as maturity and independence of judgment. It involves planned, day-by-day training on the job and experience under proper supervision, combined with related technical instruction.

As practiced by modern industry, apprenticeship is a business-like system designed to provide workers entering industry with comprehensive training by exposing them to the practical and theoretical aspects of the work required in a highly skilled occupation. This is accomplished through structured training on the job and related theoretical instruction.

Under the National Apprenticeship Act, the Bureau of Apprenticeship and Training (BAT) is responsible for providing service to existing apprenticeship programs and technical assistance to organizations that would like to establish an apprenticeship program. The Bureau works very closely with State Apprenticeship Councils (SAC) and the educational system to deliver support services at the National, State and local level.

Approved Apprenticeship programs are usually available through local County Vocational Schools, through various Union Locals, and/or through the U.S. Department of Labor.

The U.S. Department of Labor for New Jersey may be reached at:

US Department of Labor
Bureau of Apprenticeship & Training
485 Route 1 South
Bldg. "E," Room 300
Iselin, New Jersey 08830

The Owner has determined that it would be in the best interest of this particular project, and reasonably related to the specific work to be performed, that all bidders be required to participate in an approved apprenticeship program pursuant to standards established under the Department of Wage and Industry Act of 1948 (N.J.S.A. 34:1A-34 et. seq.). This requirement may be met by either showing a written agreement with a Union with an appropriate apprenticeship program, or by maintaining an in-house program that materially follows the guidelines for apprenticeship set forth by the Union of the same trade:

All subcontractors used by the bidder shall also have an approved apprenticeship program.

If a bidder or sub-contractor does not have its own approved apprenticeship program as set forth above, the requirement may be met by showing that the bidder and/or their subcontractor has a written agreement with a Union which has an appropriate apprenticeship program.

APPROVED APPRENTICESHIP FORM FOR CONSTRUCTION PROJECTS

**LIST OF TRADES FOR THIS PROJECT
SUBMITTED BY THE VENDOR**

**APPRENTICESHIP PROGRAM
ATTENDED**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

AFFIRMATIVE ACTION REQUIREMENTS

Bidder is required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27

1. After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an Initial Project Workforce Report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its web-site, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7.
2. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer.

The undersigned certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

Subscribed and sworn to before me this

_____ day of _____, 201__

My Commission expires:

Date

Signature

Name and Title
(Type or Print)

EXHIBIT B

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127) N.J.A.C. 17:27-1.1 et seq.

CONSTRUCTION CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program, may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B, and C, as long as the Dept. of LWD, Construction EEO Monitoring Program is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

EXHIBIT B (Cont)

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

(4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;

(5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and nondiscrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;

(6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:

(i) The contractor or subcontractor shall interview the referred minority or women worker.

(ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.

(iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.

(iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.

(7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided

EXHIBIT B (Cont)

further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer. The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

Each contractor shall submit to the public agency, prior to execution of a public agency contract a completed form AA201:

******The Deptford Township Board of Education recognizes the right of its employees/students to work and study in an environment that is free from sexual harassment. Immediate and appropriate action will be taken against any vendor/agent of the Board found liable for sexually harassing any employee/student.**

Note: Please sign below that you have read and understand the EEO Language. This does not fulfill your obligation to submit the required document prior signing a construction contract.

Company _____

Authorized Signature _____

Address _____

NON-COLLUSION AFFIDAVIT

THIS FORM SHALL ACCOMPANY BID

STATE OF NEW JERSEY)

COUNTY OF)

I, _____ of the City of _____ in the County of _____ and the State of _____ of full age, being duly sworn according to law on my oath depose and say that: I am of the firm of _____ the bidder making this Proposal/Bid for the **New Special Education Suite Library Change in Use at the Deptford High School**, and that I executed the said Bid with full authority so to do; that said bidder had not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the **New Special Education Suite Library Change in Use at the Deptford High School**; and that all statements contained in said Bid and in this affidavit are true and correct, and made with full knowledge that the Owner relies upon the truth of the statements contained in said Bid and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

(Name of Bidder) (N.J.S.A. 52:34-15)

Bidder's Signature

Sworn to and subscribed before me

this ___ day of _____, 20__.

Notary Public of

My Commission expires _____ 20__

APPENDIX A
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor _____ and the Deptford Township Board of Education, (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to the Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other action's available to it under any other provisions of the Agreement or otherwise at law.

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L. 1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

**List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26**

County Name: Gloucester

State: Governor, and Legislative Leadership Committees

Legislative District #: 3, 4, & 5

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

Clayton Borough	Logan Township	Swedesboro Borough
Deptford Township	Mantua Township	Washington Township
East Greenwich Township	Monroe Township	Wenonah Borough
Elk Township	National Park Borough	West Deptford Township
Franklin Township	Newfield Borough	Westville Borough
Glassboro Borough	Paulsboro Borough	Woodbury City
Greenwich Township	Pitman Borough	Woodbury Heights Borough
Harrison Township	South Harrison Township	Woolwich Township

Boards of Education (Members of the Board):

Clayton Borough	Greenwich Township	Pitman Borough
Clearview Regional	Harrison Township	South Harrison Township
Delsea Regional High	Kingsway Regional	Swedesboro-Woolwich
Deptford Township	Logan Township	Washington Township
East Greenwich Township	Mantua Township	Wenonah Borough
Elk Township	Monroe Township	West Deptford Township
Franklin Township	National Park Borough	Westville Borough
Gateway Regional	Newfield Borough	Woodbury City
Glassboro	Paulsboro Borough	Woodbury Heights Borough

Fire Districts (Board of Fire Commissioners):

Deptford Township Fire District No. 1
Franklin Township Fire District No. 1
Franklin Township Fire District No. 2
Franklin Township Fire District No. 3
Franklin Township Fire District No. 4
Franklin Township Fire District No. 5
Harrison Township Fire District No. 1
Washington Township Fire District No. 1
Westville Borough Fire District No. 1



The Deptford Township Board of Education
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

BID SOLICITATION/PROPOSAL TITLE _____
VENDOR/BIDDER NAME _____

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____
Relationship to Vendor/ Bidder _____
Description of Activities _____

Duration of Engagement _____
Anticipated Cessation Date _____

Attach Additional Sheets If Necessary

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature

Date

Print Name and Title

This form is to be completed, certified and submitted prior to the award of contract.

 **AIA** Document A312™ – 2010

Performance Bond

CONTRACTOR:
(Name, legal status and address)

SURETY:
(Name, legal status and principal place of business)

OWNER:
(Name, legal status and address)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312–2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

CONSTRUCTION CONTRACT

Date:

Amount:

Description:
(Name and location)

BOND

Date:
(Not earlier than Construction Contract Date)

Amount:

Modifications to this Bond: None See Section 16

CONTRACTOR AS PRINCIPAL

Company: *(Corporate Seal)*

SURETY

Company: *(Corporate Seal)*

Signature: _____ Signature: _____
Name Name
and Title: and Title:
(Any additional signatures appear on the last page of this Performance Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

OWNER'S REPRESENTATIVE:
(Architect, Engineer or other party:)

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

SURETY

Company:

(Corporate Seal)

Company:

(Corporate Seal)

Signature: _____

Signature: _____

Name and Title: _____

Name and Title: _____

Address _____

Address _____

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

 **Document A312™ – 2010**

Payment Bond

CONTRACTOR:
(Name, legal status and address)

SURETY:
(Name, legal status and principal place of business)

OWNER:
(Name, legal status and address)

CONSTRUCTION CONTRACT
Date:

Amount:

Description:
(Name and location)

BOND
Date:
(Not earlier than Construction Contract Date)

Amount:

Modifications to this Bond: None See Section 18

CONTRACTOR AS PRINCIPAL **SURETY**
Company: *(Corporate Seal)* Company: *(Corporate Seal)*

Signature: _____ Signature: _____
Name Name
and Title: and Title:
(Any additional signatures appear on the last page of this Payment Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)
AGENT or BROKER: **OWNER'S REPRESENTATIVE:**
(Architect, Engineer or other party:)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312–2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- .2 have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

§ 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

§ 16.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

SURETY

Company:

(Corporate Seal)

Company:

(Corporate Seal)

Signature: _____

Signature: _____

Name and Title: _____

Name and Title: _____

Address _____

Address _____

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, _____

as principal, and _____

a Corporation organized and existing under the laws of the state of _____

and duly authorized to do business in the State of New Jersey, as Surety,

are held and firmly bound unto the _____

as Owner, in the penal sum of _____

(100% of the Final Contract Amount)

for payment of which, well and truly to be made, we hereby, jointly, and severally, bind ourselves, our heirs, executors, administrators, successors and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas the above named principal did on the _____ day of _____, 20____, enter into a Contract with the Owner for _____

(Project Name)

which said Contract is made a part of this bond the same as though set forth herein.

NOW, if the said principal shall remedy without cost to the Owner any defects which may develop during the two (2) year Maintenance Period of the work performed under the said Contract, provided such defects, in the judgment of the Owner are caused by defective or inferior materials or workmanship, then this obligation shall be void, otherwise it shall be and remain in full force and effect. The two (2) year period shall commence on the date established in the Certificate of Substantial Completion.

The said Surety hereby stipulates and agrees that no modifications, deletions or additions in or to the terms of the said Contract or the plans or specifications therefor shall in any way affect its obligations on this bond.

Signed and Sealed this _____ day of _____, 20__.

(Principal) (Seal)

(Witness)

(Title)

(Surety) (Seal)

(Witness)

(Title)

STATE OF NEW JERSEY

DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT
CONSTRUCTION EEO COMPLIANCE MONITORING PROGRAM

FORM AA-201

Revised 11/11

INITIAL PROJECT WORKFORCE REPORT CONSTRUCTION

Official Use Only

Assignment

Code

For instructions on completing the form, go to: http://www.state.nj.us/treasury/contract_compliance/pdf/aa201ins.pdf

1. FID NUMBER	2. CONTRACTOR ID NUMBER	5. NAME AND ADDRESS OF PUBLIC AGENCY AWARDED CONTRACT Name: Address:	
3. NAME AND ADDRESS OF PRIME CONTRACTOR (Name) (Street Address) (City) (State) (Zip Code)		CONTRACT NUMBER DATE OF AWARD DOLLAR AMOUNT OF AWARD	
4. IS THIS COMPANY MINORITY OWNED [] OR WOMAN OWNED []		6. NAME AND ADDRESS OF PROJECT Name: Address:	7. PROJECT NUMBER
8. IS THIS PROJECT COVERED BY A PROJECT LABOR AGREEMENT (PLA)? YES <input checked="" type="checkbox"/>		COUNTY	

9. TRADE OR CRAFT	PROJECTED TOTAL EMPLOYEES				PROJECTED MINORITY EMPLOYEES				PROJECTED PHASE - IN DATE	PROJECTED COMPLETION DATE
	MALE		FEMALE		MALE		FEMALE			
	J	AP	J	AP	J	AP	J	AP		
1. ASBESTOS WORKER										
2. BRICKLAYER OR MASON										
3. CARPENTER										
4. ELECTRICIAN										
5. GLAZIER										
6. HVAC MECHANIC										
7. IRONWORKER										
8. OPERATING ENGINEER										
9. PAINTER										
10. PLUMBER										
11. ROOFER										
12. SHEET METAL WORKER										
13. SPRINKLER FITTER										
14. STEAMFITTER										
15. SURVEYOR										
16. TILER										
17. TRUCK DRIVER										
18. LABORER										
19. OTHER										
20. OTHER										

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

(Signature)

10. (Please Print Your Name)

(Title)

(Area Code)

(Telephone Number)

(Ext.)

(Date)

INSTRUCTIONS FOR COMPLETING THE INITIAL PROJECT
WORKFORCE REPORT – CONSTRUCTION (AA201)

DO NOT COMPLETE THIS FORM FOR GOODS AND/OR SERVICE CONTRACTS

1. Enter the Federal Identification Number assigned to the contractor by the Internal Revenue Service, or if a Federal Employer Identification Number has been applied for but not yet issued, or if your business is such that you have not or will not receive a Federal Identification Number, enter the social security number assigned to the single owner or one partner, in the case of a partnership.
2. Note: The Department of Labor & Workforce Development, Construction EEO Monitoring Program will assign a contractor ID number to your company. This number will be your permanently assigned contractor ID number that must be on all correspondence and reports submitted to this office.
3. Enter the prime contractor's name, address and zip code number.
4. Check box if Company is Minority Owned or Woman Owned
5. Enter the complete name and address of the Public Agency awarding the contract. Include the contract number, date of award and dollar amount of the contract.
6. Enter the name and address of the project, including the county in which the project is located.
7. Note: A project contract ID number will be assigned to your firm upon receipt of the completed Initial Project Workforce Report (AA201) for this contract. This number must be indicated on all correspondence and reports submitted to this office relating to this contract.
8. Check "Yes" or "No" to indicate whether a Project Labor Agreement (PLA) was established with the labor organization(s) for this project.
9. Under the Projected Total Number of Employees in each trade or craft and at each level of classification, enter the total composite workforce of the prime contractor and all subcontractors projected to work on the project. Under Projected Employees enter total minority and female employees of the prime contractor and all subcontractors projected to work on the project. Minority employees include Black, Hispanic, American Indian and Asian, (J=Journeyworker, AP=Apprentice). Include projected phase-in and completion dates.
10. Print or type the name of the company official or authorized Equal Employment Opportunity (EEO) official include signature and title, phone number and date the report is submitted.

This report must be submitted to the Public Agency that awards the contract and the Department of Labor & Workforce Development, Construction EEO Compliance Monitoring Program after notification of award, but prior signing the contract.

THE CONTRACTOR IS TO RETAIN A COPY AND SUBMIT COPY TO THE PUBLIC AGENCY AWARDING
THE CONTRACT AND FORWARD A COPY TO:

NEW JERSEY DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT
CONSTRUCTION EEO COMPLIANCE MONITORING UNIT
P.O. BOX 209
TRENTON, NJ 08625-0209
(609) 292-9550

DRAFT AIA® Document A101™ - 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 00 day of MONTH in the year Two Thousand Twenty-One
(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

Deptford Township Board of Education
2022 Good Intent Road
Deptford, New Jersey 08096

and the Contractor:

(Name, legal status, address and other information)

NAME OF CONTRACTOR

ADDRESS OF CONTRACTOR

CITY, STATE ZIP

for the following Project:

(Name, location and detailed description)

New Special Education Suite Library Change in Use at the Deptford High School
575 South Fox Run Road
Deptford, New Jersey 08096

The Architect:

(Name, legal status, address and other information)

Garrison Architects
713 Creek Road
Bellmawr, New Jersey 08031

The Construction Manager:

New Road Construction Management Company
1876 Greentree Road
Cherry Hill, New Jersey 8003

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101™-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201™-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

The date of this Agreement and as outlined in Specification Section 01010-Summary of Work

A date set forth in a notice to proceed issued by the Owner.

Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

Not later than () calendar days from the date of commencement of the Work.

By the following date: **August 19, 2022 – TIME IS OF THE ESSENCE**

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates: **NOT APPLICABLE**

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Dollars (\$), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates NOT APPLICABLE

§ 4.2.1 Alternates, if any, included in the Contract Sum:

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. **NOT APPLICABLE**

§ 4.3 Allowances, if any, included in the Contract Sum:

(Identify each allowance.)

Item

Price

A. CASH ALLOWANCE

\$32,000.00

§ 4.4 Unit prices, if any: **NOT APPLICABLE.**

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

The Contractor understands and agrees that all work must be performed in an orderly and closely coordinated sequence so that the dates for Substantial Completion and Final Completion are met. **TIME IS OF THE ESSENCE.**

If the Contractor fails to complete his work or fails to complete a portion of his work and therefore not achieve Substantial Completion and/or Final Completion on the respective dates required, he shall pay the Owner, as liquidated damages and not as a penalty, Two Thousand Five Hundred Dollars (\$2,500.00) per day, which is agreed upon as a reasonable and proper measure which the Owner will sustain each calendar day by failure of the Contractor to complete work within the stipulated time for the milestone dates.

The Owner will suffer significant financial loss if the project is not substantially complete on time. Liquidated Damages will be assessed if the Project is not substantially complete by **August 19, 2022**. The Contractor (and the Contractor's Surety) shall be liable for and pay to the Owner the sum of \$2,500.00 stipulated and fixed, agreed as liquidated damages for each calendar day of delay until the work is substantially complete.

Final Completion must be reached Thirty (30) days following the date fixed in the contract for Substantial Completion. The Contractor (and the Contractor's Surety) shall be liable for and pay to the Owner the sum of \$2,500.00 stipulated and fixed, agreed as liquidated damages for each calendar day of delay until the work is finally complete.

Substantial Completion will be determined by the Architect as defined in paragraph 9.8.1 of the General Conditions.

For damage occurring at the time of delay, the Owner may retain the amount due to him under this clause from any payments due to the Contractor. Final Completion and Substantial Completion liquidated damages shall be stacked and are not concurrently imposed.

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

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ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents. An application for Payment shall include all work performed in one calendar month.

§ 5.1.2 Contractor shall submit a Pencil Copy / Rough Draft of the Application for Payment to the Owner's Representative and Construction Manager for review no later than the 15 calendar days prior to the first Friday of the month payment is requested from Owner.

Owner's Representative and Construction Manager will review the Pencil Copy / Rough Draft of the Application for Payment and return to the Contractor within five (5) calendar days from their receipt of same.

§ 5.1.3 Certified Application for Payment.

.1. Within three (3) calendar days after receipt of accepted Pencil / Rough Draft of the Application for Payment the Contractor shall submit five (5) Certified Applications for Payment to the Owner's Representative for signatures.

.2. The Owner's Representative shall sign the Certified Application for Payment within five (5) calendar days upon receipt and transmit four (4) Certified Applications for Payment to the Construction Manager by Tuesday (3 calendar days) before the first Friday of the month payment is requested from Owner, and retain one (1) Certified Application for Payment for its records.

.3 The Construction Manager shall transmit two (2) Certified Applications for Payment to Owner on the first Friday of the month payment is requested. The Construction Manager shall transmit one (1) Certified Application for Payment to the Contractor and retain one (1) Certified Application for Payment for its records. (Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.3.1 The form for Applications for Payment shall be a notarized AIA Document G702, Application and Certification for Payment, supported by AIA document G703 Continuation Sheets. Each Application for Payment must be accompanied by three (3) sets of Certified Payroll Records for the period covered by the Application. The payroll records shall indicate the proper classification of employees and the payment of overtime, if any. These records shall include each Contractor's subcontractor's certified payroll. Payment will not be authorized if the required payroll records have not been submitted.

§ 5.1.3.2 All Applications for Payment, Certified Payroll Records and Manning Reports shall include the relevant purchase order number and project number.

§ 5.1.3.3 Pursuant to N.J.S.A. 2A:30A-1, et seq. ("the Act"), the Owner is not required to approve the Contractor's Application for Payment until the next scheduled public meeting of the Board of Education following the Owner's receipt of the Architect's Certificate for Payment. Under said Act, the Owner shall not make payment to the Contractor for the payment amount until the Owner's subsequent payment cycle following its approval of the Application for Payment.

§ 5.1.3.4 Pursuant to the above Act, if a payment due pursuant to the provisions herein is not made in a timely manner, the Owner shall be liable for the amount of money owed under the Contract, plus interest at a rate equal to the prime rate plus one percent (1%), notwithstanding anything to the contrary in the Contract Documents. Interest on amounts due pursuant to the Act shall be paid to the prime Contractor for the period beginning on the day after the required payment date and ending on the day on which the check for payment is received by the Contractor.

§ 5.1.3.5 Disputes regarding whether a party has failed to make payments required by the Act must be submitted to a process of alternative dispute resolution, notwithstanding anything to the contrary in the Contract Documents. Alternative dispute resolution permitted by the Act shall apply to disputes over payment only and shall not apply to disputes concerning any other matters that may arise under or from this Contract. Any civil action brought to collect payments shall be conducted in Gloucester County, State of New Jersey, and the prevailing party shall be awarded reasonable costs and attorneys' fees. See Article 6 of this Agreement regarding Claims and Disputes.

§ 5.1.4 The Architect may decide to disapprove an Application for Payment, or withhold payment, in whole or in part, to the extent reasonably necessary to protect the Owner if, in the Architect's opinion, the representations as described in Section 5.1.4.1 below cannot be made to the Owner. If the Architect withholds a Certificate for Payment, the Architect will notify the Contractor and Owner as provided in Article 5 hereof. The Architect may also decide to withhold certifying payment in whole or in part, because of subsequently discovered evidence or subsequent observations, to such extent as may be necessary to protect the Owner from loss because of:

1. Defective Work which has not been remedied;
2. Third party claims filed or reasonable belief probable filing of such claims;
3. Failure of the Contractor to make payments properly to vendors, subcontractors or for labor, materials and equipment;
4. Reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract sum;
5. Damage to the Owner or another contractor;
6. Reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay;
7. Failure to carry out the Work in accordance with the Contract Documents;
8. Avoidable delay in the progress of the Work;
9. Deliberate delay in the submission for approval of names of Subcontractors, material men, sources of supply, shop drawings and samples;
10. Failure to maintain the Project Site in a safe and satisfactory condition in accordance with good construction practices as recommended by the Architect after consultation with the Contractor; and
11. Failure to submit updates as requested by the District or as required by the General Conditions, attached hereto.

When the foregoing reasons for withholding payment are resolved, certification will be made for amounts previously withheld in the manner set forth in Section 5.1.3 above.

§ 5.1.4.1 The issuance of a separate Certificate for Payment will constitute representations made separately by the Architect to the Owner, based on its individual observations at the Site and the data comprising the Application for Payment submitted by the Contractor, that the Work has progressed to the point indicated and that, to the best of the Architect's knowledge, information and belief, quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to minor deviations from the Contract Documents correctable prior to completion and to specific qualifications expressed by the Architect. The issuance of a separate Certificate for Payment will further constitute a representation that the Contractor is entitled to payment in the amount certified. However, the issuance of a separate Certificate for Payment will not be a

representation that the Architect has: (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed the Contractor's construction means, methods, techniques, sequences or procedures; (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contact Sum.

§ 5.1.4.2 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect promptly, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™-2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201-2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201-2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Retainage shall be determined as follows. Pursuant to N.J.S.A. 18A:18A-40.3, the Owner will withhold two percent (2%) of the amount due on each partial payment when the outstanding balance of the Contract exceeds Five Hundred Thousand Dollars (\$500,000.00). The Owner will withhold five percent (5%) of the amount due on each partial payment when the outstanding balance of the Contract is Five Hundred Thousand Dollars (\$500,000.00) or less. Retainage shall be withheld until the Owner approves the Architect's determination that the work has been satisfactorily completed and no unsettled claims exist. The final acceptance shall not be binding or conclusive upon the Owner should it subsequently discover that the contractor has supplied inferior material or workmanship or has departed from the terms of his contract. Should such a condition appear the Owner shall have the right, notwithstanding final acceptance and payment, to cause the work to be properly done in accordance with the drawings and specifications at the cost and expense of the contractor.

§ 5.1.7.1.1 The following items are not subject to retainage: **NOT APPLICABLE**

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

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§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

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§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201-2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201-2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

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§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

Pursuant to N.J.S.A. 2A:30A-2 (c), if a payment due pursuant to the provisions herein is not made in a timely manner, the Owner shall be liable for the amount of money owed under the Contract, plus interest at a rate equal to the prime rate plus one percent (1%), notwithstanding anything to the contrary in the Contract Documents. Interest on amounts due pursuant to the Act shall be paid to the prime Contractor for the period beginning on the day after the required payment date and ending on the day on which the check for payment is received by the Contractor.

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201-2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

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§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

Arbitration pursuant to Section 15.4 of AIA Document A201–2017

Litigation in the Superior Court of New Jersey, Gloucester County

Other *(Specify)*

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ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

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§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

(Name, address, email address, and other information)

New Road Construction Management Company, Inc.
1876 Greentree Road
Cherry Hill, New Jersey 08003

§ 8.3 The Contractor’s representative:

(Name, address, email address, and other information)

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A201™–2017 and elsewhere in the Contract Documents..

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A201™–2017 and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below: **NOT APPLICABLE**

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

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§ 8.7 Other provisions:

1. Payments due and unpaid under the Contract shall in no instance bear interest, except as required by law pursuant to section 5.1.3.4 of this Agreement.
2. The contractor shall ensure that the Project Site is maintained in a clean and safe condition at all times. If the contractor fails to keep the Project Site in a clean and safe condition, said failure shall result in the following:
 - a. All claims resulting from the Contractor's failure shall be the Contractor's sole responsibility;
 - b. Said failure shall constitute an act of default and a substantial breach of the Contract giving the Owner remedies under the Contract Documents; and
 - c. The Owner shall have the right to withhold any payments until the Contractor cures its failure.

Failure to cure shall authorize the Owner to withhold any Certifications for Payment until such time as the Contractor has rectified same. Further, if the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the cost thereof shall be charged to the Contractor.

3. The within contract shall be governed by and interpreted pursuant to the laws of the State of New Jersey.
4. The Contractor shall comply with the anti-discrimination provisions of N.J.S.A. 10:2-1, et seq., the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1, et seq., and all provisions regarding equal employment opportunity, N.J.S.A. 10:5-31, et seq., N.J.A.C. 17:27-1.1, and N.J.A.C. 6A:7-1.8. The Owner and the Contractor guaranty to afford equal opportunity in the performance of this Contract in accordance with an affirmative action program approved by the State Treasurer and shall provide the documents required for this Project.
5. To perform the services provided for herein, the Contractor and its prime subcontractors shall be prequalified/classified by the New Jersey Department of Treasury, Division of Property, Management and Construction. The failure to possess or obtain such classifications shall result in the immediate termination of this Agreement.
6. The Contractor represents that, to the best of its knowledge, information and belief, none of its employees in engaged in conduct that constitutes a conflict of interest under, or a violation of, the School Ethics Act, N.J.S.A. 18A:12-21, et seq., and N.J.A.C. 6A:28-1.1, et seq.
7. The Contractor shall provide written notice to its subcontractors and suppliers of the responsibility to submit proof of business registration in the State of New Jersey to the Contractor. The requirement of proof of business registration extends down through all levels (tiers) of the Project.
8. Before final payment on the contract is made by Owner, the Contractor shall submit an accurate list and the proof of business registration in the State of New Jersey of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.

9. For the term of the Agreement, the Contractor, any subcontractor and each of their affiliates, so designated pursuant to N.J.S.A. 52:32-44(g)(3), shall collect and remit to the New Jersey Director of the Division of Taxation in the Department of Treasury, the use tax due pursuant to the Sales and Use Tax Act, N.J.S.A. 52:32B-1, et seq., on all of their sales of tangible personal property delivered into the State of New Jersey, regardless of whether the tangible personal property is intended for a contract with a contracting agency. For purposes herein, "affiliate" shall mean any entity that: (a) directly, indirectly or constructively controls another entity; (b) is directly, indirectly or constructively controlled by another entity; or, (c) is subject to the control of a common entity. For purposes of the immediately preceding sentence, an entity controls another entity if it owns, directly or indirectly, more than fifty percent (50%) of the ownership interest of that entity.
10. It is the obligation of the Contractor to provide a full and complete copy of all insurance policies held by it at the Contractor's sole expense, upon reasonable request by the Owner, in the amounts specified in the Bid Documents (see Article 11 of modified AIA Document A201-2017 General Conditions of the Contract for Construction). The Contractor's failure to obtain or maintain adequate insurance coverage shall result in the immediate termination of this Agreement. The Owner will have the right to request copies of the Contractor's insurance policies or any part thereof for the duration of the contract period.
11. This Agreement and the General Conditions of the Contract as modified or supplemented in writing, shall control in the case of conflict between these documents and the Project Specifications, the Project Manual and any other exhibits incorporated by reference into this Agreement in Article 9 herein.
12. In claims against any person or entity indemnified under this Agreement by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under this Agreement shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.
13. Contracts between the Contractor and Subcontractors shall (1) require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by the terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work, which the Contractor, by the Contract Documents, assumes toward the Owner and its consultants.
14. Unpaid Lien Balance
 - a. To the fullest extent permitted by law, the Contractor shall not suffer or permit any Construction Lien or Notice of Unpaid Balance and Right to File Lien ("NUB") to be filed or to remain of record as a claim against the Work or the Project or against any monies due or to become due for any work performed or services, materials or equipment furnished by to or on behalf of Contractor or any of its Subcontractors or Sub-subcontractors or any suppliers to Contractor or its Subcontractors ("Suppliers"), nor shall Contractor suffer or permit any such Construction Lien or NUB to be so filed because of any claim or demand against, or any action or non-action of the Contractor or any Subcontractors, Sub-subcontractors or Suppliers.
 - b. In the event that any such Subcontractor, Subsubcontractor or Supplier or any other party with whom the Contractor has entered into a relationship to perform any portion of the Work, files a Construction Lien and/or NUB arising out of or in connection with the Work or any work, services, material or equipment associated with this Agreement (and provided that Owner is not then in breach of its monetary obligation to Contractor for the work, services, material or equipment which is the subject of the Construction Lien and/or NUB under the Contract Documents), Contractor shall within ten (10) days of receipt of notice of said Construction Lien or NUB, cause same to be discharged, satisfied and/or bonded and, in default thereof, Owner shall have the right to bond said Construction Lien and/or NUB or otherwise discharge same (provided that Owner shall only pay and satisfy any Construction Lien or NUB if, within twenty (20) days from the earlier of (a) service of the lien claim on Contractor or (b) written notice from the owner of the Construction Lien or NUB, Contractor or Subcontractor (where applicable) has not notified Owner in writing that the claimant is not owed the monies claimed and the reason therefor, and, thereafter, to retain out of any payment then due or thereafter to become due to Contractor, 110% of the amount of such lien, all of which the Contractor agrees to fully reimburse Owner out of such contract funds.

- c. Should a Construction Lien and/or NUB be filed by a Subcontractor or Supplier or other party with whom the Contractor has entered into a relationship to perform any portion of the Work or any additional or extra work, after all payments have been made to Contractor under this Agreement, and should Contractor fail to abide by the terms of this Section, Contractor shall refund to Owner all monies that the latter may be compelled to pay to bond, discharge and/or defend the Construction Lien and/or NUB. Any such Construction Lien and/or NUB, until satisfied, bonded off or discharged or withdrawn, shall preclude any and all claim or demand for payment whatsoever by the Contractor. The Contractor further agrees to indemnify, defend, protect and save harmless Owner and the Indemnities from and against any and all claims, actions, fines and penalties brought or imposed or judgments rendered thereon, or any loss, damages, liability, costs and expenses, including legal fees and disbursements, which Owner may sustain or incur as a consequence of the Contractor's failure to comply with the terms of this Section. The failure of the Contractor to satisfy, discharge and/or bond a Construction Lien and/or NUB filed by a Subcontractor, Sub-subcontractor or Supplier within twenty (20) days of notice thereof shall constitute a material breach of the Contract by the Contractor.
15. In the event the Contractor fails or refuses to discharge any NUB, Construction Lien, lis pendens, or other encumbrance or cloud on title, for Work for which the Contractor has been paid, within the timeframe and in the manner set forth in this Section, the Contractor shall be liable to the Owner and indemnities for the full amount of the NUB, Construction Lien, lis pendens or other encumbrance or cloud on title and all direct damages sustained by the Owner as a result thereof, as well as, all attorneys' fees and costs incurred by the Owner or any Indemnitee in connection therewith. In such event, in addition to the Owner's right to recover the foregoing damages, attorneys' fees and costs from the Contractor and in addition to all of its other common law and statutory rights, the Owner shall be entitled to: (a) declare a material breach of the Contract and terminate the Contract for default pursuant to Section 14 of the A201 and withhold payment to Contractor; (b) withhold an amount from the Contractor equal to 110 percent of the amount claimed in the NUB or Construction Lien (c) pay the amount set forth in the NUB or Construction Lien and deduct this amount from amounts otherwise owed to the Contractor under the Contract; and/or (d) obtain a discharge of the NUB and/or Construction Lien., in any matter permitted under the New Jersey Construction Lien Law, and deduct all costs incurred in connection therewith from amounts otherwise owed to the Contractor under the Contract. The foregoing remedies shall be cumulative. In exercising its rights and remedies set forth in this Section the Owner shall not be required to present a claim in accordance with the procedure or timeframe set forth in Article 6.
16. Assignments/ Subcontracting: The Parties agree that there will be no Assignment and/or subcontracting of this Work without prior written consent and approval of the Owner.

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit A, Insurance and Bonds – **NOT APPLICABLE – SEE THE A201-2017**
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction as modified and incorporated into the Bid Specifications.
- .4 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below: **NOT APPLICABLE**
(Insert the date of the E203-2013 incorporated into this Agreement.)
- .5 Drawings – **SEE THE ATTACHED INDEX**
- .6 Specifications **SEE THE ATTACHED INDEX**
- .7 Addenda, if any:

Number	Date	Pages
Addendum #1		

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

« »

The Sustainability Plan:

Supplementary and other Conditions of the Contract: **THESE ARE INCORPORATED DIRECTLY INTO THE AIA A201.**

.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

Mandatory Equal Employment Opportunity Language, annexed hereto and made a part hereof

New Jersey Department of Labor and Workforce Development Prevailing Wage Rate Determination

The Drawings, Specifications, Addenda and Contractor's Bid Submission shall be considered as part of this Contract.

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

« »

(Printed name and title)

CONTRACTOR (Signature)

« »

(Printed name and title)



AIA[®] Document A201[™] – 2017

General Conditions of the Contract for Construction

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This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503[™], Guide for Supplementary Conditions.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. ~~Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.~~

§1.1.1.1 The Contract Documents shall include the Bidding Requirements, including, but not be limited to advertisement or Invitation to Bid, Instructions to Bidders, the Contractor's Bid Proposal Form and other bidding forms, Addenda or portions of the Addenda relating to any Bidding Documents, Payment and performance Bonds, Certificates of Insurance, the General Terms and Conditions, Drawings and Specifications and any other documents enumerated in the Owner-Contractor Agreement The Contract Documents shall apply to all Prime Contractors for the Project and each Prime Contractor is responsible for the content of all.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§1.1.2.1 The Contractor acknowledges and warrants that it has closely examined all of the Contract Documents, that they are suitable and sufficient to enable the Contractor to complete the Work in a timely manner for the Contract Sum, and that they include all Work, whether or not shown or described, which reasonably may be inferred to be required or useful for the completion of the Work in full compliance with all applicable codes, laws, ordinances and regulations and that questions regarding the bid documents and any interpretation(s) regarding same have been asked by the contractor, in the form and manner required in the instructions to bidders.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§1.1.3.1 It is strongly encouraged for the Contractor to visit the site of the Project before submitting a bid. Such site visit shall be for the purpose of familiarizing the Contractor with the conditions as they exist and the character of the operations to be carried on under the Contract Documents, including all existing site conditions, access to the site, physical characteristics of the site and surrounding areas.

§1.1.3.2 Nothing in these General Conditions shall be interpreted as imposing on either the Owner or Architect, or their respective agents, employees, officers, directors or consultants, any duty, obligation or authority with respect to any items that are not intended to be incorporated into the completed project, including but not limited to shoring, scaffolding, hoists, temporary weatherproofing, or any temporary facility or temporary activity, since these are the sole responsibility of the Contractor.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.5.1 The Drawings are diagrammatical and show the general arrangement and extent of the Work; exact locations and arrangements of parts shall be determined as the Work progresses and shall be subject to the Architect's approval.

- .1 The right is reserved by the Architect to make any reasonable change in location of equipment, ductwork, and piping prior to roughing in without involving additional expense to the Owner.***
- .2 Contractor shall coordinate his Work with the Work of others and shall be responsible for the coordination work, so that interference between mechanical, electrical and other work and architectural and structural work does not occur.***
- .3 Contractor shall furnish and install supports, hangers, offsets, bends, turns, and the like in connection with this Work to avoid interference with work of other Contractors, to conceal Work where required, and to secure necessary clearance and access for operation and maintenance without involving additional expense to the Owner.***

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services ***which include the Instructions to Bidders, the Advertisement and forms required at the time of and after the receipt of the bids.***

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith. ***The Architect shall be the Initial Decision Maker.***

§1.1.9 Knowledge

Knowledge. The terms "knowledge," "recognize," and "discover," their respective derivatives, and similar terms in the Contract Documents, as used in reference to the Contractor, shall be interpreted to mean that which the Contractor knows (or should know), recognizes (or should recognize), and discovers (or should discover) in exercising the care, skill, and diligence required by the Contract Documents. Analogously, the expression "reasonably inferable" and similar terms in the Contract Documents shall be interpreted to mean reasonably inferable by a Contractor generally familiar with the Project, the type of construction work required, and the circumstances attendant to the Project site and by a Contractor exercising the care, skill, and diligence required of the Contractor by the Contract Documents.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§1.2.1.1 The general character of the detail work is shown on the drawings, but minor modifications may be made in large scale details. Where the word "similar" occurs on the drawings it shall be used in its general sense and not as meaning identical, and all details shall be worked out in relation to their location and their connection to other parts of the work.

- .1 Where on any drawings a portion of the work is drawn out and the remainder is indicated in outline, the parts drawn out shall apply also to other like portions of the work.*
- .2 Where detail is indicated by starting only, such detail shall be continued throughout the courses or parts in which it occurs and shall also apply to all other similar parts in the work unless otherwise indicated.*
- .3 In case of differences between small and large-scale drawings, the larger scale drawings shall take precedence. Dimensions given shall take precedence over scale measurements.*
- .4 Any discrepancies or questions as to the application of, and interpretations related to 1.2.1.1, shall be referred to the Architect for adjustment before any work affected thereby has been performed.*

§1.2.1.2 During the course of the work, should any ambiguities or discrepancies be found in the Specifications or on the Drawings; or should there be found any discrepancies between the Drawings and Specifications to which the Contractor has failed to call attention before submitting his bid, then the Architect will interpret the intent of the Drawings and Specifications; and the Contractor hereby agrees to abide by the Architect's interpretation and to carry out the work in accordance with the decision of the Architect.

§1.2.1.3 It is expressly stipulated that neither the Drawings nor the Specifications shall take precedence over the other, and it is further stipulated that the Architect may interpret or construe the Drawings and Specifications so as to secure in all cases the result most consistent with the needs and requirements of the work. In the event of such ambiguity or discrepancy subject to any Architect's interpretation, the Contractor shall comply with the more stringent requirement, and supply the better quality or greater quantity of work.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§1.2.2.1 *The various materials and products specified in the specifications by name or description are given to establish a standard of quality and of cost for bid purposes. It is not the intent to limit the acceptance to any one material or product specified, but rather to name or describe it as the absolute minimum standard that is desired and acceptable, all determinations as to equality of a proposed product or material shall be at the discretion of the Architect and/or the Owner.*

.1 A material or product of lesser quality will not be acceptable.

.2 Where "Basis of Design" products or manufacturer's names are used, whether or not followed by the words "or approved equal," they shall be subject to approved equals and authorized only by the Architect and/or the Owner.

§1.2.2.2 *Substitutions lowering performance, quality, method of assembly or installation, or in general not in keeping with details and specifications, will not be permitted. Refer to substitution procedure indicated elsewhere in the Contract Documents.*

§1.2.2.3 *It is understood when a bid for any product or material is submitted, the bidder is aware of specified requirements and all materials or products within his bid are equal or better than such specified items.*

§1.2.2.4 *In addition to the Specifications, it shall be understood that details on Drawings shall become part of the Specification in determining the required "standard of quality."*

§1.2.2.5 *If a conflict occurs between Drawing details and Specifications, bidder during bidding process and/or Contractor shall bring such conflicts to the attention of the Architect in accordance with applicable requirements indicated elsewhere in other sections of Contract Documents.*

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants. *Drawings, specifications and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service for use solely with respect to this Project, except that Owner shall be authorized to use any Instruments of Service for future additions or alterations to this Project or for other Projects. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.*

§ 1.5.3 *The Contractor will be furnished free of charge two (2) sets of signed and sealed drawings and specifications. If more documents are required by the Contractor, the additional documents may be obtained at the cost of \$2.00 per sheet and \$100.00 per specification.*

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. ~~The parties will use AIA Document E203™ 2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.~~

§ 1.8 Building Information Models Use and Reliance

~~Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™ 2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™ 2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.~~

§ 1.9 EXECUTION OF CONTRACT DOCUMENTS

§ 1.9.1 *The Contract Documents shall be signed by the Owner and Contractor. If either the Owner or Contractor or both do not sign all the Contract Documents, the Architect shall identify such unsigned Documents upon request. The Agreement shall be signed in not less than triplicate by the Owner and Contractor.*

§ 1.9.2 Execution of the Contract by the Contractor is a representation that said Contract Documents are full and complete, are sufficient to have enabled the Contractor to determine the cost of the Work therein to enter into the Contract and that the Contract Documents are sufficient to enable it to construct the Work outlined therein, and otherwise to fulfill all its obligations hereunder, including, but not limited to, Contractor's obligation to construct the Work for an amount not in excess of the Contract Sum on or before the date(s) of Substantial Completion established in the Agreement. The Contractor further acknowledges and declares that it has visited and examined the site, examined all physical, legal, and other conditions affecting the Work and is fully familiar with all of the conditions thereon and thereunder affecting the same. In connection therewith, Contractor specifically represents and warrants to Owner that it has, by careful examination, satisfied itself as to: (1) the nature, location and character of the Project and the site, including, without limitation, the surface and subsurface conditions of the site and all structures and obstructions thereon and thereunder, both natural and man-made, and all surface and subsurface water conditions of the site and the surrounding area; (2) the nature, location, and character of the general area in which the Project is located, including without limitation, its climatic conditions, available labor supply and labor costs, and available equipment supply and equipment costs; and (3) the quality and quantity of all materials, supplies, tools, equipment, labor, and professional services necessary to complete the Work in the manner and within the cost and time frame required by the Contract Documents. In connection with the foregoing, and having carefully examined all Contract Documents, as aforesaid, and having visited the site, the contractor acknowledges and declares that it has no knowledge of any discrepancies, omissions, ambiguities, or conflicts in said Contract Documents and that if it becomes aware of any such discrepancies, omissions, ambiguities, or conflicts, it will promptly notify Owner and Architect of such fact.

§ 1.9.3 The Contract Documents include all items necessary for the proper execution and completion of the Work by the Contractor. The Work shall consist of all items specifically included in the Contract Documents as well as all additional items of work which are reasonable inferable from that which is specified in order to complete the Work in accordance with the Contract Documents. The Contract Documents are complementary, and what is required by any one Contract Document shall be as binding as if required by all. Any differences between the requirements of the Drawings and the Specifications or any differences noted within the Drawings themselves or within the Specifications themselves have been referred to the Owner and Architect by Contractor prior to the submission of bids and have been clarified by an Addendum issued to all bidders.

If any such differences or conflicts were not called to the Owner's and Architect's attention prior to submission of bids, the Architect shall decide which of the conflicting requirements will govern based upon the most stringent of the requirements, and subject to the approval of the Owner, the Contractor shall perform the Work at no additional cost and/or time to the Owner in accordance with the Architect's decision. Work not covered in the Contract Documents will not be required unless it is consistent therewith and is reasonable inferable therefrom as being necessary to produce the intended results.

1.9.3.1 The term "reasonably inferable" includes work necessary to "provide" work indicated or specified, as defined in section: Definitions and Standards; that is: furnish and install, complete, in place and ready for use.

1.9.3.2 Details referenced to portions of the Work shall apply to other like portions of the Work not otherwise detailed.

1.9.3.3 The Contractor shall request, from the Architect/Engineer's interpretation of apparent discrepancies, conflicts, or omissions in the Specifications and Drawings. Subcontractors shall forward such requests through the Contractor. Such requests, and the Architect/Engineer's interpretation, shall be in written form; other forms of communications shall be used to expedite resolution of concerns, but will not be binding.

§1.9.4 Explanatory notes shall take precedence over conflicting drawn note indications. Large scale drawings shall take precedence over small scale drawings. Figured dimensions shall take precedence over scaled measurements. Should contradictions be found, the Architect shall determine which indication is correct.

§1.9.5 When more than one material, brand, or process is specified for a particular item of Work, the choice shall be the Contractor's. Contractor may, after notifying the Architect and Owner, select the one it considers to be the best. Approval by Architect or Owner of materials, suppliers, processes, or Subcontractors does not imply a waiver of any Contract requirements including, without limitation, Contractor's warranty.

§1.9.6 In all cases, the details, drawings, and specifications shall be checked with existing conditions and with work in place, and variations, if any, shall be referred by the Contractor to the Architect for adjustment, as the Contractor will be responsible for the fit or work in place.

§1.9.7 When a profile, section or other finished condition is shown, furring or other method of obtaining such finished conditions shall be provided. The drawings may show work fully drawn out or only a portion thereof, the remainder being in outline. The drawn-out portions apply to other like or similar places.

§1.9.8 Where it is required in the specifications that materials, products, processes, equipment, or the like be installed or applied in accordance with manufacturers' instructions, directions, or specifications, or words to this effect, it shall be construed to mean that said application or installation shall be in strict accordance with printed material concerned for use under conditions similar to those at the job site. Three copies of such instructions shall be furnished to the Architect and his written approval thereof obtained before work is begun.

§1.9.9 Any material specified by reference to the number, symbol, or title of a Commercial Standard, Federal Specification, ASTM Specification, trade association standard, or other similar standards, shall comply with the requirements in the latest revision thereof and any amendments or supplements thereto in effect one month prior to the date on which bids are opened and read, except as limited to type, class, or grade, or modified in such reference. The standards referred to, except as modified in the specifications, shall have full force and effect as though printed in the specifications. The Architect will furnish upon request information as to how copies of the standards referred to may be obtained.

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 Evidence of the Owner's Financial Arrangements

§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

~~§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.~~

~~§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.~~

~~§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.~~

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work. *The furnishing of these surveys and the legal description of the site shall not relieve the Contractor from its duties under the Contract Documents. Neither Owner nor the Architect shall be required to furnish Contractor with any information concerning subsurface characteristics, utilities or conditions of the areas where the Work is to be performed. When the Owner or Architect has made investigations of subsurface characteristics or conditions of the areas where the Work is to be performed, such investigations, if any, were made solely for the purposes of Owner's study and Architect's design. Neither such investigations nor the records thereof are a part of the Contract between Owner and Contractor. To the extent such investigations or the records thereof are made available to Contractor by the Owner or Architect, such information is furnished solely for the convenience*

of Contractor. Neither Owner nor Architect assumes any responsibility whatsoever in respect of the sufficiency or accuracy of the investigations thus made, the records thereof, or of the interpretations set forth therein or made by the Owner or Architect in its use thereof, and there is no warranty or guaranty, either express or implied, that the conditions indicated by such investigations or records thereof are representative of those existing throughout the areas where the Work is to be performed, or any part thereof, or that unforeseen developments may not occur, or that materials other than or in proportions different from those indicated may not be encountered. The Contractor shall undertake such further investigations and studies as may be necessary or useful to determine subsurface characteristics and conditions. In connection with the foregoing, Contractor shall be solely responsible for locating (and shall locate prior to performing any Work) all utility lines, telephone company lines and cables, sewer lines, water pipes, gas lines, electrical lines, including, without limitation, all buried pipelines and buried telephone cables and shall perform the Work in such a manner so as to avoid damaging any such lines, cables, pipes, and pipelines.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2 *and 1.5.3.*

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, *or fails or refuses to provide a sufficient amount of properly supervised and coordinated labor, materials, or equipment so as to be able to complete the Work within the Contract Time or fails to remove and discharge (within ten days) any lien filed upon Owner's property by anyone claiming by, through, or under Contractor, or disregards the instructions of Architect or Owner when based on the requirements of the Contract Documents,* the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, ~~except to the extent required by Section 6.1.3.~~

§ 2.4.1 *The Owner shall have the authority to immediately correct, service, repair, replace or otherwise make operational any component of their facilities including equipment if in the sole discretion of the owner the damaged component is a threat to education, safety or security. The Owner is obligated to put the Contractor on notice of the issue threatening education, safety or security, and the Owner's intent to remedy immediately with other resources and to back charge the Contractor for the cost of said service, but there are no notice provisions required for the corrective actions necessary to protect the Owner.*

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ~~ten-day~~ *seven-day* period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect/*Construction Manager* and the Architect / *Construction Manager* may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's *and Construction Manager's* additional services

made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor *and/or his/her Surety* shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

§ 2.5.1 *The Owner shall have the authority to immediately correct, service, repair, replace or otherwise make operational any component of their facilities including equipment if in the sole discretion of the owner the damaged component is a threat to education, safety or security. The Owner is obligated to put the Contractor on notice of the issue threatening education, safety or security, and their intent to remedy immediately with other resources and to back charge the contractor for the cost of said service, but there are no notice provisions required for the corrective actions necessary to protect the Owner. The rights stated in this Article 2 and elsewhere in the Contract Documents are cumulative and not in limitation of any rights of the Owner (i) granted in the Contract Documents, (ii) at law or (iii) in equity.*

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative. *The Term "Contractor" shall mean the respective Prime Contract person or entity identified as such in the Owner Contractor Agreement, for each respective Prime Construction Contract, as responsible for the supervisory control over allocation, coordination of all Subcontractors or trades, performance and completion of all portions of the Work, including cooperation with those doing portions of the Work under Separate Contract with the Owner.*

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents. *Prior to execution of the Agreement, the Contractor and each Subcontractor evaluated and satisfied themselves as to the conditions and limitations under which the Work is to be performed, including, without limitation, (I) the location, condition, layout, and nature of the Project site and surrounding areas, (ii) generally prevailing climatic conditions, (iii) anticipated labor supply and costs, (iv) availability and cost of materials, tools, and equipment, and (v) other similar issues. The Owner assumes no responsibility or liability for the physical condition or safety of the Project site, or any improvements located on the Project site. Except as set forth in Section 10.3, the Contractor shall be solely responsible for providing a safe place for the performance of the Work. The Owner shall not be required to make any adjustment in either the Contract Sum or the Contract Time in connection with any failure by the Contractor or any Subcontractor to have complied with the requirements of this Subsection 3.2.1.*

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

- .1 If the Contractor requires clarification of the intent of the Contract Documents after award, the Contractor shall be responsible to issue a type written request for information (RFI) to the Architect / Construction Manager utilizing the Architect's / Construction Manager's sample form via acceptable methods set forth in Article 4.2.*
- .2 All RFI's shall clearly identify the Architect's project number, the construction company's name, author's name, date issued, address, phone numbers, facsimile number and the addressee of the communication.*

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents. ***In addition to and not in derogation of Contractor's duties under Paragraphs 1.9.2 and 1.9.3, the Contractor shall carefully study and compare the Contract Documents with each other and shall at once report to the Architect errors, inconsistencies or omissions discovered. The Contractor shall not be liable to the Owner or Architect for damage resulting from errors, inconsistencies or omissions in the Contract Documents that could not have been discovered by a prudent and experienced contractor in advance and that are not in the nature of items described in and intended to be covered in Paragraphs 1.9.2 and 1.9., unless the Contractor recognized or reasonably should have recognized such error, inconsistency or omission and failed to report it to the Architect. If the Contractor performs any construction activity involving an error, inconsistency or omission in the Contract Documents that the Contractor recognized or reasonably should have recognized without such notice to the Architect, the Contractor shall assume complete responsibility for such performance and shall bear the full amount of the attributable costs for correction.***

§ 3.2.2.1 *If any errors, inconsistencies, or omissions in Contract Documents are recognized or reasonably should have been recognized by the Contractor, any member of its organization, or any of its Subcontractors, the Contractor shall be responsible for notifying the Architect in writing of such error, inconsistency, or omission before proceeding with the Work. The Architect will take such notice under advisement and within a reasonable time commensurate with job progress render a decision. If Contractor fails to give such notice and proceeds with such Work, it shall correct any such errors, inconsistencies, or omissions at no additional cost to the Owner.*

§ 3.2.2.2 *Conditions Precedent – Notice*

- .1 Notice of any alleged Conflict that have been reasonably identified prior to submitting a Bid shall be provided to the Architect immediately in order that the Architect in its discretion, may issue an Addendum.*
- .2 A Bidder's failure to do so constitutes an absolute waiver of any Conflict that may thereafter be asserted with respect thereto, and shall bar any recovery regarding such Conflict.*

- .3 If any errors, inconsistencies or omissions appear in the drawings, specifications or other Contract Documents, which should reasonably have been discovered and concerning which interpretation had not been obtained from the Architect during the Bidding Period, the Contractor shall within ten (10) days after receiving written "Notice of Award" notify the Architect in writing of such error, inconsistency or omission. In the event the Contractor fails to give such notice, Contractor and its Surety may be required to indemnify Owner for the costs of any such errors, inconsistencies or omissions and the cost of rectifying same including attorney's fees. Interpretation of this procedure after the ten-day period will be made by the Architect and his decision will be final. By Submission of a bid, the Contractor acknowledges that the Contract Documents are full and complete, are sufficient to have enabled it to determine the cost of the Work and that the Drawings, the Specifications and all addenda are sufficient to enable the Contractor to construct the Work outlined therein in accordance with applicable laws, statutes, ordinances, building codes and regulations, and otherwise to fulfill all of its obligations under the Contract Documents.**
- .4 Contractor acknowledges, except as to any reported error, inconsistencies or omissions, and to concealed or unknown conditions defined in elsewhere, by executing the Agreement, the Contractor represents the following:**
- .1 The Contract Documents are sufficiently complete and detailed for the Contractor to perform the Work and comply with all requirements of the Contract Documents.**
- .2 The Work required by the Contract Documents, including, without limitation, all construction details, construction means, methods, procedures, and techniques necessary to perform the Work, use of materials, selection of equipment, and requirements of products by manufacturers are consistent with;**
- .1 good and sound practices within the construction industry;**
- .2 generally prevailing and accepted industry standards applicable to Work;**
- .3 requirements of any warranties applicable to the Work; and**
- .4 all laws, ordinances, regulations, rules, and orders which bear upon the Contractor's performance of the Work.**
- .3 The Contractor has read, understands and accepts the Contract Documents and its bid was made in accordance with them.**
- .4 The Contract Sum is based upon the products, materials, systems and equipment required by the Contract Documents without exception. Where the Contract Documents list one or more manufacturer or brand name products, materials, systems and equipment as acceptable, the Contract sum is, in each instance, based upon one of the listed manufacturers or brand name products, materials, systems, and equipment, or, if the contract Sum is based upon the substitution of an "or equal" manufacturer or product, material, system or equipment, the Contractor has in each instance sought and received the Architect's approval for the substitution either:**
- .1 prior to the Bid in accordance Architect's Addenda;**
- .2 after commencement of the Work, under in conformance with substitution procedure elsewhere in the Contract Documents.**
- .5 The Contract Sum is firm and all inclusive, and no escalation is contemplated for any reason whatsoever.**

- .1 The Contract Sum includes any and all costs associated with completion by those dates and times, including any and all costs associated with out-of-sequence work, come-back work, stand-by work, stacking of trades, coordination with the schedules and work of separate Contractors, allowing sufficient time, work and storage areas, and site access for separate Contractors to timely progress and complete their work, overtime, expediting and acceleration that may be required to complete the work by those dates and times.**
- .2 The Contractor has reviewed the completion dates and times, and Milestone Dates set forth in the Contract Documents, agrees that such dates and times are reasonable and commits to achieve them.**

.6 The Contractor shall satisfy itself as to the accuracy of all dimensions and locations. In all cases of interconnection of its work with existing or other work, it shall verify at the site, all dimensions relating to such existing or other work. Any errors due to the Contractor's failure to verify all such locations or dimensions shall be promptly rectified by the Contractor without any additional cost to the Owner.

Deviations from the construction documents must be noted by the Contractor at the time of shop drawing submission. Failure to do so will result in the implication of the above Sections 3.2, 3.2.1, 3.2.2, 3.2.2.1 and 3.2.2.2.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to, **unless the Contractor recognized such error, inconsistency, omission or difference and knowingly failed to report it to the Architect**, the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.2.5 *Typographical and spelling errors will be interpreted by the Architect for their intended meaning and the interpretations of the Architect shall be final and binding.*

§ 3.2.6 *Contractor, as bidder, was afforded the opportunity and encouraged to visit the project site and contractor shall be held responsible for cognizance and knowledge of existing features and conditions ascertainable by such site visit, and costs of the work associated therewith.*

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.3.4 *The Contractor, when requested by the Architect, shall meet with representative of the Architect at all times and furnish all information requested; he shall allow the Architect to inspect the work at all times. Neither the Owner, nor the Architect shall be liable to the Contractor for extra compensation or damages for interference or delays on account of any such meetings, information, or inspections so requested or other acts of the Architect done in good faith and within the scope of their employment by the Owner. In addition, the Contractor is entrusted with the oversight, management control, and general direction of this project to ensure that all contract completion dates are met. In the event that there are any delays caused to any subcontractor on this project, liability shall lie with the Contractor and not with the Owner.*

§ 3.3.5 *The Contractor has the responsibility to ensure that all material suppliers and Subcontractors, their agents, and employees adhere to the Contract Documents, and that they order materials on time, taking into account the current market and delivery conditions and that they provide materials on time. The Contractor shall coordinate its Work with that of all others on the Project including deliveries, storage, installations, and construction utilities. The Contractor shall be responsible for the space requirements, locations, and routing of its equipment. In areas and locations where the proper and most effective space requirements, locations and routing cannot be made as indicated, the Contractor shall meet with all others involved, before installation, to plan the most effective and efficient method of overall installation.*

§ 3.3.6 *The Contractor shall establish and maintain benchmarks and all other grades, lines, and levels necessary for the Work, report errors or inconsistencies to the Architect before commencing Work and review the placement of the building(s) and permanent facilities on the site with the Owner and Architect after all lines are staked out and before foundation Work is started. Contractor shall provide access to the Work for the Owner, the Architect, other persons designated by Owner, and governmental inspectors. Any encroachments made by Contractor or its Subcontractor (of any tier) on adjacent properties due to construction as revealed by an improvement survey, except for encroachments arising from errors or omissions not reasonably discoverable by Contractor in the Contract Documents, shall be the sole responsibility of the Contractor, and Contractor shall correct such encroachments within thirty (30) days of the improvement survey (or as soon thereafter as reasonably possible), at Contractor's sole cost and expense, either by the removal of the encroachment (and*

subsequent reconstruction on the Project site) or agreement with the adjacent property owner(s) (in form and substance satisfactory to Owner in its sole discretion) allowing the encroachments to remain.

§3.3.6.1 *The Contractor shall only employ or use labor in connection with the Work capable of working harmoniously with all trades, crafts, and any other individuals associated with the Project. The Contractor shall also use best efforts to minimize the likelihood of any strike, work stoppage, or other labor disturbance.*

.1 If the Work is to be performed by trade unions, the Contractor shall make all necessary arrangements to reconcile, without delay, damage, or cost to the Owner and without recourse to the Architect or the Owner, any conflict between the Contract Documents and any agreements or regulations of any kind at any time in force among members or councils that regulate or distinguish the activities that shall not be included in the work of any particular trade.

.2 In case the progress of the Work is affected by any undue delay in furnishing or installing any items or materials or equipment required under the Contract Documents because of such conflict involving any such labor agreement or regulation, the Owner may require that other material or equipment of equal kind and quality be provided pursuant to a Change Order or Construction Change Directive.

§ 3.3.7 Coordination:

- 1. The Lump Sum Single Prime Contractor "The Contractor" is the sole responsible party for the coordination of the entire project.*
- 2. The Contractor shall be responsible to coordinate and expedite the total construction process and all of its parts. The Owner relies upon the organization, management, skill, cooperation and efficiency of the Contractor to supervise, direct, control and manage the work and to coordinate and expedite the efforts of the other prime contractors and subcontractors so as to deliver the work conforming to the contract within the scheduled time. The Contractor is responsible for proper sequence and coordination. It shall determine the location of work and resolve conflicts amongst Contractors.*
- 3. The Owner has hired a CONSTRUCTION MANAGER to provide on-site Project Management services. The Construction Manager will be the Owner's Representative/Agent for this Project. The Construction Manager and the Architect will share administrative duties, which will be delineated at the Pre-construction conference. The Construction Manager will essentially be the single point of contact, defer to the Contractor for means and methods and will defer to the Architect for final clarifications and determinations of disputes, design issues, and aesthetics. The Construction Manager, along with the Architect, will manage the following processes - shop drawings, change orders, payments, correspondence, RFI's, construction schedules, documentation, job meetings, quality assurance, punchlists, etc.*
- 4. The Contractor shall provide a qualified full-time staff member or members to manage the project. THIS PROJECT MANAGER shall coordinate, organize and manage the project from the contractor's main office and oversee the shop drawing process signing off for quality assurance and conformance with the Contract Documents on each shop drawing. The Project Manager shall be subject to the approval of the Owner, Construction Manager and Architect who at all times have the right to require the contractor to replace this Project Manager if they fail to perform. The Project Manager shall conduct an onsite meeting at least once a week with the construction superintendent and all other prime and/or subcontractors in attendance to coordinate the project and review the schedule. The Construction Manager will attend but is not responsible for organizing or taking minutes. The Project Manager shall provide a meeting agenda and issue minutes within four (4) working days of each meeting.*

5. *The Contractor shall provide a qualified full-time staff member or members to manage the project on site. THIS CONSTRUCTION SUPERINTENDENT shall coordinate, organize and manage the project from the contractor's on-site field office and oversee their own work and the work of their sub-contractors. Should the prime contractor be responsible for multiple projects at different sites, or multiple locations on one large site, then the contractor shall provide a separate qualified superintendent for each of the projects or locations. This determination shall be made by and subject to the approval of the Owner, Construction Manager and Architect who at all times may require additional manpower. The superintendent shall be responsible for onsite safety, quality assurance, conformance with the Contract Documents and perform coordination with all on site construction personnel and/or subcontractors. The Construction superintendent shall be subject to the approval of the Owner, Construction Manager and Architect who at all times have the right to require the contractor to replace this Construction superintendent if they fail to perform.*
6. *The other subcontractors shall also have a designated superintendent and/or foreman who will at all times be subject to the approval of the Owner, Construction Manager and Architect. The Owner, Construction Manager and Architect reserves the right to require the contractor to replace the superintendent and/or foreman if, in the opinion of the Owner, Construction Manager and Architect, the superintendent and/or foreman is not performing satisfactorily.*
7. *Each prime subcontractor shall coordinate his activities with the activities of other contractors.*
8. *All questions pertaining to the work are to be made to the Architect sufficiently in (via an RFI Form) advance of construction to permit comparisons investigation or references to drawings and shop drawings, as necessary.*
9. *The Contractor is required to submit a site logistics plan coordinating all Owner or Construction Manager functions with the access and safety of the job site.*
10. *The Contractor is required to coordinate all the inspection and material testing to meet the contract documents specifications.*
11. *The Contractor has full and sole responsibility for construction methods and implementation of a "quality control system" to insure coordination.*
12. *The Contractor is responsible for field verification of all dimensions/measurements for the coordination of materials and trades. Check field dimensions, clearances, relationships to available space, and anchors.*
13. *The Contractor shall make all necessary arrangements to conduct work so that all parts shall be carried on harmoniously and simultaneously or sequentially, so as components or increments of the same shall not interfere or retard the progress of others.*
14. *Minor changes in locations of equipment, parts, etc. due to field conditions shall be made, if so directed, at no additional cost.*
15. *The Contractor shall coordinate the delivery, unloading, movement, relocation, storage and protection of all materials.*
16. *The Contractor shall examine the drawings and dimensions and is responsible for satisfactory joining and fitting of all parts of the work.*
17. *Accurate dimensions sleeved and opening drawings are to be submitted prior to placement in the field.*
18. *The Contractor shall prepare coordination drawings for all above ceiling areas throughout the entire project. Drawings showing all piping, duct, cable trays, electrical duct banks, and similar items, but not electrical conduit less than 4 inches in diameter. Complete architectural, mechanical and electrical reflected ceiling layouts, (including ductwork, conduits, piping, lighting, etc.).*
19. *The Contractor is responsible for any omissions of the subcontractors and is required to provide a complete operating facility.*
20. *The Contractor shall be responsible for preserving the integrity of ceiling heights and room sizes and shall:*

- a. *Check compatibility with equipment, other work, electrical characteristics, and operational control requirements. Check motor voltages and control characteristics. Coordinate controls, interlocks, wiring of pneumatic switches, and relays. Coordinate wiring and control wiring diagrams. Review the effect of changes on other work. Obtain and distribute installation data on each item of equipment requiring mechanical or electrical connections;*
 - b. *Coordinate and observe start-up and demonstration of equipment and systems. Observe and maintain record of tests and inspections. Coordinate maintenance of record documents;*
 - c. *Assist the Consultant and Construction Manager with final inspections.*
 - d. *Inform the Owner via the Construction Manager when coordination of his work is required;*
 - e. *Coordinate all mechanical, plumbing, electrical, food service and equipment/furnishings work, and coordinate that work with all other work.*
21. *Where space is limited, coordinate arrangement of mechanical, electrical, and other work to fit, show plan and cross-section dimensions of space available, including structural obstructions and ceilings as applicable.*
22. *Coordinate cutting and patching activities and sequencing.*
23. *The Architect, Construction Manager and Owner shall assist in resolution of any coordination items.*

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive *and the provisions of Section 01300 of the Contract Specifications.*

§ 3.4.2.1 STANDARD OF QUALITY: *The various materials and products specified in the specifications by name or description are given to establish a standard of quality and of cost for bid purposes.*

- .1 It is not the intent to limit the Contractor to any one material or product specified but rather to described as the minimum standard.*
- .2 When proprietary names are used as the "Basis of Design", for specified products or equipment, they shall be followed by the words "or approved equal in quality necessary to meet the specifications," unless otherwise indicated elsewhere in the Contract Documents.*

§ 3.4.2.2 *The Architect will evaluate alternatives and substitutions and shall be the sole judge of whether the alternatives, (substitutions), are acceptable or not.*

- .1 The burden of proving the alternatives, (substitutions), are equal, or better, to the specified product is that of the Contractor.*
- .2 Contractor shall submit request for substitution in accordance with substitution procedures indicated elsewhere in the Contract Documents.*
- .3 Any alternative names or products which do not meet the specifications will not be accepted.*

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.4.4 *The Contractor must provide suitable storage facilities at the site for the proper protection and safe storage of his materials. Such storage facilities must be approved in advance in writing by the Architect.*

§ 3.4.5 *All materials delivered to the premises which are to form a part of the work are to be considered the property of the Owner and must not be removed without the Architect's consent; but the Contractor shall remove all surplus materials upon completion of each phase of the work and as directed by the Architect.*

§ 3.4.6 *When any room is used as a shop, storeroom, etc., during the progress of the work, the Contractor making use of the space will be responsible for any repairs, patching, or cleaning arising from such use. Prior approval of the Construction Manager or Architect for use of such areas is mandatory.*

§ 3.4.7 *Not later than seven (7) days from the Notice to Proceed, the Contractor shall provide a list showing the name of the manufacturer proposed to be used for each of the products identified in the Specifications Divisions 1-16, and if applicable, the installing Subcontractor's name.*

§ 3.4.8 *The Contractor will be held to be thoroughly familiar with all conditions affecting labor in the locale of the Project, including, but not limited to, trade jurisdictions and agreements, incentive and premium time, pay, procurement, living and commuting conditions. Contractor shall assume responsibility for costs resulting from his failure to verify conditions affecting his labor.*

§ 3.4.9 *Contractor shall be responsible for labor peace on the Project and shall at all times make its best efforts and judgment as an experienced contractor to adopt and implement policies and practices designed to avoid work stoppages, slowdowns, disputes, or strikes where reasonably possible and practical under the circumstances, and shall at all times maintain Project-wide labor harmony. Except as specifically provided in Subparagraph 8.3.1, Contractor shall be liable to Owner for all damages suffered by Owner occurring as a result of work stoppages, slowdowns, disputes, or strikes.*

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work shall conform to the requirements of the Contract Documents and shall be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. *This Section shall not truncate, shorten or alter in anyway, Manufacturer's warranties.*

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be assigned and issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4, *Substantial Completion*.

§ 3.5.2.1 *The Contractor represents that all manufacturer and supplier warranties shall run directly to or be specifically assignable to the Owner. The Contractor warrants that all portions of the work that will be covered by a manufacturers or supplier's warranty shall be performed in such a manner so as to preserve all rights under*

such warranties. The Contractor hereby assigns to the Owner effective upon the termination of this contract all manufacturers and supplier's warranties relating to the Work, and the Contractor shall upon request of the Owner, execute any document reasonably requested by Owner to effectuate such assignment. If the Owner attempts to enforce a claim based upon a manufacturer's or supplier's warranty and such manufacturer or supplier refuses to honor such warranty based in whole or in part on a claim of defective installation by the Contractor, the Contractor shall be responsible for any resulting loss or damages incurred by the Owner as a result of the manufacturer's or supplier's refusal to honor such warranty. The Contractor's obligations under this Subparagraph 3.5.2 shall survive the expiration or earlier termination of the Contract. The warranty period for all work of each Contractor shall be two (2) years from the date of final inspection and acceptance by the Owner unless otherwise specified.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.6.1 *The owner is exempt from all taxes including Federal Excise Tax, fuel tax, transportation taxes and State Sales or Use Tax.*

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 ~~Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.~~ *The Contractor shall be required to secure permits or government approvals necessary for the proper execution and completion of the work. The Contractor shall obtain business licenses required by the State, County and/or City/Township and shall give all notices and comply with all laws, ordinances, rules, regulations and orders of any public authority bearing on the performance of the work.*

- .1 It shall be the obligation of the Contractor to review the Contract Documents and to determine and to notify the Owner and Architect of any discrepancy between building codes and regulations of which the Contractor has knowledge or should be reasonably able to determine.*
- .2 The Contractor shall not violate any zoning, setback or other requirements of applicable laws, codes and ordinances, building codes, rules or regulations, the Contractor promptly shall notify the Architect, in writing, and necessary changes shall be accomplished by appropriate Modification.*

3.7.1.1 *The required Building Permit or Permits shall be secured by the Contractor for the entire project. This shall include permits required for the Construction Manager's Trailer.*

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction. *all costs attributable to the correction thereof or related thereto, including all fines and penalties.*

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than ~~14 days~~ **three (3) days** after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.

§3.7.4.1 No adjustment in the Contract Time or Contract Sum shall be permitted in connection with a concealed or unknown condition that does not differ materially from those conditions disclosed or that reasonably should have been disclosed by the Contractor's (i) prior inspections, tests, reviews, and preconstruction services for the Project, or (ii) inspections, tests, reviews, and preconstruction services that the Contractor had the opportunity to make or should have performed in connection with the Project.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. ~~Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations.~~ The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 Allowances (See Specification "Section 01210 – Allowances")

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- .1** allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2** ~~Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and~~
- .3** whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and ~~(2) changes in Contractor's costs under Section 3.8.2.2.~~

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a **full time** competent Construction Superintendent and necessary assistants **acceptable to the Owner, Construction Manager and Architect** who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.9.4 The Construction Superintendent shall be required for the overall project and a Foreman shall be required at each project site. The number of necessary Assistants to the Construction Superintendent shall be the areas where work is in progress shall be adequately supervised by the Contractor's superintendent or one of his assistants. If, in the Construction Manager's, Architect's or Engineer's opinion, the quality or progress of the work are adversely affected by lack of adequate supervision, the Contractor shall be required to increase the number of supervisory personnel at no increase in the Contract sum.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project. **The schedule which is prepared by the Contractor shall indicate the proposed starting and completion date for the various subdivisions of the Work as well as the totality of the Work. The schedule shall be updated every thirty (30) days and must be submitted to the Architect with Contractor's Applications for Payment. If the schedule is not submitted with the payment application, no payment will be processed. Each schedule shall contain a comparison of actual progress with the estimated progress for such point in time started in the original schedule. If any schedule submitted sets forth a date for Substantial Completion for the Work or any phase of the Work beyond the Date(s) of Substantial Completion established in the Contract (as the same may be extended as provided in the Contract Documents), then Contractor shall submit to Architect and Owner for their review and approval a description of the means and methods which Contractor intends to employ to expedite the progress of the Work to ensure timely completion of the various phases of the Work as well as the totality of the Work. To ensure such timely completion, Contractor shall take all necessary action including, without limitation, increasing the number of personnel and labor on the Project and implementing overtime and double shifts. In that event, Contractor shall not be entitled to an adjustment in the Contract Sum or the schedule. Upon request and demand by Architect/Owner, Contractor shall provide a recovery schedule in accordance with the Specifications.**

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.10.4 *Schedules shall comply with the requirements of the Division 1 "Section 01040 - Project Coordination," and Section 01310 - "Construction Progress Documentation." The Schedule shall also (i) provide a graphic representation of all activities and events that will occur during performance of the Work; (ii) identify each phase of construction and occupancy; and (iii) set forth dates that are critical in ensuring the timely and orderly completion of the Work in accordance with the requirements of the Contract Documents (hereinafter referred to as "Milestone Dates").*

§ 3.10.5 *In the event the Owner determines that the performance of the Work, as of a Milestone Date, has not progressed or reached the level of completion required by the Contract Documents, the Owner shall have the right to order the Contractor to take corrective measures necessary to expedite the progress of construction, including, without limitation, (i) working Additional shifts or overtime, (ii) supplying Additional manpower, equipment, and facilities, and (iii) other similar measures (hereinafter referred to collectively as "Extraordinary Measures"). Such Extraordinary Measures shall continue until the progress of the Work complies with the stage of completion required by the Contract Documents. The Owner's right to require Extraordinary Measures is solely for the purpose of ensuring the Contractor's compliance with the construction schedule.*

.1 The Contractor shall not be entitled to an adjustment in the Contract Sum in connection with Extraordinary Measures required by the Owner under or pursuant to this Subsection 3.10.5.

.2 The Owner may exercise the rights furnished the Owner under or pursuant to this Subsection 3.10.5 as frequently as the Owner deems necessary to ensure that the Contractor's performance of the Work will comply with any Milestone Date or completion date set forth in the Contract Documents.

§ 3.10.6 *The Owner shall have the right to direct a postponement or rescheduling of any date or time for the performance of any part of the Work that may interfere with the operation of the Owner's premises or any tenants or invitees thereof. The Contractor shall, upon the Owner's request, reschedule any portion of the Work affecting operation of the premises during hours when the premises are not in operation. Any postponement, rescheduling, or performance of the Work under this Subsection 3.10.6 may be grounds for an extension of the Contract Time, if permitted under Subsection 8.3.1, and an equitable adjustment in the Contract Sum if (i) the performance of the Work was properly scheduled by the Contractor in compliance with the requirements of the Contract Documents, and (ii) such rescheduling, or postponement is required for the convenience of the Owner.*

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and

similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed. *See Specification "Section 01300 - Submittals," and "Section 01700 - Project Closeout," for specific details and requirements.*

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors. *Submittals which are not marked as reviewed for compliance with the Contract Documents and approved by the Contractor may be returned by the Architect without action.*

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as

a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.12.11 *Detailed requirements are specified in Specification "Section 01300 - Submittals."*

§3.12.12 All shop drawings are to include manufacturer's data. All shop drawings and samples are to be submitted by the Contractor to the Architect for review. Each sheet of the shop drawings shall identify the project, contractor, subcontractor, and fabricator or manufacturer and the date of the drawings. All shop drawings shall be numbered in consecutive sequence and each sheet shall indicate the total number of sheets in the set.

§ 3.12.13 Substitutions: All substitutions or deviations from plans and specification must be clearly noted as such on all shop drawings. Contractor shall identify, coordinate and pay for any additional requirements as a result of substitutions, deviations, etc., including necessary change orders. In addition, substitution submittals shall be made no later than 30 days after Notice to Proceed in order to provide time for comparison review. All submittals after 30 days shall be in strict accordance with the basis of design / specified products.

§ 3.13 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.13.1 Location and weights of all equipment and materials and the Contractor intends to place on the slab shall be submitted to the Architect for review.

§ 3.13.2 Only materials and equipment which are to be used directly in the Work shall be brought to and stored on the Project site by the Contractor. After equipment is no longer required for the Work, it shall be promptly removed from the Project site. Protection of construction materials and equipment stored at the Project site from weather, theft, damage and all other adversity is solely the responsibility of the Contractor.

§ 3.13.3 The Contractor and any entity for whom the Contractor is responsible shall not erect any sign on the Project site without the prior written consent of the Owner with the exception of those directed to be erected through the contract documents and those necessary for site safety or in an emergency.

§ 3.13.4 Contractor shall ensure that the Work, at all times, is performed in a manner that affords reasonable access, both vehicular and pedestrian, to the site of the Work and all adjacent areas. The Work shall be performed, to the fullest extent reasonably possible, in such a manner that public areas adjacent to the site of the Work shall be free from all debris, building materials and equipment likely to cause hazardous conditions. Without limitation of any provision of the Contract Documents, Contractor shall use its best efforts to minimize any interference with the occupancy or beneficial use of (1) any areas and buildings adjacent to the site of the Work or (2) the Building in the event of partial occupancy, as more specifically described in Paragraph 9.9.

§ 3.13.5 Without prior approval of the Owner, the Contractor shall not permit any workers to use any existing facilities at the Project site, including without limitation, lavatories, toilets, entrances and parking areas other than those designated by the Owner. Without limitation of any other provision of the Contract Documents, the Contractor shall use its best efforts to comply with all rules and regulations promulgated by the Owner in connection with the use and occupancy of the Project site and the Building, as amended from time to time.

The Contractor shall immediately notify the Owner in writing if during the performance of the Work, the Contractor finds compliance with any portion of such rules and regulations to be impracticable, setting forth the problems of such and suggest alternatives through which the same results can be achieved. The Owner may, in the Owner's sole discretion, adopt such suggestions, develop new alternatives or require compliance with the existing requirement of the rules and regulations. The Contractor shall also comply with all insurance requirements and collective bargaining agreements applicable to use and occupancy of the Project site and the Building.

§3.13.6 The Contractor shall provide a temporary construction fence whether shown on the contract documents or not as required to separate the area or areas under construction from the Owners area or areas used by the public. The temporary fencing shall be approved by the Owner prior to installation. The fence shall be 6' high and have vinyl privacy fabric obstructing views into the construction area.

§ 3.14 Cutting and Patching (See Specification "Section 01045 – Cutting and Patching")

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so, and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.15.3 *The Contractor shall perform all daily clean up and removal of debris from the site including that of his subcontractors. The Contractor shall maintain an adequate supply of laborers to accomplish daily clean up and removal of debris from the site and work areas. No debris will be allowed to accumulate in or around the building including masonry debris. The building site must be maintained free of all litter, dirt, dust and debris on a daily basis. The Owner's Team may stop all work and require all personnel on site to clean up. No accumulation of flammable material is permitted. Prior to installation of finishes the floors will be swept or vacuumed and kept free of dust and dirt until turned over to the Owner. Contractor shall immediately notify Architect/ Owner in the event of snow and or ice accumulation in the site which can reasonably affect safety.*

§ 3.15.4 *Cleaning and debris removal may be considered a safety concern by judgment of the Owner or his agents and as such the work may be stopped to provide time and labor for immediate clean up.*

§ 3.15.5 *Final Clean-Up: The Contractor has the responsibility for the final clean-up and policing of the entire site after other contractors have removed their own waste materials, rubbish, equipment, tools and plant. In addition, thereto, the Contractor shall have a professional cleaning company perform the following immediately prior to the Architect's inspection for Substantial Completion:*

- .1 Removal of all manufacturer's temporary labels from materials, equipment and fixtures.*
- .2 Removal of all stains from glass and mirrors; wash, polish, inside and outside.*
- .3 Removal of marks, stains, fingerprints, other soil, dust, dirt, from painted, decorated, or stained woodwork, plaster or plasterboard, metal, acoustic tile, and equipment surfaces.*
- .4 Remove spots, paint, soil, from resilient flooring.*
- .5 Remove temporary floor protections; clean, strip and provide three (3) coats of wax on new VCT floors or otherwise treat as directed by the material manufacturers recommendation, all finished floors. Final vacuum all carpet.*
- .6 Clean all interior finished surfaces, including doors and window frames, and hardware required to have a polished finish, of oil, stains, dust, dirt, paint, and the like; leave without fingerprints, blemishes.*
- .7 Final site clean-up shall extend beyond the Contract Limit Lines as reasonably required to ensure the complete removal of all construction debris from the entire site, including staging areas.*

§ 3.16 Access to Work

The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.16.1 The Contractor shall promptly notify the Architect/Engineer/Construction Manager and Owner of the presence of hazardous conditions at the site, including the start of hazardous operations or the discovery or exposure of hazardous substances.

§ 3.16.2 Contractor shall be responsible for snow plowing and snow removal as required to maintain access/egress to construction area.

§ 3.16.3 Contractor shall keep only necessary equipment on site and shall cooperate with the Owner regarding location of stored material.

§ 3.16.4 The Contractor is to maintain reasonable access to site for structural steel erection including crane, steel deliveries, etc. The Contractor will be responsible to coordinate requirements with the Construction Manager a minimum of 21 days prior to deliveries.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.

§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants Construction Manager, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§3.18.1.1 Contractor, for itself, its successors and assigns, agrees to indemnify and save Owner, the individual members (past, present and future), its successors, assigns, employees, agent, Architects, Engineers, harmless from, and against any and all claims, demands, damages, actions or causes of action by any party, together with any and all losses, costs or expenses in connection therewith or related thereto, including, but not limited to, attorney fees and costs of suit, for bodily injuries, death or property damage arising in or in any manner growing out of the work performed, or to be performed under this Contract. Contractor and its successors and assigns agree to indemnify the Owner, its individual members (past, present and future), its successors, assigns, employees, agents, Architects, and Engineers against all fines, penalties or losses incurred for, including, but not limited to, attorney fees and costs of suit, or by reason of the violation by Contractor in the performance of this Contract, or any ordinance, regulation, rule of law of any political subdivision or duly constituted public

authority. Without limiting the foregoing, the Contractor, at the request of Owner, its individual members (past and present), its successors, assigns, employees, agents, Architects, or Engineers, agrees to defend at the Contractor's expense any suit or proceeding brought against Owner, its individual members (past, present and future), its successors, assigns, employees, agents, Architect, Engineers due to, or arising out of the work performed by the Contractor.

§3.18.1.2 The Contractor assumes the entire risk, responsibility, and liability for any and all damage or injury of every kind and nature whatsoever (including death resulting therefrom) to all persons, whether employees of the Contractor or otherwise, and to all property (including the Work itself) caused by, resulting from, arising out of or occurring in connection with the execution of the Work, or in preparation for the Work, or any extension, modification, or amendment to the Work by the Change Order or otherwise. To the fullest extent permitted by law, the Contractor and its Surety shall indemnify and save harmless the Owner, the Architect, the Architect's consultants, and the respective agents and employees of any of them (herein collectively called the Indemnitees) from and against any and all liability, loss, damages, interest, judgments, and liens growing out of, and any and all costs and expenses (including, but not limited to, counsel fees and disbursements) arising out of, relating to or incurred in connection with the Work including, any and all claims, demands, suits, actions, or proceedings which may be made or brought against any of the Indemnitees for or in relation to any breach of the Contract for Construction or any violation of the laws, statutes, ordinances, rules, regulations, or executive orders relating to or in any way affecting the performance or breach of the Contract for Construction, whether or not such injuries to persons or damages to property are due or claimed to be due, in whole or in part, to any negligence of the Contractor or its employees, agents, subcontractors, or materialmen, excepting only such injuries and/or damages as are the result of the sole gross negligence of the Owner or Architect.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

§3.18.3. The Contractor must assume all risks and bear any costs and expenses occasioned by the neglect or accident during the progress of the work until same shall have been completed and accepted by the Owner. The Contractor agrees to indemnify, defend and save harmless the Owner and Architect from all suits and claims for damages, loss or injury to persons or property received or sustained from the Contractor or his agents in the performance of the work under this contract. The Contractor must properly protect all adjacent work during the progress of construction and make good all damage that may occur to any work herein specified or to adjacent property in consequence of the work herein specified. The Contractor must also assume all blame or loss by reason of neglect or violation of local or state laws, ordinances and regulation, encroachments upon neighbors, or from any other cause.

§3.18.4. The work in every respect shall be under the care of the Contractor and at his risk, he shall properly safeguard against any or all injury or damage to the public, to any property, materials, or thing, except where stipulated otherwise in the specifications, and also be responsible for any such damage or injury from his undertaking of this work to any person or persons or thing connected therewith. The Contractor shall indemnify and save harmless the Owner and Architect from all and all manner of, actions and causes of action, suits, judgments, damages, claims and demands whatsoever in law or equity (including the cost of defense thereof and which shall be assumed by the Contractor) in connection with this work and agreement and shall, if required, show evidence of settlement of any such action before final payment is made hereunder by the Owner.

§3.18.5. In the event that any such costs and expenses are claimed, made, asserted, or threatened against the Owner for which the Contractor or its insurer does not admit coverage, or if the Owner reasonably determines such coverage to be inadequate, the Owner shall have the right to withhold from any payments due or to become due to the Contractor an amount sufficient to protect the Owner from such claim, loss, cost, expense, liability, damage or injury, including attorneys' fees and expenses reasonably necessary for the defense thereof

§3.19 Re-design

§3.19.1 If the Contractor makes, or causes to be made, due to approval of substitute equipment or otherwise, any substantial change in the form, type, system and details of construction from those shown on the Drawings, he shall pay for all costs arising from such changes. The Contractor shall pay all Legal, Construction Management, Architectural and Engineering fees required to check the adequacy of such changes. Any changes or departures from the construction and details shown shall be made only after written approval from the Architect.

§3.19.2 The Contractor represents and warrants the following to the Owner (in addition to the other representations and warranties contained in the Contract Documents), as an inducement to the Owner to execute the Owner-Contractor Agreement, which representations and warranties shall survive the execution and delivery of the Owner-Contractor Agreement and the final completion of the Work

- .1 that he/she is authorized to do business in the State, County, and / or City where construction will take place at the Project and is properly licensed by all necessary governmental and public authorities having jurisdiction over him/her and over the Work and the site of the Project;**
- .2 that he/she is familiar with all Federal, State, Municipal and Department laws, ordinances and regulations, which may in any way affect the work of those employed herein, including but not limited to any special acts relating to the work or to the project of which it is a part;**
- .3 that such temporary and permanent work required by the Contract Documents as is to be done by him/her, can be satisfactorily constructed and used for the purposes for which it is intended;**
- .4 that he/she is familiar with local trade jurisdictional practices at the site of the project;**
- .5 that he/she has carefully examined the plans; the specifications and the site of the work, and that from his own investigations, he/she has satisfied himself/herself as to the nature and location of the work, the character, quality and quantity of the surface and subsurface materials likely to be encountered, the character of equipment and other facilities needed for the performance of the work, and the general local conditions, and all other materials which may in any way affect the work or his/her performance;**
- .6 that he/she has determined what local ordinances, if any, will affect his work. He/She has checked for any County, City, Borough, or Township rules or regulations applicable to the area in which the Project is being constructed and in addition, for any rules or regulations of other organizations having jurisdiction, such as chambers-of-commerce, planning commission, industries, or utility companies who have jurisdiction over property on which the Work will be performed. Any costs of compliance with local controls are included in the prices bid, even if documents of such local controlling agencies are not listed specifically in the Contract Documents.**

ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement. The term "Architect" means the Architect or the Architect's authorized representative.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.1.3 *If the employment of the Architect is terminated, the Owner shall employ a successor architect whose status under the Contract Documents shall be that of the Architect.*

§ 4.2 Administration of the Contract

§ 4.2.1 *The Architect and Construction Manager will provide administration of the Contract as described in the Contract Documents, and will be the Owner's representatives (1) during construction, (2) until final payment is due and (3) with the Owner's concurrence, from time to time during the two-year period for correction of Work described in Paragraph 12.2. The Architect and Construction Manager will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, unless otherwise modified in writing in accordance with other provisions of the Contract. The Owner has hired a Construction Manager to provide onsite Project Management services. The Construction Manager will be the Owner's Representative for this Project. The Construction Manager and the Architect will share administration duties, which will be delineated at the Pre-construction meeting. The Construction Manager will essentially be the single point of contact, defer to the Contractors for means and methods and will defer to the Architect for final clarifications and determinations of disputes, design issues, and aesthetics.*

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner, **Construction Manager and the Architect**. The Contract Documents may specify other communication protocols.

§ 4.2.5 Based on the Architect's **and Construction Manager's** evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect *and Construction Manager* have authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections **13.4.1**, 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect *or Construction Manager* will prepare Change Orders and Construction Change Directives, and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect *and the Construction Manager* will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 ~~If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.~~

§ 4.2.11 The Architect will interpret and decide matters concerning *the Contractors* performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the *language and* intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. ~~When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.~~

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 4.2.15 *The Owner has hired a Construction Manager to provide on-site Project Management services. The Construction Manager will be the Owner's Representative/Agent for this Project. The Construction Manager and the Architect will share administrative duties, which will be delineated at the Pre-construction conference. The Construction Manager will essentially be the single point of contact, defer to the Contractor for means and methods and will defer to the Architect for final clarifications and determinations of disputes, design issues, and aesthetics. The Construction Manager, along with the Architect, will manage the following processes - shop drawings, change orders, payments, correspondence, RFI's, construction schedules, documentation, job meetings, quality assurance, punchlists, etc.*

§4.2.16 *Reference in the technical provisions of the specifications to standard specifications and test methods, including those of the American Society for Testing and Materials, the American Iron and Steel Institute, the American National Standards Institute, the American Society of Mechanical Engineers, the American Society of Heating, Refrigeration and Air Conditioning Engineers, the Factory Mutual System, the National Fire Protection Association, Federal Specifications, and other similar nationally recognized technical societies and agencies shall refer to the editions and revisions current with the date of the Contract Documents.*

§4.2.17 *The Architect's decision with respect to proposed substitutions of material or equipment specified by trade name shall be final. The Architect reserves the right to waive specifications and to accept a proposed substitution which in his opinion is superior to the material or product specified, or to limit the specification to the product specified.*

§4.2.18 *Approval of substitutions shall not relieve the Contractor of responsibility for adequate fulfillment of all the various parts of the work, nor from specified guarantees and maintenance. Modification of adjacent or connecting work required due to any substitution approval shall be provided as part of the substitution.*

§4.2.19 *Insofar as practicable, except as otherwise specified or shown, the material or product of one manufacturer shall be used throughout the work for each specified purpose.*

§4.2.20 *Manufactured articles, materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in strict accordance with the manufacturer's directions. Should such directions conflict with the Specifications, the Contractor shall request clarification from the Architect before proceeding.*

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

Identification of Subcontractors required by N.J.S.A. 18A:18A-18 shall be provided with the bid specifications in accordance with that statute. The names of all subcontractors and material suppliers not covered by N.J.S.A. 18A:18A-18 shall be submitted to the Architect for approval not later than seven (7) days after the date of the notice to proceed. The list of proposed subcontractors shall include a description of the materials and equipment each proposes to furnish and install in the work. The description shall be in sufficient detail to allow the Architect to determine general conformance to Contract requirements. Approval of the submittals required under the Article shall not relieve the Contractor from conformance to the Contract Requirements

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

5.2.2.1 The Architect will promptly reply in writing to the Contractor stating whether the Owner or Architect, after due investigation, has reasonable objection to any such proposal. If adequate data on any proposed manufacturer or installer is not available, the Architect may state that action will be deferred until the Contractor provides further data. Failure of the Owner or Architect to reply promptly shall not constitute a waiver of any of the requirements of the Contract Documents, and all products furnished by the listed manufacturer must conform to such requirements.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor,

prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.3.1 *The Contractor shall obligate each subcontractor specifically to comply with the New Law Against Discrimination N.J.S.A. 10:5-31 and N.J.A.C. 17:27 et seq. to avoid discriminatory practice in employment.*

§ 5.3.2 *The Contractor shall obligate each subcontractor to comply with the applicable prevailing wage schedule of the New Jersey Department of Labor and Workforce Development.*

§ 5.3.3 *The Contractor shall obligate each Sub-Contractor to comply with the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq.*

§ 5.3.4 *In the event the Contractor requires a retainage % higher than which is held by the Owner, said retainage shall not be more than 3% of the Owner's retainage.*

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 — assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and
- .2 — assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

THE CONTRACTOR SHALL BE RESPONSIBLE TO COORDINATE ALL WORK. All trades have a mutual obligation to coordinate their work with the other trades and cooperate as necessary with the Contractor, Construction Manager and the Construction schedule – to complete the work as required by the Owner. The Construction Manager will provide assistance to the Contractor for coordination between their work and the Owner. The Contractor is required to have their superintendent or foreman on site at all times when their work or that of their subs is in progress

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect ***and Construction Manager*** of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent. ***Should the Contractor be damaged by any other separate Contractor on the work by reason of such other Contractor's failure to perform properly his Contract with the Owner, no action will lie against the Owner and the Owner shall have no liability therefore, but the Contractor may assert his claim for damage against such separate Contractor as a third party beneficiary under the Contract between such other Contractor and the Owner.***

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction. ~~The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor's delays, improperly timed activities, damage to the Work or defective construction.~~

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5 ***or to other completed or partially completed construction or property on the site or to property of any adjoining Owner or other party.***

6.2.4.1 *Should the Contractor cause damage to the work or property of any separate Contractor on the Project, the Contractor shall, upon due notice, settle with such other Contractor by agreement or Court of Law if he will so settle. If such separate Contractor sues the Owner, or the Architect or initiates a Court of Law proceeding on account of any damage alleged to have been so sustained, the Contractor agrees that he will hold the Owner or Architects harmless against any such suit, and that he will reimburse to the Owner or Architect, as the case may be, the cost of defending such suit, including reasonable attorney's fee and if judgment against Owner or Architect arises therefrom, the Contractor shall pay all judgment cost incurred by the Owner or Architect.*

§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible *as the Owner determines to be just, based on the recommendation of the Architect.*

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

7.1.1.1 *A field directive or field order shall not be recognized as having any impact upon the Contract Sum or the Contract Time and the Contractor shall have no claim therefor unless it shall, prior to complying with same and in no event no later than five (5) working days from the date such direction or order was given, submit to the Owner's Team its change proposal for the Owner's approval.*

7.1.1.2 *When submitting its change proposal, the Contractor shall include and set forth in clear and precise detail breakdowns of labor and materials for all trades involved and the estimated impact on the construction schedule including a specific number of days for a time extension. If the Change Order Request does not provide an additional time request, the Contractor shall not be entitled to an extension of time. The Contractor shall furnish spread sheets from which the breakdowns were prepared, plus spread sheets if requested of any Subcontractors. The Contractor may not claim additional time at a later date and shall remove any language to that effect from his/her Change Order Request.*

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone *in accordance with Paragraph 7.4.*

§ 7.1.2.1 *Neither this Contract nor the Work to be performed hereunder can be changed by oral agreement. No course of conduct or dealings between the parties, nor express or implied acceptance of alterations or additions to the Work and no claims that the Owner has been unjustly enriched by any alteration or addition to the Work, whether there is, in fact, any unjust enrichment to the Work, shall be the basis for any alleged implied agreement by the Owner to the change, any alleged waiver of the Owner's right under this Contract or any increase in any amounts due under the Contract or any or a change in any time period provided for in the Contract Documents.*

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work. ***Except as permitted in Section 7.3 and Section 9.7, a change in the Contract Sum or the Contract Time shall be accomplished only by Change Order. Accordingly, no course of conduct or dealings between the parties, nor express or implied acceptance of alterations or additions to the Work, and no claim that Owner has been unjustly enriched by any alteration of or addition to the Work, whether or not there is, in fact, any unjust enrichment to the Work, shall be the basis of any claim to an increase in any amounts due under the Contract Documents or a change in any time period provided for in the Contract Documents.***

§ 7.1.4 ***A directive or order from the Owner or the Architect, other than a Change Order, a Construction Change Directive or any Order for a minor change pursuant to this Article 7, shall not be recognized as having any impact on the Contract Sum or the Contract Time and the Contractor shall have no claim, therefore. If the Contractor believes that a directive or order would require it to perform work not required by the Contract Documents, the Contractor shall so inform the Owner and Architect in writing prior to complying with the same and in no event, any later than five (5) working days from the day such direction or order was given, and shall submit to the Owner and Architect for the Owner's and Architect's approval its change proposal.***

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.2.2 ***Methods used in determining adjustments to the Contract Sum include those listed in Subparagraph 7.3.4 The total for overhead and profit shall NOT exceed 15%.***

§ 7.2.3 ***Any change in work authorized in writing by the Owner and Architect that will require a change in the cost of the work, whether an additive or deductive change in cost, shall show a complete cost breakdown of labor, material, appropriate overhead and profit (15% maximum) and contract time.***

§ 7.2.4 ***When a Change Order involves both additions and deletions in material, the net quantity is to be determined and the 15% overhead and profit is to be applied to the net quantity.***

§ 7.2.5 ***When any change in the Work, regardless of the reason, therefore, requires or is alleged to require an adjustment in Contract Time, such request for time adjustment shall be submitted by the Contractor as part of the change proposal. Any Change Order approved by the Owner and for which payment is accepted by the Contractor, in which no adjustment in Contract Time is stipulated, shall be understood to mean that no such adjustment is required by reason of the change, and any and all rights of the Contractor or any subsequent request for adjustment of Contract Time by reason of the change is waived.***

§ 7.2.6 ***Request by the Contractor for adjustment of the Contract Amount regardless of the reason, therefore, shall be submitted to the Architect and the Owner with itemized labor and material quantities and unit prices to permit proper evaluation of the request. A submission by the Contractor containing unsubstantiated lump sum requests for adjustment of the Contract Amount will not be considered by the Owner and Architect. The Owner and***

Architect will not be liable for any delay incurred by reason of the Contractor's failure to submit satisfactory justification and back-up with any request for adjustment to the Contract Amount.

§7.2.7 Agreement on any Change Order shall constitute a final settlement of all matters relating to the change in the initial Work which is the subject to the Change Order, including, but not limited to, all direct, indirect and impact costs associated with such change and any and all adjustment to the Contract Sum and the Construction Schedule. The Contractor will not be entitled to any compensation for additional work, impact costs or delays in the Construction Schedule not included in the Change Order.

§ 7.2.8 No additional time will be granted to the Contractor for minor change orders unless each individual change order totals more than \$100,000.

§7.2.9 Agreement on any Change Order shall constitute a final settlement of all matters relating to the change in the initial Work which is the subject to the Change Order, including, but not limited to, all direct, indirect and impact costs associated with such change and any and all adjustment to the Contract Sum and the Construction Schedule. The Contractor will not be entitled to any compensation for additional work, impact costs or delays in the Construction Schedule not included in the Change Order.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1** Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2** Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3** Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4** As provided in Section 7.3.4

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement *not to exceed 15%*. In such case, and also under Section 7.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

- .1** Costs of labor *shall be in accordance with the New Jersey Prevailing Wage Rates at the time of the Contract commencement with no additional "labor burden", future increases or any other considerations.* including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;

- .2 Costs of materials, supplies, and equipment, ~~including cost of transportation~~, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, **only when machinery or equipment is not already on site** ~~whether rented from the Contractor or others~~;
- .4 Costs of premiums for all bonds and insurance **shall be limited to 1.5%**, ~~permit fees, and sales, use, or similar taxes~~, directly related to the change; and
- .5 Costs of supervision and field office personnel directly attributable to the change **WILL NOT BE PERMITTED!**

§ 7.3.4.1 *The allowance for overhead and profit combined, included in the total cost to the Owner, may only include a Contractor, his Subcontractor and shall be limited to a total of 15% of the cost.*

§ 7.3.4.2 *In order to facilitate checking of quotations for extras or credits, all proposals, except those so minor that their propriety can be seen by inspection, shall be accompanied by a complete itemization of costs, including labor, materials and subcontracts. Labor and materials shall be itemized in the manner prescribed above. Where major cost items are subcontractors, they shall be itemized.*

§ 7.3.5 ~~If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.~~

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect *and/or the Construction Manager* may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the

Contract Time. The Architect's *and/or the Construction Manager's* order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect/*Construction Manager* *within five (5) calendar days* and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's *and/or Construction Manager's* order for a minor change without prior notice to the Architect/*Construction Manager* that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 ~~The date of commencement of the Work is the date established in the Agreement.~~ *The work to be performed under this Contract shall commence after the required insurance has been obtained and approved and within three days after issuance of the notice to proceed by the Owner. The Contract Time shall commence as of the date of the Notice to Proceed unless otherwise specified in the agreement.*

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.2.4 Owner, or his/her representative, in coordination with the Contractor, shall set work hours. Contractor may be required to work nights, weekends or holidays as necessary to complete the work in accordance with the Schedule or in coordination with School Activities. Under no circumstances shall the Contractor begin or continue with work that is adversely impacting School activity or operations. All utility shutdowns, interruptions, work in or adjacent to existing buildings will be coordinated through the Owner, or his representative, and may have to be performed during hours when the School is not in operation. All cutting, hammering or other activity that is noisy, produces smoke or fumes or is otherwise disruptive to the School may have to be done during hours when the School is not in operation. Work required to be performed during non-school operating hours, as determined by the Owner or his representative, will be performed at no additional cost to the Owner.

§ 8.2.5 Contractor agrees to increase manpower, increase work hours, and to increase equipment necessary to maintain the Project Construction Schedule, and when also requested by the Architect, Construction Manager and the Owner, and shall be without additional cost or charge to the Owner.

§ 8.2.6 Work shall commence within ten (10) days of the issuance by Owner of a Notice to Proceed and shall proceed uninterrupted to Final Completion. The Contractor acknowledges and recognizes that the

Owner is entitled to full and beneficial occupancy and use of all or part of the completed Work in accordance with the Milestone Dates set forth in other sections of the Contract Documents, as per approved Schedule, and that the Owner has made arrangements to discharge its public obligations based upon the Contractor's achieving Substantial Completion of all of the Work within the Contract Time. The Contractor further acknowledges and agrees that if the Contractor fails to complete substantially or cause the Substantial Completion of any portion of the Work as required by the Project Construction Schedule and/or within the Contract Time, the Owner will sustain extensive damages and serious loss as a result of such failure. The exact amount of such damages will be extremely difficult to ascertain. Therefore, the Owner and the Contractor agrees as set forth below.

- .1 If the Contractor fails to achieve partial completion within the requirements of the Milestone Dates or the approved Schedule or to achieve Substantial Completion of all or part of the Work when and as required by the Project Construction Schedule and/or within the Contract Time, the Owner shall be entitled to retain or recover from the Contractor and its Surety, as liquidated damages and not as a penalty, the amounts indicated in other sections of the Contract Documents and commencing upon the first day following expiration of the Project Construction Schedule and/or the Contract Time, as the case may be, and continuing until the actual Date of Substantial Completion.**

§8.2.7 Adherence to Schedule

- .1 The Owner reserves the right to withhold monthly progress payments if the Contractor is behind schedule, unless the Contractor documents, in writing, any delays that are not the fault of the Contractor and to which the Owner and Architect agree.**
- .2 Monthly progress payments will only be released after the Contractor reaches the status of completion for that month contemplated by the construction schedule.**

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; or by occurrences beyond the control and without the fault or negligence of the Contractor and which by the exercise of reasonable diligence the Contractor is unable to prevent or provide against, including labor disputes (other than disputes limited to the work force of, or provided by, the Contractor or its Subcontractors), fire, unusual delay in deliveries not reasonably anticipatable, unavoidable casualties, or by other occurrences which the Architect, subject to the Owner's approval, determines may justify delay, then, provided that the Contractor is in compliance with Subparagraph 8.3.3 hereof, the Contract Time shall be extended by Change Order or Construction Change Directive for the length of time actually and directly caused by such occurrence as determined by the Architect and approved by the Contractor and Owner (such approval not to be unreasonably withheld, delayed, or conditioned); provided, however, that such extension of Contract Time shall be net of any delays caused by or due to the fault or negligence of the Contractor or which are otherwise the responsibility of the Contractor and shall also be net of any contingency or "float" time allowance included in the Contractor's construction schedule. The Contractor shall, in the event of any occurrence likely to cause a delay, cooperate in good faith with the Architect and Owner to minimize and mitigate the impact of any such occurrence and do all things reasonable under the circumstances to achieve this goal (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15. Any claim for extension of time shall be made in writing to the Architect not more than five (5) days after the commencement of the delay, otherwise, it shall be waived. The Contractor shall provide an estimate of the probable effect of such delay on the progress of the work. No claim made beyond the five (5) days shall be considered valid.

§ 8.3.2.1 The Contractor agrees that if any delay in the Contractor's works unnecessarily delays the work of any other Contractor or Contractors, the Contractor shall in that case pay all costs and expenses incurred by such parties due to such delays and hereby authorizes the Owner to deduct the amount of such costs and expenses from any moneys due or to become due the Contractor under this Contract. The Architect shall be responsible for ascertaining whether the Contractor is responsible for delaying any of the work of any other Contractor. His decision shall be final.

§ 8.3.3 Notwithstanding anything to the contrary in the Contract Documents, any extension of the Contract Time, to the extent permitted under Paragraph 8.3.1., shall be the sole remedy of the Contractor for any (1) delay in the commencement, prosecution or completion of the Work, (2) hindrance or obstruction in the performance of the Work, (3) loss of productivity or (4) other similar claims (collectively referred to in this Paragraph 8.3.3. as "delays"), whether or not such delays are foreseeable, unless a delay is caused by acts of the Owner constituting active interference with the Contractor's performance of the Work and only to the extent such acts continue after the Contractor furnishes the Owner with written notice of such interference. In no event shall the Contractor be entitled to any compensation or recovery of any damages in connection with any delay including without limitation consequential damages, lost opportunity cost, impact damages or other similar remuneration. The Owner's exercise of any of its rights or remedies under the Contract Documents (including without limitation ordering changes in the Work or directing suspension, rescheduling or correction of the Work) regardless of the extent or frequency of the Owner's exercise of such rights or remedies shall not be construed as an act of interference with the Contractor's performance of the Work. This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

§ 8.3.4 The Contractor agrees that the Owner can deduct from the Contract Sum, any wages paid by the Owner to any Inspector or Architect or other professional necessarily employed by the Owner for any number of days in excess of the number of days allowed in the specifications for completion of work.

§ 8.3.4.1 If the Contractor submits a progress report indicating, or otherwise expresses an intention to achieve, completion of the Work prior to any completion date required by the Contract Documents or expiration of the Contract Time, no liability of the Owner to the Contractor for any failure of the Contractor to so complete the Work shall be created or implied.

§ 8.3.5 Where the cause of delay is due to weather conditions, an extension of time shall be granted only for unusually severe weather, as determined by reference to historical data. The term "historical data" as used in the previous sentence shall be construed according to this formula: Average rainfall (or snow or low temperature) for the past five years.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.1.3 Payment procedures shall be as follows:

- 1. Contractor shall submit Schedule of Values to the Construction Manager and Architect for review**
- 2. Prior to end of each pay period, Contractor shall submit a rough draft ("pencil copy") for their payment application for review and approval by the Construction Manager and the Architect.**
- 3. Upon approval of pencil copy, Contractor shall submit at least four copies of their payment application to the Architect for approval along with their certified payrolls and monthly manning reports.**
- 4. Architect and Construction Manager will approve payments and forward to the Owner.**

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work *which in the aggregate equals that total Contract Sum, divided so as to facilitate payments to Subcontractors, supported by such evidence of correctness as the Architect may direct or as required by the Owner. It will be necessary for all Contractors to divide their contract into a separate schedule for the work performed at the project. These schedules, when approved by the Architect, Construction Manager and Owner, shall be used to monitor the progress of the Work and as a basis for Certificates for Payment. All items with entered values will be transferred by the Contractor to the "Applications and Certificate for Payment," and shall include the latest approved Change Orders and Construction Change Directives. Change Order values and Construction Change Directive values shall be broken down to show the various subcontracts. The Application for Payment shall be on AIA Document G702 and G703 and the approved Voucher obtainable from the Owner. Each item shall show its total scheduled value, value of previous applications, value of the application, percentage completed, value completed and value yet to be completed. All blanks and columns must be filled in, including every percentage complete figure*. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.2.2 The Contractor shall include the following separate items in his/her schedule of values:

Punch List Work - Minimum of 1% of contract value
Value for testing
Value for Record Drawings and manuals
Value for final clean-up and monthly value for daily clean up by the Contractor
Value for equipment start-up and commissioning
Value for shop drawings
Value for Owner's attic stock
Safety protections
Project Schedule and Monthly Updates
Winter Protection
Allowance
TAB coordination shiv, belts and modifications as required

§ 9.3 Applications for Payment

§ 9.3.1 *The Contractor shall submit to the Architect an itemized Application for Payment for their Contract on AIA Document G702 and G703 and the approved Voucher obtainable from the Owner. Payroll Certification for all employees of all of the workers on the project shall be submitted as well as other such data for the purposes of summarizing the work and tracking the project. The Architect and the Construction Manager will process the application and forward it with his recommendations to the Owner* At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 *As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.*

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.1.3 *Until substantial completion, the Owner will pay 98% of the amount due the Contractor on account of progress payments until a balance of \$500,000 is due the Contractor. The retainage will then be increased to Five Percent (5%) of the \$500,000.00 balance of the contract until final completion. The retainage will be held until final acceptance of the project by the Architect and the Owner. The Contractor shall submit a separate voucher for the full amount of the retainage along with the Consent of Surety, A.I.A. Form G707A and the Contractor shall be required to furnish a Maintenance Bond for 100% of the Project Cost for a period of two (2) years from the Date of Final Acceptance.*

§ 9.3.1.4 *Upon acceptance of the work performed pursuant to this Contract for which the Contractor has agreed to the withholding of payments pursuant to Article 9 of this Contract, all amounts being withheld by the Owner shall be paid in accordance with Paragraph 9.3.1.3 without further withholding of any amounts for any purposes whatsoever, provided that the Contract has been satisfactorily completed.*

§ 9.3.1.5 *Each application for payment shall be accompanied by the following, all in form and substance satisfactory to the Owner and Architect:*

- 1.** *A current contractor's lien waiver and duly executed and acknowledged sworn statement by an officer of the Contractor showing all subcontractors and materialmen with whom the Contractor has entered into subcontracts, the amount of each such subcontract, the amount requested for any subcontractor and materialmen in the requested progress payment and the amount to be paid to the Contractor from such progress payment.*
- 2.** *A Purchase Order or Voucher if required by the Owner.*
- 3.** *A Schedule Update approved by the Construction Manager and Architect.*
- 4.** *A Third Party (not the General Contractor) written Field Safety Inspection Report.*
- 5.** *An updated Shop Drawing Log showing the status of all of the required Shop Drawings.*

§ 9.3.2 *Unless otherwise provided in the Contract Documents, At the Owner's Option, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site*

shall be conditioned upon compliance by the Contractor with procedures *Paragraphs 9.3.2.1, 9.3.2.2, 9.3.2.3 and 9.3.2.4* and satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.2.1 *With each Application for Payment the Contractor shall submit to the Architect and Owner a written list identifying each location where materials are stored off the Project site and the value of materials at each location. The Contractor shall procure insurance satisfactory to the Owner for materials stored off the Project site in an amount not less than the total value thereof.*

§ 9.3.2.2 *The consent of any surety shall be obtained to the extent required prior to the payment for any materials stored off the Project site.*

§ 9.3.2.3 *Representatives of the Owner shall have the right to make inspections of the off-site storage areas at any time.*

§ 9.3.2.4 *Materials stored off site shall be protected from diversion, destruction, theft and damage to the satisfaction of the Owner, shall specifically be marked for use on the Project and shall be segregated from other materials at the storage facility.*

§ 9.3.3 *The Contractor warrants and agrees that title to all Work will pass to the Owner either by incorporation in the construction or upon receipt of payment therefor by the Contractor, whichever occurs first, free and clear of all liens, claims, security interests, or encumbrances whatsoever, that the vesting of such title shall not impose any obligation on Owner or relieve Contractor of any of its obligations under the Contract, that the Contractor shall remain responsible for damages to or loss of the Work, whether completed or under construction, until responsibility for the Work has been accepted by Owner in the manner set forth in the Contract Documents, and that no Work covered by an Application for Payment will have been acquired by the Contractor, or by any other person performing Work at the site or furnishing materials and equipment for the Project, subject to an agreement under which an interest therein or an encumbrance thereon is retained by the seller or otherwise imposed by the Contractor or such other person. The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.*

§ 9.3.4 *The Contractor acknowledges that actual payments pursuant to any Application for Payment and Certificate for Payment must be voted upon by the Owner at a public meeting. Typically, the Owner has monthly public business meetings. Provided an Application for Payment is received by the Architect not later than the date required by the Owner, and upon issuance of a Certificate of Payment for all or part of the Application for Payment, the Owner shall make payment to the Contractor not later than the tenth (10th) day after the Owner's regular public meeting held during the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than ten (10) calendar days after the next regular public meeting of the Owner held after the late submitted Application for Payment has been reviewed and certified for payment by the Architect.*

§ 9.3.4.1 *Contractor shall comply with the terms of the agreement between Owner and Contractor with reference to Applications for Payment.*

§ 9.3.4.2 Certification shall be subject to Consent of Surety presented by the Contractor for each application.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within ~~seven~~ *Fourteen* days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner of the Architect's reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole as provided in Section 9.5.1. ***The Architect must receive this information in accordance with the schedule set forth at the Pre-Construction Meeting***

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect *or Construction Manager* may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- .1 defective Work not remedied;
- .2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay;
or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.

- .8** *The failure of any Contractors to comply with mandatory requirements for maintaining record drawings. The Contractor shall be required to check record drawings each month. Written confirmation that the record drawings are up-to-date shall be required by the Architect before approval of the Contractor's monthly payment requisition will be considered.*
- .9** *The Contractor shall provide a third-party Insurance Safety Site Inspection Report monthly and remedy all issues promptly.*
- .10** *Shop drawings not submitted as required by the Contract Documents.*
- .11** *Failure to cooperate with Owner, Construction Manager or Architect relative to construction schedule, material storage, coordination with the Owner, clean up or safety.*

§ 9.5.2 ~~When either party disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.~~

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect *or Construction Manager* withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect *or Construction Manager* and the Contractor shall reflect such payment on its next Application for Payment.

- .1** *If the Contractor disputes any determination by the Architect with regard to any Certificate of Payment, the Contractor nevertheless expeditiously shall continue to prosecute the Work.*
- .2** *The failure of the Owner to retain any percentage payable to the Contractor or any change in or variation of the time, method or condition of payments to the Contractor shall not release or discharge to any extent whatsoever the Surety upon any bond given by Contractor hereunder. The Owner shall have the right, but not the duty, to disregard any schedule of items and costs that the Contractor may have furnished and defer or withhold in whole or in part any payment if it appears to the Owner, in its sole discretion, that the balance available in the Contract Sum as adjusted and less retained percentages, may be insufficient to complete the Work.*
- .3** *Notwithstanding any provision of any law to the contrary, the Contractor agrees that the time and conditions for payment under the Contract for Construction shall be as stated in the Contract for Construction and in the Contract Documents. The Contractor specifically agrees that Owner's failure to give, or timely give, notice of:*
 - .1** *any error in an invoice or application for payment submitted by the Contractor for payment; or*
 - .2** *any deficiency or non-compliance with the Contract Documents with respect to any Work for which payment is requested, shall not waive or limit any of the Owner's rights or defenses under the Contract for Construction and the Contract Documents, or require the Owner to make a payment in advance of the time, or in an amount greater than, as provided by the Contract for Construction.*
- .4** *The Contractor shall make payments to its subcontractors in accordance with the provisions of any applicable law governing the time, conditions, or requirements for payment to its Subcontractors, and shall comply with the provisions of any such law.*
 - .1** *The Contractor will pay its Subcontractors no later than (15) fifteen days after receipt of a payment from the Owner which includes payment for the work of any such Subcontractors.*
 - .2** *The Contractor shall require its Subcontractors, by appropriate agreement, to pay their subcontractors and suppliers (of any tier) within the same time.*

- .3 *The Contractor and its Surety shall indemnify and defend the Owner any loss, cost, expenses, or damages including attorney's fees, arising from or relating to the Contractor's failure to comply with such law.*

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect. *Notwithstanding Certification by the Architect, the Owner may refuse to make payment based on any default by the Contractor including, but not limited to those defaults set forth in Subparagraphs 9.5.1 through 9.5.1.11. The Owner shall not be deemed in default by reason of withholding payment while any of such defaults by the Contractor remain uncured.*

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

§ 9.6.9 *The Owner will issue timely payments to the Contractor in accordance with the requirements of "The Prompt Payment Act", N.J.S.A. 2A:30A-1, et seq. The Contractor is hereby notified that the Owner, as a public entity, requires all payments to be approved at scheduled public Board of Education meetings. The vote on authorization for payments will be made at the first public meeting of the Board, following the Board's receipt of the Architect's authorization for payment, and paid during the subsequent payment cycle. The time schedule will be established at the Pre-Construction Meeting and subsequent project meetings.*

§ 9.7 Failure of Payment

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not *for reasons other than a default of the Contract, including but not limited to those defaults set forth in Subparagraphs 9.5.1.1 through 9.5.1.11* pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect or awarded by *a court of law* binding-dispute-resolution, then the Contractor may, upon seven additional days' notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately. ~~and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.~~

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof *which the Owner agrees to accept separately* is sufficiently complete in accordance with *this definition and* the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. *The Work will not be considered substantially complete until all project systems included in the Work are operational as designed and scheduled, all designated or required inspections, certifications, permits, approvals, licenses and other documents from any governmental authority having jurisdiction thereof necessary for the beneficial use and occupancy of the Project are received, designated instruction of Owner's personnel has been completed, and all final finishes within the Contract are in place. In general, the only remaining Work shall be minor in nature, so that the Owner can occupy the building on that date and the completion of the Work by the Contractor would not materially interfere or hamper the Owner's (or those claiming by, through or under the Owner) normal operations. Contractor recognizes that normal operations require the use and occupancy of the Work by students and faculty without interruption and that any punchlist or corrective work shall be done at times when the Work is not so occupied. As a further condition of substantial completion acceptance, the Contractor shall certify that all remaining Work will be completed within thirty (30) consecutive calendar days or as agreed upon following the date of substantial completion. In addition to any other definitions of Substantial Completion as defined by the contract documents, the following is required before the project is considered "Substantially Complete":*

In addition to the above the following items must be completed in order to deem the work Substantially Complete:

- 1. All required final inspections have been completed by the authority having jurisdiction resulting in a TCO or CO.*
- 2. Air Balancing Reports: Reports can be handwritten field notes but must be reviewed and approved via the shop drawing process by the Mechanical Engineer. Final Air and Water Balancing Reports certified by the licensed balancer are required for "Final Acceptance" and the start of the warranty period. (These reports must be submitted in accordance with the shop drawing process to Garrison Architects so that they can be tracked and approved and distributed to all applicable parties).*
- 3. Equipment Start Up Reports: Reports can be handwritten field notes but must be reviewed and approved via the shop drawing process by the Mechanical Engineer. (These reports must be submitted in accordance with the shop drawing process to Garrison Architects so that they can be tracked and approved and distributed to all applicable parties).*

4. **Owner On-site ATC Training:** Refer to the ATC specifications for training requirements on-site and off-site. The Owner does not have beneficial use of the mechanical system until they can operate it following this training.
5. **Completion of Commissioning:** Refer to the Start-up and Adjustment specifications. This process will require the Owner's Operator, Construction Manager and the Mechanical Engineer on site to witness a demonstration and operation of every mechanical device. The devices shall be operated from the on-site Owner's ATC Computer and verified by the Mechanical Contractor's field personnel to confirm proper operation. In addition to this demonstration, the contractor shall demonstrate Owner required maintenance of all mechanical equipment to maintain the manufacturer's warranty. This should include but not be limited to belt tension/adjustments, filters, etc. Please schedule several days for the commissioning process.
6. **Written certification from a qualified, AHC (Certified Architectural Hardware Consultant) that the hardware, cores and keying has been installed and tested in every door and is 100% complete for each phase or the total project whichever comes first.**
7. **Provide a Fire Alarm System NFPA Record of Inspection and Testing Certification Form.**

§ 9.8.2 "PUNCH LIST": When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items "**PUNCH LIST**" to be completed or corrected **along with all special warranties required by the Contract Documents endorsed by the contractor** prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.2.1 *The Contractor shall perform a Quality Control / Quality Assurance QC/QA Punchlist of all work prior to requesting Substantial Completion and a punch list from the Owners Team. The Contractor's Project Manager shall take the lead and conduct an onsite review with the Contractor's superintendent and representation from every major sub prime contractor. Notification of this onsite walk thru shall be provided in writing to all members of the Owners Team who may or may not choose to attend. The Contractor's Project Manager shall record and distribute this QC/QA Punchlist in a matrix that provides an additional column for the Contractor to document the completion of the work and the date. After successful completion of the Contractor's QC/QA Punchlist and all work, the Contractor shall request the Owners Team perform a Punchlist. Substantial Completion shall be requested in accordance with paragraph 9.8.1.*

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents **and the requirements above** so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit **in writing** a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.4.1 *The Architect's Certificate of Substantial Completion shall be subject to the Owner's final approval.*

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. ~~Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.~~

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 ~~Unless otherwise agreed upon,~~ partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.9.4 *The occupancy of any portion of the Work shall not constitute acceptance of any Work, except as hereinafter stated, nor does it waive the Owner's right to Liquidated Damages. Final Acceptance of the Work shall be for the whole Work only and not part.*

§ 9.9.5 *As portions of the Project are completed, and occupied, Contractor shall ensure the continuing construction activity will not unreasonably interfere with the use, occupancy and quiet enjoyment of the completed portions thereof.*

- .1 The Contractor agrees to coordinate the Work with the Architect and the Owner in order to minimize disturbance to occupied portions of the structure.*
- .2 In the event performances or scheduled events by the Owner are conducted in close proximity to the Work in progress, the Contractor agrees to cease all work which may disturb the Owner's occupants at the site.*

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been

fulfilled. *All warranties and guarantees required pursuant to the Contract Documents shall be assembled and delivered by the Contractor to the Owner as part of the final application for payment. The final Certificate for Payment will not be issued by the Architect until all warranties and guarantees have been received and accepted by the Owner.*

§ 9.10.1.1 *The Architect's Certificate of Final Completion shall be subject to the Owner's final approval.*

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) *evidence of compliance with all requirements of the Contract Documents: notices, certificates, affidavits, other requirements to complete obligations under the Contract Documents: including but not limited to (a) instruction of Owner's representatives in the operation of mechanical, electrical, plumbing and other systems, (b) delivery of keys to Owner with keying schedule: master, sub-master and special keys, (c) delivery to the Construction Manager of Contractor's General Warranty (as described in Paragraph 3.5) and each written warranty and assignment thereof prepared in duplicate, certificates of inspections, and bonds for the Construction Manager's review and delivery to Owner, (d) delivery to the Construction Manager a printed or typewritten operating, servicing, maintenance and cleaning instructions for all Work; parts lists and special tools for mechanical and electrical Work, in approval form, (e) delivery to the Construction Manager of specified Project record documents and (f) delivery to Owner of a Final Waiver of Liens (AIA Document G-706 or other form satisfactory to Owner), covering all Work including that of all Subcontractors, vendors, labor, materials and services, executed by an authorized officer and duly notarized. In addition to the foregoing, all other submissions required by other articles and paragraphs of the Specifications including final construction schedule shall be submitted to the Architect before approval of final payment* if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from
.1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;

- .2 failure of the Work to comply with the requirements of the Contract Documents;
- .3 terms of special warranties required by the Contract Documents; or
- .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

9.11 LIQUIDATED DAMAGES

§ 9.11.1 *The Contractor understands and agrees that all work must be performed in an orderly and closely coordinated sequence so that the date for substantial completion is met.*

§ 9.11.2 *If the Contractor fails to complete his work or fails to complete a portion of his work, he shall pay the Owner, as liquidated damages and not as a penalty, the sum as specified in the technical portion of the contract documents. Such amount is agreed upon as a reasonable and proper measure which the Owner will sustain each calendar day by failure of the Contractor to complete work within the stipulated time.*

§ 9.11.3 *For projects that have milestone completion dates, liquidated damages shall apply to all phased construction milestone dates as established by the phasing plan, sequencing section and/or the Summary of Work.*

§ 9.11.4 *Substantial completion will be determined by the Architect as defined in paragraph 9.8.1.*

§ 9.11.5 *For damage occurring at the time of delay, the Owner may retain the amount due to him under this clause from any payments due to the Contractor.*

§ 9.11.6 *The Owner will suffer financial loss if the project is not substantially complete on the date set forth in the Contract Documents. The Contractor (and the Contractor's Surety) shall be liable for and pay to the Owner the sum of \$2,500.00 stipulated and fixed, agreed as liquidated damages for each calendar day of delay until the work is substantially complete.*

§ 9.11.7 **TWO THOUSAND FIVE HUNDRED (\$2,500) PER DAY CALENDAR DAY FOR PUNCH LIST ITEMS.** *Contractor has thirty (30) days to complete the final punch list. Liquidated damages will be addressed starting on the 31st day after receipt of Notice of Substantial Completion or issuance of the Final Punch List, whichever comes later, to that date of the Construction Manager's and Architect's acceptance that all punch list(s) have been completed.*

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.1.1

1. *The Contractor must fully comply with the job safety requirements in addition to all Federal, State and Local safety guidelines. All cost associated with complying with all safety requirements shall be included in each contractor's base bid.*

2. *The Contractor will serve as the overall Project Safety Coordinator and shall be responsible for all issues of safety and protection. The Contractor shall designate a safety person at the job site while the contractor is working on the project site. The designated safety person shall be responsible for the safety of their work and for their workers and to make continuous inspections for all safety issues relating to his work. The Architect and/or the Construction Manager are not responsible for safety on this project but will endeavor to promote safety. Each Contractor must comply with job Safety Requirements in addition to OSHA and local agency requirements. Failure to comply with safety issues will be grounds for withholding of payments.*
3. *Contractor will comply with all reasonable requests of the Owner and Construction Manager with respect to additional security and protections required for work interfacing with Facility Operations. Safety is of utmost importance on this project and all issues relative to safety and protection of the Facility, Staff and Occupants will be treated as emergency needs and will not be subject to the 7-day notice requirements of Article 14.*
 - A. *The Contractor to provide, maintain, relocate and remove in coordination the Construction Manager, a 6' high, perimeter security fence. Fence will surround the building and proposed parking areas and will have signage attached at 100' intervals advising "Construction Area – Please Keep Out". The Contractor to be responsible for opening and securing site each day.*
 - B. *Orange safety fencing will be installed around the entire area of any and all earthwork, excavations, etc. and will be maintained until the work is complete.*
 - C. *This is a hard hat job. Identifying hard hats shall be worn at all times.*
 - D. *Hot work permits will be issued by foreman for all activities involving open flames.*
4. *The proper execution of the required safety provisions is directly related to the general condition safety line item on the schedule of values. The failure to provide a competent person on site to properly identify and take immediate corrective action may result in deductions to the general condition safety line item of the schedule of values.*
5. *The Contractor shall be responsible for the immediate investigation and resolution of all safety and environmental complaints / issues generated by contractor employees, owners, owner's representatives or members of the public.*
6. *Contractor shall maintain all egress routes throughout building. Contractor shall post exit signs as coordinated with the Construction Manager. Contractor shall provide wall hung fire extinguishers throughout building as deemed necessary by the Construction Manager and fire officials.*
7. *Contractor's safety representative shall perform a daily safety inspection walk through to ensure that all requirements of the OSHA Standards, Fire Protection Standards and Safe Work Practices are being with and/or corrected. The responsibility of the Contractor is to provide a safe and healthy work environment for construction personnel, Owner's personnel and representative, and the public.*
8. *Upon written receipt of safety concerns and /or issues, the Contractor shall respond in writing addressing how the safety concerns or issues were resolved. The Construction Manager shall be copied on all safety-related correspondence.*
9. *The Contractor's response and compliance with correction of deficiencies noted in the safety concerns notice issued by the Authority having jurisdiction is mandatory. Failure to comply will be grounds for withholding of progress payments until the conditions are acceptable to O.S.H.A or Authority having local jurisdiction.*
10. *The Contractor shall submit to the Construction Manager, a copy of all licenses (welding, power nailers, asbestos, etc.) as required by applicable agencies.*
11. *Contractor shall have all required personal protective equipment and materials available for use by each employee as required by Federal, State and Local guidelines.*

12. *Contractor shall supply proper equipment and crew sizes as necessary to safely complete the work.*
13. *Contractor shall provide documented safety training for each of their employees and subcontractor's employees no later than the first day they arrive on site. The training shall be documented and signed by the trainer and employee. A copy of all safety-training documents is to be provided to the Owner and updated as manpower loading increases.*
14. *The Contractor shall supply (2) two OSHA approved means of access/egress to each floor and roof for the course of the entire project for use by all applicable parties. The Contractor shall erect and maintain OSHA approved pedestrian walking bridges, for emergency access/egress and as necessary to protect personnel from overhead work*
15. *The Contractor shall be responsible for providing and maintaining all temporary emergency egress routes. The Contractor shall obtain the approval of the Building and Fire Departments for all temporary emergency egress routes. General Contractor to provide for fire separation walls between occupied areas as required by local officials.*
16. *Contractor shall provide, relocate and /or maintain barricades, signage, provide flagmen etc. as necessary to ensure public safety and safe egress. Contractor to provide, maintain, relocate and remove in coordination with the Construction Manager, the perimeter security fence.*
17. *Notify the Construction Manager, immediately upon arrival of OSHA to the site.*
18. *Contractor shall submit to the Construction Manager all MSDS sheets and shall cooperate in the posting of all required notifications relative to the use of hazardous substances on the property. Contractor to comply with NJ Law regarding the use or storage of hazardous substances in Schools. MSDS sheets shall be posted prior to product being delivered to site.*
19. *Contractor, subcontractor, vender, etc. should enforce a full time no smoking or alcohol use policy for all employees during the entire course of the project. Any worker found violating these reflections, or being belligerent, will be subject to removal from the site at the sole discretion of Owner.*
20. *Contractor shall be responsible to secure the site at the end of each workday by an effective means and maintain until all parties determine no longer required.*
21. *For the safety of occupants, staff, and the public, the steel erection must be scheduled and coordinated with the Construction Manager. Swinging of steel and crane boom over occupied space will not be allowed. Steel contractor shall provide additional barricades and fencing around his crane and steel at all times.*
22. *Contractor must submit an acceptable OSHA compliant site specific written safety plan to the Construction Manager for review within fourteen (14) days from the notice to proceed or prior to mobilizing on site, whichever comes first. The written safety plan shall include (as applicable to their work) but is not limited to the following:*
 - *Full time no smoking policy or alcohol use is allowed on the project. Any worker found violating these restrictions, or being belligerent, will be subject to removal from the site. (Contractors shall post required signs).*
 - *Full time hard hat policy (identifying hard hats shall be worn at all times).*
 - *Site specific emergency action plan with contractor phone numbers, active 24 hours a day, 7 days a week.*
 - *Competent on-site safety representative, named and active (Provide alternate)*
 - *Scaffold erection plan, including a log of daily inspections.*
 - *Full time fall protection plan for exposures over 6'-0".*
 - *Job site signage plan (Perimeter fence warning signs posted 50'-0" o/c.*
 - *First aid and CPR provisions.*
 - *OSHA 200 log and Job Safety and Health Protection poster.*
 - *Daily clean up.*
 - *Hazard Communication Program with MSDS logged and maintained.*
 - *Hazard Communication program.*

- *Daily diary of work, issues, and incident, etc.*
- *Sheeting, shoring and excavations protection line.*
- *GFI safety program.*
- *Hazardous Energy Control Lock out tag out program.*
- *Required safety clothes; Eye & ear protection, respirators, boots, belts, gloves etc. as appropriate to their work requirement.*
- *Fire Extinguishers.*
- *Removal guard rail and protection at material loading areas, 200lb force minimum requirement.*
- *All stairs and platforms must have railings, 200lb force minimum requirement. Stair pains and landings must be filled prior to their use.*
- *Daily inspection of tools and equipment; verify safety devises are operational.*
- *Ladder usage plan.*
- *Weekly toolbox meetings, documented and signed by each employee*
- *Temporary heat procedures.*

23. *Contractor shall maintain and submit a complete copy of the written safety plan, logs, diaries, plans and programs on site for the project files.*
24. *The Contractor shall provide a third-party Insurance Safety Site Inspection Report monthly and remedy all issues promptly.*

The speed limit within the project property is 5MPH. Contractor employees operating vehicles in excess of the speed limit or in any otherwise unsafe manner will be directed to leave the site and not permitted to return.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction. *as well as any other real or personal property of the Owner.*
- .4 *The Contractor shall provide a third-party Insurance Safety Site Inspection Report monthly and remedy all issues promptly.*

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.2.1 *Contractor shall comply with all regulations required by the Federal Occupational Safety and Health Act (OSHA).*

§ 10.2.2.2 *The Contractor shall conform to all applicable New Jersey Department of Environmental Protection regulations.*

§ 10.2.2.3 *Contractors must comply with construction and environmental standards contained in Federal and State Regulations and other applicable laws.*

§ 10.2.2.4 It is the Contractor's responsibility to determine the existence of potentially hazardous materials, including lead, and to protect his workmen and the work area.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's Construction Superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.2.9 The Contractor shall provide and maintain in good operating condition suitable and adequate fire protection equipment and shall comply with all reasonable recommendations regarding fire protection made by the representatives of the fire insurance company carrying insurance on the Work or by the local fire chief or fire marshal. The area within the site limits under the Contractor's control shall be kept orderly and clean, and all combustible rubbish shall be promptly removed from the site. Contractor will comply with all reasonable requests of the Owner and Construction Manager with respect to additional security and protections required for work interfacing with School Operations. Safety is of utmost importance on this project and all issues relative to safety and protection of the School, Staff and Students will be treated as emergency needs and will not be subject to the 7-day notice requirements of Article 14.

§ 10.2.10 The Contractor shall remove snow or ice which may accumulate on the site within areas under his control which might result in damage or delay.

§ 10.2.11 *The Contractor shall take all precautions necessary to prevent loss or damage caused by vandalism, theft, burglary, pilferage, or unexplained disappearance of property of the Owner and Contractor, whether or not forming part of the Work, located within those areas of the Project to which the Contractor has access. Whenever unattended, including nights and weekends, mobile equipment and operable machinery shall be kept locked and made inoperable and immovable.*

§ 10.2.12 *Neither the Owner nor the Construction Manager nor the Architect shall be responsible for providing a safe working place for the Contractor, the Subcontractors or their employees, or any individual responsible to them for the work.*

§ 10.2.13 *The Contractor shall conform to requirements of OSHA, the Construction Safety Code of the State Department of Labor and those of the AGC Manual. The requirements of the New Jersey and Local Building Construction Codes shall apply where there are equal to or more restrictive than the requirements of the Federal Act.*

§ 10.2.14 *When all or a portion of the Work is suspended for any reason, the Contractor shall securely fasten down all coverings and protect the Work as necessary from injury or any cause.*

§ 10.2.15 *The Contractor shall promptly report in writing to the Owner, Construction Manager and Architect all accidents arising out of or in connection with the Work which caused death, personal injury or property damage giving full details and statements of any witnesses. In addition, if death, serious personal injury or serious property damage is caused, the accident shall be reported immediately by telephone or messenger to the Owner, Construction Manager and Architect.*

§ 10.2.16 *Contractor is required to follow and enforce the work rules set forth below. Failure to comply with or enforce any of these rules will be grounds for suspension and/or termination of this Contract:*

- .1 No use of alcoholic beverages prior to or during working hours. Anyone found impaired after lunch will be escorted from the Project site.*
- .2 No use of illegal drugs or prescription medications which could induce drowsiness or otherwise impair perception or performance. Use of illegal drugs may result in prosecution to the fullest extent of the law. Any warning associated with use of prescription drugs must be complied with, particularly warning against operation of machinery and equipment.*
- .3 No horseplay or rough-housing will be allowed.*
- .4 No sexual, racial, or ethnic harassment, or similar conduct will be tolerated.*
- .5 All employees shall use proper sanitation habits including use of toilet facilities and garbage cans.*
- .6 All employees shall dress in clothing appropriate for the work they are to perform. All personnel are to wear hardhats, safety shoes, glasses, gloves, masks or respirators, noise protection devices, and other protective clothing and equipment as required by OSHA standards.*
- .7 All equipment is to be property stored and/or secured at the end of the workday or if it is to remain idle for greater than one hour.*
- .8 All personnel are to be made aware of the availability of Material Safety Data Sheets for materials used at the Project site. This information is available from the Contractor using the product. The Contractor shall maintain a copy of all MSDS forms at the construction site office for all personnel to review.*

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner, **Construction Manager** and Architect of the condition.

§ 10.3.2 Upon receipt of the Contractor's notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor, **Construction Manager** and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor, **Construction Manager** and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor, **Construction Manager** or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor **Construction Manager** and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up *adjustments shall be accomplished as provided in Article 7.*

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.3.7 *The Contractor shall submit to the Owner/Construction Manager all MSDS sheets and shall cooperate in the posting of all required notifications relative to the use of hazardous materials on school property. Contractor to comply with NJ Law regarding the use or storage of hazardous materials in Schools.*

§ 10.3.8 *Prior to bringing any fill material (such as topsoil, engineered fill, DGA, tire scrub at the construction entrance, etc.) onto the project site, the Contractor must have the material tested and certified to be clean and free from any hazardous material. Provide this information per the submittal requirements via a shop drawing*

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

§ 10.4.1 – EMERGENCY/SAFETY PLAN

All parties involved in the construction process should be aware of emergency services that may be required during the construction process.

Contractor shall establish the site-specific Emergency Action Plan and, after approval by the owner, and local authorities, shall display at site trailers and various locations at the site.

In case of an accident, emergency, or injury on the job site, the Contractor shall immediately follow the Site-Specific Emergency Action Plan. Following the incident, the Contractor shall submit to the Construction Manager a complete written accident report detailing the circumstances which caused the accident, extent of injuries, damage to the building, time of accident, corrective action required, etc.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

All insurance provisions shall be confirmed with Owner's Insurance Agent.

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is *located, and such company shall be rated at least A- by A.M. Best. The Owner, Construction Manager, Garrison Architects, the State of New Jersey and the New Jersey Department of Education* shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.1.1 *Construction Manager to be included as additional insured in all places where Architect is named. Contractor shall, without in any way altering Contractor's liability under the Contract or applicable law, obtain, pay for and maintain insurance for the coverages and amounts of coverage not less than those set forth below in the Schedule of Insurance Coverages and shall provide to Owner certificates issued by insurance companies satisfactory to Owner to evidence such coverage no later than 7 days of the date of the execution of this Contract and prior to any personnel or equipment being brought onto and/or before any work commences at the job site. The coverage afforded under any insurance obtained pursuant to this paragraph shall be primary to any valid and collectible insurance carried separately by any of the indemnities. Such certificates shall provide that there shall be no cancellation, non-renewal or material change of such coverage without thirty (30) days prior written notice to Owner. In the event of any failure by Contractor to comply with the provisions of this Article 11, Owner may, at its option, on notice to Contractor, suspend the Contract for cause until there is full compliance with this*

Article 11 and / or terminate the Contract for cause. Alternatively, Owner may purchase such insurance at Contractor's expense, provided that Owner shall have no obligation to do so, and if Owner shall do so, Contractor shall not be relieved of or excused from the obligation to obtain and maintain such insurance amounts and coverages. Contractor shall provide to Owner a copy of any and all applicable insurance policies. The Owner, Construction Manager, the State of New Jersey and the New Jersey Department of Education shall be named as an additional insured on a primary and non-contributory basis on all Insurance Policies to be provided by the Contractor.

§ 11.1.1.2 Schedule of Insurance Coverages

.1 Commercial General Liability, Each Occurrence

a.	Each Occurrence:	\$ 1,000,000.00
b.	Damage to Rented Premises:	\$ 300,000.00
c.	Medical Expense (Any one person):	\$ 15,000.00
d.	Personal & Adv Injury:	\$ 1,000,000.00
e.	General Aggregate:	\$ 2,000,000.00
f.	Products – Comp/Op Agg:	\$ 2,000,000.00

.2 Automobile Liability: (Hired autos, scheduled autos, non-owned autos)

a.	Combined Single Limit (each accident):	\$ 1,000,000.00
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.3 Workers Compensation and Employers Liability:

a. WC Statutory Limits:

1.	E.L. Each Accident:	\$ 1,000,000.00
2.	E.L. Disease – Each Employee:	\$ 1,000,000.00
3.	E.L. Disease – Policy Limit:	\$ 1,000,000.00

.4 Contractors Pollution Liability Insurance including limits of \$1,000,000 Each Incident/\$2,000,000 Aggregate and including full coverage for Mold, Legionella, Asbestos, and Lead. The Owner, Construction Manager, Garrison Architects, the State of New Jersey, the New Jersey Department of Education are to be included as additional insureds on a primary and non-contributory basis.

.5 Builder's Risk Insurance: The Contractor shall provide Builder's Risk Insurance for all risk of physical loss or damage to the property described hereunder in an amount equal to the Total Project Value, and furnished under Construction Contracts for the School Facilities Project; excepting excavations, foundations and other structures customarily excluded by such insurance. The Builders Risk Policy is to include coverage for the perils of Earthquake, Flood, Full Windstorm, Equipment Breakdown and Theft (excluding employee theft), contain an endorsement allowing permission to occupy and include coverage for both transit and offsite storage. The policy is also to include all contractors, subcontractors and sub-subcontractors as well as the Owner, State of New Jersey, Gloucester County, the Construction Manager and Garrison Architects as Additional Named Insureds on a primary and non-contributory basis. The contractor and all subcontractors are responsible for all policy deductibles

and uninsured or underinsured losses Notwithstanding, if the cause of any loss payment under such insurance is the fault of the Contractor, then the Contractor shall pay such deductible.

- .6 The Policy shall name the following as Additional Insured:
The Owner, Construction Manager, , the State of New Jersey and the New Jersey Department of Education as additional insureds on a primary and non-contributory basis*
- .7 Contractual liability insurance as applicable to the Contractor's obligations under Paragraph 3.18 of the AIA General Conditions.*
- .8 Workers' Compensation Insurance of not less than statutory limits.*
- .9 Completed Operations Insurance written to the limits specified for liability insurance specified under subparagraph .1 above. Coverage shall be required from the date of the start of Beneficial Occupancy until one year after the issuance date of Final Certificate for Payment.*
- .10 Certificates of insurance must be submitted on the ACORD Form, Certificate of Insurance. Contractor's ACORD Certificate of Insurance must state "Contractual Liability Included" or it will be rejected.*
- .11 The Contractor shall either
 - .1 require each of his subcontractors to procure and to maintain during the life of their subcontracts, Subcontractor's Public Liability and Property Damage, of the type and in the same amounts as specified in the preceding paragraph; or*
 - .2 insure the activities of their subcontractors under their respective policies.**

§ 11.1.2 The Contractor shall provide surety bonds *for the entire contract amount* of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.1.5 Contractor shall furnish a performance bond and labor and material payment bond meeting all statutory requirements of the State of New Jersey in form and substance satisfactory to the Owner and without limitation complying with the following specific requirements:

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- .1 Except as otherwise required by statute, the form and substance of such bonds shall be satisfactory to the Owner in the Owner's sole judgment;*
- .2 The bonds shall be executed by a responsible surety licensed in the State of New Jersey Best's rating of no less than A-/X and shall remain in effect for a period of not less than two years following the date of final acceptance or the time required to resolve any items of incomplete or inadequate work and the payment of any disputed amounts, whichever time period is longer;*
- .3 The performance bond and the labor and material payment bond shall each be in an amount equal to the Contract Sum;*
- .4 The Contractor shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of his power of attorney indicating the monetary limit of such power;*
- .5 Any bond under this Paragraph 11.1.5 must display the surety's bond number. A rider including the following provisions shall be attached to each bond:*

(1) Surety hereby agrees that it consents to and waives notice of any addition, alteration, omission, change or other modification of the Contract Documents which singularly or in the aggregate equals or is less than 20% of the Contract Sum. Any other alterations, change, extension of time or other modification of the Contract Documents or a forbearance on the part of either the Owner or the Contractor to the other shall not release the surety of its obligations hereunder and notice to surety of such matter is hereby waived.

(2) Surety further agrees that in the event of any default by the Owner in the performance of the Owner's obligations to the Contractor under the Contract, the Contractor or surety shall cause written notice of such default (specifying said default in writing) to be given to the Owner, and the Owner shall have 30 days after receipt of such notice within which to cure such default of such additional reasonable time as may be required if the nature of such default is such that it cannot be cured within 30 days. Such notice of default shall be sent by certified or registered U.S. mail, return receipt requested, first class postage prepaid to the Owner.

§ 11.1.6 If any of the foregoing insurance coverages are required to remain in force after final payment, including, but not limited to coverage for completed operations, an additional certificate evidencing continuation of such coverage shall be submitted with the Final Application for Payment.

§ 11.1.7 In no event shall any failure of the Owner to receive certificates of policies required under Paragraph 11.1 or to demand receipt of such certificates prior to the Contractor commencing Work be construed as a waiver of the Owner or the Architect of the Contractor's obligations to obtain insurance pursuant to this Article 11. The obligation to procure and maintain any insurance required by this Article 11 is a separate responsibility of the Contractor and independent of the duty to furnish a certificate of such insurance policies.

§ 11.1.8 If the Contractor fails to purchase and maintain or require to be purchased and maintained any insurance required under this Article 11, the Owner may, but shall not be obligated to, upon 5 days written notice to the Contractor, purchase such insurance on behalf of the Contractor and shall be entitled to deduct said cost from the Contractor's Contract Sum.

§ 11.1.9 When any required insurance due to the attainment of a normal expiration date or renewal date shall expire the Contractor shall supply the Owner with certificates of insurance and amendatory riders or endorsements that clearly evidence the continuation of all coverage in the same manner, limits of protection and scope as was provided by the previous policy. In the event, any renewal or replacement policy for whatever reason obtained or required is written by a carrier other than that with whom the coverage was previously placed, or the subsequent policy differs in any way from the previous policy, the Contractor shall also furnish

replacement policy unless the Owner provides the Contractor with prior written consent to submit only a certificate of insurance for any such policy. All renewal and or replacement policies shall be in form and substance satisfactory to the Owner and written by carriers acceptable to the Owner.

§ 11.1.10 *The Contractor shall cause each subcontractor to (1) procure insurance in the amounts set for in Article 11 and (2) name the indemnities under Paragraph 3.18 as additional insureds under the subcontractor's comprehensive general liability policy. The additional insured endorsement included on the subcontractor's comprehensive general liability policy shall state that coverage is afforded the additional insureds with respect to claims arising out of operations performed by or on behalf of the Contractor. If the additional insureds have other insurance which is applicable to the claims, such other insurance shall be on an excess or contingent basis. The amount of the insurance liability under this insurance policy shall not be reduced by the existence of such other insurance.*

§ 11.1.11 *Property insurance provided by the Owner shall not cover any tools, apparatus, machinery, scaffolding, hoists, forms, staging, shoring, or other similar items commonly referred to as construction equipment which may be on the site and the capital value of which is not included in the work. The Contractor shall make its own arrangements for any insurance it might require on such construction requirement.*

§ 11.1.12 *The Contractor may carry whatever additional insurance he deems necessary to protect himself against hazards not covered for theft, collapse, water damage, materials and equipment stored on the site, and for materials and equipment stored off site, and against loss of owned or rented capital equipment and tools owned by mechanics or any tools, equipment, scaffolding, staging, towers and forms owned or rented by the Contractor, the capital value of which is not included in the cost of the Work.*

§ 11.1.13 *All insurance coverage procured by the Contractor shall be provided by insurance companies having policy holder ratings no lower than "A-" and financial rating no lower than, "X" in the Best's Insurance guide, latest edition in effect as the date of the Contract and subsequently in effect at the time of the renewal of the policies required by the Contract Documents.*

§ 11.1.14 *If the Owner or the Contractor is damaged by the failure of the other party to purchase or maintain insurance required under Article 11, then the party who failed to purchase or maintain the insurance shall bear all reasonable costs (including attorney's fees and court and settlement costs) properly attributable thereto.*

§ 11.1.15 *The Contractors must remove all "X, C & U" exclusions from their policies.*

§ 11.2 Owner's Insurance

§ 11.2.1 *The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. **Property insurance provided by the Owner shall not cover any tools, apparatus, machinery, scaffolding, hoists, forms, staging, shoring, and other similar items commonly referred to as construction equipment that may be on the site and the capital value of which is not included in the Work. The Contractor shall make its own arrangements for any insurance it may require on such construction equipment.***

§ 11.2.2 Failure to Purchase Required Property Insurance. *If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon*

receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance

The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner's property, due to fire or other hazards however caused.

§11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time *or Contract Sum*.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 Correction of Work

§ 12.2.1 Before Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense. *If prior to the date of Substantial Completion, the Contractor, a subcontractor or anyone for whom either is responsible, uses or damages any portion of the Work, including without limitation, mechanical, electrical, plumbing and other building systems, machinery, equipment or other mechanical device, the Contractor shall cause each such item to be restored to "like new condition" at no expense to the Owner.*

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year *two (2) years* after the date of Substantial Completion *Final Acceptance* of the Work or designated portion thereof or after the date for

commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. ~~During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty.~~ If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.5.

- .1 The obligations under Item 12.2 shall cover any repairs and replacement to any part of the Work or other property caused by the defective Work.*
- .2 Upon completion of any work under or pursuant to Item 12.2., the two-year correction period in connection with the work requiring correction shall be renewed and recommenced.*

§ 12.2.2.2 ~~The one-year~~ *two-year* period for correction of Work shall be extended with respect to portions of Work first performed after ~~Substantial Completion~~ *Final Acceptance* by the period of time between ~~Substantial Completion~~ *Final Acceptance* and the actual completion of that portion of the Work.

§ 12.2.2.3 ~~The one-year~~ *two-year* period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the *two-year* ~~one-year~~ period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be affected whether or not final payment has been made. *This paragraph relates exclusively to the knowing acceptance of nonconforming work by the Owner. It has no applicability to work accepted by the Owner or Architect without the knowledge that such work fails to conform to the requirements of the Contract Documents.*

§ 12.3.1 *The Contractor and its Surety guarantee to make good, repair and/or correct, at no cost or expense to the Owner, any and all latent defects hereafter discovered, provided only that notice in writing, shall be given by the Owner to the contractor within two years of the discovery of such defects.*

- .1 This obligation shall survive the termination of any or all other obligation or obligations under the contract Documents and it is agreed by the Contractor and its Surety that in the event the Owner is required to bring suit under this provision against the Contractor or its Surety to enforce this obligation, the contractor and its Surety hereby waive any defense of the status of limitations.*

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4. *Governing law shall be the State of New Jersey and any dispute arising from the Work or this Contract shall be brought in the Superior Court of New Jersey.*

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies

§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections

§ 13.4.1 *The Owner shall provide and contract for "structural tests and special inspections" as required by the NJ DCA Bulletin 03-5. The Contractor shall coordinate, schedule, and provide on-site supervision and man-power to facilitate the testing. All other Tests, inspections and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of (1) tests, inspections or approvals that do not become requirements until after bids are received or negotiations concluded, and (2) tests, inspections or approvals where building codes or applicable laws or regulations prohibit the Owner from delegating their cost to the Contractor. The Architect, Owner and Contractor shall be afforded a reasonable opportunity to attend, observe, and witness all inspections and tests of the Work. The Architect or Owner may at any time request and receive from the Contractor satisfactory evidence that materials, supplies or equipment are in conformance with the Contract Documents. The Conduct of any inspection of test and the receipt of any*

approval shall not operate to relieve the Contractor from its obligations under the Contract Documents unless specifically so stated by Owner in writing. Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense. *The Contractor also agrees that the cost of testing services required for the convenience of the Contractor in his scheduling and performance of the Work and the cost of testing services related to remedial operations performed to correct deficiencies in the Work shall be borne by the Contractor.*

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

§ 13.5.1. *The Contractor shall not be entitled to any payment of interest for any reason, action or inaction by the Architect or the Owner unless required by law.*

§ 13.5.2 *Any payments withheld for time delays, faulty materials, or workmanship, shall not bear interest for period of delay or non-acceptance.*

§ 13.6 WRITTEN NOTICE

Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; or if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract *in the manner provided in Subparagraph 14.1.2 if repeated suspensions, delays or interruptions by the Owner as described in Paragraph 14.3 constitute in the aggregate more than 100% of the total number of days scheduled for completion or 120 days in any 365-day period, whichever is less, or if all the Work is entirely stopped for a continuous period of 30 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:*

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped;
- .3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment (*without cause*) within the time stated in the Contract Documents; or
- .4 ~~The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.~~

§ 14.1.2 *If one of the above reasons exist, the Contractor may, upon fourteen (14) days written notice to the Owner and Architect, terminate the Contract, unless this reason is cured prior to the expiration of the notice, and recover from the Owner payment of work properly executed in accordance with the Contract Documents (the basis for such payment shall be as provided in the Contract) and for payment for cost directly related to work thereafter performed by Contractor in terminating such work including reasonable demobilization and cancellation charges provided said work is authorized in advance by Architect and Owner. The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.*

§ 14.1.3 *The Owner shall not be responsible for damages for loss of anticipated profits on work not performed on account of any termination described in Subparagraph 14.1.1 and 14.1.2.*

~~If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.~~

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- .1 ~~repeatedly~~ refuses or fails to supply enough properly skilled workers or proper materials *and/or equipment;*

- .2 fails to make ***prompt*** payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents ***disregards the instructions of Architect or Owner (when such instructions are based on the requirements of the Contract Documents).***
- .5 ***Is adjudged bankrupt or insolvent, or makes a general assignment for the benefit of Contractor's creditors, or a trustee or a receiver is appointed for Contractor or for any of its property, or files a petition to take advantage of any debtor's act, or to recognize under bankruptcy or similar laws;***
- .6 ***Breaches any warranty made by the Contractor under or pursuant to the Contract Documents.***
- .7 ***Fails to furnish the Owner with assurances satisfactory to the Owner evidencing the Contractor's ability to complete the Work in compliance with the requirements of the Contract Documents.***
- .8 ***Fails after the commencement of the Work to proceed continuously with the construction and completion of the work for more than 10 days except as permitted under the Contract Documents.***
- .9 ***Otherwise does not fully comply with the Contract Documents.***

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon certification by the Architect that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

~~§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.~~

§ 14.2.4.1 If the costs of finishing the Work, including compensation for the services of any consultants and the Architect's services and expenses made necessary thereby, and the other costs and expenses identified hereinafter, exceed the unpaid balance of the Contract Sum, the contractor and its Surety shall pay the difference to the Owner upon demand. The costs of finishing the Work include, without limitation, all reasonable attorney's fees, additional title costs, insurance, additional interest because of any delay in completing the Work, and all other direct and indirect consequential costs, including, without limitation, Liquidated Damages for untimely completion as specified in the Contract Documents, incurred by the Owner by reason of, or arising from, or relating to the termination of the Contractor as stated herein

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

~~**§ 14.3.2** The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent~~

- ~~.1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or~~
- ~~.2 that an equitable adjustment is made or denied under another provision of the Contract.~~

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- .1 cease operations as directed by the Owner in the notice;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement.

§ 14.4.3.1 In case of such termination for the Owner's convenience, the Contractor shall be entitled to Owner payment for Work performed as of the date of termination in accordance with the contract Documents. The Contractor shall, as a condition of receiving the payments referred to herein, execute and deliver all such papers, turn over all plans, documents and files of whatsoever nature required by the Owner, and take all such steps, including the legal assignment of its contractual rights, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Contractor. The Contractor warrants that it will enter into no subcontracts or other agreements that would adversely impact the Owner's rights or increase the Owner's obligations under this paragraph. In no event shall the Owner be liable to the Contractor for lost or anticipated profits or consequential damages, or for any amount in excess of the compensation due to the Contractor in accord with the Contract Documents for the Work performed as of the date of termination. The warranty and indemnity obligations of the Contractor and Surety shall survive and continue, notwithstanding any termination pursuant to this paragraph, with respect to the Work performed as of the date of termination.

§ 14.4.4 If Owner terminates the Contract for cause pursuant to Paragraph 14.2 and it is subsequently determined that the Owner was not authorized to terminate the Contract as provided in Paragraph 14.2, the Owner's termination shall be treated as a termination for convenience under this Paragraph 14.4 and the rights and obligations of the parties shall be the same as if the Owner has issued a notice of termination to the Contractor as provided in this Paragraph 14.4.

§ 14.5 Contractor shall promptly pay to Owner all costs and reasonable attorney's fees incurred in connection with any action or proceeding in which Owner prevails, based on a breach of the Contract or other dispute arising out of or in connection with the Contract.

§ 14.6 *In the event of the appointment of a trustee and/or receiver or any similar occurrence affecting the management of the account of the Contractor pertaining to the Work, it shall be the obligation of the Contractor, its representatives, receivers, sureties, or successors in interest to continue the progress of the Work without delay and specifically to make timely payment to Subcontractors and Suppliers of all amounts that are lawfully due them and to provide the Owner and all Subcontractors and Suppliers whose work may be affected with timely notice of the status of receivership, bankruptcy, etc., and the status of their individual accounts.*

§ 14.7 *Regularly scheduled job meetings shall be held at a location and time convenient to the Owner's representatives, the Architect and the Contractor. The Contractor shall attend such meetings or be represented by a person in authority who can speak for and make decisions for the Contractor.*

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the *law and* requirements of *the State of New Jersey* ~~the binding dispute resolution method selected in the Agreement~~ and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.2.1 *No act or omission by the Owner or Architect, or by anyone acting on behalf of either shall be deemed or construed as a waiver or limitation of any right or remedy under the Contract Documents, or as an admission, acceptance, or approval with respect to any breach of the Contract for Construction or failure to comply with the Contract Documents by the Contractor, unless the Owner expressly agrees, in writing.*

§ 15.1.2.2 *The Owner's exercise, or failure to exercise, any rights, claims or remedies it may have arising out of or relating to the Contract documents shall not release, prejudice, or discharge the Owner's other rights and remedies, nor shall it give rise to any right, claim, remedy or defense by any other person, including the Contractor, its Surety, any Subcontractor, or any other person or entity.*

15.1.2.3 *Whenever possible, each provision of the Contract Documents shall be interpreted in a manner as to be effective and valid under applicable law. If, however, any provision of the Contract Documents, or portion thereof, is prohibited or found invalid by law, only such invalid provision or portion thereof shall be ineffective, and shall not invalidate or affect the remaining provision of the Contract Documents or valid portions of such provision, which shall be deemed severable. Further, if any provision of this Contract is deemed inconsistent with applicable law, applicable law shall control.*

§ 15.1.2.4 *Contractor shall promptly pay to Owner all costs and reasonable attorney's fees incurred in connection with any action or proceeding in which Owner prevails, based on a breach of the Contract or other dispute arising out of or in connection with the Contract.*

§ 15.1.2.5 *In the event of the appointment of a trustee and/or receiver or any similar occurrence affecting the management of the account of the Contractor pertaining to the Work, it shall be the obligation of the Contractor, its representatives, receivers, sureties, or successors in interest to continue the progress of the Work without delay and specifically to make timely payment to Subcontractors and Suppliers of all amounts that are lawfully due them and to provide the Owner and all Subcontractors and Suppliers whose work may be affected with timely notice of the status of receivership, bankruptcy, etc., and the status of their individual accounts.*

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within ~~24~~ 5 days after occurrence of the event giving rise to such Claim or within ~~24~~ 5 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 *Injury or Damage to Person or Property. If either party to the Contract suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding five (5) days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.*

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the *final resolution of the claim.* ~~decision of the Initial Decision Maker.~~

§ 15.1.4.3 *Claims for Concealed or Unknown Conditions. Subject to the Contractor's obligations under Articles 1.9.2 and 2.3.4, if conditions are encountered at the site which are (1) subsurface or otherwise concealed physical conditions which differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, then notice by the observing party shall be given to the other party promptly before conditions are disturbed and in no event later than five (5) days after first observance of the conditions. The Architect will promptly investigate such conditions and, if they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend an equitable adjustment in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall so notify the Owner and Contractor in writing, stating the reasons. Claims by either party in opposition to such determination must be made within 5 days after the Architect has given notice of the decision. If the conditions encountered are materially different, the Contract Sum and Contract Time shall be equitably adjusted, but if the Owner and Contractor cannot agree on an adjustment in the Contract Sum or Contract Time,*

the adjustment shall be referred to the Architect for initial determination, subject to further proceedings pursuant to Section 15.2.5.1.

§ 15.1.5 Claims for Additional Cost

If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in ~~Section 15.1.3 herein~~ shall be given *to the Owner, Construction Manager and Architect* before proceeding to execute the portion of the Work that is the subject of the Claim *and within five (5) days after the occurrence of the event giving rise to such Claim for increase in the Contract Sum. The foregoing written notice shall contain a written statement from the Contractor setting forth in detail the nature and cause of the Claim and an itemized statement of the increase requested. No such written notice shall form the basis of an increase to the Contract Sum unless and until such increase has been authorized by a written Change Order executed and issued according to the terms and conditions set forth herein. The Contractor hereby acknowledges that the Contractor shall not have any right to and the Owner will not consider any requests for an increase in the Contract Sum that is not submitted in compliance with the foregoing requirements.* . Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, notice as provided in Section 15.1.3 shall be given. *Said notice shall itemize all claims and shall contain sufficient detail and substantiating data to permit evaluation of same by Owner and Architect. No such claim shall be valid unless so made* The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary. *Any change in the Contract Sum resulting from such claim shall be authorized only by Change Order or Construction Change Directive, as the case may be. All required notices for additional costs shall be made by Certified Mail.*

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction *as determined by reference to historical data. The term "historical data" as used in the previous sentence shall be construed according to this formula: Average rainfall (or snow or low temperature) for the past five years.*

§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- ~~1 — damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and~~
- ~~2 — damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.~~

~~This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.~~

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, ~~and 11.5~~, shall

be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to *litigation*. mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§15.2.5.1 *All claims and disputes and other matters in question between the Contractor and the Owner arising out of or relating to the Contract Documents or a breach thereof with regard to the Architect's decision, shall be decided through suit in New Jersey Superior Court venued in the County of Gloucester and Contractor consents to the jurisdiction of the New Jersey Superior Court venued in the County of Gloucester. The Contractor shall carry on all work and maintain its progress during such suit and the Owner shall continue to make payments not related to the dispute of the Contractor in accordance with Contract Documents.*

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner *and Architect* may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner *and Architect* may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines *prior to resolution of the claim by the Architect*.

SECTION 01010 - SUMMARY OF WORK

a. GENERAL

A. The Project consists of a **New Special Education Suite Library Change in Use at the Deptford High School**, 575 South Fox Run Road, Deptford, New Jersey 08096.

1. Owner: Deptford Township Board of Education, 2022 Good Intent Road, Deptford, New Jersey 08096.

B. Contract Documents were prepared for the Project by Garrison Architects, 713 Creek Road, Bellmawr, NJ 08031

C. The Work includes but is not limited to the following: (see the construction documents for details):

1. GENERAL NOTES

- a) The Contractors are strongly encouraged to verify all existing condition, dimensions and areas prior to submitting a responsive / responsible bid. Site visits can be arranged through the **Matt Rentzel**, cell phone number is **(856) 419-0925**, office number is **(856) 227-4666**.
- b) Bidding Contractors are strongly encouraged to visit the site of the Project before submitting a bid. Such site visit shall be for the purpose of familiarizing the Contractor with the conditions as they exist and the character of the operations to be carried on under the Contract Documents, including all existing site conditions, access to the site, physical characteristics of the site and surrounding areas.
- c) The contractor shall provide **temporary construction barriers at all times** where work is being performed. The contractor will coordinate with the Owner for areas and times at which construction barriers are required. At no time will any construction barrier block any existing egress path from the building. The barrier shall be non-combustible construction with metal studs and fire rated gypsum wall board and shall provide a dust and sound barrier.
- d) The Contractor shall provide a single full-time onsite Superintendent / Foreman who is present for all work at all times including, but not limited to, subcontractor work. The Superintendent / Foreman is responsible to maintain a daily log of all personnel onsite.
- e) Restore all grades, lawns, concrete curbing, sidewalks, asphalt and pavement to pre-construction condition.
- f) Contractor shall locate all subsurface wires, cables, pipes and pipeline in the work area prior to construction. See General Conditions Section 2.2.3 for additional information.

SECTION 01010 - SUMMARY OF WORK

2. SPECIAL EDUCATION SUITE at the DEPTFORD HIGH SCHOOL

- a) **General Construction Renovation Work** - The Project work includes the renovation and separation of the perimeter space around the existing Library reading/stack area. The existing Library space will be separated by new metal stud partitions. The existing corridor from the school will be extended through and around the existing Library space to create a separate Special Education Suite. The Special Education Suite consisting of several Classrooms, Small Group Classrooms, a Life Skills Classroom, a Sensory Room and several Offices. The renovation of these spaces to include new walls, doors, windows, flooring, ceilings, and casework, as indicated on the Contract Documents.
- b) **Mechanical Construction Renovation Work** - The Project work includes the modification of the existing RTU's and new HVAC systems throughout the new Special Education Suite as indicated on the Contract Documents.
- c) **Electrical Construction Renovation Work** - The Project work includes new Lighting, Circuits, convenience power receptacles and Connections for the new HVAC system throughout the new Special Education Suite as indicated on the Contract Documents.
- d) **Asbestos Abatement Work** - the Project work may include asbestos abatement associated with renovations; an Addendum will be issued which will delineate scope of abatement work

D. Schedule of work sequence:

- 1. No work can be started until all permits are received. The existing school must be completely operational during the school year. This project **MUST** be completed on or before **August 19, 2022**.
 - a) All construction preparation work, project startup, submittals, schedules, approvals, procurement, coordination and other preparatory tasks must commence immediately upon receipt of the Notice to Proceed or the date of the fully executed Owner/Contractor Contract, whichever comes first. The Awarded Contractor must be fully prepared to deliver and install all materials and equipment on the first day of the scheduled **On-Site Construction** period.
 - b) The **On-Site Construction** period is to start during the Summer Break which is currently scheduled to start on or about **June 20, 2022** and all work must be completed on or before **August 19, 2022**. Additional hours may be available during School Breaks (Winter and Spring), only with prior written approval by the Owner. See attached School calendar.

E. The Work will be constructed under one lump sum prime contract.

F. Separate Contract: The Owner may award a separate contract for construction operations that may be conducted simultaneously with work under this Contract. That Contract may include the following:

SECTION 01010 - SUMMARY OF WORK

1. Contract: A separate contract may be awarded for security, fire alarm, telephone, television and computer data systems. The separate contract work only includes connections and equipment. The conduits and wall boxes to the control panels shall be included in the contractor's work.
- G. Cooperate with separate contractors so that work under those contracts may be carried out smoothly, without interfering with or delaying work under this Contract.
- H. Future Contracts: The Owner may award separate contracts for work to be performed following Substantial Completion. Completion of that work depends on completion of work under this Contract. The schedule of this work will be coordinated with the contractor to assure the smooth, successful completion of the project.
- I. Contractor Use of Premises: During construction, the Contractor shall have full use of the premises except inside the existing school, including use of the site inside the construction limit fence. The Contractor's use of premises is limited only by the Owner's right to perform work or employ other contractors on portions of the Project. Any time there is a necessity to enter the existing school, the contractors shall coordinate with the Owner's on site representative. **No unauthorized entry will be permitted.**
- J. Use of the Site: Limit use of premises to areas indicated inside of the construction limit fence. Do not disturb portions of the site beyond the areas indicated. Areas which will be disturbed shall also be fenced in during construction. **All construction traffic shall be stopped during STUDENT ARRIVAL and STUDENT DISMISSAL TIMES to be identified by the Owner during construction and subject to change.** All other times during the school day, the construction traffic will operate with extra precaution to avoid conflict with school operations and public traffic.
 1. The Contractor will have full use of areas within designated "Contract Limits" for performance of the work of this contract, including storage and staging.
 2. Access to other areas of the building will not be allowed except as required and specifically authorized in advance to complete individual items of work under this contract. Where so authorized, restrict access to the immediate area of work and only for the time it takes to complete the items of work.
 - a. When it is necessary to perform work within the occupied portion of the building, the Contractor shall first advise the Construction Manager at least 48 hours prior to the requested time so that security precautions can be made. This applies to all weekends (Saturday and Sunday).
 - b. Provide daily cleaning of facilities; restore any damage at completion of the specific item of work to the complete satisfaction of the Owner's Representative.
 - c. Remove all ladders, tools scaffolding, equipment and material at the completion of the specific item of work, at the end of each day, and which may interfere with scheduled activities.
 3. Allow for Owner occupancy and use by the public. Provide safety barriers for students, faculty and the public.
 4. Keep driveways and entrances clear. Do not use these areas for parking or material storage. Schedule deliveries to minimize on-site storage of materials and equipment.

SECTION 01010 - SUMMARY OF WORK

5. All oversized deliveries must be scheduled in coordination with the owner / construction manager. Site limitations during school hours restricts maneuvering of oversized (tractor trailer) vehicles.
 6. It is the Contractor's responsibility to provide safe, protected egress from all existing exits from the existing building as directed by the Building Official and the Fire Marshal.
 7. Contractor's personnel are not permitted to wear on-site any clothing with wording or graphics that may be construed as offensive, profane or obscene; with wording, graphics or advertising for tobacco or alcoholic products, or attire that appears provocative. The Owner, Construction Manager and/or Principal at the school will be the sole judge of what is appropriate or inappropriate.
 8. Verbal and visual comments to school staff and students will not be tolerated and will be cause for removal from the site.
 9. The use of drugs, tobacco or alcohol anywhere on the grounds or in the building will not be permitted and will be cause for removal from the site.
 10. The use of radios without earphones will not be permitted at any time
- K. Use of the Existing Building: Maintain building weather tight. Repair damage caused by construction. Protect the building and its occupants during construction.
- L. Full Owner Occupancy: The Owner will occupy the site and existing building during construction. Cooperate with the Owner to minimize conflicts and facilitate Owner usage. Do not interfere with the Owner's operations. The Owner will partially occupy portions of the building during the summer for summer programs.
- M. Partial Owner Occupancy: The Owner reserves the right to occupy and to place and install equipment in completed areas of the building prior to Substantial Completion. Placing equipment and partial occupancy do not constitute acceptance of the Work.
1. The Architect will prepare a Certificate of Substantial Completion after the Contractor obtains a Certificate of Occupancy from Building Officials for each portion of Work occupied prior to Owner occupancy.
 2. Mechanical and Electrical systems shall be operational and required inspections and tests completed prior to partial Owner occupancy. Upon occupancy, the Owner will operate and maintain systems serving occupied portions of the building.
 3. The Owner will be responsible for maintenance and custodial service for occupied portions of the building.
- N. Owner-Furnished Products: The Owner may furnish some security, telephone, television, and computer data systems. The Work includes providing support systems to receive Owner's equipment, and mechanical and electrical connections.
1. The Owner will arrange for and deliver shop drawings, product data, and samples to the Contractor.
 2. The Owner will arrange and pay for delivery according to the Contractor's Construction Schedule.
 3. The Owner will inspect items delivered for damage.
 4. If items are damaged, defective, or missing, the Owner will arrange for replacement.

SECTION 01010 - SUMMARY OF WORK

5. The Owner will arrange for field services and for the delivery of warranties to the Contractor.
 6. The Contractor shall designate delivery dates in the Contractor's Construction Schedule.
 7. The Contractor shall review shop drawings, product data, and samples and return them noting discrepancies or problems anticipated in using the product.
 8. The Contractor is responsible for receiving, unloading, and handling Owner-furnished items at the site.
 9. The Contractor is responsible for protecting items from damage, including exposure to the elements. The Contractor shall repair or replace items damaged as a result of his operations.
- O. Fees, Permits and Taxes: The Contractor is advised that a Building Permit is required for this project. The plans have been submitted to the Construction Official. Upon contract award, it shall be the responsibility of the **Contractor** to secure all required permits. It shall be the **Owner's** responsibility to pay for all fees and permit costs if required. It shall be the **Contractor's** responsibility to pay for all fees and permit costs for the jobsite trailer if required.
- P. **SAFETY:** The Contractor is responsible to provide and enforce all safety onsite and conform with all OSHA regulations, codes and standards. The Owner, Construction Manager, Clerk of the Works and Architect have no responsibility to provide for the safety or protection of the trades. The Contractor shall submit a site specific Emergency Action Safety Plan and review this with all onsite personnel. The Contractor shall conduct periodic (as needed at least one a month) site safety inspections and issue a report on the conditions. The Contractor shall maintain a first aid kit onsite. For further contractor responsibilities with respect to safety, refer to article 10 of the General Conditions of the Contract for Construction.
- Q. The Contractor shall not use any product containing asbestos and all plumbing shall be lead free. The Contractor shall provide a notarized letter stating: "No asbestos containing materials were provided on the project and the plumbing is lead free".
- R. **The Contractor is required to have all long lead items in fabrication and provide proof from the manufacturer within (45) days of the award of the contract. The Owner will pay for stored material in accordance with the General Conditions. Delays caused by the failure of the Contractor to adhere to this requirement will not be cause for a time extension. NO TIME EXTENSIONS WILL BE GRANTED!**
- S. Contractor shall furnish a letter agreeing to provide complete parts and labor service and maintenance of all HVAC systems, equipment, devices, controls, etc., for 2 years from date of substantial completion as determined by architect. The letter shall also affirm that the Contractor will provide scheduled maintenance service quarterly (3-month interval) as the maximum time period between scheduled service.

END OF SECTION 01010



Deptford Township Schools | 2021-2022 Calendar

6/28 Summer Hours Begin:
Monday-Thursday
7:30am-4:30pm
7/5 Closed: Independence Day
7/14 Clerical Training Day

JULY 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Key	
■	Schools Closed
■	Staff In-Service - (No School For Students)
■	Other Special Event
■	Early Dismissal for students

23-26 New Teacher Orientation Window
27 End of Summer Hours
30 Return to Regular Hours: Monday-Friday

AUGUST 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1-2 Staff PD Days
3 12-Month Staff Only
6 Closed: Labor Day
7 First Day for K-12 Students
7-10 Early Dismissal for Students
9 AM Pre-K Orientation
10 PM Pre-K Orientation
13 First Day for Pre-K Students

SEPTEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

11 School Closed for Students: Staff PD Day

OCTOBER 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4-5 Closed: NJEA Convention
11 Closed: Veterans Day
24 Early Dismissal: Students and All Staff
25-26 Closed: Thanksgiving

NOVEMBER 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

6-10 Early Dismissal for K-6 Students: Parent Conferences
23 Early Dismissal: Students and All Staff
24-31 Closed: Winter Break

DECEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31			S=20	T=20	

3 Schools Reopen
17 Closed: Dr. Martin Luther King Jr. Day

FEBRUARY 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

14 Early Dismissal for Students: Staff PD
18 Closed
21 Closed: Presidents Day

MARCH 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

21 Early Dismissal for Students: Staff PD

APRIL 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

14 Early Dismissal: Students and All Staff
15-22 Closed: Spring Break
25 Early Dismissal for Students: Staff PD

Snow make-up Days:
2/18; 5/23
3+: End of school year

MAY 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

23 School Closed for Students: Staff PD Day
27 Early Dismissal: Students and All Staff
30 Closed: Memorial Day

JUNE 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

13-16 Early Dismissal for Students
15 Middle School Moving on Ceremony
16 High School Graduation
16 Last Day of School Year
17 Closed: Juneteenth (observed)

Students: 180 Staff: 184

Note: The Deptford Township School District respects the rich diversity of cultures, customs, and religious beliefs present in our community. While our calendar recognizes many of these important events, it is impossible to recognize them all. If a family wishes to celebrate a state-sanctioned holiday that is important to them, they may do so without penalty.

SECTION 01040 – COORDINATION

1.1 GENERAL

- A. This Section includes requirements for coordinating construction operations including, but not necessarily limited to, the following:
 - 1. Coordination drawings and Specifications with all subcontractors.
 - 2. Administrative and supervisory personnel.
 - 3. Cleaning and protection is the responsibility of the Contractor.

1.2 COORDINATION

- A. Coordinate construction to assure efficient and orderly installation of each part of the Work. Coordinate operations that depend on each subcontractor for proper installation, connection, and operation. The Contractor shall be responsible for the following:
 - 1. Schedule operations in the sequence required to obtain the best results where installation of one part depends on installation of other components, before or after its own installation.
 - 2. Coordinate installation of different components to assure maximum accessibility for maintenance, service, and repair.
 - 3. Make provisions to accommodate items scheduled for later installation.
 - 4. Coordination with the school for furniture and equipment which shall be relocated to new facilities.
- B. Where necessary, prepare memoranda for distribution to each party involved, outlining procedures required for coordination. Include such items as required notices, reports, and attendance at meetings.
 - 1. Prepare similar memoranda for the Owner and his contractors where coordination of their work is required.
- C. Administrative Procedures: Coordinate scheduling and timing of required procedures with other activities to avoid conflicts and assure orderly progress. Such activities include, but are not limited to, the following:
 - 1. Preparation of schedules.
 - 2. Delivery and processing of submittals.
 - 3. Progress meetings.
 - 4. Project closeout activities.
- D. Conservation: Coordinate construction to assure that operations are carried out with consideration for conservation of energy, water, and materials.
 - 1. Salvage materials and equipment involved in performance of, but not incorporated in, the Work.
- E. Coordination Drawings: Prepare coordination drawings for installation of products and materials fabricated by separate entities. Prepare coordination drawings where limited space necessitates maximum utilization of space for efficient installation of different components.

SECTION 01040 – COORDINATION

1. Show the relationship of components shown on separate shop drawings.
2. Indicate required installation sequences.
3. Comply with requirements contained in Section "Submittals."

F. Staff Names: **The Contractor shall** Within 7 days of commencement of construction, submit a list of the Contractor's staff assignments, including the superintendent and other personnel at each Project Site. Identify individuals and their responsibilities. List their addresses and telephone numbers.

1. Post copies in the Project meeting room, the temporary field office, and each temporary telephone.

1.3 PRODUCTS (Not Applicable)

1.4 EXECUTION

- A. Inspection of Conditions: Require Installers of major components to inspect substrate and conditions under which Work is to be performed. Do not proceed until unsatisfactory conditions have been corrected.
- B. Coordinate temporary enclosures with inspections and tests to minimize the need to uncover completed construction.
- C. Clean and protect construction in progress and adjoining materials, during handling and installation. Apply protective covering to assure protection from damage.
- D. Clean and maintain completed construction as necessary through the construction period. Adjust and lubricate operable components to assure operability without damaging effects.
- E. Limiting Exposures: Supervise construction to assure that no part is subject to harmful, dangerous, or damaging exposure. Such exposures include, but are not limited to, the following:
1. Excessive static or dynamic loading.
 2. Excessive internal or external pressures.
 3. Excessively high or low temperatures.
 4. Water or ice.
 5. Solvents and chemicals.
 6. Abrasion.
 7. Soiling, staining, and corrosion.
 8. Combustion.
 9. Excessive dust.

END OF SECTION 01040

SECTION 01045 - CUTTING AND PATCHING

1.1 GENERAL

- A. Cutting and Patching Proposal: The General Contractor shall be responsible for arranging and providing the necessary cutting and patching that is required to furnish and install all work connected with this project. The General Contractor shall submit a proposal describing procedures in advance of the time cutting and patching will be performed. Request approval from the Owner / Architect before proceeding. Include the following:
1. Describe extent of cutting and patching. Show how it will be performed and indicate why it cannot be avoided.
 2. Describe changes to existing construction. Include changes to structural elements and operating components and changes in the building's appearance and other significant visual elements.
 3. List products to be used and firms that will perform Work.
 4. Indicate dates when cutting and patching will be performed.
 5. Utilities: List utilities that will be disturbed or relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted. Arrange utility work during the Summer for minimum impact to the Schools' normal functions.
 6. Where cutting and patching involves adding reinforcement to structural elements, submit details and engineering calculations showing integration of reinforcement with the original structure.
 7. Approval to proceed does not waive the Architect's right to later require complete removal and replacement of unsatisfactory work.
- B. Requirements for Structural Work: Do not cut and patch structural elements in a manner that would change their load-carrying capacity or load-deflection ratio.
1. Obtain approval before cutting and patching the following structural elements:
 - a. Foundation construction.
 - b. Existing exterior door system
 - c. Bearing and retaining walls
 - d. Existing roof system
- C. Operational Limitations: Do not cut and patch operating elements in a manner that would reduce their capacity to perform as intended. Do not cut and patch operating elements in a manner that would increase maintenance or decrease operational life or safety.
1. Obtain written approval before cutting and patching the following operating elements or safety related systems:
 - a. Primary operational systems and equipment.
 - b. Fire protection systems.
 - c. Electrical wiring systems.
 - d. Water and sewer systems.
 - e. H.V.A.C. systems.
 - f. Cutting and patching work which affects the operation of the school must be performed after 3:00 P.M. or before 7:30 A.M. so as not to interfere with the schools' operations.
 - g. Security System.
 - h. Computer System.
 - i. Telephone and Cable TV System.

SECTION 01045 - CUTTING AND PATCHING

- D. Visual Requirements: Do not cut and patch exposed construction in a manner that would, in the Architect's opinion, reduce the building's aesthetic qualities. Do not cut and patch in a manner that would result in visual evidence of cutting and patching. Remove and replace construction cut and patched in a visually unsatisfactory manner.
 - 1. Retain the original Installer to cut and patch the exposed Work listed below. If it is impossible to engage the original Installer, engage a recognized experienced and specialized firm.
 - a. Ornamental metal.
 - b. Casework.
 - c. Window system.
 - d. Roof system
 - e. Brick veneer work (except size as noted on the drawings).
- E. Existing Warranties: Replace, patch, and repair material and surfaces cut or damaged in such a manner as not to void warranties.

1.2 PRODUCTS

- A. Use materials identical to existing materials. Use materials that visually match adjacent surfaces to the fullest extent possible if identical materials are unavailable. Use materials whose performance will equal that of existing materials.

1.3 EXECUTION

- A. Examine surfaces to be cut and patched and conditions under which work is to be performed before cutting. If unsafe or unsatisfactory conditions are encountered, take corrective action.
 - 1. Before proceeding, meet with parties involved. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.
- B. Temporary Support: Provide temporary support of work to be cut.
- C. Protection: Protect existing construction to prevent damage. Provide protection from adverse weather conditions for portions that might be exposed during cutting and patching operations.
- D. Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.
- E. Avoid cutting pipe, conduit, or ductwork serving the building but scheduled to be removed or relocated until provisions have been made to bypass them.
- F. Performance: Employ skilled workmen. Proceed at the earliest feasible time and complete without delay.

SECTION 01045 - CUTTING AND PATCHING

1. Cut construction to install other components or perform other construction and subsequent fitting and patching required to restore surfaces to their original condition.
- G. Cutting: Cut using methods that will not damage elements retained or adjoining construction. Comply with the original Installer's recommendations.
1. Use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots as small as possible, neatly to size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
 2. To avoid marring finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.
 3. Cut through concrete and masonry using a cutting machine, such as a Carborundum saw or a diamond-core drill.
 4. Comply with requirements of applicable Division 2 Sections where cutting and patching requires excavating and backfilling.
 5. Where services are required to be removed, relocated, or abandoned, by-pass utility services before cutting. Cut-off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal the remaining pipe or conduit to prevent entrance of moisture or other foreign matter after by-passing and cutting.
- H. Patching: Patch with durable seams that are as invisible as possible. Comply with specified tolerances.
1. Inspect and test patched areas to demonstrate integrity of the installation.
 2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
 3. Where removing walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform color and appearance. Remove floor and wall coverings and replace with new materials to achieve uniform color and appearance.
 - a. Where patching occurs in a smooth painted surface, extend final paint coat over entire surface containing the patch after the area has received primer and second coat.
 4. Patch, repair, or rehang ceilings as necessary to provide an even-plane surface of uniform appearance.
- I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar items. Clean piping, conduit, and similar features before applying paint or finishing materials. Restore damaged pipe covering to its original condition.

END OF SECTION 01045

SECTION 01050 - FIELD ENGINEERING

1.1 GENERAL

- A. This Section specifies requirements for field-engineering services including, but not limited to, the following:
 - 1. Civil-engineering services.
 - 2. Geotechnical: Conduct monitoring, testing and inspection work during construction.
 - 3. Surveying.
- B. Submit a certificate certifying location and elevation of improvements.
- C. Project Record Documents: Submit a record of Work performed and record survey data.

1.2 PRODUCTS (Not Applicable)

1.3 EXECUTION

- A. Verify layout information, in relation to property survey and existing benchmarks, before proceeding to lay out the Work. Locate and protect existing benchmarks and control points. Preserve permanent reference points during construction.
 - 1. Do not change or relocate benchmarks or control points without written approval. Report destroyed reference points or requirements to relocate reference points because of changes in grades.
 - 2. Replace destroyed Project control points. Base replacements on the original survey control points.
- B. Establish and maintain a minimum of 2 permanent benchmarks.
 - 1. Record benchmark locations, with horizontal and vertical data, on Project Record Documents.
- C. Existing Utilities: The existence of underground utilities and construction is not guaranteed. Verify location of underground utilities and other construction before beginning sitework.
 - 1. Prior to construction, verify location and invert elevation at points of connection of sanitary and storm sewers, and water-service piping.
- D. Work from lines and levels established by the property survey. Establish benchmarks and markers to set lines and levels at each story of construction and to locate each element. Calculate and measure required dimensions within indicated or recognized tolerances. Do not scale Drawings to determine dimensions.
 - 1. Advise entities engaged in construction activities of marked lines and levels provided for their use.
 - 2. As construction proceeds, check every element for line, level, and plumb.
- E. Surveyor's Log: Maintain a surveyor's log of control and other survey work. Make this log available for reference.

SECTION 01050 - FIELD ENGINEERING

1. Record deviations from lines and levels. Advise the Architect when deviations exceed tolerances. On Project Record Drawings, record deviations that are accepted and not corrected.
 2. On completion of foundation walls, major site improvements, and other work requiring field-engineering services, prepare a certified survey showing dimensions, locations, angles, and elevations of construction and sitework.
- F. Site Improvements: Locate and lay out site improvements, including pavements, stakes for grading, fill and topsoil placement, utility slopes, and invert elevations.
- G. Building Lines and Levels: Locate and lay out batter boards for structures, building foundations, column grids and locations, floor levels, and control lines and levels required for mechanical and electrical work.
- H. Existing Utilities: Furnish information necessary to adjust, move, or relocate existing structures, utility poles, lines, services, or other appurtenances located in or affected by construction. Coordinate with local authorities having jurisdiction.

END OF SECTION 01050

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

1.1 GENERAL

- A. Definitions: Basic Contract definitions are included in the Conditions of the Contract.
- B. Indicated refers to graphic representations, notes, or schedules on the Drawings, paragraphs or Schedules in the Specifications, and similar requirements in the Contract Documents. Terms such as shown, noted, scheduled, and specified are used to help the reader locate the reference. Location is not limited.
- C. Directed, requested, authorized, selected, approved, required, and permitted mean directed by the Architect, requested by the Architect, and similar phrases.
- D. Approved, when used in conjunction with the Architect's action on submittals, applications, and requests, is limited to the Architect's duties and responsibilities as stated in the Conditions of the Contract.
- E. Regulations include laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, as well as rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. Furnish means supply and deliver to the Project Site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. Install describes operations at the Project Site including unloading, unpacking, assembly, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- H. Provide means to furnish and install, complete and ready for the intended use.
- I. Installer is the Contractor or another entity engaged by the Contractor, either as an employee, subcontractor, or contractor of lower tier, to perform a particular construction activity, including installation, erection, application, and similar operations. Installers are required to be experienced in the operations they are engaged to perform.
 - 1. The term experienced, when used with the term Installer, means having a minimum of 5 previous projects similar in size and scope to this Project, being familiar with the special requirements indicated, and having complied with requirements of the authorities having jurisdiction.
- J. Project Site is the space available for performing construction activities, either exclusively or in conjunction, with others performing work as part of the Project. The extent of the Project Site is shown on the Drawings and may or may not be identical with the description of the land on which the Project is to be built.
- K. Testing Agency is an independent entity engaged to perform specific inspections or tests, either at the Project Site or elsewhere, and to report on and, if required, to interpret results of those inspections or tests.
- L. Specifications are organized into Divisions and Sections based on the Construction Specifications Institute's 16-Division format and MASTERFORMAT numbering system.

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

1. Abbreviated Language: Language used in Specifications is abbreviated. Implied words and meanings shall be interpreted as appropriate. Singular words shall be interpreted as plural and plural words interpreted as singular where applicable as the context of the Contract Documents indicates.
 2. Imperative and streamlined language is used. Requirements expressed in the imperative mood are to be performed by the Contractor. At certain locations in the Text, subjective language is used for clarity to describe responsibilities that must be fulfilled indirectly by the Contractor, or by others when so noted.
 - a. The words "shall be" are implied where a colon (:) is used within a sentence or phrase.
- M. Abbreviations and Names: Where acronyms or abbreviations are used in the Specifications or other Contract Documents, they mean the recognized name of the trade association, standards-generating organization, authorities having jurisdiction, or other entity applicable to the context of the text provision. Refer to the "Encyclopedia of Associations," published by Gale Research Co., available in most libraries.

AA	Aluminum Association 900 19th St., NW, Suite 300 Washington, DC 20006 (202) 862-5156
AAMA	American Architectural Manufacturers Assoc. 1540 E. Dundee Road, Suite 310 Palatine, IL 60067 (708) 202-1350
ACI	American Concrete Institute P.O. Box 19150 Detroit, MI 48219-0150 (313) 532-2600
ACIL	American Council of Independent Laboratories 1725 K St., NW, Suite 412 Washington, DC 20006 (202) 887-5872
ADC	Air Diffusion Council One Illinois Center, Suite 200 111 East Wacker Drive Chicago, IL 60601 (312) 616-0800
AGA	American Gas Assoc. 1515 Wilson Blvd. Arlington, VA 22209 (703) 841-8400

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

AIA	American Institute of Architects 1735 New York Ave., NW Washington, DC 20006 (202) 626-7300
A.I.A.	American Insurance Assoc. 1130 Connecticut Ave., NW, Suite 1000 Washington, DC 20036 (202) 828-7100
AISC	American Institute of Steel Construction One East Wacker Drive, Suite 3100 Chicago, IL 60601-2001 (312) 670-2400
AISI	American Iron and Steel Institute 1101 17th Street, NW, Suite 1300 Washington, DC 20036 (202) 452-7100
AMCA	Air Movement and Control Assoc. 30 W. University Drive Arlington Heights, IL 60004 (708) 394-0150
ANSI	American National Standards Institute 11 West 42nd Street, 13th Floor New York, NY 10036 (212) 642-3300
APA	American Plywood Assoc. P.O. Box 11700 Tacoma, WA 98411 (206) 565-6600
ARI	Air Conditioning and Refrigeration Institute 1501 Wilson Blvd., 6th Floor Arlington, VA 22209 (703) 524-8800
ASC	Adhesive and Sealant Council 1627 K Street, NW, Suite 1000 Washington, DC 20006 (202) 452-1500
ASHRAE	American Society of Heating, Refrigerating and Air-Conditioning Engineers 1791 Tullie Circle, NE Atlanta, GA 30329 (404) 636-8400

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

ASME	American Society of Mechanical Engineers 345 East 47th St. New York, NY 10017 (212) 705-7722
ASPE	American Society of Plumbing Engineers 3617 Thousand Oaks Blvd., Suite 210 Westlake, CA 91362 (805) 495-7120
ASSE	American Society of Sanitary Engineering P.O. Box 40362 Bay Village, OH 44140 (216) 835-3040
ASTM	American Society for Testing and Materials 1916 Race St. Philadelphia, PA 19103 (215) 299-5400
AWI	Architectural Woodwork Institute P.O. Box 1550 13924 Braddock Rd., Suite 100 Centreville, VA 22020 (703) 222-1100
AWPA	American Wood Preservers' Assoc. P.O. Box 849 Stevensville, MD 21666 (301) 643-4163
AWPB	American Wood Preservers Bureau P.O. Box 5283 Springfield, VA 22150 (703) 339-6660
AWS	American Welding Society 550 LeJeune Road, NW P.O. Box 351040 Miami, FL 33135 (305) 443-9353
AWWA	American Water Works Assoc. 6666 W. Quincy Ave. Denver, CO 80235 (303) 794-7711
BHMA	Builders' Hardware Manufacturers Assoc. 355 Lexington Ave., 17th Floor New York, NY 10017 (212) 661-4261

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

BIA	Brick Institute of America 11490 Commerce Park Drive, Suite 300 Reston, VA 22091 (703) 620-0010
BOCA	Building Officials and Code Administrators International 4051 West Flossmoor Road Country Club Hills, IL 60478 (708) 799-2300
CDA	Copper Development Assoc. Box 1840, Greenwich Office Park 2 Greenwich, CT 06836 (203) 625-8210
CFR	Code of Federal Regulations Available from Government Printing Office; Washington, DC 20402 (usually first published in Federal Register)
CISPI	Cast Iron Soil Pipe Institute 5959 Shallowford Road, Suite 419 Chattanooga, TN 37421 (615) 892-0137
CRSI	Concrete Reinforcing Steel Institute 933 Plum Grove Rd. Schaumburg, IL 60173-4758 (708) 517-1200
CS	Commercial Standard of NBS (U.S. Department of Commerce) Governmental Printing Office; Washington, DC 20402
DHI	Door and Hardware Institute 14170 New Brook Drive Chantilly, VA 22021-2223 (703) 222-2010
EIA	Electronic Industries Assoc. 2001 Pennsylvania Ave., NW, Suite 1100 Washington, DC 20006 (202) 457-4900
FCC	Federal Communications Commission 1919 M Street, NW Washington DC 20006 (202) 632-7000
FCI	Fluid Controls Institute P.O. Box 9036 Morristown, NJ 07960 (201) 829-0990

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

FGMA	Flat Glass Marketing Assoc. White Lakes Professional Bldg. 3310 S.W. Harrison Topeka, KS 66611-2279 (913) 266-7013
FM	Factory Mutual Research Organization 1151 Boston-Providence Turnpike P.O. Box 9102 Norwood, MA 02062 (617) 762-4300
FS	Federal Specification (General Services Admin.) Obtain from your Regional GSA Office, or purchase from GSA Specification Unit (WFSIS); 7th and D Streets, SW, Washington, SC 20406 (202) 472-2205 or 2140
FTI	Facing Tile Institute P.O. Box 8880 Canton, OH 44711 (216) 488-1211
GA	Gypsum Association 810 First Street, NE, Suite 510 Washington, DC 20002 (202) 289-5440
HPMA	Hardwood Plywood Manufacturers Assoc. 1825 Michael Farraday Drive P.O. Box 2789 Reston, VA 22090-2789 (703) 435-2900
ICC	International Code Council, Inc. 5203 Leesburg Pike, Suite 708 Falls Church, VA 22041 (703) 931-4533
IEEE	Institute of Electrical and Electronic Engineers 345 E. 47th St. New York, NY 10017 (212) 705-7900
IESNA	Illuminating Engineering Society of North America 345 E. 47th St. New York, NY 10017 (212) 705-7926

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

ILI	Indiana Limestone Institute of America Stone City Bank Building, Suite 400 Bedford, IN 47421 (812) 275-4426
IRI	Industrial Risk Insurers 85 Woodland St. Hartford, CT 06102 (203) 520-7300
ISA	Instrument Society of America P.O. Box 12277 67 Alexander Drive Research Triangle Park, NC 27709 (919) 549-8411
MCAA	Mechanical Contractors Association of America 1385 Piccard Dr. Rockville, MD 20832 (301) 869-5800
MIA	Marble Institute of America 33505 State St. Farmington, MI 48024 (313) 476-5558
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry 127 Park St., NE Vienna, VA 22180 (703) 281-6613
NAAMM	National Association of Architectural Metal Manufacturers 200 S. Federal St., Suite 400 Chicago, IL 60605 (312) 922-6222
NAPF	National Association of Plastic Fabricators (Now DLPA)
NBGQA	National Building Granite Quarries Assoc. c/o Rock of Ages Corp. P.O. Box 482 Barre, VT 05641 (802) 476-3115
NBS	National Bureau of Standards (U.S. Dept. of Commerce) Gaithersburg, MD 20234 (301) 921-1000

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

NCMA	National Concrete Masonry Assoc. 2302 Horse Pen Road Herndon, VA 22071 (703) 713-1900
NEC	National Electric Code (from NFPA)
NECA	National Electrical Contractors Assoc. 7315 Wisconsin Ave., Suite 1300 W Bethesda, MD 20814 (301) 657-3110
NEII	National Elevator Industry, Inc. 185 Bridge Plaza, North Fort Lee, NJ 07024 (201) 944-3211
NEMA	National Electrical Manufacturers Assoc. 101 L St., NW, Suite 300 Washington, DC 20037 (202) 457-8400
NFPA	National Fire Protection Assoc. One Batterymarch Park P.O. Box 9101 Quincy, MA 02269-9101 (617) 770-3000
N.F.P.A.	National Forest Products Assoc. 1250 Connecticut Ave., NW, Suite 200 Washington, DC 20036 (202) 463-2700
NHLA	National Hardwood Lumber Assoc. P.O. Box 34518 Memphis, TN 38184-1818 (901) 377-1818
NPA	National Particleboard Assoc. 18928 Premiere Court Gaithersburg, MD 20879 (301) 670-0604
NRCA	National Roofing Contractors Assoc. One O'Hare International Center 10255 W. Higgins Rd., Suite 600 Rosemont, IL 60018-5607 (708) 299-9070

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

NSF	National Sanitation Foundation 3475 Plymouth Rd. P.O. Box 130140 Ann Arbor, MI 48105 (313) 769-8010
NTMA	National Terrazzo and Mosaic Assoc. 3166 Des Plaines Ave., Suite 132 Des Plaines, IL 60018 (708) 635-7744
NWMA	National Woodwork Manufacturers Assoc. (Now NWWDA)
NWWDA	National Wood Window and Door Assoc. 1400 E. Touhy Ave., #G54 Des Plaines, IL 60018 (708) 299-5200 (800) 223-2301
OSHA	Occupational Safety Health Administration (U.S. Dept. of Labor) Government Printing Office; Washington, DC 20402
PDI	Plumbing and Drainage Institute c/o Sol Baker 1106 W. 77th St., South Dr. Indianapolis, IN 46260-3318 (317) 251-6970
PS	Product Standard of NBS (U.S. Department of Commerce) Government Printing Office; Washington, DC 20402
RFCI	Resilient Floor Covering Institute 966 Hungerford Drive, Suite 12-B Rockville, MD 20805 (301) 340-8580
SDI	Steel Deck Institute P.O. Box 9506 Canton, OH 44711-9506 (216) 493-7886
S.D.I.	Steel Door Institute c/o A. P. Wherry & Assoc. 30200 Detroit Road Cleveland, OH 44145 (216) 889-0010

SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

- SHLMA Southern Hardwood Lumber Manufacturers Assoc.
(Now HMA)
- SIGMA Sealed Insulating Glass Manufacturers Assoc.
401 N. Michigan
Chicago, IL 60611-4206
(312) 644-6610
- SJI Steel Joist Institute
1205 48th Avenue North, Suite A
Myrtle Beach, SC 29577
(803) 449-0487
- SMACNA Sheet Metal and Air Conditioning
Contractors National Association
P.O. 221230
Chantilly, VA 22022-1230
(703) 803-2980
- SSPC Steel Structures Painting Council
4400 Fifth Ave.
Pittsburgh, PA 15213-2683
(412) 268-3327
- TCA Tile Council of America
P.O. Box 326
Princeton, NJ 08542
(609) 921-7050
- TIMA Thermal Insulation Manufacturers Assoc.
29 Bank Street
Stamford, CT 06901
(203) 324-7533
(Standards now issued by NAIMA)
- UL Underwriters Laboratories, Inc.
333 Pfingsten Rd.
Northbrook, IL 60062
(708) 272-8800
- N. Permits, Licenses, and Certificates: For the Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established in conjunction with compliance with standards and regulations bearing upon performance of the Work.

- 2.1 PRODUCTS (Not Applicable)
3.1 EXECUTION (Not Applicable)
END OF SECTION 01095

SECTION 01200 - PROJECT MEETINGS

1.1 GENERAL

- A. It is the responsibility of the Construction Manager (CM) to set up, run and record the minutes for the meetings.
- B. This Section specifies administrative and procedural requirements for project meetings, including, but not limited to, the following:
 - 1. Preconstruction conferences.
 - 2. Preinstallation conferences.
 - 3. Progress meetings.
- C. Preconstruction Conference: A preconstruction conference shall be scheduled before starting any construction to review responsibilities and personnel assignments.
 - 1. Attendees: Authorized representatives of the Owner, CM, Architect, and their consultants; the Contractor and his superintendent; major subcontractors; and other concerned parties shall attend.
 - a. Participants shall be familiar with the Project and authorized to conclude matters relating to the Work.
 - 2. Agenda: Discuss items that could affect progress, including the following:
 - a. Tentative construction schedule.
 - b. Critical work sequencing.
 - c. Submittal of Shop Drawings, Product Data, and Samples.
 - d. Use of the premises.
 - e. Product delivery dates.
 - f. Job site safety.
- D. Preinstallation Conferences: The CM shall conduct a preinstallation conference before the beginning of each phase of work and with each subcontractor prior to that subcontractor's beginning on-site work.
 - 1. Attendees: The Installer, CM, the Contractor, the Subcontractors related to the work, and representatives of manufacturers and fabricators involved in or affected by the installation shall attend.
 - a. Review the progress of other operations and preparations for the activity under consideration at each preinstallation conference, including requirements for the following:
 - 1) Compatibility problems and acceptability of substrates.
 - 2) Time schedules and deliveries.
 - 3) Manufacturer's recommendations.
 - 4) Warranty requirements.
 - 5) Inspecting and testing requirements.
 - b. The CM shall record significant discussions and agreements and disagreements, and the approved schedule. Promptly distribute the record of the meeting to everyone concerned, including the Owner and the Architect.

SECTION 01200 - PROJECT MEETINGS

- c. Do not proceed with the installation if the conference cannot be successfully concluded. Initiate actions necessary to resolve problems and reconvene the conference.
- E. Progress Meetings: The CM shall conduct progress meetings at the construction site every two weeks. The Contractor will notify the GC, Owner, the Architect and all subcontractors of scheduled dates. Coordinate meeting dates with preparation of the payment request. It is the Owner/CM /Architect's option to require weekly job site coordination meetings at each job site in addition to the bi-weekly progress meeting.
 1. Attendees: The Owner, CM, Architect, Contractor, and other entities concerned with current progress or involved in planning, coordination, or future activities shall be represented. Participants shall be authorized to conclude matters relating to the Work.
- F. Agenda: Review and correct or approve minutes of the previous meeting. Review items of significance that could affect progress. Include topics for discussion appropriate to Project status.
 1. Contractor's Construction Schedule: The Contractor shall review the progress since the last meeting. Determine where each activity is in relation to the Contractor's Construction Schedule. Determine how to expedite construction behind schedule; secure commitments from parties involved to do so. Discuss revisions required to insure subsequent activities will be completed within the Contract Time.
 2. Review the present and future needs of each entity present, including the following:
 - a. Time.
 - b. Sequences.
 - c. Status of submittals.
 - d. Deliveries and off-site fabrication problems.
 - e. Temporary facilities and services.
 - f. Quality and work standards.
 - g. Change Orders.
 - h. Coordinate with school schedule and programs.
 3. Reporting: Distribute meeting minutes to each party present and to parties who should have been present. Include a summary of progress since the previous meeting and report.
 4. Schedule Updating: Revise the Contractor's Construction Schedule after each meeting where revisions have been made. Issue the revised schedule concurrently with the report of each meeting.

1.2 PRODUCTS (Not Applicable)

1.3 EXECUTION (Not Applicable)

END OF SECTION 01200

SECTION 01210 - ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
 - 1. A Lump Sum Amount is specified in this Section of the Contract Documents. This amount shall be included as a separate line item in the Schedule of Values for the Project.
- B. Related Sections:
 - 1. Division 1 Section "Unit Prices" for procedures for using unit prices.
 - 2. A201 General Conditions of the Contract for procedures for submitting and handling Change Orders.
 - 3. Divisions 2 through 16 Sections for items of Work covered by allowances.

1.3 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, the contractor shall advise the Architect of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.
- B. At the Architect's request, the contractor shall provide a Change Order proposal for additional work to be deducted from the allowance. Include recommendations that are relevant to performing the Work. The Change Order Proposal shall include all material and labor with sufficient breakdown for review.
- C. Purchase products and systems selected by Architect from the designated supplier, "or equal" substitutions are not applicable.

1.4 SUBMITTALS

- A. Submit proposals for purchase of products or systems included in the Cash Allowance, in the form specified for Change Order Requests.
- B. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.

SECTION 01210 - ALLOWANCES

- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.5 COORDINATION

- A. Coordinate allowance items with other portions of the Work. Furnish templates as required to coordinate installation.

1.6 CASH ALLOWANCES (Overhead and profit are permitted totaling a maximum of 15% per the AIA Contract. Supervision, bond and insurance are not permitted)

- A. Cash Allowance shall be used only as directed and approved by the Architect for the Owner's purposes.
- B. The Change Order Request format shall be used to request authorization for use of funds from the Cash Allowance. The Contractor's overhead and profit margins are fixed to a maximum of 15% per the AIA Contract. The contractor is not permitted to charge for additional supervision, bond and insurance as these costs are included in the Base Contract Sum.
- C. At Project closeout, the contractor shall provide a full credit for unused amounts remaining in the Cash Allowance to the Owner by Change Order.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

- A. \$32,000.00 cash allowance.

END OF SECTION 01210

SECTION 01300 – SUBMITTALS

1.1 GENERAL

- A. The Contractor shall use the enclosed Cover Page form for **every copy** of every shop drawings submitted with the exception of full size drawings that have a title block for custom or project specific materials or systems. The Contractor's Cover Page form shall be signed by the Project Manager with an original signature indicating that the information has been reviewed and coordinate.
- B. Submittal Procedures: Coordinate submittal and preparation with construction, fabrication, other submittals, and activities that require sequential operations with all Sub-Contractors. Transmit in advance of construction operations to avoid delay.
1. Coordinate submittals for related operations to avoid delay because of the need to review submittals concurrently for coordination. The Architect reserves the right to withhold action on a submittal requiring coordination until related submittals are received.
 2. Processing: Allow 2 weeks for initial review. Allow more time if the Architect must delay processing to permit coordination with other trades or Owner's contractors. Allow 2 weeks for reprocessing.
 - a. No extension of Contract Time will be authorized because of failure to transmit submittals sufficiently in advance of the Work to permit processing.
 - b. **All Shop Drawings, product data and samples shall be submitted within forty-five (45) days of Notice of Award. No Payments will be approved if the Shop Drawings process is not completed within this time schedule.**
 - c. **Substitution submittals shall be made no later than 30 days after Notice to Proceed in order to provide time for comparison review. All submittals after 30 days shall be in strict accordance with the basis of design / specified products. No Substitutions will be considered after 30 days.**
- C. Contractor's Construction Schedule: Prepare a horizontal bar-chart-type, contractor's construction schedule. Provide a separate time bar for each activity and a vertical line to identify the first working day of each week. Use the same breakdown of Work indicated in the "Schedule of Values." Indicate estimated completion in 10 percent increments. As Work progresses, mark each bar to indicate actual completion.
1. Submit within 14 days of the date established for "Commencement of the Work."
 2. Prepare the schedule on stable transparency, or other reproducible media, of width to show data for the entire construction period.
 3. Secure performance commitments from parties involved. Coordinate each element with other activities; include minor elements involved in the Work. Show each activity in proper sequence. Indicate sequences necessary for completion of related Work.
 4. Coordinate with the Schedule of Values, list of subcontracts, Submittal Schedule, payment requests, and other schedules.

SECTION 01300 – SUBMITTALS

5. Indicate completion in advance of Substantial Completion. Indicate Substantial Completion to allow time for the Architect's procedures necessary for certification of Substantial Completion.
 6. Phasing: Show how phased completion affects the Work.
 7. Work Stages: Indicate important stages for each portion of the Work.

 8. Area Separations: Provide a separate time bar to identify each construction area for each portion of the Work. Indicate where each element must be sequenced with other activities.
- D. The Contractor shall receive the schedule from each Sub-Contractor. The Contractor shall coordinate with all Sub-Contractors and prepare an overall construction schedule in five (5) days to submit to the Owner / Architect for approval.
- E. Submittal Schedule: After developing the Contractor's Construction Schedule, prepare a schedule of submittals. Submit the Submittal Schedule to indicate compliance with Item A, Paragraph 2b, on page one of this section.
1. Coordinate with list of subcontracts, Schedule of Values, list of products, and the Contractor's Construction Schedule.
 2. Prepare the schedule in chronological order. Provide the following information:
 - a. Date for first submittal.
 - b. Related details on drawings.
 - c. Related Section number in the Specifications.
 - d. Submittal category (Shop Drawings, Product Data, or Samples).
 - e. Name of the subcontractor.
 - f. Description of the Work covered.
 - g. Date for the Architect's final approval.
 3. Schedule Distribution: Distribute copies of the Contractor's Construction Schedule and the Submittal Schedule to the Architect, Owner, subcontractors, and parties required to comply with submittal dates. Post copies in the field office.
 - a. When revisions are made, distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their Work and are no longer involved in construction activities.
 - b. Updating: Revise the schedule after each meeting or activity where revisions have been made. Issue the updated schedule concurrently with the report of each meeting.
- F. Daily Construction Reports: The Contractor shall prepare a daily report recording events at the site and submit copies to the Owner, Construction (if applicable) and Architect on a monthly basis or upon request. Include the following information:
1. List of subcontractors at the site.
 2. High and low temperatures, general weather conditions.

SECTION 01300 – SUBMITTALS

3. Accidents and unusual events.
 4. Stoppages, delays, shortages, and losses.
 5. Meter readings and similar recordings.
 6. Emergency procedures.
 7. Orders and requests of governing authorities.
 8. Services connected, disconnected.
 9. Equipment or system tests and startups.
 10. Substantial Completions authorized.
 11. A list of all visitors indicating the nature of their visit, the company they represent and the person with whom they spoke.
- G. Color Selection Schedule: The Contractor shall submit a color selection schedule providing a listing of every product that requires color selections and categorized by exterior colors, interior colors and by room. The Contractor is responsible to coordinate meeting times with the Owner and Construction Manager (if applicable) to select colors so as not to affect the overall construction schedule or material procurement. All color samples shall be delivered to the job site trailer. **Do not submit color samples with shop drawings to the Architect.** Provide actual material color samples. **Reproduced paper or web-based email color charts are not acceptable.**
- H. Shop Drawings: The Contractor shall submit newly prepared information drawn to scale. Indicate deviations from the Contract Documents. Do not reproduce Contract Documents or copy standard information. The Contractor shall email electronic Shop Drawings to shopdrawings@garrisonarch.com Each separate Shop Drawing shall be submitted in a separate email as one PDF file with the “Shop Drawing Cover Page” completely filled out as the first page. The Shop Drawings shall be numbered sequentially. Include the following information:
1. Dimensions.
 2. Identification of products and materials included by sheet and detail number.
 3. Compliance with standards.
 4. Notation of coordination requirements.
 5. Notation of dimensions established by field measurement.
 6. Sheet Size: At least 8-1/2 by 11 inches **but no larger than 30 by 42 inches.** The Contractor shall then copy if required and forward the reviewed prints to all of the Sub-Contractors.
 - a. Do not use Shop Drawings without an appropriate final stamp indicating action taken.
 7. The Contractor shall be responsible to provide the Owner and Construction Manager (if applicable) with a completed printed set of all final Shop Drawings. Promptly provide each shop drawing paper copy as approved. Do not hold or delay the paper copy from the field.
- I. Product Data: Collect Product Data into a single submittal for each element of construction. Mark each copy to show applicable choices and options. Where Product Data includes information on several products, mark copies to indicate applicable information.
1. Include the following information:

SECTION 01300 – SUBMITTALS

- a. Manufacturer's printed recommendations.
 - b. Compliance with trade association standards.
 - c. Compliance with recognized testing agency standards.
 - d. Application of testing agency labels and seals.
 - e. Notation of dimensions verified by field measurement.
 - f. Notation of coordination requirements.
2. Preliminary Submittal: Submit a preliminary single copy of Product Data where selection of options is required.
 3. Submittals: Submit a PDF via email to shopdrawings@garrisonarch.com with the completed "Shop Drawing Cover Page" as the first page of the PDF. The Architect will return the PDF via email marked with action taken. Please note that the Contractor shall be required to submit a paper copy of all finalized Shop Drawings to the Owner and Construction Manager (if applicable).
 - a. Unless noncompliance with Contract Documents is observed, the submittal serves as the final submittal.
 4. Distribution: Furnish copies to installers, subcontractors, suppliers, and others required for performance of construction activities. Show distribution on Cover Page forms. Do not proceed with installation until a copy of Product Data is in the Installer's possession.
 - a. Do not use unmarked Product Data for construction.
- J. Samples: Submit full-size Samples cured and finished as specified and identical with the material proposed. Mount Samples to facilitate review of qualities. Provide samples to the Owner or Construction Manager's on-site office. **Do not deliver to the Architect.**
1. Include the following:
 - a. Specification Section number and reference.
 - b. Generic description of the Sample.
 - c. Sample source.
 - d. Product name or name of the manufacturer.
 - e. Compliance with recognized standards.
 - f. Availability and delivery time.
 2. Submit Samples for review of size, kind, color, pattern, and texture, for a check of these characteristics, and for a comparison of these characteristics between the final submittal and the actual component as delivered and installed. Where variations are inherent in the material, submit at least 3 units that show limits of the variations.
 - a. Refer to other Sections for requirements for Samples that illustrate workmanship, fabrication techniques, details of assembly, connections, operation, and similar characteristics.

SECTION 01300 – SUBMITTALS

- b. Refer to other Sections for Samples to be incorporated in the Work. Samples must be undamaged at time of use. On the Cover Page, indicate special requests regarding disposition of Sample submittals.
 - c. Samples not incorporated into the Work, or designated as the Owner's property, are the Contractor's property and shall be removed from the site.
 - 3. Submittals: Except for Samples illustrating assembly details, workmanship, fabrication techniques, connections, operation, and similar characteristics, submit 3 sets. One set will be returned marked with the action taken. Maintain sets of Samples, at the Project Site, for quality comparison.
 - a. Unless noncompliance with Contract Documents is observed, the submittal may serve as the final submittal.
 - b. Sample sets may be used to obtain final acceptance of the construction associated with each set.
 - 4. Distribution of Samples: Distribute additional sets to subcontractors, manufacturers, and others as required for performance of the Work. Show distribution on Cover Page forms.
- K. Quality Assurance Submittals: Submit quality-control submittals, including design data, certifications, manufacturer's instructions, and manufacturer's field reports required under other Sections of the Specifications.
 - 1. Certifications: Where certification that a product or installation complies with specified requirements is required, submit a notarized certification from the manufacturer certifying compliance.
 - a. Signature: Certification shall be signed by an officer authorized to sign documents on behalf of the company.
- L. Architect's Action: Except for submittals for the record or information, where action and return are required, the Architect will review each submittal, mark to indicate action taken, and return. Compliance with specified characteristics is the Contractor's responsibility.
 - 1. Action Stamp: The Architect will stamp each submittal with an action stamp. The Architect will mark the stamp appropriately to indicate the action taken.
 - 2. Unless requested and paid by the submission contractor, all submittals will be returned by email. All review times start when the Architect receives the submission in his office.

SECTION 01300 – SUBMITTALS

3. “Corrections or comments made on the shop drawings during this review do not relieve the contractor from compliance with requirements of the drawings and specifications. This check is only for the review of general conformance with the design concept of the project and general compliance with the information given in the contract documents. The contractor is responsible for verifying quantities, dimensions, field conditions and coordinating all work, information that pertains solely to the fabrication processes or to the means, methods, techniques, sequences and procedures of construction; coordination of the work of all trades; and for performing work in a safe and satisfactory manner. Review does not authorize changes to contracts sum, or project completion date unless stated on separate letter or change order. Refer to the A201 Contract, including but not limited to sections 3.2, 3.3, 3.5, 3.12 and 4.2.7.”
- M. **The Contractor shall be responsible to note in the Cover Page of the shop drawings any changes or deviations from the contract documents. This is to include but is not limited to manufacturers, electrical, plumbing, mechanical and structural requirements. The Contractor shall be responsible to distribute to all effected contractors and subcontractors all shop drawings which may affect their work.**
- N. Deviations from the construction documents must be noted by the General Contractor at the time of shop drawing submission. Failure to do so will result in the implication of Section 3.2 of the General Conditions and Paragraphs 3.2.1, 3.2.2 and 3.2.2.1.
- O. Approval of shop drawings is conditional upon the contractor fully and completely complying with all review comments by the Owner, Architect, and Engineer. Where the contractor fails to or is unable to fully and completely comply with every review comment, then the shop drawings are *disapproved* (whether or not they are stamped or noted as "approved" in any manner in any review comment) and must be resubmitted as within seven (7) days. Immediately upon receipt of shop drawing review comments, the contractor is responsible for carefully reviewing all comments in detail and for complying with comments. Where unable to fully satisfy any comment or where the contractor takes exception to any comment, revise and resubmit acceptable shop drawings (or, where taking exception, notify the Architect / Engineer in writing) within seven (7) days. Where the contractor fails to comply with these requirements (including resubmitting/notifying within the seven (7) day period specified), the contractor shall provide acceptable equipment meeting all specified requirements and all review comments (including removing unacceptable equipment [if installed] and replacing with acceptable equipment) at no cost to the Owner.
- P. **No extra claims, time or compensation shall be granted under any circumstance associated with any party's failure or delay in properly submitting, transmitting, obtaining, reviewing, and/or coordinating shop drawings.**

2.1 SUBSTITUTIONS

- A. Substitution submittals shall be made **no later than 30 days after Notice to Proceed** in order to provide time for comparison review. All submittals after 30 days shall be in strict accordance with the basis of design / specified products. **No Substitutions will be considered after 30 days.**

SECTION 01300 – SUBMITTALS

- B. Materials and equipment manufacturers and catalog numbers specified constitute the type and quality of design, material, workmanship, ruggedness of construction, resistance to vandalism, exact operating and performance characteristics, features, configuration, dimensions, etc. The Architect / Engineer will consider substitutions of similar equipment superior to specified equipment (meeting or exceeding all characteristics of the specified equipment).
- C. Submit shop drawings associated with substitutions complete with **comparison documentation** necessary to establish compliance with the basis of design. Submit samples of substitutions where requested. If comparison documentation and/or samples are not submitted when required, the request for substitution will be denied.
- D. Determination of compliance with specifications rests with the Architect/ Engineer. When a request for substitution is denied, furnish the equipment specified. The Architect's / Engineer's decisions in cases of substitutions are final and binding upon the contractor, provide equipment accordingly. No claims for time delay, contract extensions or cost will be considered.
- E. Pay all costs associated with a substitution where granted. For the provisions of this section, "substitutions" includes equipment where characteristics or operation vary significantly from equipment specified (including equipment of the specified manufacturer). This includes costs incurred by any party (Contractor, Sub-contractors, Owner, Architect, Engineers, etc.), costs resulting from differences of details, configuration, ratings, operation, characteristics, and dimensions between the specified and substituted equipment, costs to provide features of the specified equipment which may be manufacturer's options of the substituted equipment, and costs to remove and replace work already installed and any other remedial work as a result of substitutions. Approval of substitutions is conditional upon there being no cost change to the contract, unless specifically indicated on the shop drawings submittal and corresponding approval. The Contractor is fully responsible for coordinating with the Owner, Architect, and other trades to identify all possible cost impacts associated with any substitution before releasing equipment and before any party proceeds with work effected by the substitution.
- F. Submit bid based on the items as specified. Substitutions will be considered only after a contract has been awarded.
- G. "Or Equal" substitutions are permitted so long as they are equal to or superior to the basis of design and the Contractor takes full responsibility for all coordination and costs associated with collateral issues related to the substitution. No Substitutions will be reviewed during the bidding process. The Contractor takes full responsibility for all substitutions.

END OF SECTION 01300

Contractor's Letterhead
Contractor's Letterhead to Include Name, Physical Address,
Telephone Number and Fax Number
SHOP DRAWING COVER PAGE

Project Name
Date

Garrison Architects
Architect's Name
713 Creek Road
Bellmawr, NJ 08031

Sub Contractor's Name, Physical Address, Telephone Number and Fax Number
Supplier's Name, Physical Address, Telephone Number and Fax Number
Manufacturer's Name, Physical Address, Telephone Number and Fax Number
Specification Number and Specification Title and Section
Construction Document Plan Drawing Number and Detail Reference
Contractor's Quality Assurance Signature

Check one of the following:

- The signature above certifies that the enclosed submittal is in conformance with the construction documents and in fact is the **exact** product and manufacturer specified. The signature confirms that the Contractor is responsible for dimensions and quantities that have been field verified and that the Shop Drawing will be distributed to all affected Contractors whose work may be affected by the material or equipment enclosed.
- The signature above certifies that the enclosed submittal is in conformance with the construction documents and in fact a **substitution** of the product and manufacturer specified. The Contractor shall provide all Substitutions no later than thirty (30) days from Notice to Proceed and fully comply with page 01300, paragraph 2.1. A complete comparison document must be provided. The signature confirms that the Contractor is responsible for dimensions and quantities that have been field verified and that the Shop Drawing will be distributed to all affected Contractors whose work may be affected by the material or equipment enclosed.

The Contractor assumes responsibility to fully comply with Specification Section 01300, Submittals," and note below any changes or deviations that have resulted from the proposed product substitution. The Contractor also is solely responsible to communicate these changes to all other Prime Contractor and Sub Contractors following review by the Architect / Engineer.

SHOP DRAWING NO	Date	Reviewed By	
RECEIVED FROM GC		Reviewed	
SENT TO ENGINEER		Provide as Corrected	
RETURN FROM ENG		Revise and Resubmit	
RETURN TO GC		Rejected	

Corrections or comments made on the shop drawings during this review do not relieve contractor from compliance with requirements of the drawings and specifications. The contractor is responsible for all corrections indicated. This check is only for the review of general conformance with the design concept of the project and general compliance with the information given in the contract documents. The contractor is responsible for verifying quantities, dimensions, field conditions and coordinating all work; including all electric for all HVAC and all other equipment; information that pertains solely to the fabrication processes or to the means, methods, techniques, sequences and procedures of construction; coordination of the work of all trades; and for performing work in a safe and satisfactory manner. Review does not authorize changes to contracts sum, or project completion date. Refer to the A201 contract, including but not limited to sections 3.2, 3.3, 3.5, 3.12, and 4.27. The contractor shall provide all portions of the work per the manufacture's installation recommendations and instructions.

REQUEST FOR SUBSTITUTION:

Submit this form for each requested substitution. Fill in all blanks, check all boxes that apply and attach all necessary supporting data.

SUBSTITUTION NO.: _____

Specified Item: _____

Specification Section(s)/Paragraph(s): _____

Drawing Number(s): _____

Proposed Substitute: _____
(Include, as applicable, manufacturer's name and address, trade name and model number of product, and name of fabricator or supplier.)

Reason for Proposed Substitution: _____

Net Change to Contract Sum: _____ No Change; Deduct \$ _____

Change to Contract Time: _____ No Change;

The following required supporting documents are attached (Check all that apply) Items with a * are mandatory requirements for consideration.:

- *Complete Product Data
- *Itemized comparison of properties of proposed product to specified product.
- *List of other projects on which proposed has been used, with project name, design professional's name and phone number, as well as owner contact name and phone number.
- List of maintenance services and replacement materials available.
- *Statement of effect of substitution on construction schedule.
- *Description of change that will be required in other work or products if substitute product is approved.

ADDITIONAL INFORMATION:

REQUEST FOR SUBSTITUTION:

The undersigned testifies that he/she:

- Is submitting this substitution request within the limits set forth in the Contract Documents.
- Has investigated the proposed product and determined that it is equal or better than the specified product.
- Will provide the same warranty for the proposed product as for the specified product.
- Will coordinate installation and make other changes as required for the work to be complete in all respects, including: (a) redesign and (b) additional components and capacity required by other work affected by the change.
- Waives all claims for additional costs for evaluation of the substitution request, redesign if required, and reapproval by authorities having jurisdiction, if required.
- Waives reimburse the Owner for additional costs for evaluation of the substitution request, redesign if required, and reapproval by authorities having jurisdiction, if required.

Contractor's Signature: _____

Typed or Printed Name: _____

Title: _____

Company: _____

Address: _____

Phone Number: _____

Owner Approval: _____ Date: _____

Construction Manager Approval (If Applicable): _____ Date: _____

Garrison Architects Approval: _____ Date: _____

Consulting Engineer Approval: _____ Date: _____

SECTION 01310 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 00 and 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
 - 1. Preliminary Construction Schedule.
 - 2. Contractor's Construction Schedule.
 - 3. Submittals Schedule.
 - 4. Daily construction reports.
 - 5. Material location reports.
 - 6. Field condition reports.
 - 7. Special reports.
- B. Related Sections include the following:
 - 1. Division 01 Section "Submittal Procedures" for submitting schedules and reports.
 - 2. Division 01 Section "Quality Requirements" for submitting a schedule of tests and inspections.

1.3 SUBMITTALS

- A. Submittals Schedule: Email the schedule. Arrange the following information in a tabular format:
 - 1. Scheduled date for first submittal.
 - 2. Specification Section number and title.
 - 3. Submittal category (action or informational).
 - 4. Name of subcontractor.
 - 5. Description of the Work covered.
 - 6. Scheduled date for Architect's and Construction Manager's final release or approval.
- B. Contractor's Construction Schedule: Email the baseline schedule. Provide updates on a bi-weekly basis at the progress meetings.
- C. Daily Construction Reports: Email daily.
- D. Material Location Reports: Email at weekly intervals.
- E. Field Condition Reports: Email at time of discovery of differing conditions via RFI with photos and location plan.

SECTION 01310 - CONSTRUCTION PROGRESS DOCUMENTATION

1.4 COORDINATION

- A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate subcontractors.
- B. Coordinate Contractor's Construction Schedule with the Schedule of Values, list of subcontracts, Submittals Schedule, progress reports, payment requests, and other required schedules and reports.
 - 1. Secure time commitments for performing critical elements of the Work from parties involved.
 - 2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 SUBMITTALS SCHEDULE

- A. Preparation: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, resubmittal, ordering, manufacturing, fabrication, and delivery when establishing dates.
 - 1. Coordinate Submittals Schedule with list of subcontracts, the Schedule of Values, and Contractor's Construction Schedule.
 - 2. Initial Submittal: Submit prior to initial application for payment. Submit concurrently with preliminary bar-chart schedule or network diagram. Include all submittals in the schedule. List those required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
 - 3. Final Submittal: Submit concurrently with the first complete submittal of Contractor's Construction Schedule.
 - 4. Shop drawing log and schedule is to be updated and submitted at each job meeting along with job meeting report form.

2.2 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

- A. Time Frame: Extend schedule from date established for the Notice to Proceed to date of Final Completion.
 - 1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.
- B. Prepare baseline Gantt Chart schedule. Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and Final Completion
- C. Update schedule on a bi-weekly basis (for each project meeting). Updates shall show percent complete for each activity.

SECTION 01310 - CONSTRUCTION PROGRESS DOCUMENTATION

2.3 REPORTS

- A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:
1. List of subcontractors at Project site.
 2. List of separate contractors at Project site.
 3. Approximate count of personnel at Project site.
 4. Equipment at Project site.
 5. Material deliveries.
 6. High and low temperatures and general weather conditions.
 7. Accidents.
 8. Meetings and significant decisions.
 9. Unusual events (refer to special reports).
 10. Stoppages, delays, shortages, and losses.
 11. Meter readings and similar recordings.
 12. Emergency procedures.
 13. Orders and requests of authorities having jurisdiction.
 14. Change Orders received and implemented.
 15. Change Directives received and implemented.
 16. Services connected and disconnected.
 17. Equipment or system tests and startups.
 18. Partial Completions and occupancies.
 19. Substantial Completions authorized.
- B. Material Location Reports: At weekly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site.
- C. Field Condition Reports: Immediately on discovery of a difference between field conditions and the Contract Documents, prepare and submit a detailed report. Submit with a request for interpretation (RFI). Include a detailed description of the differing conditions, photos and location plan together with recommendations for changing the Contract Documents.

2.4 SPECIAL REPORTS

- A. General: Submit special reports directly to Owner within one day(s) of an occurrence. Distribute copies of report to parties affected by the occurrence.
- B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, response by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

SECTION 01310 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 3 - EXECUTION

3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

- A. Contractor's Construction Schedule Updating: At bi-weekly intervals, update schedule to reflect actual construction progress and activities. Issue schedule at each regularly scheduled progress meeting.
- B. Distribution: Email the approved schedule to Architect, Construction Manager, Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.
 - 1. Post copies in Project meeting rooms and temporary field offices.
 - 2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

END OF SECTION 01310

SECTION 01400 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes administrative and procedural requirements for quality assurance and quality control. (To be paid and hired by the Owner and coordinated by the Contractor.)
- B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
 - 1. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
 - 2. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.
- C. See all Contract Documents for specific test and inspection requirements.

1.2 DEFINITIONS

- A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
- B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect.
- C. Mockups: Full-size, physical assemblies that are constructed on-site. Mockups are used to verify selections made under sample submittals, to demonstrate aesthetic effects and, where indicated, qualities of materials and execution, and to review construction, coordination, testing, or operation; they are not Samples. Approved mockups establish the standard by which the Work will be judged.
- D. Laboratory Mockups: Full-size, physical assemblies that are constructed at testing facility to verify performance characteristics.
- E. Preconstruction Testing: Tests and inspections that are performed specifically for the Project before products and materials are incorporated into the Work to verify performance or compliance with specified criteria.
- F. Product Testing: Tests and inspections that are performed by an NRTL, an NVLAP, or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with industry standards.

SECTION 01400 - QUALITY REQUIREMENTS

- G. Source Quality-Control Testing: Tests and inspections that are performed at the source, i.e., plant, mill, factory, or shop.
- H. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.
- I. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.
- J. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.
 - 1. Using a term such as "carpentry" does not imply that certain construction activities must be performed by accredited or unionized individuals of a corresponding generic name, such as "carpenter." It also does not imply that requirements specified apply exclusively to tradespeople of the corresponding generic name.
- K. Experienced: When used with an entity, "experienced" means having successfully completed a minimum of five (5) previous projects similar in size and scope to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

1.3 CONFLICTING REQUIREMENTS

- A. General: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer uncertainties and requirements that are different, but apparently equal, to Architect for a decision before proceeding.
- B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.4 SUBMITTALS

- A. Qualification Data: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.
- B. Reports: Prepare and submit certified written reports that include the following:
 - 1. Date of issue.
 - 2. Project title and number.
 - 3. Name, address, and telephone number of testing agency.
 - 4. Dates and locations of samples and tests or inspections.

SECTION 01400 - QUALITY REQUIREMENTS

5. Names of individuals making tests and inspections.
 6. Description of the Work and test and inspection method.
 7. Identification of product and Specification Section.
 8. Complete test or inspection data.
 9. Test and inspection results and an interpretation of test results.
 10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
 11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
 12. Name and signature of laboratory inspector.
 13. Recommendations on retesting and reinspecting.
- C. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.5 QUALITY ASSURANCE

- A. General: Qualifications paragraphs in this Article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.
- B. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.
- C. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- D. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar to those indicated for this Project in material, design, and extent.
- F. Specialists: Certain sections of the Specifications require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.
 1. Requirement for specialists shall not supersede building codes and regulations governing the Work.

SECTION 01400 - QUALITY REQUIREMENTS

- G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 548; and with additional qualifications specified in individual Sections; and where required by authorities having jurisdiction, that is acceptable to authorities.
1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
 2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.
- H. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- I. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:
1. Build mockups in location and of size indicated or, if not indicated, as directed by Architect.
 2. Notify Architect seven (7) days in advance of dates and times when mockups will be constructed.
 3. Demonstrate the proposed range of aesthetic effects and workmanship.
 4. Obtain Architect's approval of mockups before starting work, fabrication, or construction.
 5. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
 6. Demolish and remove mockups when directed, unless otherwise indicated.
- J. Laboratory Mockups: Comply with requirements of preconstruction testing and those specified in the Contract Documents.

1.6 QUALITY CONTROL

- A. Contractor Responsibilities: Quality-control services are the Contractor's responsibility. The Owner will hire and pay for a qualified testing agency to perform these services but it is the Contractor's responsibility to coordinate and remedy any non-conforming work. Additional tests that are required resulting from any non-conforming work shall be paid for by the Contractor.
1. Contractor will furnish the Architect and Owner with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
 2. Costs for retesting and reinspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to Contractor, and the Contract Sum will be adjusted by Change Order.
 3. The Owner will engage a qualified Special Inspector to conduct special tests and inspections oversight in accordance with DCA Bulletin 03-5. The Owner's special inspection services will not relieve the Contractor of responsibility for certifying the work and completing the contract work in accordance with the Contract Documents.

SECTION 01400 - QUALITY REQUIREMENTS

- B. The Contractor shall provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required by authorities having jurisdiction, whether specified or not.
1. The Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.
 2. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspecting will be performed.
 3. Submit a certified written report, of each quality-control service to the Construction Manager, Architect, Owner, Special Inspector and authorities having jurisdiction.
- C. **Manufacturer's Field Services:** Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Division 01 Section "Submittal Procedures."
- D. **Retesting/Reinspecting:** The Contractor shall provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.
- E. **Testing Agency Responsibilities:** Cooperate with Architect, Construction Manager, Owner's Special Inspector and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
1. Notify Architect and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
 2. Determine the location from which test samples will be taken and in which in-situ tests are conducted.
 3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
 4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
 5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
 6. Do not perform any duties of Contractor.
- F. **Associated Services:** Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
 2. Incidental labor and facilities necessary to facilitate tests and inspections.
 3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
 4. Facilities for storage and field curing of test samples.
 5. Delivery of samples to testing agencies.
 6. Preliminary design mix proposed for use for material mixes that require control by testing agency.

SECTION 01400 - QUALITY REQUIREMENTS

7. Security and protection for samples and for testing and inspecting equipment at Project site.
- G. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.
 1. Schedule times for tests, inspections, obtaining samples, and similar activities.

1.7 SPECIAL TESTS AND INSPECTIONS (BY OWNER)

- A. Special Tests and Inspections: Owner will engage a qualified **Testing Agency/Special Inspector** to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner in accordance with DCA Bulletin 03-5, and as follows:
- B. Special Tests and Inspections: Conducted by a qualified **Testing Agency/Special Inspector** as required by authorities having jurisdiction, as indicated in individual Specification Sections, and as follows:
 1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures and reviewing the completeness and adequacy of those procedures to perform the Work.
 2. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
 3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
 4. Review test and inspection reports completed by the Contractor's Quality Assurance and Quality Control qualified testing agency. Any irregularities or deficiencies shall be brought to the attention of the Contractor and Architect immediately.
 5. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
 6. Interpreting tests and inspections and stating in each report whether tested and inspected work complies with or deviates from the Contract Documents.
 7. Retesting and reinspecting corrected work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 REPAIR AND PROTECTION

- A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
 1. Provide materials and comply with installation requirements specified in other Specification Sections. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible.

SECTION 01400 - QUALITY REQUIREMENTS

2. Comply with the Contract Document requirements for Division 01 Section "Cutting and Patching."
- B. Protect construction exposed by or for quality-control service activities.
- C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.
- D. The following items shall be tested in accordance with this section if not specifically listed in the Contract Documents as applicable to the Work:
 1. Soils and Geotechnical Engineering
 2. Foundations
 3. Concrete
 4. Masonry Reinforcing
 5. Structural Steel
 6. Cold Formed Steel Framing
 7. Roof Trusses (Wood or Steel)
 8. Sprayed-on Fire Resistant Materials

END OF SECTION 01400



SECTION 01500 - CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

1.1 GENERAL

- A. Summary: This Section specifies construction facilities and temporary controls, including temporary utilities, support facilities, and security and protection facilities.
- B. Regulations: Comply with industry standards and applicable laws and regulations of authorities having jurisdiction including, but not limited to, the following:
 - 1. Building code requirements.
 - 2. Health and safety regulations.
 - 3. Utility company regulations.
 - 4. Police, fire department. and rescue squad rules. Local traffic requirement.
 - 5. Environmental protection regulations.
 - 6. New Jersey Department of Education.
 - 7. ADA requirements.
 - 8. OSHA.
 - 9. PEOSH Indoor Air Quality Standard.
 - 10. PEOSH Policy on Building Renovation.

The Contractor may be required to pay for and obtain temporary construction trailer permits, temporary electrical permits, etc. as required by the local construction code office.

- C. Standards: Comply with NFPA 241 "Standard for Safeguarding Construction, Alterations, and Demolition Operations," ANSI A10 Series standards for "Safety Requirements for Construction and Demolition," and NECA Electrical Design Library "Temporary Electrical Facilities."
 - 1. Electrical Service: Comply with NEMA, NECA, and UL standards and regulations for temporary electric service. Install service in compliance with NFPA 70 "National Electric Code."
- D. Inspections: Arrange for authorities having jurisdiction to inspect and test each temporary utility before use. Obtain required certifications and permits.
- E. Temporary Utilities: Prepare a schedule indicating dates for implementation and termination of each temporary utility. Submit reports and tests, inspections, meter readings, and procedures performed on temporary utilities. At the earliest time, change over from use of temporary service to use of permanent service.

1.2 PRODUCTS

- A. Materials: Provide new materials. If acceptable to the Architect, the Contractor may use undamaged, previously used materials in serviceable condition. Provide materials suitable for use intended.
 - 1. Lumber and Plywood: Comply with Division 6 Section "Rough Carpentry." Provide UL-labeled, fire-treated lumber and plywood for temporary offices and sheds. Provide exterior, Grade B-B high density concrete form overlay plywood for signs. Provide 5/8" (16 mm) thick exterior plywood for other uses.

SECTION 01500 - CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

2. Roofing Materials: Provide UL Class A standard-weight asphalt shingles or UL Class C mineral-surfaced roll roofing on roofs of job-built temporary offices, shops, and sheds.
 3. Paint: Comply with requirements of Division 9 Section "Painting."
 - a. For exposed lumber and plywood, provide exterior-grade acrylic-latex emulsion over exterior primer.
 - b. For sign panels and applying graphics, provide exterior-grade alkyd gloss enamel over exterior primer.
 - c. For interior walls of temporary offices, provide 2 coats interior latex-flat wall paint.
 4. Tarpaulins: Provide waterproof, fire-resistant, UL-labeled tarpaulins with flame-spread rating of 15 or less. For temporary enclosures, provide translucent, nylon-reinforced, laminated polyethylene or polyvinyl chloride, fire-retardant tarpaulins.
 5. Water: Provide potable water approved by local health authorities.
 6. Open-Mesh Fencing: Provide 0.120-inch- (3-mm-) thick, galvanized 2-inch (50-mm) chainlink fabric fencing 6 feet (2 m) high with galvanized steel pipe posts, 1-1/2 inches (38 mm) I.D. for line posts and 2-1/2 inches (64 mm) I.D. for corner posts.
- B. Equipment: Provide new equipment. If acceptable to the Architect, the Contractor may use undamaged, previously used equipment in serviceable condition. Provide equipment suitable for use intended.
1. Water Hoses: Provide 3/4-inch (19-mm), heavy-duty, abrasion-resistant, flexible rubber hoses 100 feet (30 m) long, with pressure rating greater than the maximum pressure of the water distribution system. Provide adjustable shutoff nozzles at hose discharge.
 2. Electrical Outlets: Provide properly configured, NEMA-polarized outlets to prevent insertion of 110- to 120-Volt plugs into higher voltage outlets. Provide receptacle outlets equipped with ground-fault circuit interrupters, reset button, and pilot light for connection of power tools and equipment.
 3. Electrical Power Cords: Grounded extension cords. Use hard-service cords where exposed to abrasion and traffic.
 4. Lamps and Light Fixtures: Provide general service incandescent lamps of wattage required for adequate illumination. Provide guard cages or tempered-glass enclosures where exposed to breakage. Provide exterior fixtures where exposed to moisture.
 5. Heating Units: Provide temporary heating units that have been tested and labeled by UL, FM, or another recognized trade association related to the type of fuel being consumed.
 6. Fire Extinguishers: Provide hand-carried, portable, UL-rated, Class A fire extinguishers for temporary offices and similar spaces. In other locations, provide hand-carried, portable, UL-rated, Class ABC, dry-chemical extinguishers or a combination of extinguishers of NFPA-recommended classes for the exposures.
 - a. Comply with NFPA 10 and NFPA 241 for classification, extinguishing agent, and size required by location and class of fire exposure.

SECTION 01500 - CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

1.3 EXECUTION

- A. Installation, General: Use qualified personnel for installation of temporary facilities. Locate facilities where they will serve the Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required.
1. **Provide each facility ready for use when needed to avoid delay.** Maintain and modify as required. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.
 2. Conditions of Use: Keep temporary facilities clean and neat in appearance. Operate safely and efficiently. Relocated as the Work progress. Do not overload facilities or permit them to interfere with progress. Take necessary fire prevention measures. Do not allow hazardous, dangerous, or unsanitary conditions, or public nuisances to develop or persist on-site.
 3. **CONTRACTOR SHALL BE PERMITTED TO CONNECT TO THE OWNER'S EXISTING POWER AND WATER SERVICE. OWNER AGREES TO PAY FOR ALL USAGE TO BE BILLED VIA THEIR EXISTING SERVICE. CONTRACTOR IS RESPONSIBLE FOR COORDINATION AND ANY COSTS (OTHER THAN USAGE) ASSOCIATED WITH TEMPORARY MEASURES.**
- B. Temporary Utility Installation: The General Contractor shall Engage the local utility company to install temporary service or connect to existing service. Where company provides only part of the service, provide the remainder with matching, compatible materials and equipment. Comply with company recommendations.
1. Arrange with company and existing users for a time when service can be interrupted, if necessary, to make connections for temporary services.
 2. Provide adequate capacity at each stage of construction. Prior to temporary utility availability, provide trucked-in services.
 3. Obtain easements to bring temporary utilities to the site where the Owner's easements cannot be used for that purpose.
 4. Use Charges: **EXCEPTION: USAGE BILLED VIA THE OWNER'S EXISTING POWER AND WATER SERVICE AS PERMITTED BY PARAGRAPH 3 OF PREVIOUS SECTION 1.3.A.**
 5. Temporary Water Service: Install temporary water service and distribution piping of sizes and pressures adequate for construction until permanent water service is in use.
 6. Temporary Electric Power Service: Provide weatherproof, grounded electric power service and distribution system of sufficient size, capacity, and power characteristics during construction period. Include meters, transformers, overload-protected disconnects, automatic ground-fault interrupters, and main distribution switch gear.
 - a. Power Distribution System: Install wiring overhead and rise vertically where least exposed to damage.
 - b. Temporary Lighting: Provide temporary lighting with local switching to fulfill security requirements and illumination for construction operations and traffic conditions.

SECTION 01500 - CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

- c. If temporary power/lighting connect to the Owner's panel, the General Contractor shall compensate the Owner for the electrical usage.
 - d. Under no circumstances will the temporary electric be turned off due to labor disputes, work hours, etc.
- C. Temporary Heat: (installed and paid of usage by the Contractor). Provide temporary heat required by construction activities for curing or drying of completed installations or for protection of installed construction from adverse effects of low temperatures or high humidity. Temporary heat must be on to dry out masonry walls at least two weeks prior to painting. Select safe equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce the ambient condition required and minimize consumption of energy. All temporary heat must be on by November 11th. Anywhere in the building, the minimum temperature is to be 60 degrees Fahrenheit.
- 1. Heating Facilities: **The use of the building's permanent HVAC systems is prohibited and shall not be used. The building must be 100% white glove clean and dust free prior to starting the HVAC system.** Provide vented, self-contained, LP-gas or fuel-oil heaters with individual space thermostatic control. Use of gasoline-burning space heaters, open flame, or salamander heating units is prohibited. Where required, contractor shall be responsible to obtain and pay for temporary heating permits.
 - 2. Safety Requirements: provide a fire extinguisher for each heating unit,. Comply with all local, governmental and manufacturer's requirements for safe operation.
- D. Temporary Telephones: The General Contractor shall be responsible for their own telephone service.
- E. Sanitary Facilities: (installed and paid for maintenance by General Contractor). Comply with regulations and health codes for the type, number, location, operation, and maintenance of fixtures and facilities. Install where facilities will best serve the Project's needs. Provide toilet tissue, paper towels, paper cups, and similar disposable materials for each facility. Provide covered waste containers for used material.
- 1. Toilets: Install self-contained, single occupant toilet units of the chemical, aerated recirculation, or combustion type. Provide units properly vented and fully enclosed with a glass fiber reinforced polyester steel or similar nonabsorbent material. Shield toilets to ensure privacy. Use of pit-type privies will not be permitted. The construction team are not permitted to use the school facilities at any time. Provide separate facilities for male and female personnel.
- F. Wash Facilities: Install wash facilities supplied with potable water at convenient locations for personnel involved in handling materials that require wash-up for a healthy and sanitary condition. Dispose of drainage properly. Supply cleaning compounds appropriate for each condition.
- 1. Provide safety showers, eyewash fountains, and similar facilities for convenience, safety, and sanitation of personnel.

SECTION 01500 - CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

- F. Support Facilities Installation: Locate field offices, storage sheds, and other temporary construction and support facilities for easy access. Maintain facilities until near Substantial Completion. Remove prior to Substantial Completion.
- 1.. Contractor's Field Office: Provide services and conditions as required to complete construction **WITHOUT THE USE OF THE OWNER'S TELEPHONE, COPY, FAX, ETC. NO EXCEPTIONS.**
 2. Construction Manager, Owner's Field Office: **NOT REQUIRED.**
 3. Provide incombustible construction for offices, shops, and sheds located within the construction area or within 30 feet (9 m) of building lines. Comply with requirements of NFPA 241.
 4. Storage and Fabrication Sheds: (General Contractors): Install storage and fabrication sheds sized, furnished, and equipped to accommodate materials and equipment involved, including temporary utility service. Sheds may be open shelters or fully enclosed spaces within the building or elsewhere on-site.
 5. Dewatering Facilities and Drains: (by General Contractor). For temporary drainage and dewatering facilities and operations, comply with dewatering requirements of applicable Division 2 Sections. Where feasible, utilize the same facilities. Maintain the site, excavations, and construction free of water.
 6. Temporary Enclosures: (by General Contractor). Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Where heat is needed and the permanent building enclosure is not complete, provide temporary enclosures where there is no other provision for containment of heat. Coordinate enclosure with ventilating and material drying or curing requirements to avoid dangerous conditions and effects.
 - a. Install tarpaulins securely, with incombustible wood framing and other materials. Close openings of 25 sq. ft. (2.3 sq. m) or less with plywood or similar materials.
 - b. Close openings through floor or roof decks and horizontal surfaces with load-bearing, wood-framed construction.
 7. Temporary Lifts and Hoists: The General Contractor shall provide facilities for hoisting their own materials.
 8. Collection and Disposal of Waste: (General Contractor). The General Contractor shall collect their own waste from construction areas and elsewhere daily. Comply with requirements of NFPA 241 for removal of combustible waste material and debris. Enforce requirements strictly.
 - a. Do not hold materials more than 7 days during normal weather or 3 days when the temperature is expected to rise above 80 deg F (27 deg C).
- G. Security and protection facilities installation: (by General Contractor). Except for use of permanent fire protection as soon as available, do not change over from use of temporary security and protection facilities to permanent facilities until Substantial Completion, or longer, as requested by the Architect.

SECTION 01500 - CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

1. Temporary Fire Protection: (by General Contractor). Until fire-protection needs are supplied by permanent facilities, install and maintain temporary fire-protection facilities of the types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 10 "Standard for Portable Fire Extinguishers" and NFPA 241 "Standard for Safeguarding Construction, Alterations, and Demolition Operations."
 - a. Locate fire extinguishers where convenient and effective for their intended purpose, but not less than one extinguisher on each floor at or near each usable stairwell.
 - b. Store combustible materials in containers in fire-safe locations.
 - c. Prohibit smoking in hazardous fire-exposure areas.
 - d. Provide supervision of welding operations, combustion-type temporary heating units, and similar sources of fire ignition.
 2. Permanent Fire Protection: At the earliest feasible date in each area of the Project, complete installation of the permanent fire-protection facility, including connected services, and place into operation and use. Instruct key personnel on use of facilities.
 3. Barricades, Warning Signs, and Lights: Comply with standards and code requirements for erection of structurally adequate barricades. Paint with appropriate colors, graphics, and warning signs to inform personnel and the public of the hazard being protected against. Where appropriate and needed, provide lighting, including flashing red or amber lights.
 4. Security Enclosure and Lockup: Install substantial temporary enclosure of partially completed areas of construction. Provide locking entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security.
 5. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction in ways and by methods that comply with environmental regulations, and minimize the possibility that air, waterways, and subsoil might be contaminated or polluted or that other undesirable effects might result. Avoid use of tools and equipment that produce harmful noise. Restrict use of noise-making tools and equipment to hours that will minimize complaints from persons or firms near the site.
- H. Operation: The General Contractor shall be responsible to enforce strict discipline in use of temporary facilities. Limit availability of temporary facilities to essential and intended uses to minimize waste and abuse.
- I. Maintenance: Maintain facilities in good operating condition until removal. Protect from damage by freezing temperatures and similar elements. Maintain temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.
- J. Protection: Prevent water-filled piping from freezing. Maintain markers for underground lines. Protect from damage during excavation operations.

SECTION 01500 - CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

- K. Termination and Removal: Unless the Architect requests that it be maintained longer, remove each temporary facility when the need has ended, when replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with the temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
1. Materials and facilities that constitute temporary facilities are the Contractor's property. The Owner reserves the right to take possession of project identification signs.
 2. At Substantial Completion, clean and renovate permanent facilities used during the construction period including, but not limited to, the following:
 - a) Replace air filters and clean inside of ductwork and housings of existing HV/AC equipment.
 - b) Replace significantly worn parts and parts subject to unusual operating conditions.
 - c) Replace lamps burned out or noticeably dimmed by hours of use.
 3. Prior to Final Completion, restore site damages resulting from construction activities. This includes, but is not limited to: removal of temporary fencing; restoring site disturbance resulting from contractor parking, trailers, sanitary facilities, dumpsters, construction equipment, etc. Site restoration to include fine grading with approved topsoil and reseeding with approved seed.

END OF SECTION 01500



SECTION 01524 - CONSTRUCTION WASTE MANAGEMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for the following:
 - 1. Salvaging nonhazardous construction waste.
 - 2. Recycling nonhazardous construction waste.
 - 3. Disposing of nonhazardous construction waste.

1.3 DEFINITIONS

- A. Construction Waste: Building and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.
- B. Disposal: Removal off-site of demolition and construction waste and subsequent sale, recycling, reuse, or deposit in landfill or incinerator acceptable to authorities having jurisdiction.
- C. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.
- D. Salvage: Recovery of demolition or construction waste and subsequent sale or reuse in another facility.
- E. Salvage and Reuse: Recovery of demolition or construction waste and subsequent incorporation into the Work.

1.4 PERFORMANCE GOALS

- A. General: Develop waste management plan that results in end-of-Project rates for salvage/recycling of 50 percent by weight of total waste generated by the Work.
- B. Salvage/Recycle Goals: Owner's goal is to salvage and recycle as much nonhazardous construction waste as possible including the following materials:
 - 1. Construction Waste:
 - a. Site-clearing waste.
 - b. Masonry and CMU.
 - c. Lumber.

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- d. Wood sheet materials.
- e. Wood trim.
- f. Metals.
- g. Roofing.
- h. Insulation.
- i. Carpet.
- j. Gypsum board.
- k. Piping.
- l. Electrical conduit.
- m. Packaging: Regardless of salvage/recycle goal indicated above, salvage or recycle 100 percent of the following uncontaminated packaging materials:
 - 1) Paper.
 - 2) Cardboard.
 - 3) Boxes.
 - 4) Plastic sheet and film.
 - 5) Polystyrene packaging.
 - 6) Wood crates.
 - 7) Plastic pails.

1.5 SUBMITTALS

- A. Waste Management Plan: Submit 3 copies of plan within 30 days of date established for the Notice to Proceed.
- B. Landfill and Incinerator Disposal Records: Indicate receipt and acceptance of waste by landfills and incinerator facilities licensed to accept them. Include manifests, weight tickets, receipts, and invoices.

1.6 QUALITY ASSURANCE

- A. Regulatory Requirements: Comply with hauling and disposal regulations of authorities having jurisdiction.
- B. Waste Management Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination." Review methods and procedures related to waste management including, but not limited to, the following:
 - 1. Review and discuss waste management plan including responsibilities of Waste Management Coordinator.
 - 2. Review requirements for documenting quantities of each type of waste and its disposition.
 - 3. Review and finalize procedures for materials separation and verify availability of containers and bins needed to avoid delays.
 - 4. Review procedures for periodic waste collection and transportation to recycling and disposal facilities.
 - 5. Review waste management requirements for each trade.

SECTION 01524 - CONSTRUCTION WASTE MANAGEMENT

1.7 WASTE MANAGEMENT PLAN

- A. General: Develop plan consisting of waste identification, waste reduction work plan, and cost/revenue analysis. Indicate quantities by weight or volume, but use same units of measure throughout waste management plan.
- B. Waste Identification: Indicate anticipated types and quantities of site-clearing and construction waste generated by the Work. Include estimated quantities and assumptions for estimates.
- C. Waste Reduction Work Plan: List each type of waste and whether it will be salvaged, recycled, or disposed of in landfill or incinerator. Include points of waste generation, total quantity of each type of waste, quantity for each means of recovery, and handling and transportation procedures.
 - 1. Salvaged Materials for Reuse: For materials that will be salvaged and reused in this Project, describe methods for preparing salvaged materials before incorporation into the Work.
 - 2. Salvaged Materials for Sale: For materials that will be sold to individuals and organizations, include list of their names, addresses, and telephone numbers.
 - 3. Salvaged Materials for Donation: For materials that will be donated to individuals and organizations, include list of their names, addresses, and telephone numbers.
 - 4. Recycled Materials: Include list of local receivers and processors and type of recycled materials each will accept. Include names, addresses, and telephone numbers.
 - 5. Disposed Materials: Indicate how and where materials will be disposed of. Include name, address, and telephone number of each landfill and incinerator facility.
 - 6. Handling and Transportation Procedures: Include method that will be used for separating recyclable waste including sizes of containers, container labeling, and designated location on Project site where materials separation will be located.
- D. Forms: Prepare waste management plan on forms included at end of Part 3.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 PLAN IMPLEMENTATION

- A. General: Implement waste management plan as approved by Architect. Provide handling, containers, storage, signage, transportation, and other items as required to implement waste management plan during the entire duration of the Contract.
 - 1. Comply with Division 1 Section "Temporary Facilities and Controls" for operation, termination, and removal requirements.
- B. Waste Management Coordinator: Engage a waste management coordinator to be responsible for implementing, monitoring, and reporting status of waste management work plan. Coordinator shall be present at Project site full time for duration of Project.

SECTION 01524 - CONSTRUCTION WASTE MANAGEMENT

- C. Training: Train workers, subcontractors, and suppliers on proper waste management procedures, as appropriate for the Work occurring at Project site.
 - 1. Distribute waste management plan to everyone concerned within three days of submittal return.
 - 2. Distribute waste management plan to entities when they first begin work on-site. Review plan procedures and locations established for salvage, recycling, and disposal.
- D. Site Access and Temporary Controls: Conduct waste management operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
 - 1. Designate and label specific areas on Project site necessary for separating materials that are to be salvaged, recycled, reused, donated, and sold.
 - 2. Comply with Division 1 Section "Temporary Facilities and Controls" for controlling dust and dirt, environmental protection, and noise control.

3.2 SALVAGING DEMOLITION WASTE

- A. Salvaged Items for Reuse in the Work:
 - 1. Clean salvaged items.
 - 2. Pack or crate items after cleaning. Identify contents of containers.
 - 3. Store items in a secure area until installation.
 - 4. Protect items from damage during transport and storage.
 - 5. Install salvaged items to comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make items functional for use indicated.
- B. Salvaged Items for Sale and Donation: Not permitted on Project site.
- C. Salvaged Items for Owner's Use:
 - 1. Clean salvaged items.
 - 2. Pack or crate items after cleaning. Identify contents of containers.
 - 3. Store items in a secure area until delivery to Owner.
 - 4. Transport items to Owner's storage area on-site.
 - 5. Protect items from damage during transport and storage.
- D. Doors and Hardware: Brace open end of door frames. Except for removing door closers, leave door hardware attached to doors.

3.3 RECYCLING CONSTRUCTION WASTE, GENERAL

- A. General: Recycle paper and beverage containers used by on-site workers.
- B. Recycling Incentives: Revenues, savings, rebates, tax credits, and other incentives received for recycling waste materials shall accrue to Contractor.

SECTION 01524 - CONSTRUCTION WASTE MANAGEMENT

- C. Procedures: Separate recyclable waste from other waste materials, trash, and debris. Separate recyclable waste by type at Project site to the maximum extent practical.
 - 1. Provide appropriately marked containers or bins for controlling recyclable waste until they are removed from Project site. Include list of acceptable and unacceptable materials at each container and bin.
 - a. Inspect containers and bins for contamination and remove contaminated materials if found.
 - 2. Stockpile processed materials on-site without intermixing with other materials. Place, grade, and shape stockpiles to drain surface water. Cover to prevent windblown dust.
 - 3. Stockpile materials away from construction area. Do not store within drip line of remaining trees.
 - 4. Store components off the ground and protect from the weather.
 - 5. Remove recyclable waste off Owner's property and transport to recycling receiver or processor.

3.4 RECYCLING DEMOLITION WASTE

- A. Concrete: Remove reinforcement and other metals from concrete and sort with other metals.
 - 1. Pulverize concrete to maximum 4-inch (100-mm) size.
- B. Masonry: Remove metal reinforcement, anchors, and ties from masonry and sort with other metals.
 - 1. Clean and stack undamaged, whole masonry units on wood pallets.
- C. Wood Materials: Sort and stack members according to size, type, and length. Separate lumber, engineered wood products, panel products, and treated wood materials.
- D. Metals: Separate metals by type.
 - 1. Structural Steel: Stack members according to size, type of member, and length.
 - 2. Remove and dispose of bolts, nuts, washers, and other rough hardware.
- E. Gypsum Board: Stack large clean pieces on wood pallets and store in a dry location. Remove edge trim and sort with other metals. Remove and dispose of fasteners.
- F. Acoustical Ceiling Panels and Tile: Stack large clean pieces on wood pallets and store in a dry location.
 - 1. Separate suspension system, trim, and other metals from panels and tile and sort with other metals.
- G. Carpet: Roll large pieces tightly after removing debris, trash, adhesive, and tack strips.
 - 1. Store clean, dry carpet in a closed container or trailer provided by Carpet Reclamation Agency or carpet recycler.

SECTION 01524 - CONSTRUCTION WASTE MANAGEMENT

- H. Piping: Reduce piping to straight lengths and store by type and size. Separate supports, hangers, valves, sprinklers, and other components by type and size.
- I. Conduit: Reduce conduit to straight lengths and store by type and size.

3.5 RECYCLING CONSTRUCTION WASTE

- A. Packaging:
 - 1. Cardboard and Boxes: Break down packaging into flat sheets. Bundle and store in a dry location.
 - 2. Polystyrene Packaging: Separate and bag materials.
 - 3. Pallets: As much as possible, require deliveries using pallets to remove pallets from Project site. For pallets that remain on-site, break down pallets into component wood pieces and comply with requirements for recycling wood.
 - 4. Crates: Break down crates into component wood pieces and comply with requirements for recycling wood.
- B. Site-Clearing Wastes: Chip brush, branches, and trees on-site.
- C. Wood Materials:
 - 1. Clean Cut-Offs of Lumber: Grind or chip into small pieces.
 - 2. Clean Sawdust: Bag sawdust that does not contain painted or treated wood.
- D. Gypsum Board: Stack large clean pieces on wood pallets and store in a dry location.
 - 1. Clean Gypsum Board: Grind scraps of clean gypsum board using small mobile chipper or hammer mill. Screen out paper after grinding.

3.6 DISPOSAL OF WASTE

- A. General: Except for items or materials to be salvaged, recycled, or otherwise reused, remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.
 - 1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.
 - 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
- B. Burning: Do not burn waste materials.
- C. Disposal: Transport waste materials off Owner's property and legally dispose of them.

END OF SECTION 01524

SECTION 01600 - MATERIALS AND EQUIPMENT

1.1 GENERAL

- A. "Products" are items purchased for incorporation in the Work, whether purchased for the Project or taken from previously purchased stock.
1. "Named Products" are items identified by the manufacturer's product name, including make or model number or designation, shown or listed in the manufacturer's published product literature.
- B. "Materials" are products substantially shaped, cut, worked, mixed, finished, refined or otherwise fabricated, processed, or installed to form a part of the Work.
- C. "Equipment" is a product with operational parts, whether motorized or manually operated, that requires service connections, such as wiring or piping.
- D. Product List: Products required are included in all sections of these specifications. Provide the manufacturer's name and proprietary product names for each item. Coordinate product list with the Contractor's Construction Schedule and Submittal Schedule.
1. Form: Prepare product list with information on each item tabulated under the following column headings:
 - a. Related Specification Section number.
 - b. Generic name used in Contract Documents.
 - c. Proprietary name, model number, and similar designations.
 - d. Manufacturer's name and address.
 - e. Supplier's name and address.
 - f. Installer's name and address.
 - g. Projected delivery date or time span of delivery period.
 2. Within 30 days after date of commencement of the Work, submit 3 copies of the product list. Provide a written explanation for omissions of data and variations from Contract requirements.
 3. The Architect will respond within 2 weeks of receipt of the list. No response within this period constitutes no objection to listed manufacturers or products but does not waive the requirement that products comply with Contract Documents. The Architect's response will include a list of unacceptable products.
- E. Source Limitations: To the fullest extent possible, provide products of the same kind from a single source.
1. When the Contractor is given the option of selecting between 2 or more products for use on the Project, the product selected shall be compatible with products previously selected.
- F. Nameplates: Except for required labels and operating data, do not attach manufacturer's nameplates or trademarks on surfaces exposed to view in occupied spaces or on the exterior.

SECTION 01600 - MATERIALS AND EQUIPMENT

1. Labels: Locate required product labels and stamps on concealed surfaces or, where required for observation after installation, on accessible surfaces that are not conspicuous.
 2. Equipment Nameplates: Provide a permanent nameplate on each item of service-connected or power-operated equipment. Locate on an easily accessible surface that is inconspicuous in occupied spaces. The nameplate shall contain the following information and other essential operating data:
 - a. Name of product and manufacturer.
 - b. Model and serial number.
 - c. Capacity.
 - d. Speed.
 - e. Ratings.
- G. Deliver, store, and handle products according to the manufacturer's recommendations, using means and methods that will prevent damage, deterioration, and loss, including theft.
1. Schedule delivery as early as possible. Coordinate with installation to assure safety for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
 2. Deliver products in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
 3. Inspect products upon delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.
 4. Store products to facilitate inspection and measurement of quantity or counting of units. Store heavy materials away from the structure in a manner that will not endanger the supporting construction.
 5. Store products subject to damage by the elements aboveground, under cover in a weathertight enclosure, with ventilation adequate to prevent condensation. Maintain temperature and humidity within range required by manufacturer's instructions.

1.2 PRODUCTS

- A. General Product Requirements: Provide products that comply with the Contract Documents, that are undamaged and, unless otherwise indicated, new at the time of installation.
1. Provide products complete with accessories, trim, finish, safety guards, and other devices and details needed for a complete installation and the intended use and effect.
 2. Standard Products: Where available, provide standard products of types that have been produced and used successfully in similar situations on other projects.
- B. Product Selection Procedures: Procedures governing product selection include the following:

SECTION 01600 - MATERIALS AND EQUIPMENT

1. Proprietary Specification Requirements: Where products are specified by name, accompanied by the term "or equal" or "or approved equal" comply with specified product standards and data to obtain approval for use of an unnamed product. See Specification Section 01300, "Submittals," page 01300-6 and 01300-7, Paragraph 2.1 for specific Substitution requirements.
2. Nonproprietary Specifications: When Specifications list products or manufacturers that are available and may be incorporated in the Work, but do not restrict the Contractor to use of these products only, the Contractor may propose any available product that complies with Contract requirements. Comply with Contract Document provisions concerning submissions to obtain approval for use of an unnamed product.
3. Descriptive Specification Requirements: Where Specifications describe a product, listing characteristics required, with or without use of a brand name, provide a product that provides the characteristics and otherwise complies with requirements.
4. Performance Specification Requirements: Where Specifications require compliance with performance requirements, provide products that comply and are recommended for the application. Manufacturer's recommendations may be contained in product literature or by the manufacturer's certification of performance.
5. Compliance with Standards, Codes, and Regulations: Where Specifications only require compliance with an imposed code, standard, or regulation, select a product that complies with the standards, codes, or regulations specified.
6. Visual Matching: Where Specifications require matching a Sample or existing building items, the Architect's decision on whether a product matches will be final.
7. Visual Selection: Where requirements include the phrase "... as selected from manufacturer's standard colors, patterns, textures ..." or a similar phrase, select a product that complies with other requirements. The Architect / Owner will select the color, pattern, and texture from the product line selected.

1.3 EXECUTION

- A. Comply with manufacturer's instructions for installation of products. Anchor each product securely in place, accurately located and aligned with other Work. Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

END OF SECTION 01600

SECTION 01700 - CONTRACT CLOSEOUT

1.1 GENERAL

- A. Please refer to the **“PROJECT CLOSEOUT CHECKLIST”** at the end of this section for the summary of materials required to complete the contract obligation. Closeout requirements for specific construction activities are included in the appropriate Sections in Divisions 2 through 16.
- B. Substantial Completion: The Contractor shall request the Owner, Construction Manager (if applicable) and Architect to inspect the job and perform a punch list to certify Substantial Completion. Refer to Specification Section AIA 201 General Conditions of the Contract for Construction, paragraph 9.8, for the definition of Substantial Completion. Before requesting inspection for certification of Substantial Completion, the Contractor shall complete the following:
1. **“PUNCH LIST”**: Before the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list (PUNCH LIST) of items to be completed or corrected. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.
 2. The Contractor shall perform a Quality Control / Quality Assurance QC/QA Punchlist of all work prior to requesting Substantial Completion and a punch list from the Owners Team. The Contractor’s Project Manger shall take the lead and conduct an onsite review with the Contractor’s superintendent and representation from every major sub prime contractor. Notification of this onsite walk thru shall be provided in writing to all members of the Owners Team who may or may not choose to attend. The Contractor’s Project Manager shall record and distribute this QC/QA Punchlist in a matrix that provides an additional column for the Contractor to document the completion of the work and the date. After successful completion of the Contractor’s QC/QA Punchlist and all work, the Contractor shall request the Owners Team perform a Punchlist. Substantial Completion shall be requested in accordance with paragraph 9.8.1 of Specification Section AIA 201 General Conditions of the Contract for Construction,
 3. In the Application for Payment that coincides with, or first follows, the date Substantial Completion is claimed, show 100 percent completion for the Work claimed as substantially complete.
 - a. Include supporting documentation for completion and an accounting of changes to the Contract Sum.
 4. Advise the Owner of pending insurance changeover requirements.
 5. Submit specific warranties, workmanship bonds, maintenance agreements, final certifications, and similar documents.
 6. Submit record drawings, maintenance manuals, and, if specified elsewhere, final project photographs, damage or settlement surveys, property surveys, and similar final record information.
 7. Deliver tools, spare parts, extra stock, and similar items.

SECTION 01700 - CONTRACT CLOSEOUT

8. Changeover locks and transmit keys to the Owner.
 9. Changeover temporary construction utilities to Owner including electric, water, gas, sewer, storm, fire protection, etc.
 10. Complete startup testing of systems and instruction of operation and maintenance personnel. Remove temporary facilities, mockups, construction tools, and similar elements.
 11. Complete final cleanup requirements, including touchup painting.
 12. Touch up and repair and restore marred, exposed finishes.
 13. Submit Certificate of Occupancy/Approval
 12. Remove temporary covered walkway, fence, and complete all curbs, paving, concrete walks, etc.
- C. Inspection Procedures: On receipt of a request for inspection, the Construction Manager will proceed or advise the Contractor of unfilled requirements. The Architect will prepare the Certificate of Substantial Completion following inspection or advise the Contractor of construction that must be completed or corrected before the certificate will be issued.
1. The Construction Manager (if applicable) or Architect will repeat inspection when requested and assured that the Work is substantially complete.
 2. Results of the completed inspection will form the basis of requirements for final acceptance.
- D. Final Acceptance: Please refer to the **“FINAL PAYMENT CHECKLIST”** at the end of this section for the summary of materials required to complete the contract obligation. All **“PROJECT CLOSEOUT CHECKLIST”** items shall be completed before requesting Final Acceptance or Final Payment.
- E. Reinspection Procedure: The Construction Manager will reinspect the Work upon receipt of notice that the Work has been completed, except for items whose completion is delayed under circumstances acceptable to the Owner, Construction Manager and Architect.
1. Upon completion of reinspection, the Architect will prepare a certificate of final acceptance. If the Work is incomplete, the Architect will advise the Contractor of Work that is incomplete or obligations that have not been fulfilled but are required.
 2. If necessary, one (1) reinspection will be provided free of cost to the Contractor. If the Contractor fails to complete the work and a third or subsequent inspections are required, then the Contractor agrees to have the Liquidated Damages Daily Amount deducted from his Contract to pay for all extra inspections.
- F. Record Document Submittals: Do not use record documents for construction. Protect from loss in a secure location. Provide access to record documents for the Construction Manager's (if applicable) / Architect's reference.

SECTION 01700 - CONTRACT CLOSEOUT

- G. Record Drawings: Maintain a set of Original Signed and Sealed Prints of Contract Documents and Shop Drawings in the job trailer accessible to the Local Authority having jurisdiction, Owner, Construction Manager and/or Architect. The drawings shall be updated daily and subject to the penalty of non-payment if they are not up to date. Mark the set to show the actual installation where the installation varies substantially from the Work as originally shown. Mark the drawing most capable of showing conditions fully and accurately. Give attention to concealed elements.
1. Mark sets with red pencil. Use other colors to distinguish between variations in separate categories of the Work.
 2. Organize record drawing sheets into manageable sets. Bind with durable-paper cover sheets; print titles, dates, and other identification on the cover of each set.
- H. Maintenance Manuals: Organize operation and maintenance documents into two (2) sets of manageable size. Bind in individual, heavy-duty, 2-inch (51-mm), 3-ring, binders, with pocket folders for folded sheet information. Mark identification on front and spine of each binder. Include all the information required in the **“PROJECT CLOSEOUT CHECKLIST.” Project Closeout Checklist Documents including these Maintenance Manuals shall be delivered to the OWNER OR CONSTRUCTION MANAGER (if applicable).**
- I. Record RFIs (Request for Information): The Contractor shall maintain a complete record of all RFIs in the job trailer accessible to the Local Authority having jurisdiction, Owner, Construction Manager and/or Architect. The RFI Logbook shall be updated daily and subject to the penalty of non-payment if it is not up to date.

1.2 PRODUCTS (Not Applicable)

1.3 EXECUTION

- A. Operation and Maintenance Instructions: The Contractor shall coordinate and arrange for each Installer/Manufacturer to provide instruction in proper operation and maintenance to the Owner's Staff. Refer to the applicable Specification Section for the requirements of Owner Instruction. The Owner, Construction Manager (if applicable), and Architect shall be notified of this instructional meeting 3 days in advance. The instructional meeting shall include a detailed review, but not be limited to, the following items:
1. Maintenance manuals.
 2. Spare parts, tools, and materials.
 3. Lubricants and fuels.
 4. Identification systems.
 5. Control sequences.
 6. Hazards.
 7. Warranties and bonds.
 8. Maintenance agreements and similar continuing commitments.
- B. As part of instruction for operating equipment, demonstrate the following:

SECTION 01700 - CONTRACT CLOSEOUT

1. Startup and shutdown.
 2. Emergency operations and safety procedures.
 3. Noise and vibration adjustments.
- C. Final Cleaning: Employ experienced cleaners for final cleaning. Clean each surface or unit to the condition expected in a normal, commercial building cleaning and maintenance program. Complete the following operations before requesting inspection for certification of Substantial Completion.
1. Remove labels that are not permanent labels.
 2. Clean transparent materials, including mirrors and glass. Remove glazing compounds. Replace chipped or broken glass.
 3. Clean exposed finishes to a dust-free condition, free of stains, films, and foreign substances. The Contractor shall clean vinyl composite tile, ceramic tile, terrazzo, sealed concrete, etc. "mop clean." Strip all VCT flooring and apply three coats of wax. Vacuum carpeted surfaces.
 4. Wipe surfaces of mechanical and electrical equipment to a dust free condition. Remove excess lubrication. Clean plumbing fixtures. Clean light fixtures and lamps.
 5. Clean the site of rubbish, litter, and foreign substances. Sweep paved areas; remove stains, spills, and foreign deposits. Rake grounds to a smooth, even-textured surface.
- D. Removal of Protection: Remove temporary protection and facilities.
- E. Compliance: Comply with regulations of authorities having jurisdiction and safety standards for cleaning. Remove waste materials and dispose of lawfully.
- F. Contractor shall provide an as-built survey of all installed utilities, as well as existing utility features to remain that are uncovered during construction, including locations and elevations. The as-built survey shall be provided as a hard copy plan sheet and in electronic format (AutoCAD or similar file type) on a CD, flash drive or similar acceptable electronic media.

END OF SECTION 01700

PROJECT CLOSEOUT CHECKLIST

CONTRACTOR MUST COMPLETE AND SUBMIT (1) ONE SET OF AS-BUILT DOCUMENTS, TWO (2) SETS OF CLOSEOUT BINDERS AND ONE (1) TRAINING VIDEO TO THE OWNER OR CONSTRUCTION MANAGER WITH AN ELECTRONIC COPY OF THE AS-BUILT DOCUMENTS EMAILED TO THE OWNER, CONSTRUCTION MANAGER (if applicable) AND ARCHITECT

Complete,
Incomplete or
N/A

AS-BUILT DOCUMENTS - ONE SET per Building Location

* All As-Built Documents must be clearly labeled "AS-BUILT" with a date and Contractor's signature. If the Owner has contracted with a Construction Manager, the Contractor must review all As-Built notations with the C.M. prior to delivering to Owner.

1. Record "as-built" contract drawings. (1 paper copy & PDF files emailed to the Owner, Construction Manager (if applicable) and Architect. In lieu of emailing the file, the Contractor can provide a flash drive of the PDF.)
2. Record "as built" shop drawings. (1 paper copy & PDF files emailed to the Owner, Construction Manager (if applicable) and Architect. In lieu of emailing the file, the Contractor can provide a flash drive of the PDF.)

CLOSE-OUT BINDERS - TWO SETS per Building Location

* All items shall be in a 3-ring loose leaf binder, clearly labeled (minimum: building, discipline/trade & year) on Front and Side Spine. Include a helpful table of contents and index tabs. Also provide this information in a PDF File emailed to the Owner and Construction Manager (if applicable.)

1. Maintenance manuals/operating and maintenance instruction. See Specification Section 01700.
2. Warranties and bond manual. See Specification Section 01740.
 - * **WARRANTY CLARIFICATION:** Contractor shall separately identify any warranty that requires execution by Owner or otherwise. "Copies" of warranties should be included in the close-out "binder". "Original" warranties requiring execution should be sent under a separate cover. The separate cover should clearly identify the action required to execute the warranty.
3. List of contact persons for the Contractor and all sub-contractors. Include contract responsibility, name of company, name of person, street address, mailing address (if different), telephone and email address.
4. Copy of final inspection reports / permit closeout document.
5. Attic Stock, Special tools, spare parts, extra stock materials, etc. shall be turned over to Owner. Include a list in the closeout binder.

OWNER TRAINING VIDEO – ONE COPY per Building Location
FINAL PAYMENT CHECKLIST

Complete,
Incomplete or
N/A

*** DO NOT submit Final Payment until all items can be included.**

CONTRACTOR MUST COMPLETE AND SUBMIT (3) THREE SETS OF
COLLATED, NOTARIZED ORIGINALS & (1) ONE COMPLETE
ELECTRONIC COPY VIA EMAIL TO THE ARCHITECT WITH FINAL
PAYMENT APPLICATION:

1. An Index of Documents Included on the Contractor's Letterhead.
2. Owner Payment Voucher (if required by Owner).
3. AIA Payment Application.
4. AIA Document G706 – 1994 Contractor's Affidavit of Payment of Debts and Claims
5. AIA Document G706A – 1994 Contractor's Affidavit of Release of Liens
6. Contractor's Certification of Completion
7. AIA Document G707 – 1994 Consent of Surety to Final Payment
8. Maintenance Bond for 100% of the Project Cost for a warranty period of two (2) years from the Date of Final Acceptance.
9. The Contractor shall not use any product containing asbestos and all plumbing shall be lead free. The Contractor shall provide a notarized letter stating: "No asbestos containing materials were provided on the project and the plumbing is lead free."
10. Contractor shall furnish a letter agreeing to provide complete parts and labor service and maintenance of all HVAC systems, equipment, devices, controls, etc., for 2 years from date of substantial completion as determined by architect. The letter shall also affirm that the Contractor will provide scheduled maintenance service quarterly (3-month interval) as the maximum time period between scheduled service.
11. Certificate of Occupancy or Acceptance by the Local Construction Official.
12. Provide a Fire Alarm System NFPA Record of Inspection and Testing Certification Form.

ADDITIONAL REQUIREMENTS TO BE SATISFIED PRIOR TO
CERTIFICATION OF FINAL PAYMENT:

1. Project Closeout Documents (submit separately as indicated on the Project Closeout Checklist).

SECTION 01740 - WARRANTIES AND BONDS

1.1 GENERAL

- A. Standard product warranties are preprinted written warranties published by individual manufacturers for particular products and are specifically endorsed by the manufacturer to the Owner.
- B. Special warranties are written warranties required by or incorporated in the Contract Documents, either to extend time limits provided by standard warranties or to provide greater rights for the Owner.
 - 1. Refer to the General Conditions for terms of the Contractor's period for correction of the Work.
 - 2. Requirements for Warranties and Bonds for products and installations that are specified are included in the individual sections of these specifications.
- C. Disclaimers and Limitations: Manufacturer's disclaimers and limitations on product warranties do not relieve the Contractor of the warranty on the Work that incorporates the products. Manufacturer's disclaimers and limitations on product warranties do not relieve suppliers, manufacturers, and subcontractors required to countersign special warranties with the Contractor.
- D. Related Damages and Losses: When correcting failed or damaged warranted construction, remove and replace construction that has been damaged as a result of such failure or must be removed and replaced to provide access for correction of warranted construction.
- E. Reinstatement of Warranty: When Work covered by a warranty has failed and been corrected by replacement or rebuilding, reinstate the warranty by written endorsement. The reinstated warranty shall be equal to the original warranty with an equitable adjustment for depreciation.
- F. Replacement Cost: Upon determination that Work covered by a warranty has failed, replace or rebuild the Work to an acceptable condition complying with requirements of the Contract Documents. The Contractor is responsible for the cost of replacing or rebuilding defective Work regardless of whether the Owner has benefitted from use of the Work through a portion of its anticipated useful service life.
- G. Owner's Recourse: Expressed warranties made to the Owner are in addition to implied warranties and shall not limit the duties, obligations, rights, and remedies otherwise available under the law. Expressed warranty periods shall not be interpreted as limitations on the time in which the Owner can enforce such other duties, obligations, rights, or remedies.
 - 1. Rejection of Warranties: The Owner reserves the right to reject warranties and to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
 - 2. Where the Contract Documents require a special warranty, or similar commitment, the Owner reserves the right to refuse to accept the Work, until the Contractor presents evidence that entities required to countersign such commitments are willing to do so.

SECTION 01740 - WARRANTIES AND BONDS

- H. Submit written warranties to the Architect prior to the date certified for Substantial Completion. If the Architect's Certificate of Substantial Completion designates a commencement date for warranties other than the date of Substantial Completion, submit written warranties upon request of the Architect.
 - 1. When a designated portion of the Work is completed and occupied or used by the Owner, by separate agreement with the Contractor during the construction period, submit properly executed warranties to the Architect within 15 days of completion of that designated portion of the Work.
- I. When the Contract Documents require the Contractor, or the Contractor and a subcontractor, supplier or manufacturer to execute a special warranty, prepare a written document that contains appropriate terms and identification, ready for execution by the required parties. Submit a draft to the Owner, through the Architect, for approval prior to final execution.
 - 1. Refer to Divisions 2 through 16 Sections for specific content requirements and particular requirements for submitting special warranties.
- J. Bind warranties and bonds in heavy-duty, commercial-quality, durable 3-ring, vinyl-covered loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch (115-by-280-mm) paper.
 - 1. Provide heavy paper dividers with celluloid covered tabs for each separate warranty. Mark the tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product, and the name, address, and telephone number of the Installer.
 - 2. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project title or name, and name of the Contractor.
 - 3. When warranted construction requires operation and maintenance manuals, provide additional copies of each required warranty, as necessary, for inclusion in each required manual.

1.2 PRODUCTS (Not Applicable)

1.3 EXECUTION (Not Applicable)

END OF SECTION 01740

SECTION 01770 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1. Related Documents
 - A. Drawings and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.
- 1.2 Summary
 - A. This Section requires the selective removal, salvage to Owner and/or subsequent offsite disposal of the following:
 1. Existing storm drainage pipe, inlets, castings, etc., as indicated on drawings.
 2. Paving, sidewalks concrete and infrastructure as indicated on drawings and as required to accommodate new construction.
 3. Relocation of pipes, conduits, ducts and/or other mechanical and electrical work is specified in other Divisions.
 4. Cutting nonstructural concrete floors and masonry walls for piping, ducts and/or conduits as required to perform the work specified in other Divisions. Refer to the respective mechanical and electrical specification sections for additional demolition requirements.
 5. Relocation of water mains, fire hydrants, light poles, electric lines and other utilities as indicated on drawings.
- 1.3 Submittals
 - A. General: Submit the following in accordance with Conditions of Contract and Division 1 Specification Section: SUBMITTALS.
 - B. Schedule indicating proposed sequence of operations for selective demolition work to Owner's Representative for review prior to start of work. Include coordination for shutoff, capping, and continuation of utility services as required, together with details for dust and noise control protection.
 1. Provide a detailed sequence of demolition and removal work to ensure uninterrupted progress of Owner's on-site operations.
 2. Coordinate with Owner's continuing occupancy of portions of existing building and site.
 - C. Photographs of existing conditions of structures, site equipment and adjacent improvements that might be misconstrued as damage related to removal operations. File with Owner's Representative prior to start of work.
 - D. Building addition will require excavation within close proximity to existing building foundations and other structures. Without limitation of means and methods of contracts, contractor shall provide a report certified by New Jersey licensed

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Professional Engineer certifying to methods of foundation and building protection during construction including design of sheet piling as required.

1.4 Job Conditions

- A. Condition of Structures: Owner assumes no responsibility for actual condition of structures to be demolished.
 - 1. Conditions existing at time of inspection for bidding purpose will be maintained by Owner insofar as practicable. However, variations within structure may occur by Owner's removal and salvage operations prior to start of demolition work.
- B. Partial Demolition and Removal: Items indicated to be removed but of salvageable value to Contractor may be removed from structure as work progresses. Transport salvaged items from site as they are removed.
 - 1. Storage or sale of removed items will not be permitted on site.
- C. Protections: Provide temporary barricades and other forms of protection to protect Owner's personnel and general public from injury due to selective demolition work.
 - 1. Erect temporary covered passageways as required by authorities having jurisdiction.
 - 2. Provide interior and exterior shoring, bracing, or support to prevent movement, settlement, or collapse of structures to be demolished and adjacent facilities to remain.
 - 3. Protect from damage existing finish work that is to remain in place that becomes exposed during selective demolition operations.
 - 4. Protect floors with suitable coverings when necessary.
 - 5. Construct temporary insulated dust-proof partitions where required to separate areas where noisy or extensive dirt or dust operations are performed. Equip partitions with dust-proof doors and security locks.
 - 6. Provide temporary weather protection during interval between demolition and removal of existing construction on exterior surfaces and installation of new construction to ensure that no water leakage or damage occurs to structure or interior areas of existing building.
 - 7. Remove protections at completion of work.
 - 8. Provide protective measures as required to provide free and safe passage of Owner's personnel and general public to occupied portions of building.
- D. Damages: Promptly repair damages caused to adjacent facilities by selective demolition operations.

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- E. Traffic: Conduct selective demolition operations and debris removal of to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.
 - 1. Do not close, block or otherwise or obstruct streets, walks, or other occupied or used facilities without permission from the Owner or the authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.
- F. Flame Cutting: Do not use cutting torches for removal until work area is cleared of flammable materials. At concealed spaces, such as interior of ducts and pipe spaces, verify condition of hidden space before starting flame-cutting operations. Maintain portable fire suppression devices during flame-cutting operations.
- G. Utility Services: Maintain existing utilities indicated to stay in service and protect against damage during selective demolition operations.
 - 1. Do not interrupt existing utilities serving occupied or used facilities, except when authorized in writing by authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to governing authorities. **WATER SERVICE MUST REMAIN UNINTERRUPTED TO ALL PORTIONS OF THE BUILDING(S) AND SITE.**
 - 2. Maintain fire protection services during selective demolition operations.
- H. Environmental Controls: Use water sprinkling, temporary enclosures and other methods to limit dust and dirt migration. Comply with governing regulations pertaining to environmental protection.
 - 1. Do not use water when it may cause damage or create hazardous or objectionable conditions such as ice, flooding and pollution.
- I. Occupancy: Owner will occupy portions of the building immediately adjacent to areas of selective demolition. Conduct selective demolition work in manner that will minimize need for disruption of Owner's normal operations. Provide minimum of 72 hours advanced notice to Owner of demolition activities that will affect Owner's normal operations.

PART 2 - ITEMS TO BE SALVAGED AND RETAINED AS PROPERTY OF THE OWNER

- A. Items to be relocated/reset or turned over to the Owner, shall be safely stored by the Contractor until relocation or turning over to the Owner is possible.

PART 3 – EXECUTION

3.1 Preparation

SECTION 01770 - SELECTIVE DEMOLITION

- A. General: Provide interior and exterior shoring, bracing or support to prevent movement, settlement or collapse of areas to be demolished and adjacent facilities to remain.
 - 1. Cease operations and notify Owner's Representative immediately if safety of structure appears to be endangered. Take precautions to support structure until determination is made for continuing operations.
 - 2. Cover and protect furniture, equipment and fixtures from spoilage or damage when demolition work is performed in areas where such items have not been removed.
 - 3. Erect and maintain dust-proof partition and closures as required to prevent spread of dust or fumes to occupied portions of the building.
 - a. Provide weatherproof closures for exterior openings resulting from demolition work.
 - b. Where selective demolition occurs immediately adjacent to occupied portions of the building, construct dust-proof partitions of minimum 4-inch studs, 5/8-inch drywall (joints taped) on occupied side, 1/2-inch fire retardant plywood on demolition side. Fill partition cavity with sound deadening insulation.
 - 4. Locate, identify, stub off and disconnect utility services that are not indicated to remain.
 - a. Provide bypass connections as necessary to maintain continuity of service to occupied area of building. Provide minimum of 72 hours advance notice to Owner if shutdown of service is necessary during changeover.

3.2 Demolition

- A. General: Perform selective demolition work in a systematic manner. Use such methods as required to complete work indicated on Drawings in accordance with demolition schedule and governing regulations.
 - 1. Demolish concrete and masonry in small sections. Cut concrete and masonry at junctures with construction to remain using power-driven masonry saw or hand tools; do not use power-driven impact tools.
 - 2. Locate demolition equipment throughout structure and promptly remove debris to avoid imposing excessive loads on supporting walls, floors, or framing.
 - 3. Provide services for effective air and water pollution controls as required by local authorities having jurisdiction.
 - 4. Demolish foundation walls to a depth of not less than 12 inches below

SECTION 01770 - SELECTIVE DEMOLITION

existing ground surface. Demolish and remove below-grade wood or metal construction; break up below-grade concrete slabs.

5. For interior slabs on grade, use removal methods that will not crack or structurally disturb adjacent slabs or partitions. Use power saw where possible.
 6. Completely fill below-grade areas and voids resulting from demolition work. Provide fill consisting of approved earth, gravel or sand, free of trash and debris, stones over 6-inches in diameter, root or other organic material.
- B. If unanticipated mechanical, electrical or structural elements that conflict with intended function or design are encountered, investigate and measure both nature and extent of the conflict. Submit report to Owner's Representative in written accurate detail. Pending receipt of directive from Owner's Representative, rearrange selective demolition schedule as necessary to continue overall job progress without undue delay.
- C. Vermin Control: Employ a certified, licensed exterminator and treat entire area of building demolition and removal as well as entire area of all building additions in accordance with governing health regulations for rodent and insect control.

3.3 Salvaged Materials

- A. General: Salvaged Items are those so indicated on Drawings or Schedules, or as listed in this Section. Carefully remove salvaged items; clean and protect until disposition.
1. Items to be incorporated into new work: Store until required for installation or for required modification or restoration.
 2. Other salvage items: Turn over to Owner and obtain receipt.
- B. Historic artifacts, including cornerstones and their contents, commemorative plaques and tablets, antiques and other articles of historic significance, remain property of Owner. Notify Owner's Representative if such items are encountered and obtain acceptance regarding method of removal and salvage for Owner.
- C. Salvage items damaged during demolition shall be replaced by the Contractor with equivalent new items at no cost to the Owner.

3.4 Disposal of Demolished Materials

- A. General: Remove from building site debris, rubbish and other materials resulting from demolition operations. Transport and legally dispose off-site.
1. If hazardous materials are encountered during demolition operations, comply with applicable regulations, laws and ordinances concerning removal, handling and protection against exposure or environmental pollution.

SECTION 01770 - SELECTIVE DEMOLITION

2. Burning of removed materials is not permitted on project site.

3.5 Cleanup and Repair

- A. General: Upon completion of demolition work, remove tools, equipment and demolished materials from site. Remove protections and leave interior areas broom clean.
 1. Repair demolition performed in excess of that required. Return elements of construction and surfaces to remain to condition existing prior to start of operations. Repair adjacent construction or surfaces soiled or damaged by selective demolition work.

END OF SECTION 02070

SECTION 04810 - UNIT MASONRY ASSEMBLIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes unit masonry assemblies consisting of the following when indicated:
 - 1. Concrete masonry units.
 - 2. Building (common) brick.
 - 3. Mortar and grout.
 - 4. Masonry joint reinforcement.
 - 5. Ties and anchors.
 - 6. Embedded flashing.
 - 7. Miscellaneous masonry accessories.
 - 8. Cavity-wall insulation.
- B. Products installed, but not furnished, under this Section include the following:
 - 1. Steel lintels and shelf angles for unit masonry, furnished under Division 5 Section "Metal Fabrications."
 - 2. Hollow-metal frames in unit masonry openings, furnished under Division 8 Section "Steel Doors and Frames."

1.3 SUBMITTALS

- A. Product Data: For each different masonry unit, accessory, and other manufactured product specified.
- B. Shop Drawings: Show fabrication and installation details for the following:
 - 1. Fabricated Flashing: End-dam units, and other special applications.
- C. Samples for Initial Selection: For the following:
 - 1. Unit masonry Samples in full-scale form showing the full range of colors and textures.
 - 2. Colored mortar Samples showing the full range of colors.
- D. Samples for Verification: For the following:
 - 1. Colored mortar Samples for each color required, showing the full range of colors expected in the finished construction. Make samples using the same sand and mortar ingredients to be used on Project. Label Samples to indicate types and amounts of pigments used.
 - 2. Weep holes/vents in color to match mortar color.

SECTION 04810 - UNIT MASONRY ASSEMBLIES

3. Accessories embedded in the masonry.
- E. Qualification Data: For firms and persons specified in "Quality Assurance" Article.
- F. Material Test Reports: From a qualified testing agency indicating and interpreting test results of the following for compliance with requirements indicated:
 1. Each type of masonry unit required.
 - a. Include size-variation data for brick, verifying that actual range of sizes falls within specified tolerances.
 - b. Include test results, measurements, and calculations establishing net-area compressive strength of masonry units.
 2. Mortar complying with property requirements of ASTM C 270
 3. Grout mixes complying with compressive strength requirements of ASTM C 476. Include description of type and proportions of grout ingredients.
- G. Material Certificates: Signed by manufacturers certifying that each of the following items complies with requirements:
 1. Each type of masonry unit required.
 - a. Include size-variation data for brick, verifying that actual range of sizes falls within specified tolerances.
 - b. Include test data, measurements, and calculations establishing net-area compressive strength of masonry units.
 2. Each cement product required for mortar and grout, including name of manufacturer, brand, type, and weight slips at time of delivery.
 3. Each combination of masonry unit type and mortar type. Include statement of net-area compressive strength of masonry units, mortar type, and net-area compressive strength of masonry determined according to Tables 1 and 2 in ACI 530.1/ASCE 6/TMS 602.
 4. Each type and size of anchor, tie, and metal accessory.

1.4 QUALITY ASSURANCE

- A. Testing Agency Qualifications: An independent testing agency, acceptable to authorities having jurisdiction, qualified according to ASTM C 1093 to conduct the testing indicated, as documented according to ASTM E 548.
- B. Source Limitations for Masonry Units: Obtain exposed masonry units of a uniform texture and color, or a uniform blend within the ranges accepted for these characteristics, through one source from a single manufacturer for each product required.
- C. Source Limitations for Mortar Materials: Obtain mortar ingredients of a uniform quality, including color for exposed masonry, from one manufacturer for each cementitious component and from one source or producer for each aggregate.

SECTION 04810 - UNIT MASONRY ASSEMBLIES

- D. Preconstruction Testing Service: The Contractor shall employ and pay for a qualified independent testing agency to perform the following preconstruction testing:
 - 1. Concrete Masonry Unit Test: For each concrete masonry unit indicated, per ASTM C 140.
 - 2. Prism Test: For each type of wall construction indicated, per ASTM C 1314].
 - 3. Mortar Test: For mortar properties per ASTM C 270.
 - 4. Grout Test: For compressive strength per ASTM C 1019.
- E. Fire-Resistance Ratings: Where indicated, provide materials and construction identical to those of assemblies with fire-resistance ratings determined per ASTM E 119 by a testing and inspecting agency, by equivalent concrete masonry thickness, or by another means, as acceptable to authorities having jurisdiction.
- F. Pre-installation Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Meetings."

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Store masonry units on elevated platforms in a dry location. If units are not stored in an enclosed location, cover tops and sides of stacks with waterproof sheeting, securely tied. If units become wet, do not install until they are dry.
- B. Store cementitious materials on elevated platforms, under cover, and in a dry location. Do not use cementitious materials that have become damp.
- C. Store aggregates where grading and other required characteristics can be maintained and contamination avoided.
- D. Deliver pre-blended, dry mortar mix in moisture-resistant containers designed for lifting and emptying into dispensing silo. Store pre-blended, dry mortar mix in delivery containers on elevated platforms, under cover, and in a dry location or in a metal dispensing silo with weatherproof cover.
- E. Store masonry accessories, including metal items, to prevent corrosion and accumulation of dirt and oil.

1.6 PROJECT CONDITIONS

- A. Stain Prevention: Prevent grout, mortar, and soil from staining the face of masonry to be left exposed or painted. Immediately remove grout, mortar, and soil that come in contact with such masonry.
 - 1. Protect base of walls from rain-splashed mud and from mortar splatter by coverings spread on ground and over wall surface.
 - 2. Protect sills, ledges, and projections from mortar droppings.
 - 3. Protect surfaces of window and door frames, as well as similar products with painted and integral finishes, from mortar droppings.

SECTION 04810 - UNIT MASONRY ASSEMBLIES

- B. Cold-Weather Requirements: Do not use frozen materials or materials mixed or coated with ice or frost. Do not build on frozen substrates. Remove and replace unit masonry damaged by frost or by freezing conditions. This specification supersedes ACI 530.1/ASCE 6/TMS 602 in that masonry shall not be installed when the ambient temperature is 32 degF or below or the temperature of the masonry units is below 32degF, unless a heated temporary enclosure is provided for a minimum of 24 hours. Comply with cold-weather construction requirements contained in ACI 530.1/ASCE 6/TMS 602 when the ambient temperature is above 32degF. masonry products shall always be protected from the elements.
 - 1. Cold-Weather Cleaning: Use liquid cleaning methods only when air temperature is 40 deg F and above and will remain so until masonry has dried, but not less than 7 days after completing cleaning.
- C. Hot-Weather Requirements: Protect unit masonry work when temperature and humidity conditions produce excessive evaporation of water from mortar and grout. Provide artificial shade and wind breaks and use cooled materials as required.
 - 1. When ambient temperature exceeds 100 deg F, or 90 deg F with a wind velocity greater than 8 mph, do not spread mortar beds more than 48 inches ahead of masonry. Set masonry units within one minute of spreading mortar.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations for Masonry Units: Obtain exposed masonry units of a uniform texture and color, or a uniform blend within the ranges accepted for these characteristics, from single source from single manufacturer for each product required
- B. Source Limitations for Mortar Materials: Obtain mortar ingredients of a uniform quality, including color for exposed masonry, from single manufacturer for each cementitious component and from single source or producer for each aggregate

2.2 UNIT MASONRY, GENERAL

- A. Masonry Standard: Comply with TMS 602/ACI 530.1/ASCE6, except as modified by requirements in the Contract Documents.
- B. Defective Units: Referenced masonry unit standards may allow a certain percentage of units to contain chips, cracks, or other defects exceeding limits stated. Do not use units where such defects are exposed in the completed Work and will be within 20 feet vertically and horizontally of a walking surface.
- C. Fire-Resistance Ratings: Comply with requirements for fire-resistance-rated assembly designs indicated.

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1. Where fire-resistance-rated construction is indicated, units shall be listed and labeled by a qualified testing agency acceptable to authorities having jurisdiction.

2.3 CONCRETE MASONRY UNITS

- A. Shapes: Provide shapes indicated and as follows, with exposed surfaces matching exposed faces of adjacent units unless otherwise indicated.

1. Provide special shapes for lintels, corners, jambs, sashes, movement joints, headers, bonding, and other special conditions.
2. Provide bullnose units for outside corners unless otherwise indicated.

- B. Integral Water Repellent: Provide units made with integral water repellent for exposed units.

1. Integral Water Repellent: Liquid polymeric, integral water-repellent admixture that does not reduce flexural bond strength. Units made with integral water repellent, when tested according to ASTM E 514/E 514M as a wall assembly made with mortar containing integral water-repellent manufacturer's mortar additive, with test period extended to 24 hours, shall show no visible water or leaks on the back of test specimen.

- C. CMU: ASTM C90.

1. Unit Compressive Strength: Provide units with minimum average net-area compressive strength of 2150 psi minimum and as noted in drawings.
2. Density Classification: Medium weight unless otherwise indicated.
3. Size (Width): Manufactured to dimensions 3/8 inch less than nominal dimensions.
4. Exposed Faces: provide color and texture matching the range represented by Architect's sample.

- D. Concrete Building Brick: ASTM C 55.

1. Unit Compressive Strength: Provide units with minimum average net-area compressive strength of 2800 psi minimum and as noted in the drawings.
2. Density Classification: Medium weight.
3. Size (Actual Dimensions): 3-5/8 inches wide by 3-5/8 inches high by 7-5/8 inches long.

2.4 CONCRETE AND MASONRY LINTELS

- A. General: Provide as shown in drawings.

- B. Concrete Lintels: ASTM C 1623, matching CMUs in color, texture, and density classification; and with reinforcing bars indicated.

- C. Masonry Lintels: Prefabricated or built-in-place masonry lintels made from bond beam CMUs matching adjacent CUMs in color, texture, and density classification, with reinforced bars placed as indicated and filled with coarse grout. Cure precast lintels before handling and installing. Temporarily support built-in-place lintels until cured.

SECTION 04810 - UNIT MASONRY ASSEMBLIES

2.5 BRICK

- A. General: Provide utility brick.
 - 1. Provide Face Brick Manufactured by: Belden Brick, or Interstate Brick or approved equal.
- B. Provide shapes indicated and as follows for each form of brick required:
 - 1. Provide units without cores or frogs and with exposed surfaces finished for ends of sills and caps and for similar applications that would otherwise expose unfinished brick surfaces.
- C. Provide special shapes for applications requiring brick of size, form, color, and texture on exposed surfaces that cannot be produced by sawing.
 - 1. Provide special shapes for applications where stretcher units cannot accommodate special conditions, including those at corners, movement joints, bond beams, sashes, and lintels.
 - 2. Provide special shapes for applications where shapes produced by sawing would result in sawed surfaces being exposed to view.
- D. Building Brick: ASTM C 216, Grade SW, Type FBX and as follows:
 - 1. Unit Compressive Strength: Provide units with minimum average net-area compressive strength of 5,500 psi.
 - 2. Size: Manufactured to the following actual dimensions:
 - a. Utility: 3-5/8 inches wide by 3-5/8 inches high by 11 5/8 inches long (Type FBX).
 - 3. Application: Use where brick is indicated for concealed locations. Note that hollow brick is not simply face brick with the usual cores (holes); it is brick that has voids (cores and cells) exceeding 25 percent of the gross cross-sectional area. See Evaluations.
 - 4. Color and texture: to match existing from Belden Brick or Interstate Brick or approved equal.

2.6 MORTAR AND GROUT MATERIALS

- A. Regional Materials: Aggregate for mortar and grout, cement, and lime shall be extracted, harvested, or recovered, as well as manufactured, within 500 miles of Project site.
- B. Portland Cement: ASTM C 150, Type I or II, except Type III may be used for cold-weather construction. Provide natural color or white cement as required to produce mortar color indicated.
- C. Hydrated Lime: ASTM C 207, Type S.
- D. Portland Cement-Lime Mix: Packaged blend of portland cement complying with ASTM C 150, Type I or Type III, and hydrated lime complying with ASTM C 207.

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- E. Mortar Cement: ASTM C 1329.
- F. Masonry Cement: ASTM C 91.
 - 1. For pigmented mortar, use a colored cement formulation as required to produce the color indicated or, if not indicated, as selected from manufacturer's standard formulations.
 - a. Pigments shall not exceed 10 percent of portland cement by weight for mineral oxides nor 2 percent for carbon black.
 - b. Pigments shall not exceed 5 percent of mortar cement by weight for mineral oxides nor 1 percent for carbon black.
 - 2. For colored-aggregate mortar, use natural color or white cement as necessary to produce required mortar color.
- G. Aggregate for Mortar: ASTM C 144; except for joints less than 1/4 inch thick, use aggregate graded with 100 percent passing the No. 16 sieve.
 - 1. White-Mortar Aggregates: Natural white sand or ground white stone.
 - 2. Colored-Mortar Aggregates: Natural-colored sand or ground marble, granite, or other sound stone; of color necessary to produce required mortar color.
- H. Aggregate for Grout: ASTM C 404.
- I. Mortar Pigments: Natural and synthetic iron oxides and chromium oxides, compounded for use in mortar mixes. Use only pigments with a record of satisfactory performance in masonry mortar.
- J. Cold-Weather Admixture: Permitted in accordance with ASTM C 494 Type E. No masonry work below 32 deg F.
- K. Water-Repellent Admixture: Liquid water-repellent mortar admixture intended for use with concrete masonry units, containing integral water repellent by same manufacturer.
- L. Water: Potable.
- M. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following:
- N. Products: Subject to compliance with requirements, provide one of the following or approved equal:
 - 1. Colored Portland Cement-Lime Mix:
 - a. Eaglebond; Blue Circle Cement.
 - b. Color Mortar Blend; Glen-Gery Corporation.
 - c. Rainbow Mortamix Custom Color Cement/Lime; Holnam, Inc.
 - d. Centurion Colorbond PL; Lafarge Corporation.
 - e. Lehigh Custom Color Portland/Lime; Lehigh Portland Cement Co.
 - f. Riverton Portland Cement Lime Custom Color; Riverton Corporation (The).

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2. Mortar Cement:
 - a. Magnolia Superbond Mortar Cement; Blue Circle Cement.
 - b. Lafarge Mortar Cement; Lafarge Corporation.
 - c. Essroc Cement Corporation.
3. Colored Mortar Cement:
 - a. Magnolia Superbond Mortar Cement; Blue Circle Cement.
 - b. Spec Mix, Inc.
 - c. Montfort Bros.
4. Mortar Pigments:
 - a. True Tone Mortar Colors; Davis Colors.
 - b. Centurion Pigments; Lafarge Corporation.
 - c. SGS Mortar Colors; Solomon Grind-Chem Services, Inc.

2.7 REINFORCEMENT

- A. Uncoated-Steel Reinforcing Bars: ASTM A 615/A 615M or ASTM A 996/A 996M, Grade 60 (Grade 420).

2.8 TIES AND ANCHORS

- A. General: ties and anchors shall extend at least 1-1/2 inches into veneer but with at least a 5/8-inch cover on outside face.
- B. Materials: Provide ties and anchors specified in this article that are made from materials that comply with the following unless otherwise indicated:
 1. Mill-Galvanized, Carbon-Steel Wire: ASTM A 82/A 82M, with ASTM A 641/A 641M, Class 1 coating.
 2. Hot-Dip Galvanized, Carbon-Steel Wire: ASTM A 82/A 82M, with ASTM A 153/A 153M, Class B-2 coating.
 3. Stainless-Steel Wire: ASTM A 580/A 580M, Type 304.
 4. Galvanized-Steel Sheet: ASTM A 653/A 653M, Commercial Steel, G60 (Z180) zinc coating.
 5. Steel Sheet, Galvanized after Fabrication: ASTM A 1008/A 1008M, Commercial Steel with ASTM A 153/A 153M, Class B coating.
 6. Stainless-Steel Sheet: ASTM A 240/A 240M or ASTM A 666, Type 304.
 7. Steel Plates, Shapes and Bars: ASTM A 36/A 36M.
 8. Stainless-Steel Bars: ASTM A276 or ASTM A 666, Type 304.
- C. Rigid Anchors: Fabricate from steel bars 1-1/2 inches wide by 1/4 inch thick by 24 inches long, with ends turned up 2 or with cross pins unless otherwise indicated.

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1. Corrosion Protection: Hot-dip galvanized to comply with ASTM A 153/A 153M.

D. Adjustable Masonry-Veneer Anchors:

1. General: Provide Stainless Steel anchors that allow vertical adjustment but resist a minimum of 100-lbf load in both tension and compression perpendicular to plane of wall without deforming or developing play in excess of 1/16 inch.
2. Fabricate sheet metal anchor sections and other sheet metal parts from 0.078-inch thick, stainless-steel sheet.
3. Fabricate wire ties from 0.187 inch diameter, **STAINLESS STEEL** wire.

2.9 FLEXIBLE FLASHING TYPE 304 STAINLESS STEEL

A. LAMINATED STAINLESS STEEL FABRIC FLASHING, NON-ASPHALTIC.

B. Definitions:

1. Cavity wall flashing: Same as flexible flashing.
2. Foundation sill flashing: Same as flexible flashing.
3. Head and sill flashing: Same as flexible flashing.
4. Through-wall flashing:
 - a. Generally considered the same as flexible flashing.
 - b. Rare definition referred to full width cap flashing under copings or wall caps.

C. Submittals: Provide these documents in one complete shop drawings.

1. Product data: Indicate material type, composition, thickness, and installation procedures.
2. Samples: 3" by 5" flashing material.
3. Product quality and environmental submittals
 - a. Certificates:
 - 1) Indicate materials supplied or installed are asbestos free.
 - 2) Indicate recycled content: 60% total recycled material; based on 60% Post Industrial Recycled Content.
 - b. Minimum Performance Requirements:
 - 1) Tensile strength, 100,000 psi minimum average
 - 2) Puncture Resistance, 2,500 pounds average
 - 3) When tested as manufactured, product resists growth of mold pursuant to test method ASTM D3273.
 - 4) Fire Rating: flame spread and smoke generation
 1. Rated Class A, ASTM E84
 - 5) Certify the use of domestic manufactured stainless steel for flashing.
 - 6) Certify products contain no silica or asbestos.

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D. QUALITY ASSURANCE

1. Qualifications:

- a. Manufacturer: Provide flashing materials by single manufacturer with not less than twenty-five years of experience in manufacturing flexible flashing products.
- b. Flashing materials must be able to withstand 300° F temperature without changing the long-term performance of the flashing.

E. Warranty

1. Special warranty:

- a. Manufacturer: Warrant flexible flashing material for life of the wall
- b. Begin warranty at the Date of Substantial Completion.

F. MANUFACTURED UNITS

1. Product standard of quality:

- a. York Manufacturing, Inc.; Multi-Flash SS- Basis of Design.
- b. Illinois Products, Inc.; IPCO Stainless Steel Fabric Flashing
- c. Prosoco, Inc.; R-Guard SS ThruWall
- d. STS Coatings, Inc.; Wall Guardian Stainless Steel TWF
- e. TK Products, Inc.; TK TWF
- f. Approved equal products that meet the criteria in section 1.04 to 1.06.

2. Characteristics:

- a. Type: **Stainless Steel** core with polymer fabric laminated to the bottom stainless steel face with non-asphalt adhesive. The top face (exposed side) must not be covered with a polymer fabric.
- b. **Stainless Steel:** type 304, ASTM A240. Domestically sourced per DFARS 252.225-7008 and/or DFARS 252.225-7009.
- c. Fabric: polymer fabric; laminated back face (non-exposed side) of stainless steel core.
- d. Size: Manufacturer's standard width rolls.

G. ACCESSORIES:

1. Mastic/sealant: The Basis of Design is York Manufacturing, Inc.; UniverSeal US100 or approved equal.

a. Characteristics:

- 1) Type: One part 100% solids, solvent-free formulated silyl-terminated polyether (STPE), ASTM C920-11, Type S, Grade NS, Class 50.

SECTION 04810 - UNIT MASONRY ASSEMBLIES

2. End dam: Provide preformed pieces by the flashing manufacturer using:
 - a. Stainless steel: 26 gauge stainless steel
3. Splice material: Product standard of quality is York304 SS by York or approved equal. Manufacturer's standard self-adhered metal material; material matching system material or use Multi-Flash Stainless Steel 6" lap piece and polyether sealant as a splice.
4. Weep vent protection: Product standard of quality is York's Weep Armor or approved equal. Geotextile drainage fabric at least 12" in height.
5. Repair and other materials/accessories: Manufacturer's standard.
6. Fasteners: 304 Stainless Steel Domestic manufactured fastener types and sizes recommended by flashing manufacturer for intended use.

H. INSTALLATION

1. General
 - a. Install where indicated, specified, or required in accord with flashing manufacturer's written instructions and as follows.
 - b. Extend flashing 8" minimum beyond opening. Provide pre-manufactured end dam units made of 26 gauge stainless steel.
 - c. Flashing width: Width required starting flush with outside face of exterior wythe, extending through cavity, rising height required to extend above lintel steel at least 2". **Flashing shall be installed a minimum of 1" past the face of veneer and cut off flush after inspection by C. M. or Architect.**
 - d. Splice end joints by overlapping them 6" and seal with a compatible sealant or metal splice tape.
 - e. Masonry back up:
 - 1) Coordinate with fluid applied membrane air barrier installation, in accordance with manufacturer's installation instructions.
 - 2) Embed flashing between CMU masonry installation and seal the top edge with compatible sealant.
 - f. Concrete back up:
 - 1) Surface apply after fluid applied membrane air barrier installation in accordance with manufacturer's installation instructions.
 - 2) Fasten to concrete surface at top by embedding in layer of sealant or use a non-corrosive termination bar and fasten it to the backer wall at the top edge of the flashing and seal the top edge with a compatible sealant.

I. SCHEDULES

1. Locations:

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- a. Window heads and sills.
- b. Other wall openings.

2.10 MISCELLANEOUS MASONRY ACCESSORIES

A. Weep/Cavity Vent Products:

1. Cellular Plastic Weep/Vent: One-piece, flexible extrusion made from UV-resistant polypropylene copolymer, full height and width of head joint and depth 1/8 inch less than depth of outer wythe, in color selected from manufacturer's standard.
2. Products
 - a. Basis of Design: Hohmann & Barnard QV Quadro Vent full mortar joint height
Color to match mortar
 - b. Or approved equal.

B. Cavity Drainage Material: Free-draining mesh, made from polymer strands that will not degrade within the wall cavity.

1. Configuration: Provide one of the following:
 - a. Strips, full depth of cavity and 10 inches high with dovetail-shaped notches 7 inches deep that prevent clogging with mortar droppings.
 - b. Strips, not less than 3/4 inch thick and 10 inches high, with dimpled surface designed to catch mortar droppings and prevent weep holes from clogging with mortar.
 - c. Sheets or strips, full depth of cavity and installed to full height of cavity.

C. Products: Subject to compliance with requirements, provide one of the following or approved equal:

1. Plastic Weep Hole/Vent:
 - a. Cell Vent; Dur-O-Wal, Inc.
 - b. Or Approved Equal
2. Cavity Drainage Material:
 - a. Mortar Break; Advanced Building Products, Inc.
 - b. CavClear Masonry Mat; CavClear.
 - c. Mortar Net; Mortar Net USA, Ltd.
 - d. Mortar Stop; Polytite Manufacturing Corp.
 - e. Or Approved Equal

2.11 CAVITY-WALL INSULATION

- A. Continuous Insulation Xci foil wall panels: Comply with NFPA 285 exterior wall assembly and ASTM C1289. Panels are a high thermal resistive rigid insulation panel composed of a

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closed cell Polyisocyanurate foam core bonded to an impermeable foil facer. Provide type: ASTM C1289, type 1 Grade (3) = 25 PSI thickness 1.5 inches (38 mm)/R-value 10.0. Provide panel fasteners that are corrosive resistant with length and embedment as recommended by panel manufacturer.

- B. Basis of Design Product: Hunter Panels Xci Foil. Approved equal substitutions will be considered in accordance with Specification Section 01300-Submittals.

2.12 MASONRY CLEANERS

- A. Job-Mixed Detergent Solution: Solution of 1/2-cup dry measure tetrasodium polyphosphate and 1/2-cup dry measure laundry detergent dissolved in 1 gal. of water.

- B. Proprietary Acidic Cleaner: Manufacturer's standard-strength cleaner designed for removing mortar/grout stains, efflorescence, and other new construction stains from new masonry without discoloring or damaging masonry surfaces. Use product expressly approved for intended use by cleaner manufacturer and manufacturer of masonry units being cleaned.

- 1. Available Products: Subject to compliance with requirements, products that may be used to clean unit masonry surfaces include, but are not limited to, the following:

- 2. Products: Subject to compliance with requirements, provide one of the following or approved equal:

- a. Cleaners for Red and Light-Colored Brick Not Subject to Metallic Staining with Mortar Not Subject to Bleaching:

- 1) 202 New Masonry Detergent; Diedrich Technologies, Inc.
- 2) Sure Klean No. 600 Detergent; ProSoCo, Inc.
- 3) Florok 700 Masonry Detergent; Chargar Corporation.

- b. Cleaners for Red and Dark-Colored Brick Not Subject to Metallic Staining:

- 1) 200 Lime Solv; Diedrich Technologies, Inc.
- 2) Sure Klean No. 101 Lime Solvent; ProSoCo, Inc.
- 3) Chargar Corporation.

- c. Cleaners for Brick Subject to Metallic Staining:

- 1) 202V Vana-Stop; Diedrich Technologies, Inc.
- 2) Sure Klean Vana Trol; ProSoCo, Inc.
- 3) Chargar Corporation.

2.13 MORTAR AND GROUT MIXES

- A. General: Do not use admixtures, including pigments, air-entraining agents, accelerators, retarders, water-repellent agents, antifreeze compounds, or other admixtures, unless otherwise indicated.

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1. Do not use calcium chloride in mortar or grout.
 2. Add cold-weather admixture (if used) at the same rate for all mortar, regardless of weather conditions, to ensure that mortar color is consistent.
- B. Pre-blended, Dry Mortar Mix: Furnish dry mortar ingredients in the form of a pre-blended mix. Measure quantities by weight to ensure accurate proportions, and thoroughly blend ingredients before delivering to Project site.
- C. Mortar for Unit Masonry: Comply with ASTM C 270, Property Specification.
1. Extended-Life Mortar for Unit Masonry: Mortar complying with ASTM C 1142 may be used instead of mortar specified above, at Contractor's option.
 2. Limit cementitious materials in mortar for exterior and reinforced] masonry to portland cement, mortar cement, and lime.
 3. For masonry below grade, in contact with earth, and where indicated, use Type S.
 4. For reinforced masonry and where indicated, use Type S.
 5. For exterior ,vener brick use Type N.
- D. Pigmented Mortar: Use colored cement product or select and proportion pigments with other ingredients to produce color required. Do not add pigments to colored cement products.
1. Pigments shall not exceed 10 percent of Portland cement by weight
 2. Mix to match Architect's sample.
 3. Application: Use pigmented mortar for exposed mortar joints with the following units:
 - a. Clay face brick.
- E. Grout for Unit Masonry: Comply with ASTM C 476.
1. Use grout of type indicated or, if not otherwise indicated, of type fine that will comply with TMS 602/ACI 530.1/ASCE 6 for dimensions of grout spaces and pour height.
 2. Self-consolidated grout where indicated (SCG): ASTM C476 fine grout, pre-batched, pre-bagged, dry ingredients ready for hydration at the project site. Site proportioned grout will be rejected.
 - a. Specified minimum 28-day compressive strength is 3000 psi (ASTM C1019);
 - b. Slump flow (ASTM C1611) 24 inches to 28 inches;
 - c. T50 = 2 to 5 seconds
 - d. Visual Stability Index (VSI) = 0;
 - e. Basis of Design: SPEC MIX SCG, or approved equal.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance.

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1. For the record, prepare written report, endorsed by Installer, listing conditions detrimental to performance.
 2. Verify that foundations are within tolerances specified.
 3. Verify that reinforcing dowels are properly placed.
 4. Proceed with installation only after unsatisfactory conditions have been corrected.
- B. Before installation, examine rough-in and built-in construction to verify actual locations of piping connections.

3.2 INSTALLATION, GENERAL

- A. Thickness: Build single-wythe walls to the actual widths of masonry units, using units of widths indicated.
- B. Leave openings for equipment to be installed before completing masonry. After installing equipment, complete masonry to match the construction immediately adjacent to the opening.
- C. Cut masonry units with motor-driven saws to provide clean, sharp, unchipped edges. Cut units as required to provide a continuous pattern and to fit adjoining construction. Where possible, use full-size units without cutting. Allow units cut with water-cooled saws to dry before placing, unless wetting of units is specified. Install cut units with cut surfaces and, where possible, cut edges concealed.
- D. Select and arrange units for exposed unit masonry to produce a uniform blend of colors and textures.
1. Mix units from several pallets or cubes as they are placed.
- E. Matching Existing Masonry: Match coursing, bonding, color, and texture of existing masonry.
- F. Wetting of Brick: Wet brick before laying if the initial rate of absorption exceeds 30 g/30 sq. in. per minute when tested per ASTM C 67. Allow units to absorb water so they are damp but not wet at the time of laying.

3.3 TOLERANCES

- A. Dimensions and Locations of Elements: or minus 1/4 inch (6 mm).
1. For location of elements in plan, do not vary from that indicated by more than plus or minus 1/2 inch.
 2. For location of elements in elevation, do not vary from that indicated by more than plus or minus 1/4 inch (6 mm) in a story height or 1/2 inch total.
- B. Lines and Levels:
1. For bed joints and top surfaces of bearing walls, do not vary from level by more than 1/4 inch in 10 feet, or 1/2 inch maximum.

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2. For conspicuous horizontal lines, such as lintels, sills, parapets, and reveals, do not vary from level by more than 1/8 inch in 10 feet, 1/4 inch in 20 feet or 1/2 inch maximum.
3. For vertical lines and surfaces, do not vary from plumb by more than 1/4 inch in 10 feet, 3/8 inch in 20 feet or 1/2 inch maximum.
4. For conspicuous vertical lines, such as external corners, door jambs, reveals and expansion and control joints, do not vary from plumb by more than 1/8 inch in 10 feet, 1/4 inch in 20 feet or 1/2 inch maximum.
5. For lines and surfaces, do not vary from straight by more than 1/4 inch in 10 feet in, 3/8 inch in 20 feet or 1/2 inch maximum.
6. For vertical alignment of exposed head joints, do not vary from plumb by more than 1/4 inch in 10 feet or 1/2 inch maximum.
7. For faces of adjacent exposed masonry units, do not vary from flush alignment by more than 1/16 inch except due to warpage of masonry units within tolerances specified for warpage of units.

C. Joints:

1. For bed joints, do not vary from thickness indicated by more than plus or minus 1/8 inch (3mm), with a maximum thickness limited to 1/2 inch.
2. For exposed bed joints, do not vary from bed-joint thickness of adjacent courses by more than 1/8 inch.
3. For head and collar joints, do not vary from thickness indicated by more than plus 3/8 inch (9 mm) or minus 1/4 inch.
4. For exposed head joints, do not vary from thickness indicated by more than plus or minus 1/8 inch. Do not vary from adjacent bed-joints and head-joint thicknesses by more than 1/8 inch.
5. For exposed bed joints and head joints of stacked bond, do not vary from straight line by more than 1/16 inch from one masonry unit to the next.

3.4 LAYING MASONRY WALLS

- A. Lay out walls in advance for accurate spacing of surface bond patterns with uniform joint thicknesses and for accurate location of openings, movement-type joints, returns, and offsets. Avoid using less-than-half-size units, particularly at corners, jambs, and, where possible, at other locations.
- B. Bond Pattern for Exposed Masonry: Lay exposed masonry in the following bond pattern; do not use units with less than nominal 4-inch horizontal face dimensions at corners or jambs.
 1. One-half running bond with vertical joint in each course centered on units in courses above and below.
 2. Stack bond.
 3. One-third running bond.
 4. As indicated on Drawings.
- C. Lay concealed masonry with all units in a wythe in running bond or bonded by lapping not less than 2 inches. Bond and interlock each course of each wythe at corners. Do not use units with less than nominal 4-inch horizontal face dimensions at corners or jambs.

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- D. Stopping and Resuming Work: In each course, rack back one-half-unit length for one-half running bond or one-third-unit length for one-third running bond; do not tooth. Clean exposed surfaces of set masonry, wet clay masonry units lightly if required, and remove loose masonry units and mortar before laying fresh masonry.
- E. Built-in Work: As construction progresses, build in items specified under this and other Sections of the Specifications. Fill in solidly with masonry around built-in items.
- F. Fill space between hollow-metal frames and masonry solidly with mortar, unless otherwise indicated.
- G. Where built-in items are to be embedded in cores of hollow masonry units, place a layer of metal lath in the joint below and rod mortar or grout into core.
- H. Fill cores in hollow concrete masonry units with grout 24 inches under bearing plates, beams, lintels, posts, and similar items, unless otherwise indicated.
- I. Build non-load-bearing interior partitions full height of story to underside of solid floor or roof structure above, unless otherwise indicated.
 - 1. Install compressible filler in joint between top of partition and underside of structure above.
 - 2. Wedge non-load-bearing partitions against structure above with small pieces of tile, slate, or metal. Fill joint with mortar after dead-load deflection of structure above approaches final position.
 - 3. At fire-rated partitions, install firestopping in joint between top of partition and underside of structure above to comply with Division 7 Section "Firestopping."

3.5 MORTAR BEDDING AND JOINTING

- A. Lay CMU as follows:
 - 1. Bed face shells in mortar and make head joints of depth equal to bed joints.
 - 2. Bed webs in mortar in all courses of piers, columns, and pilasters.
 - 3. Bed webs in mortar in grouted masonry, including starting course on footings.
 - 4. Fully bed entire units, including areas under cells, at starting course on footings where cells are not grouted.
 - 5. Fully bed units and fill cells with grout at anchors and ties as needed to fully embed anchors and ties in mortar.
- B. Lay solid masonry units and hollow brick with completely filled bed and head joints; butter ends with sufficient mortar to fill head joints and shove into place. Do not deeply furrow bed joints or slush head joints.
- C. Tool exposed joints slightly concave when thumbprint hard, using a jointer larger than joint thickness unless otherwise indicated.

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3.6 MASONRY-JOINT REINFORCEMENT

- A. General: Install entire length of longitudinal side rods in mortar with minimum cover of 5/8 inch on exterior side of walls, 1/2 inch elsewhere. Lap reinforcement at minimum of 6 inches.
 - 1. Space reinforcement not more than 16 inches o.c.
 - 2. Space reinforcement not more than 8 inches o.c. in foundation walls and parapet walls.
 - 3. Provide reinforcement not more than 8 inches above and below wall openings and extending 12 inches beyond openings in addition to continuous reinforcement.
- B. Interrupt joint reinforcement at control and expansion joints unless otherwise indicated.
- C. Provide continuity at wall intersections by using prefabricated T-shaped units.
- D. Provide continuity at corners by using prefabricated L-shaped units.
- E. Install brick masonry joint reinforcement at heads and sills of openings in brick veneer as indicated. Coordinate bed joint locations with adjustable anchor/ties. Do not install joint reinforcement in the same bed joint as the anchor/ties.

3.7 CONTROL AND EXPANSION JOINTS

- A. General: Install control and expansion joint materials in unit masonry as masonry progresses. Do not allow materials to span control and expansion joints without provision to allow for in-plane wall or partition movement.
- B. Form control joints in concrete masonry using one of the following methods:
 - 1. Fit bond-breaker strips into hollow contour in ends of CMUs on one side of control joint. Fill resultant core with grout, and rake out joints in exposed faces for application of sealant.
 - 2. Install preformed control-joint gaskets designed to fit standard sash block.
 - 3. Install interlocking units designed for control joints. Install bond-breaker strips at joint. Keep head joints free and clear of mortar, or rake out joint for application of sealant.
 - 4. Install temporary foam-plastic filler in head joints, and remove filler when unit masonry is complete for application of sealant.
- C. Provide horizontal, pressure-relieving joints by either leaving an airspace or inserting a compressible filler of width required for installing sealant and backer rod but not less than 1/2 inch.
 - 1. Locate horizontal, pressure-relieving joints beneath shelf angles supporting masonry.

3.8 LINTELS

- A. Install galvanized steel lintels where indicated.

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- B. Provide concrete or masonry lintels where shown and where openings of more than 12 inches (305 mm) for brick-size units and 24 inches for block-size units shown without structural steel or other supporting lintels.
- C. Provide minimum bearing of 8 inches at each jamb unless otherwise indicated.

3.9 FLASHING, WEEP HOLES, WATERPROOFING AND CAVITY VENTS

- A. General: Install embedded flashing and weep holes in masonry at shelf angles, lintels, ledges, other obstructions to downward flow of water in wall, and where indicated.
- B. Install flashing as follows unless otherwise indicated:
 - 1. Prepare masonry surfaces so they are smooth and free from projections that could puncture flashing. Where flashing is within mortar joint, place through-wall flashing on sloping bed of mortar and cover with mortar. Before covering with mortar, seal penetrations in flashing with adhesive, sealant, and tape as recommended by flashing manufacturer.
 - 2. At masonry-veneer walls, extend flashing through veneer, across airspace behind veneer, and up face of sheathing or masonry backup in accordance with barrier system manufacturer requirements at least 8 inches; with upper edge tied into water-resistive barrier, lapping at least 6 inches. Fasten upper edge of flexible flashing to sheathing through termination bar. Provide cut off sealant above termination bar to CMU.
 - 3. At lintels and shelf angles, extend flashing at minimum of 6 inches into masonry at each end. At heads and sills, extend flashing a minimum of 6 inches at ends and turn up not less than 2 inches to form end dams at nearest head joint.
 - 4. Install metal drip plates beneath flexible flashing at exterior face of wall. Stop flexible flashing 1/2 inch back from outside face of wall, and adhere flexible flashing to tope of metal drip plate.
 - 5. Install metal flashing termination beneath flexible flashing at exterior face of wall. Stop flexible flashing 1/2 inch back from outside face of wall, and adhere flexible flashing to tope of metal flashing termination.
 - 6. Provide minimum of 3 inches lap into drip plate. Set drip plate in continuous bed of butyl sealant. Set butyl on grouted solid brick course.

3.10 FIELD QUALITY CONTROL

- A. Testing and Inspecting: Owner will engage special inspectors to perform tests and inspections and prepare reports. Allow inspectors access to scaffolding and work areas as needed to perform test and inspections. Retesting of materials that fail to comply with specified requirements shall be done at Contractor's expense.
- B. Testing Frequency: One set of tests for each 5000 sq. ft. of wall area or portion thereof.
- C. Grout Test (Compressive Strength): For each mix provided, according to ASTM C 1019.

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3.11 MASONRY WASTE DISPOSAL

- A. Salvageable Materials: Unless otherwise indicated, excess masonry materials are Contractor's property. At completion of unit masonry work, remove from project site.
- B. Masonry Waste Recycling: Return broken CMUs not used as fill to manufacturer for recycling.
- C. Excess Masonry Waste: Remove excess clean masonry waste that cannot be used, as described above or recycled, and other masonry waste and legally dispose of off Owner's property.

END OF SECTION 04810

SECTION 05120 - STRUCTURAL STEEL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes structural steel.

1.3 PERFORMANCE REQUIREMENTS

- A. Structural Performance: Engineer structural steel connections required by the Contract Documents to be selected or completed by the fabricator to withstand design loadings indicated.
- B. Engineering Responsibility: Engage a fabricator who utilizes a qualified professional engineer to prepare calculations, Shop Drawings, and other structural data for structural steel connections.

1.4 SUBMITTALS

- A. General: Submit each item in this Article according to the Conditions of the Contract and Division 1 Specification Sections.
- B. Product Data for each type of product specified.
- C. Shop Drawings detailing fabrication of structural steel components.
 - 1. Include details of cuts, connections, splices, camber, holes, and other pertinent data.
 - 2. Indicate welds by standard AWS symbols, distinguishing between shop and field welds, and show size, length, and type of each weld.
 - 3. Indicate type, size, and length of bolts, distinguishing between shop and field bolts. Identify high-strength bolted slip-critical, direct-tension, or tensioned shear/bearing connections.
 - 4. Include Shop Drawings signed and sealed by a qualified professional engineer responsible for their preparation.
- D. Qualification data for firms and persons specified in the "Quality Assurance" Article to demonstrate their capabilities and experience. Include lists of completed projects with project names and addresses, names and addresses of architects and owners, and other information specified.
- E. Mill test reports signed by manufacturers certifying that their products, including the following, comply with requirements.
 - 1. Structural steel, including chemical and physical properties.

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2. Bolts, nuts, and washers, including mechanical properties and chemical analysis.
3. Direct-tension indicators.
4. Shop primers.
5. Nonshrink grout.

1.5 QUALITY ASSURANCE

- A. Installer Qualifications: Engage an experienced Installer who has completed structural steel work similar in material, design, and extent to that indicated for this Project and with a record of successful in-service performance.
- B. Fabricator Qualifications: Engage a firm experienced in fabricating structural steel similar to that indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to fabricate structural steel without delaying the Work.
- C. Comply with applicable provisions of the following specifications and documents:
 1. AISC's "Specification for Structural Steel Buildings--Allowable Stress Design and Plastic Design."
 2. AISC's "Specification for Allowable Stress Design of Single-Angle Members."
 3. AISC's "Seismic Provisions for Structural Steel Buildings."
 4. ASTM A 6 (ASTM A 6M) "Specification for General Requirements for Rolled Steel Plates, Shapes, Sheet Piling, and Bars for Structural Use."
 5. Research Council on Structural Connections' (RCSC) "Specification for Structural Joints Using ASTM A 325 or A 490 Bolts."
- D. Professional Engineer Qualifications: A professional engineer who is legally authorized to practice in the jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for projects with structural steel framing that are similar to that indicated for this Project in material, design, and extent.
- E. Welding Standards: Comply with applicable provisions of AWS D1.1 "Structural Welding Code--Steel."
 1. Present evidence that each welder has satisfactorily passed AWS qualification tests for welding processes involved and, if pertinent, has undergone recertification.
- F. Preinstallation Conference: Conduct conference at Project site to comply with requirements of Division 1 Section "Project Meetings."

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver structural steel to Project site in such quantities and at such times to ensure continuity of installation.
- B. Store materials to permit easy access for inspection and identification. Keep steel members off ground by using pallets, platforms, or other supports. Protect steel members and packaged materials from erosion and deterioration.

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1. Store fasteners in a protected place. Clean and relubricate bolts and nuts that become dry or rusty before use.
2. Do not store materials on structure in a manner that might cause distortion or damage to members or supporting structures. Repair or replace damaged materials or structures as directed.

1.7 SEQUENCING

- A. Supply anchorage items to be embedded in or attached to other construction without delaying the Work. Provide setting diagrams, templates, instructions, and directions, as required, for installation.

PART 2 - PRODUCTS

2.1 MATERIALS AS INDICATED.

- A. Structural Steel Shapes, Plates, and Bars: As follows:
 1. Carbon Steel: ASTM A 36.
 2. High-Strength, Low-Alloy Columbium-Vanadium Steel: ASTM A 992, Grade 50.
 3. High-Strength, Low-Alloy Structural Steel: ASTM A 588, Grade 50, corrosion resistant.
- B. Cold-Formed Structural Steel Tubing: ASTM A 500, Grade B.
- C. Hot-Formed Structural Steel Tubing: ASTM A 501.
- D. Steel Pipe: ASTM A 53, Type E or S, Grade B.
 1. Weight Class: Standard unless indicated otherwise.
 2. Finish: Black, except where indicated to be galvanized.
- E. Carbon-Steel Castings: ASTM A 27, Grade 65-35, medium-strength carbon steel.
- F. High-Strength Steel Castings: ASTM A 148, Grade 80-50.
- G. Shear Connectors: ASTM A 108, Grade 1015 through 1020, headed-stud type, cold-finished carbon steel, AWS D1.1, Type B.
- H. Anchor Rods, Bolts, Nuts, and Washers: As follows:
 1. Unheaded Rods: ASTM A 36.
 2. Headed Bolts: ASTM A 307, Grade A; carbon-steel, hex-head bolts; and carbon-steel nuts.
 3. Headed Bolts: ASTM A 325, Type 1, heavy hex steel structural bolts and heavy hex carbon-steel nuts. Use where high strength bolts are indicated.
 4. Washers: ASTM A 36.

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- I. Nonhigh-Strength Bolts, Nuts, and Washers: ASTM A 307, Grade A; carbon-steel, hex-head bolts; carbon-steel nuts; and flat, unhardened steel washers.
 - 1. Finish: Hot-dip zinc-coating, ASTM A 153, Class C.
- J. High-Strength Bolts, Nuts, and Washers: ASTM A 325, Type 1, heavy hex steel structural bolts, heavy hex carbon-steel nuts, and hardened carbon-steel washers.
 - 1. Finish: Hot-dip zinc-coating, ASTM A 153, Class C.
- K. Tension-Control, High-Strength Bolt-Nut-Washer Assemblies: ASTM F 1852, Type 1, heavy-hex head assemblies consisting of steel structural bolts with splined ends, heavy-hex carbon-steel nuts, and hardened carbon-steel washers.
 - 1. Finish: Mechanically deposited zinc coating.
- L. Welding Electrodes: Comply with AWS requirements.

2.2 PRIMER

- A. Primer: Fabricator's standard lead- and chromate-free, nonasphaltic, rust-inhibiting primer.
- B. Galvanizing Repair Paint: High-zinc-dust-content paint for regalvanizing welds and repair painting galvanized steel, with dry film containing not less than 93 percent zinc dust by weight, and complying with DOD-P-21035A or SSPC-Paint 20.

2.3 GROUT

- A. Nonmetallic, Shrinkage-Resistant Grout: Premixed, nonmetallic, noncorrosive, nonstaining grout containing selected silica sands, portland cement, shrinkage compensating agents, plasticizing and water-reducing agents, complying with ASTM C 1107, of consistency suitable for application, and a 30-minute working time.

2.4 FABRICATION

- A. Fabricate and assemble structural steel in shop to greatest extent possible. Fabricate structural steel according to AISC specifications referenced in this Section and in Shop Drawings.
 - 1. Camber structural steel members where indicated.
 - 2. Identify high-strength structural steel according to ASTM A 6 and maintain markings until steel has been erected.
 - 3. Mark and match-mark materials for field assembly.
 - 4. Fabricate for delivery a sequence that will expedite erection and minimize field handling of structural steel.
 - 5. Complete structural steel assemblies, including welding of units, before starting shop-priming operations.
 - 6. Comply with fabrication tolerance limits of AISC's "Code of Standard Practice for Steel Buildings and Bridges" for structural steel.

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- B. Fabricate architecturally exposed structural steel with exposed surfaces smooth, square, and free of surface blemishes, including pitting, rust, scale, seam marks, roller marks, rolled trade names and roughness.
 - 1. Remove blemishes by filling or grinding, or by welding and grinding, prior to cleaning, treating, and shop priming.
 - 2. Comply with fabrication requirements, including tolerance limits, of AISC's "Code of Standard Practice for Steel Buildings and Bridges" for architecturally exposed structural steel.
- C. Thermal Cutting: Perform thermal cutting by machine to greatest extent possible.
 - 1. Plane thermally cut edges to be welded.
- D. Finishing: Accurately mill ends of columns and other members transmitting loads in bearing.
- E. Shear Connectors: Prepare steel surfaces as recommended by manufacturer of shear connectors. Use automatic end welding of headed-stud shear connectors according to AWS D1.1 and manufacturer's printed instructions.
- F. Holes: Provide holes required for securing other work to structural steel framing and for passage of other work through steel framing members, as shown on Shop Drawings.
 - 1. Cut, drill, or punch holes perpendicular to metal surfaces. Do not flame-cut holes or enlarge holes by burning. Drill holes in bearing plates.

2.5 SHOP CONNECTIONS

- A. Shop install and tighten high-strength bolts according to RCSC's Allowable Stress Design Specification for Structural Joints Using ASTM A 325 or A 490 Bolts."
 - 1. Bolts: ASTM A 325 high-strength bolts, unless otherwise indicated.
 - 2. Connection Type: Snug tightened, unless indicated as slip-critical, direct-tension, or tensioned shear/bearing connections.
- B. Weld Connections: Comply with AWS D1.1 for procedures, appearance and quality of welds, and methods used in correcting welding work.
 - 1. Assemble and weld built-up sections by methods that will maintain true alignment of axes without warp.
 - 2. Verify that weld sizes, fabrication sequence, and equipment used for architecturally exposed structural steel will limit distortions to allowable tolerances. Prevent surface bleeding of back-side welding on exposed steel surfaces. Grind smooth exposed fillet welds 1/2 inch and larger. Grind flush butt welds. Dress exposed welds.

SECTION 05120 - STRUCTURAL STEEL

2.6 SHOP PRIMING

- A. Shop prime steel surfaces, except the following:
 - 1. Surfaces embedded in concrete or mortar. Extend priming of partially embedded members to a depth of 2 inches.
 - 2. Surfaces to be field welded.
 - 3. Surfaces to be high-strength bolted with slip-critical connections.
 - 4. Surfaces to receive sprayed-on fireproofing.
 - 5. Galvanized surfaces.
- B. Surface Preparation: Clean surfaces to be painted. Remove loose rust, loose mill scale, and spatter, slag, or flux deposits. Prepare surfaces according to SSPC specifications as follows:
 - 1. SPC-SP 3 "Power Tool Cleaning."
- C. Priming: Immediately after surface preparation, apply primer according to manufacturer's instructions and at rate recommended by SSPC to provide a dry film thickness of not less than 1.5 mils. Use priming methods that result in full coverage of joints, corners, edges, and exposed surfaces.
 - 1. Stripe paint corners, crevices, bolts, welds, and sharp edges.
 - 2. Apply 2 coats of shop paint to inaccessible surfaces after assembly or erection. Change color of second coat to distinguish it from first.
- D. Painting: Apply a 1-coat, nonasphaltic primer complying with SSPC's "Painting System Guide No. 7.00" to provide a dry film thickness of not less than 1.5 mils.

2.7 GALVANIZING

- A. Hot-Dip Galvanized Finish: Apply zinc coating by the hot-dip process to structural steel indicated for galvanizing according to ASTM A 123.

2.8 SOURCE QUALITY CONTROL

- A. The Contractor will employ and pay for an independent testing and inspecting agency to perform shop inspections and tests and to prepare test reports.
 - 1. Testing agency will conduct and interpret tests and state in each report whether test specimens comply with or deviate from requirements.
 - 2. Provide testing agency with access to places where structural steel Work is being fabricated or produced so required inspection and testing can be accomplished.
- B. Correct deficiencies in or remove and replace structural steel that inspections and test reports indicate do not comply with specified requirements.
- C. Additional testing, at Contractor's expense, will be performed to determine compliance of corrected Work with specified requirements.

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- D. Shop-bolted connections will be tested and inspected according to RCSC's "Specification for Structural Joints Using ASTM A 325 or A 490 Bolts."
 - 1. Direct-tension indicator gaps will be verified to comply with ASTM F 959, Table 2.
- E. In addition to visual inspection, shop-welded connections will be inspected and tested according to AWS D1.1 and the inspection procedures listed below, at testing agency's option.
 - 1. Liquid Penetrant Inspection: ASTM E 165.
 - 2. Magnetic Particle Inspection: ASTM E 709; performed on root pass and on finished weld. Cracks or zones of incomplete fusion or penetration will not be accepted.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Before erection proceeds, and with the steel erector present, verify elevations of concrete and masonry bearing surfaces and locations of anchorages for compliance with requirements.
- B. Do not proceed with erection until unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Provide temporary shores, guys, braces, and other supports during erection to keep structural steel secure, plumb, and in alignment against temporary construction loads and loads equal in intensity to design loads. Remove temporary supports when permanent structural steel, connections, and bracing are in place, unless otherwise indicated.
 - 1. Do not remove temporary shoring supporting composite deck construction until cast-in-place concrete has attained its design compressive strength.

3.3 ERECTION

- A. Set structural steel accurately in locations and to elevations indicated and according to AISC specifications referenced in this Section.
- B. Base and Bearing Plates: Clean concrete and masonry bearing surfaces of bond-reducing materials and roughen surfaces prior to setting base and bearing plates. Clean bottom surface of base and bearing plates.
 - 1. Set base and bearing plates for structural members on wedges, shims, or setting nuts as required.
 - 2. Tighten anchor bolts after supported members have been positioned and plumbed. Do not remove wedges or shims but, if protruding, cut off flush with edge of base or bearing plate prior to packing with grout.
 - 3. Pack grout solidly between bearing surfaces and plates so no voids remain. Finish exposed surfaces, protect installed materials, and allow to cure.

SECTION 05120 - STRUCTURAL STEEL

- a. Comply with manufacturer's instructions for proprietary grout materials.
- C. Maintain erection tolerances of structural steel within AISC's "Code of Standard Practice for Steel Buildings and Bridges."
 - 1. Maintain erection tolerances of architecturally exposed structural steel within AISC's "Code of Standard Practice for Steel Buildings and Bridges."
- D. Align and adjust various members forming part of complete frame or structure before permanently fastening. Before assembly, clean bearing surfaces and other surfaces that will be in permanent contact. Perform necessary adjustments to compensate for discrepancies in elevations and alignment.
 - 1. Level and plumb individual members of structure.
 - 2. Establish required leveling and plumbing measurements on mean operating temperature of structure. Make allowances for difference between temperature at time of erection and mean temperature at which structure will be when completed and in service.
- E. Remove erection bolts on welded, architecturally exposed structural steel; fill holes with plug welds; and grind smooth at exposed surfaces.
- F. Do not use thermal cutting during erection.
- G. Finish sections thermally cut during erection equal to a sheared appearance.
- H. Do not enlarge unfair holes in members by burning or by using drift pins. Ream holes that must be enlarged to admit bolts.

3.4 FIELD CONNECTIONS

- A. Install and tighten nonhigh-strength bolts, except where high-strength bolts are indicated.
- B. Install and tighten high-strength bolts according to RCSC's "Specification for Structural Joints Using ASTM A 325 or A 490 Bolts."
 - 1. Bolts: ASTM A 325 high-strength bolts, unless otherwise indicated.
 - 2. Connection Type: Snug tightened, unless indicated as slip-critical, direct-tension, or tensioned shear/bearing connections.
- C. Weld Connections: Comply with AWS D1.1 for procedures, appearance and quality of welds, and methods used in correcting welding work.
 - 1. Comply with AISC specifications referenced in this Section for bearing, adequacy of temporary connections, alignment, and removal of paint on surfaces adjacent to field welds.
 - 2. Assemble and weld built-up sections by methods that will maintain true alignment of axes without warp.
 - 3. Verify that weld sizes, fabrication sequence, and equipment used for architecturally exposed structural steel will limit distortions to allowable tolerances. Prevent surface

SECTION 05120 - STRUCTURAL STEEL

bleeding of back-side welding on exposed steel surfaces. Grind smooth exposed fillet welds 1/2 inch and larger. Grind flush butt welds. Dress exposed welds.

3.5 FIELD QUALITY CONTROL

- A. Owner will employ and pay for an independent testing and inspecting agency to perform field inspections and tests and to prepare test reports.
 - 1. Testing agency will conduct and interpret tests and state in each report whether tested Work complies with or deviates from requirements.
- B. Correct deficiencies in or remove and replace structural steel that inspections and test reports indicate do not comply with specified requirements.
- C. Additional testing will be performed to determine compliance of corrected Work with specified requirements. Contractor will reimburse Owner for the costs of these additional tests.
- D. Field-bolted connections will be tested and inspected according to RCSC's "Specification for Structural Joints Using ASTM A 325 or A 490 Bolts."
 - 1. Direct-tension indicator gaps will be verified to comply with ASTM F 959, Table 2.
- E. In addition to visual inspection, field-welded connections will be inspected and tested according to AWS D1.1 and the inspection procedures listed below, at testing agency's option.
 - 1. Liquid Penetrant Inspection: ASTM E 165.
 - 2. Magnetic Particle Inspection: ASTM E 709; performed on root pass and on finished weld. Cracks or zones of incomplete fusion or penetration will not be accepted.

3.6 CLEANING

- A. Touchup Painting: Immediately after erection, clean field welds, bolted connections, and abraded areas of shop paint. Apply paint to exposed areas using same material as used for shop painting.
 - 1. Apply by brush or spray to provide a minimum dry film thickness of 1.5 mils.
- B. Galvanized Surfaces: Clean field welds, bolted connections, and abraded areas and apply galvanizing repair paint according to ASTM A 780.

END OF SECTION 05120



SECTION 05400 - COLD-FORMED METAL FRAMING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Interior non-load-bearing wall framing.
 - 2. Ceiling joist framing.

1.3 DEFINITIONS

- A. Minimum Base Steel Thickness: Minimum base thickness of cold-formed framing delivered to the Project site shall be not less than 95 percent of the thickness used in the cold- formed framing design. Lesser thicknesses shall be permitted at bends due to cold forming.
- B. Producer: Entity that produces steel sheet coil fabricated into cold-formed members.

1.4 PERFORMANCE REQUIREMENTS

- A. Structural Performance: Provide cold-formed metal framing capable of withstanding design loads within limits and under conditions indicated.
 - 1. Deflection Limits: Design framing systems to withstand design loads without deflections greater than the following:
 - a. Interior Non-Load-Bearing Wall Framing: Horizontal deflection of 1/360 of the wall height under a horizontal load of 5 lbf/sq. ft.
 - b. Exterior Non-Load-Bearing Framing: Horizontal deflection of 1/600 of the wall height for backing brick veneer and 1/360 of the wall height for backing others.
 - c. Ceiling Joist Framing: Vertical deflection of 1/360 of the span.
 - 2. Design framing systems to provide for movement of framing members without damage or overstressing, sheathing failure, connection failure, undue strain on fasteners and anchors, or other detrimental effects when subject to a maximum ambient temperature change of 120 deg. F.
 - 3. Design framing system to maintain clearances at openings, to allow for construction tolerances, and to accommodate live load deflection of primary building structure as follows:
 - a. Upward and downward movement of 1/2 inch.

SECTION 05400 - COLD-FORMED METAL FRAMING

- B. Cold-Formed Steel Framing, General: Design according to AISI's "Standard for Cold-Formed Steel Framing - General Provisions." and AISI S200 and ASTM C955, Section 8.
 - 1. Headers: Design according to AISI's "Standard for Cold-Formed Steel Framing - Header Design."
 - 2. Design exterior non-load-bearing wall framing to accommodate horizontal deflection without regard for contribution of sheathing materials.

1.5 SUBMITTALS

- A. Product Data: For each type of cold-formed metal framing product and accessory indicated.
- B. Shop Drawings: Provide Shop Drawings prepared by cold-formed metal framing manufacturer. Show layout, spacings, sizes, thicknesses, and types of cold-formed metal framing; fabrication; and fastening and anchorage details, including mechanical fasteners. Show reinforcing channels, opening framing, supplemental framing, strapping, bracing, bridging, splices, accessories, connection details, and attachment to adjoining work.
 - 1. For cold-formed metal framing indicated to comply with design loads, include structural Analysis data signed and sealed by the qualified professional engineer responsible for their preparation.
- C. Mill certificates by steel sheet producer or test reports from a qualified independent testing agency indicating steel sheet complies with requirements.
- D. Welding Certificates: Copies of certificates for welding procedures and personnel.
- E. Qualification Data: For firms and persons specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include lists of completed projects with project names and addresses, names and addresses of architects and owners, and other information specified.
- F. Product Test Reports: From a qualified testing agency indicating that each of the following complies with requirements, based on comprehensive testing of current products:
 - 1. Expansion anchors.
 - 2. Steel Sheet.
 - 3. Power-actuated anchors.
 - 4. Mechanical fasteners.
 - 5. Vertical deflection clips.
 - 6. Miscellaneous structural clips and accessories.
- G. Research/Evaluation Reports: Evidence of cold-formed metal framing's compliance with building code in effect for Project, from a model code organization acceptable to authorities having jurisdiction.

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1.6 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Member in good standing of the Steel Framing Industry Association (SFIA) or be a part of a similar organization that provides verifiable code compliance program.
 - 1. Products to be certified under an independent third-party inspection program administered by an agency accredited by IAS to ICC-ES AC98 IAS Accreditation Criteria for Inspection Agencies.
- B. Installer Qualifications: An experienced installer who has completed cold-formed metal framing similar in material, design, and extent to that indicated for this Project and whose work has resulted in construction with a record of successful in-service performance.
- C. Engineering Responsibility: Engage a qualified professional engineer to prepare design calculations, Shop Drawings, and other structural data.
- D. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of cold-formed metal framing that are similar to those indicated for this Project in material, design, and extent.
- E. Mill certificates signed by steel sheet producer or test reports from a qualified independent testing agency indicating steel sheet complies with requirements, including uncoated steel thickness, yield strength, tensile strength, total elongation, chemical requirements, ductility, and galvanized-coating thickness.
- F. Testing Agency Qualifications: An independent testing agency, acceptable to authorities having jurisdiction, qualified according to ASTM E 329 to conduct the testing indicated.
- G. Code-Compliance Certification of Studs and Tracks: Provide documentation that framing members are certified in accordance with the product-certification program of the Steel Framing Industry Association (SFIA) or be a part of a similar organization that provides verifiable code compliance program.
- H. Welding: Qualify procedures and personnel according to AWS D1.1, "Structural Welding Code--Steel," and AWS D1.3, "Structural Welding Code--Sheet Steel."
- I. Fire-Test-Response Characteristics: Where metal framing is part of a fire-resistance-rated assembly, provide framing identical to that of assemblies tested for fire resistance per ASTM E 119 by a testing and inspecting agency acceptable to authorities having jurisdiction.
- J. Fire-Resistance Ratings: Indicated by GA File Numbers in GA-600, "Fire Resistance Design Manual," or by design designations from UL's "Fire Resistance Directory" or from the listings of another testing and inspecting agency.
- K. Comply with AISI's S100 "Specification for the Design of Cold-Formed Steel Structural Members" for calculating structural characteristics of cold-formed metal framing, AISI S200 and ASTM C955, Section 8.

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- L. Comply with HUD's "Prescriptive Method for Residential Cold-Formed Steel Framing."
- M. Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Meetings."

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Protect cold-formed metal framing from corrosion, deformation, and other damage during delivery, storage, and handling.
- B. Store cold-formed metal framing, protect with a waterproof covering, and ventilate to avoid condensation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering cold-formed metal framing that may be incorporated into the Work include, but are not limited to, the following:
- B. Manufacturers: Subject to compliance with requirements, provide cold-formed metal framing by one of the following or approved equal:
 - 1. The Steel Network, Inc.
 - 2. ClarkDietrich.
 - 3. AllSteel Products, Inc.
 - 4. MarinoWare; Div. of Ware Industries, Inc.
 - 5. United Metal Products, Inc.
 - 6. Steel Construction Systems.
 - 7. Or Approved equal.

2.2 MATERIALS

- A. Framing Members, General: Comply with AISI S200 and ASTM C955, Section 8 for conditions indicated.
- B. Steel Sheet: ASTM A1003/A1003M; A 653/A 653M, structural steel, zinc coated, of grade and coating as follows:
 - 1. Grade: 33 minimum or as required by structural performance.
 - 2. Coating: G60
- C. Steel Track: Manufacturer's standard U-shaped steel track, of web depths indicated, unpunched, with unstiffened flanges, complying with AISI S200 and ASTM C 955, and as follows:

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1. Minimum Uncoated-Steel Thickness: Matching steel studs.
- D. Single Deflection Track: Manufacturer's single, deep-leg, U-shaped steel track; unpunched, with unstiffened flanges, of web depth to contain studs while allowing free vertical movement, with flanges designed to support horizontal and lateral loads, and as follows:
 1. Minimum Base-Steel Thickness: Matching steel studs.
 2. Flange Width: Manufacturer's standard deep flange width
- E. Vertical Deflection Clips: Manufacturer's standard clips, capable of accommodating upward and downward vertical displacement of primary structure.

2.3 INTERIOR NON-LOAD-BEARING WALL FRAMING

- A. Steel Studs: Manufacturer's standard C-shaped steel studs, of web depths indicated, punched, with stiffened flanges, and as follows:
 1. Minimum Base Steel Thickness: 0.0428 inch
 2. Flange Width: 1-5/8 inches
- B. Steel Track: Manufacturer's standard U-shaped steel track, of web depths indicated, unpunched, with unstiffened flanges, and as follows:
 1. Minimum Base Steel Thickness 0.0428 inch
 2. Flange Width: 1-1/4 inches
- C. Vertical Deflection Clips: Manufacturer's standard head clips, capable of accommodating upward and downward vertical displacement of primary structure through positive mechanical attachment to stud web.
 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following or approved equal:
 - a. ClarkDietrich.
 - b. MarinoWare, a division of Ware Industries.
 - c. SCAFCO Corporation
 - d. The Steel Network, Inc.
 - e. Or approved equal
- D. Single Deflection Track: Manufacturer's single, deep-leg, U-shaped steel track; unpunched, with unstiffened flanges, of web depth to contain studs while allowing free vertical movement, with flanges designed to support horizontal and lateral loads and transfer them to the primary structure, and as follows:
 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following or approved equal:
 - a. ClarkDietrich.
 - b. MarinoWare, a division of Ware Industries.
 - c. SCAFCO Corporation
 - d. The Steel Network, Inc.
 - e. Or approved equal
 2. Minimum Base Steel Thickness: 0.0428
 3. Flange Width: 1 inch plus the design gap for 1-story structures

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- E. Slotted Deflection Track: Manufacturer's single, deep-leg, U-shaped steel track; punched with vertical slots in both legs. Studs should be positively attached to deep-leg track using vertical slots while allowing free vertical movement. Legs designed to support horizontal and lateral loads and transfer them to the primary structure, as follows:
 - 1. ClarkDietrich; BlazeFrame DSL Slotted Deflection Track or approved equal.
 - 2. Leg Dimension: 2-1/2 inches with 1-1/2-inch slot
 - 3. Minimum Thickness: 0.0428 inch

- F. Double Deflection Tracks: Manufacturer's double, deep-leg, U-shaped steel tracks, consisting of nested inner and outer tracks; unpunched, with unstiffened flanges.
 - 1. Outer Track: Of web depth to allow free vertical movement of inner track, with flanges designed to support horizontal and lateral loads and transfer them to the primary structure, and as follows:
 - a. Minimum Base Steel Thickness: 0.0428 inch
 - b. Flange Width: 1 inch plus the design gap for 1-story structures
 - 2. Inner Track: Of web depth indicated, and as follows:
 - a. Minimum Base Steel Thickness: 0.0428 inch
 - b. Flange Width: Equal to sum of outer deflection track flange width plus 1 inch

- G. Drift Clips: Manufacturer's standard bypass or head clips, capable of isolating wall stud from upward and downward vertical displacement and lateral drift of primary structure through positive mechanical attachment to stud web and structure.
 - 1. ClarkDietrich; Drift FastClip Slide Clip (D-FCSC) or approved equal.
 - 2. Minimum Base-Steel Thickness: 0.0677 inch

2.4 SOFFIT FRAMING

- A. Exterior Soffit Frame: Manufacturer's standard C-shaped steel sections, of web depths indicated, with stiffened flanges, and as follows:
 - 1. Minimum Base-Steel Thickness: 0.0329 inch.
 - 2. Flange Width: 1-5/8 inches.

2.5 FRAMING ACCESSORIES

- A. Fabricate steel-framing accessories from steel sheet, ASTM A 1003/A 1003M, Structural Grade, Type H, metallic coated, of same grade and coating weight used for framing members.

- B. Provide accessories of manufacturer's standard thickness and configuration, unless otherwise indicated, as follows:
 - 1. Supplementary framing.
 - 2. Bracing, bridging, and solid blocking.
 - a. ClarkDietrich; Spazzer 5400 Bridging Bar (SPZS) or approved equal.
 - 3. Web stiffeners.
 - a. ClarkDietrich; Quick Twist Web Stiffener (QTWS) or approved equal.
 - 4. Anchor clips.
 - a. ClarkDietrich; Moment Clip (MC Series) or approved equal.

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5. End clips.
6. Foundation clips.
 - a. ClarkDietrich; Pony Wall PW48 or approved equal.
7. Gusset plates.
8. Stud kickers, knee braces, and girts.
9. Joist hangers and end closures.
 - a. ClarkDietrich; Universal Joist Hanger (UJH) or approved equal.
10. Hole reinforcing plates.
11. Backer plates.

2.6 ANCHORS, CLIPS, AND FASTENERS

- A. Steel Shapes and Clips: ASTM A 36/A 36M, zinc coated by hot-dip process according to ASTM A 123.
- B. Anchor Bolts: ASTM F 1554, Grade 36, threaded carbon-steel hex-headed bolts and carbon-steel nuts; and flat, hardened-steel washers; zinc coated by hot-dip process according to ASTM A 153/A 153M, Class C.
- C. Expansion Anchors: Fabricated from corrosion-resistant materials, with capability to sustain, without failure, a load equal to 5 times design load, as determined by testing per ASTM E 488 conducted by a qualified independent testing agency.
- D. Power-Actuated Anchors: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with capability to sustain, without failure, a load equal to 10 times design load, as determined by testing per ASTM E 1190 conducted by a qualified independent testing agency.
- E. Mechanical Fasteners: Corrosion-resistant-coated, self-drilling, self-threading steel drill screws.
 1. Head Type: Low-profile head beneath sheathing, manufacturer's standard elsewhere.
- F. Welding Electrodes: Comply with AWS standards.

2.7 MISCELLANEOUS MATERIALS

- A. Galvanizing Repair Paint: SSPC-Paint 20 or DOD-P-21035B,
- B. Cement Grout: Portland cement, ASTM C 150, Type I; and clean, natural sand, ASTM C 404. Mix at ratio of 1 part cement to 2-1/2 parts sand, by volume, with minimum water required for placement and hydration.
- C. Nonmetallic, Nonshrink Grout: Premixed, nonmetallic, noncorrosive, nonstaining grout containing selected silica sands, portland cement, shrinkage-compensating agents, and plasticizing and water-reducing agents, complying with ASTM C 1107, with fluid consistency and 30-minute working time.
- D. Shims: Load bearing, high-density multimonomer plastic, nonleaching.

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- E. Sealer Gaskets: Closed-cell neoprene foam, 1/4 inch thick, selected from manufacturer's standard widths to match width of bottom track or rim track members.

2.8 FABRICATION

- A. Fabricate cold-formed metal framing and accessories plumb, square, and true to line, and with connections securely fastened, according to manufacturer's written recommendations and requirements in this Section.
 - 1. Fabricate framing assemblies using jigs or templates.
 - 2. Cut framing members by sawing or shearing; do not torch cut.
 - 3. Fasten cold-formed metal framing members by welding. Wire tying of framing members is not permitted. Comply with AWS D1.3 requirements and procedures for welding, appearance and quality of welds, and methods used in correcting welding work.
 - 4. Fasten cold-formed metal framing members by welding or screw fastening, as standard with fabricator. Wire tying of framing members is not permitted.
 - a. Comply with AWS D1.3 requirements and procedures for welding, appearance and quality of welds, and methods used in correcting welding work.
 - b. Locate mechanical fasteners and install according to Shop Drawings, with screw penetrating joined members by not less than three exposed screw threads.
 - 5. Fasten other materials to cold-formed metal framing by welding, bolting, or screw fastening, according to Shop Drawings.
- B. Reinforce, stiffen, and brace framing assemblies to withstand handling, delivery, and erection stresses. Lift fabricated assemblies to prevent damage or permanent distortion.
- C. Fabrication Tolerances: Fabricate assemblies level, plumb, and true to line to a maximum allowable tolerance variation of 1/8 inch in 10 feet and as follows:
 - 1. Spacing: Space individual framing members no more than plus or minus 1/8 inch from plan location. Cumulative error shall not exceed minimum fastening requirements of sheathing or other finishing materials.
 - 2. Squareness: Fabricate each cold-formed metal framing assembly to a maximum out-of-square tolerance of 1/8 inch.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine supporting substrates and abutting structural framing for compliance with requirements for installation tolerances and other conditions affecting performance. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Before sprayed fire-resistive materials are applied, attach continuous angles, supplementary framing, or tracks to structural members indicated to receive sprayed fire-resistive materials.

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- B. After applying sprayed fire-resistive materials, remove only as much of these materials as needed to complete installation of cold-formed framing without reducing thickness of fire-resistive materials below that are required to obtain fire-resistance rating indicated. Protect remaining fire-resistive materials from damage.
- C. Grout bearing surfaces uniform and level to ensure full contact of bearing flanges or track webs on supporting concrete or masonry construction.
- D. Install sealer gaskets to isolate the underside of wall bottom track or rim track and the top of foundation wall or slab at stud or joist locations.

3.3 INSTALLATION, GENERAL

- A. A Cold-formed metal framing may be shop or field fabricated for installation, or it may be field assembled.
- B. Install cold-formed metal framing according to ASTM C 1007, AISI S200, and manufacturer's written instructions unless more stringent requirements are indicated.
- C. Install shop- or field-fabricated, cold-formed framing and securely anchor to supporting structure.
 - 1. Bolt or weld wall panels at horizontal and vertical junctures to produce flush, even, true-to-line joints with maximum variation in plane and true position between fabricated panels not exceeding 1/16 inch.
- D. Install cold-formed metal framing and accessories plumb, square, and true to line, and with connections securely fastened, according to manufacturer's written recommendations and requirements in this Section.
 - 1. Cut framing members by sawing or shearing; do not torch cut.
 - 2. Fasten cold-formed metal framing members by welding or screw fastening, as standard with fabricator. Wire tying of framing members is not permitted.
 - a. Comply with AWS D1.3 requirements and procedures for welding, appearance and quality of welds, and methods used in correcting welding work.
 - b. Locate mechanical fasteners and install according to Shop Drawings, with screw penetrating joined members by not less than three exposed screw threads.
- E. Install framing members in one-piece lengths, unless splice connections are indicated for track or tension members.
- F. Install temporary bracing and supports to secure framing and support loads comparable in intensity to those for which structure was designed. Maintain braces and supports in place, undisturbed, until entire integrated supporting structure has been completed and permanent connections to framing are secured.
- G. Do not bridge building expansion and control joints with cold-formed metal framing. Independently frame both sides of joints.
- H. Install insulation in built-up exterior framing members, such as headers, sills, boxed joists, and multiple studs at openings, that are inaccessible on completion of framing work.

SECTION 05400 - COLD-FORMED METAL FRAMING

- I. Fasten hole reinforcing plate over web penetrations that exceed size of manufacturer's standard punched openings.
- J. Erection Tolerances: Install cold-formed metal framing level, plumb, and true to line to a maximum allowable tolerance variation of 1/8 inch in 10 feet and as follows:
 - 1. Space individual framing members no more than plus or minus 1/8 inch from plan location. Cumulative error shall not exceed minimum fastening requirements of sheathing or other finishing materials.

3.4 INTERIOR NON-LOAD-BEARING WALL INSTALLATION

- A. Install continuous tracks sized to match studs. Align tracks accurately and securely anchor to supporting structure as indicated.
- B. Fasten both flanges of studs to top and bottom track, unless otherwise indicated. Space studs as follows:
 - 1. Stud Spacing: 16 inches (Unless noted otherwise)
- C. Set studs plumb, except as needed for diagonal bracing or required for nonplumb walls or warped surfaces and similar requirements.
- D. Isolate non-load-bearing steel framing from building structure to prevent transfer of vertical loads while providing lateral support.
 - 1. Install single-leg deflection tracks and anchor to building structure.
 - 2. Install double deep-leg deflection tracks and anchor outer track to building structure.
 - 3. Connect vertical deflection clips to bypassing studs and anchor to building structure.
 - 4. Connect drift clips to cold formed metal framing and anchor to building structure.
- E. Install horizontal bridging in curtain-wall studs, spaced in rows indicated on Shop Drawings but not more than 48 inches apart. Fasten at each stud intersection.
 - 1. Top Bridging for Single Deflection Track: Install row of horizontal bridging within 12 inches of single deflection track. Install a combination of flat, taut, steel sheet straps of width and thickness indicated and stud or stud-track solid blocking of width and thickness matching studs. Fasten flat straps to stud flanges and secure solid blocking to stud webs or flanges.
 - a. Install solid blocking at 96-inch centers or as indicated on Shop Drawings.
 - 2. Bridging: Cold-rolled steel channel, welded or mechanically fastened to webs of punched studs.
 - 3. Bridging: Combination of flat, taut, steel sheet straps of width and thickness indicated and stud-track solid blocking of width and thickness to match studs. Fasten flat straps to stud flanges and secure solid blocking to stud webs or flanges.
 - 4. Bridging: Proprietary bridging bars installed according to manufacturer's written instructions.
- F. Install miscellaneous framing and connections, including stud kickers, web stiffeners, clip angles, continuous angles, anchors, fasteners, and stud girts, to provide a complete and stable curtain-wall-framing system.

SECTION 05400 - COLD-FORMED METAL FRAMING

3.5 GYPSUM SHEATHING INSTALLATION

- A. General: Install gypsum sheathing to comply with GA-253 and manufacturer's written instructions.
- B. Cut boards at penetrations, edges, and other obstructions of the work; fit tightly against abutting construction, except provide a 3/8-inch setback where non-load-bearing construction abuts structural elements.
- C. Coordinate sheathing installation with flashing and joint sealant installation so these materials are installed in the sequence and manner that prevent exterior moisture from passing through completed exterior wall assembly.
- D. Apply fasteners so screw heads bear tightly against face of sheathing boards but do not cut into facing.
- E. Do not bridge building expansion joints with sheathing; cut and space edges to match spacing of structural support elements.
- F. Horizontal Installation: Install 24-inch- wide gypsum sheathing boards horizontally with V-grooved edge down and tongue edge up. Interlock tongue with groove to bring long edges in contact with edges of adjacent boards without forcing. Abut ends of boards over centers of stud flanges and stagger end joints of adjacent boards not less than one stud spacing. Screw-attach boards at perimeter and within field of board to each steel stud at approximately 8 inches o.c. and set back a minimum of 3/8 inch from edges and ends of boards.
- G. Vertical Installation: Install 48-inch wide gypsum sheathing boards vertically with vertical edges centered over flanges of steel studs. Abut ends and edges of each board with those of adjacent boards. Screw-attach boards at perimeter and within field of board to each steel stud at approximately 8 inches o.c. and set back a minimum of 3/8 inch from edges and ends of boards.
- H. Air-Infiltration Barrier Application: Cover sheathing with air-infiltration barrier as follows:
 - 1. Cut back air-infiltration barrier 1/2 inch on each side of break in supporting members at expansion- or control-joint locations.
 - 2. Apply asphalt-saturated organic felt horizontally with 2-inch overlap and 6-inch end lap; fasten to sheathing with corrosion-resistant staples.
 - 3. Apply proprietary building wrap to comply with manufacturer's written installation instructions.
 - 4. Apply air-infiltration barrier to cover vertical flashing with 4-inch overlap.
- I. Sealing Sheathing Joints: Seal joints according to sheathing manufacturer's written recommendations and as follows:
 - 1. Apply elastomeric sealant on joints and fasteners and trowel flat. Apply sufficient quantity of sealant to completely cover joints and fasteners after troweling. Seal other penetrations and openings.
 - 2. Apply glass-fiber sheathing tape to glass-mat gypsum sheathing board joints, and apply and trowel silicone emulsion sealant to embed sealant in entire face of tape. Apply sealant to exposed fasteners with a trowel so fasteners are completely covered. Seal other penetrations and openings.

SECTION 05400 - COLD-FORMED METAL FRAMING

3.6 FIELD QUALITY CONTROL

- A. Testing: Owner will employ and pay for a qualified independent testing agency to perform field quality-control testing.
- B. Field and shop welds will be subject to inspection and testing.
- C. Testing agency will report test results promptly and in writing to Contractor and Architect.
- D. Remove and replace Work that does not comply with specified requirements.
- E. Additional testing and inspecting will be performed to determine compliance of corrected Work with specified requirements. Contractor will reimburse Owner for the costs of these additional tests.

3.7 REPAIRS AND PROTECTION

- A. Galvanizing Repairs: Prepare and repair damaged galvanized coatings on fabricated and installed cold-formed metal framing with galvanized repair paint according to ASTM A 780 and manufacturer's written instructions.
- B. Touchup Painting: Wire brush, clean, and paint scarred areas, welds, and rust spots on fabricated and installed prime-painted, cold-formed metal framing. Paint framing surfaces with same type of shop paint used on adjacent surfaces.
- C. Protect paper-surfaced gypsum sheathing that will be exposed to weather for more than 30 days by covering exposed exterior surface of sheathing with a securely fastened air-infiltration barrier. Apply covering immediately after sheathing is installed.
- D. Protect cutouts, corners, and joints in sheathing by filling with a flexible sealant or by applying tape recommended by sheathing manufacturer at time sheathing is applied.

END OF SECTION 05400

SECTION 06100 - ROUGH CARPENTRY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Framing with dimension lumber.
 - 2. Framing with engineered wood products.
 - 3. Wood furring, grounds, nailers, and blocking.
 - 4. Sheathing.
 - 5. Subflooring.

1.3 DEFINITIONS

- A. Rough Carpentry: Carpentry work not specified in other Sections and not exposed, unless otherwise specified.
- B. Exposed Framing: Dimension lumber not concealed by other construction and indicated to receive a stained or natural finish.

1.4 SUBMITTALS

- A. General: Submit each item in this Article according to the Conditions of the Contract and Division 1 Specification Sections.
- B. Product Data for the following products:
 - 1. Engineered wood products.
 - 2. Underlayment.
 - 3. Insulating sheathing.
 - 4. Air-infiltration barriers.
- C. Material certificates for dimension lumber specified to comply with minimum allowable unit stresses. Indicate species and grade selected for each use and design values approved by the American Lumber Standards Committee's (ALSC) Board of Review.
- D. Wood treatment data as follows, including chemical treatment manufacturer's instructions for handling, storing, installing, and finishing treated materials:

SECTION 06100 - ROUGH CARPENTRY

1. For each type of preservative-treated wood product, include certification by treating plant stating type of preservative solution and pressure process used, net amount of preservative retained, and compliance with applicable standards.

1.5 QUALITY ASSURANCE

- A. Testing Agency Qualifications: To qualify for approval, an independent testing agency must demonstrate to Architect's satisfaction, based on evaluation of agency-submitted criteria conforming to ASTM E 699, that it has the experience and capability to satisfactorily conduct the testing indicated without delaying the Work.
- B. Single-Source Responsibility for Engineered Wood Products: Obtain each type of engineered wood product from one source and by a single manufacturer.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Keep materials under cover and dry. Protect from weather and contact with damp or wet surfaces. Stack lumber, plywood, and other panels. Provide for air circulation within and around stacks and under temporary coverings.
 1. For lumber and plywood pressure treated with waterborne chemicals, place spacers between each bundle to provide air circulation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following or approved equal:
 1. Wood-Preservative-Treated Materials:
 - a. Baxter: J. H. Baxter Co.
 - b. Chemical Specialties, Inc.
 - c. Continental Wood Preservers, Inc.
 - d. Osmose Wood Preserving, Inc.
 - e. or approved equal
 2. Laminated-Veneer Lumber:
 - a. Alpine Structures.
 - b. Georgia-Pacific Corp.
 - c. Trus Joist MacMillan.
 - d. or approved equal
 3. Prefabricated Wood I-Joists:
 - a. Trus Joist MacMillan.
 - b. Alpine Structures.
 - c. Georgia-Pacific Corp.

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- d. or approved equal
- 4. Gypsum Sheathing Board:
 - a. Georgia-Pacific Corp.
 - b. National Gypsum Co.; Gold Bond Building Products Division.
 - c. United States Gypsum Co.
 - d. or approved equal
- 5. Air-Infiltration Barriers:
 - a. Celotex Corporation (The); Building Products Division.
 - b. DuPont Company; Fibers Department.
 - c. or approved equal

2.2 LUMBER, GENERAL

- A. Lumber Standards: Comply with DOC PS 20, "American Softwood Lumber Standard," and with applicable grading rules of inspection agencies certified by ALSC's Board of Review.
- B. Inspection Agencies: Inspection agencies, and the abbreviations used to reference them, include the following:
 - 1. NELMA - Northeastern Lumber Manufacturers Association.
 - 2. NLGA - National Lumber Grades Authority (Canadian).
 - 3. RIS - Redwood Inspection Service.
 - 4. SPIB - Southern Pine Inspection Bureau.
 - 5. WCLIB - West Coast Lumber Inspection Bureau.
 - 6. WWPA - Western Wood Products Association.
- C. Grade Stamps: Provide lumber with each piece factory marked with grade stamp of inspection agency evidencing compliance with grading rule requirements and identifying grading agency, grade, species, moisture content at time of surfacing, and mill.
- D. Where nominal sizes are indicated, provide actual sizes required by DOC PS 20 for moisture content specified. Where actual sizes are indicated, they are minimum dressed sizes for dry lumber.
 - 1. Provide dressed lumber, S4S, unless otherwise indicated.
 - 2. Provide dry lumber with 19 percent maximum moisture content at time of dressing for 2-inch nominal (38-mm actual) thickness or less, unless otherwise indicated.

2.3 WOOD-PRESERVATIVE-TREATED MATERIALS

- A. General: Where lumber or plywood is indicated as preservative treated or is specified to be treated, comply with applicable requirements of AWWA C2 (lumber) and AWWA C9 (plywood). Mark each treated item with the Quality Mark Requirements of an inspection agency approved by ALSC's Board of Review.
- B. Pressure treat wood members in contact with ground or freshwater with waterborne preservatives to a minimum retention of 0.40 lb/cu. ft. (6.4 kg/cu. m).

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- C. All preservative treated materials should all be secured by stainless steel screws or fasteners with isolated material to all metal members.

2.4 DIMENSION LUMBER

- A. General: Provide dimension lumber of grades indicated according to the ALSC National Grading Rule (NGR) provisions of the inspection agency indicated.
- B. Non-Load-Bearing Interior Partitions: Provide framing of the following grade and species:
 - 1. Grade: No. 2.
 - 2. Species: Eastern softwoods; NELMA.
 - 3. Species: Northern species; NLGA.
 - 4. Species: Mixed southern pine; SPIB.
 - 5. Species: Western woods; WCLIB or WWPA.
 - 6. Species: Any species above.
- C. Exterior and Load-Bearing Walls: Provide framing of the following grade and species:
- D. Framing Other than Non-Load-Bearing Partitions: Provide framing of the following grade and species:
 - 1. Grade: No. 2.
 - 2. Species: Spruce-pine-fir south; NELMA.
 - 3. Species: Hem-fir north; NLGA.
 - 4. Species: Spruce-pine-fir north; NLGA.
 - 5. Species: Mixed southern pine; SPIB.
 - 6. Species: Hem-fir; WCLIB or WWPA.
 - 7. Species: Any species above.

2.5 BOARDS

- A. Exposed Boards: Where boards will be exposed in the finished work, provide the following:
 - 1. Moisture Content: 19 percent maximum.
 - 2. Species and Grade: Spruce-pine-fir, C & Btr per WCLIB rules or C Select per NLGA or WWPA rules.
 - 3. As noted on plans by Architect.
- B. Concealed Boards: Where boards will be concealed by other work, provide lumber with 19 percent maximum moisture content and of following species and grade:
 - 1. Species and Grade: Eastern softwoods, No. 3 Common per NELMA rules.
 - 2. Species and Grade: Mixed southern pine, No. 2 per SPIB rules.
 - 3. Species and Grade: Spruce-pine-fir, Standard per WCLIB rules or No. 3 Common per WWPA rules.
 - 4. Species and Grade: Western woods, Standard per WCLIB rules or No. 3 Common per WWPA rules.
 - 5. Species and Grade: Any species above.

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2.6 MISCELLANEOUS LUMBER

- A. General: Provide lumber for support or attachment of other construction, including rooftop equipment curbs and support bases, cant strips, bucks, nailers, blocking, furring, grounds, stripping, and similar members.
- B. Fabricate miscellaneous lumber from dimension lumber of sizes indicated and into shapes shown.
- C. Moisture Content: 19 percent maximum for lumber items not specified to receive wood preservative treatment.
- D. Grade: For dimension lumber sizes, provide No. 3 or Standard grade lumber per ALSC's NGRs of any species. For board-size lumber, provide No. 3 Common grade per NELMA, NLGA, or WWPA; No. 2 grade per SPIB; or Standard grade per NLGA, WCLIB or WWPA of any species.

2.7 ENGINEERED WOOD PRODUCTS

- A. General: Provide engineered wood products acceptable to authorities having jurisdiction and for which current model code research or evaluation reports exist that evidence compliance with building code in effect for Project.
 - 1. Allowable Design Stresses: Provide engineered wood products with allowable design stresses, as published by manufacturer, that meet or exceed those indicated. Manufacturer's published values shall be determined from empirical data or by rational engineering analysis, and demonstrated by comprehensive testing performed by a qualified independent testing agency.
- B. Laminated-Veneer Lumber: Lumber manufactured by laminating wood veneers in a continuous press using an exterior-type adhesive complying with ASTM D 2559 to produce members with grain of veneers parallel to their lengths and complying with the following requirements:
 - 1. Extreme Fiber Stress in Bending: 2500 psi (17 MPa) for 12-inch nominal- (286-mm actual-) depth members.
 - 2. Modulus of Elasticity: 2,000,000 psi (13 800 MPa).
 - 3. Tension Parallel to Grain: 1850 psi (13 MPa).
 - 4. Compression Parallel to Grain: 2800 psi (19 MPa).
 - 5. Compression Perpendicular to Grain: 400 psi (3 MPa) perpendicular to and 500 psi (3.5 MPa) and parallel to glue line.
 - 6. Horizontal Shear: 285 psi (2 MPa) perpendicular to and 190 psi (1.3 MPa) parallel to glue line.
- C. Prefabricated Wood I-Joists: Units manufactured by bonding stress-graded lumber flanges to wood-based structural-use panel webs with exterior-type adhesives complying with ASTM D 2559, to produce I-shaped joists complying with the following requirements:
 - 1. Flange Material: Laminated-veneer lumber.

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2. Web Material: Oriented-strand board (OSB) complying with DOC PS 2.
3. Web Material: Plywood complying with DOC PS 2.
4. Web Material: Either material indicated above, as standard with joist manufacturer.
5. Structural Capacities: Establish and monitor structural capacities according to ASTM D 5055.
6. Sizes: Depths and widths as indicated, with flanges not less than 1-1/2 inches (38 mm) in actual width.
7. I-Joists shall be installed with all required anchors, stiffeners and bracing in accordance with manufacturer requirements.

2.8 CONCEALED, PERFORMANCE-RATED STRUCTURAL-USE PANELS

- A. General: Where structural-use panels are indicated for the following concealed types of applications, provide APA-performance-rated panels complying with requirements designated under each application for grade, span rating, exposure durability classification, and edge detail (where applicable).
 1. Thickness: Provide panels meeting requirements specified but not less than thickness indicated.
 2. Span Ratings: Provide panels with span ratings required to meet "Code Plus" provisions of APA Form No. E30V, "APA Design/Construction Guide: Residential & Commercial."
- B. Subflooring: APA-rated sheathing.
 1. Exposure Durability Classification: Exposure 1.
 2. Span Rating: 48/24.
 3. Minimum thickness: 5/8 inch.
 4. Floor sheathing shall be tongue and groove and installed with both construction adhesive and required nailing.
- C. Wall Sheathing: APA-rated sheathing.
 1. Exposure Durability Classification: Exposure 1.
 2. Span Rating: As required to suit stud spacing indicated.
 3. Minimum thickness indicated on plan.
- D. Roof Sheathing: APA-rated sheathing.
 1. Exposure Durability Classification: Exterior, Structural I, Exposure 1.
 2. Minimum Span Rating: 32/16.
 3. Minimum thickness: 3/4 inch.
 4. Roof sheathing shall be installed with panel clips.

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2.9 STRUCTURAL-USE PANELS FOR BACKING

- A. Plywood Backing Panels: For mounting electrical or telephone equipment, provide fire-retardant-treated plywood panels with grade, C-D Plugged Exposure 1, in thickness indicated or, if not otherwise indicated, not less than 15/32 inch (11.9 mm) thick.

2.10 AIR-INFILTRATION BARRIER

- A. Air retarder complying with ASTM E 1677; made from polyolefins; either cross-laminated films, woven strands, or spunbonded fibers; coated or uncoated; with or without perforations to transmit water vapor but not liquid water; and as follows:
 - 1. Minimum Thickness: 3 mils (0.08 mm).
 - 2. Minimum Water-Vapor Transmission: 10 perms (575 ng/Pa x s x sq. m) when tested according to ASTM E 96, Procedure A.
 - 3. Maximum Flame Spread: 25 per ASTM E 84.
 - 4. Minimum Allowable Exposure Time: 3 months.

2.11 FASTENERS

- A. General: Provide fasteners of size and type indicated that comply with requirements specified in this Article for material and manufacture.
 - 1. Where rough carpentry is exposed to weather, in ground contact, or in area of high relative humidity, provide fasteners with a hot-dip zinc coating per ASTM A 153 or of Type 304 stainless steel.
- B. Nails, Wire, Brads, and Staples: FS FF-N-105.
- C. Power-Driven Fasteners: CABO NER-272.
- D. Wood Screws: ASME B18.6.1.
- E. Lag Bolts: ASME B18.2.1. (ASME B18.2.3.8M)
- F. Bolts: Steel bolts complying with ASTM A 307, Grade A (ASTM F 568, Property Class 4.6); with ASTM A 563 (ASTM A 563M) hex nuts and, where indicated, flat washers.
- G. All fasteners to secure pressure treated lumber/plywood shall be Type 304 Stainless Steel.

2.12 METAL FRAMING ANCHORS

- A. General: Provide galvanized steel framing anchors of structural capacity, type, and size indicated and as follows:

SECTION 06100 - ROUGH CARPENTRY

1. Research or Evaluation Reports: Provide products for which model code research or evaluation reports exist that are acceptable to authorities having jurisdiction and that evidence compliance of metal framing anchors for application indicated with building code in effect for Project.
 2. Allowable Design Loads: Provide products with allowable design loads, as published by manufacturer, that meet or exceed those indicated. Manufacturer's published values shall be determined from empirical data or by rational engineering analysis, and demonstrated by comprehensive testing performed by a qualified independent testing agency.
- B. Galvanized Steel Sheet: Hot-dip, zinc-coated steel sheet complying with ASTM A 653, G60 (ASTM A 653M, Z180) coating designation; structural, commercial, or lock-forming quality, as standard with manufacturer for type of anchor indicated.
- C. Joist Hangers: U-shaped joist hangers with 2-inch- (50-mm-) long seat and 1-1/4-inch- (32-mm-) wide nailing flanges at least 85 percent of joist depth.
1. Thickness: 0.064 inch (1.6 mm).
- D. Top Flange Hangers: U-shaped joist hangers, full depth of joist, formed from metal strap with tabs bent to extend over and be fastened to supporting member.
1. Strap Width: 2 inches (50 mm).
 2. Thickness: 0.064 inch (1.6 mm).
- E. Bridging: Rigid, V-section, nailless type, 0.064 inch (1.6 mm) thick, length to suit joist size and spacing.
- F. Rafter Tie-Downs (Hurricane Ties): Bent strap tie for fastening rafters or roof trusses to wall studs below, 1-5/8 inches (41 mm) wide by 0.052 inch (1.3 mm) thick minimum. Tie-Downs must be selected to meet uplift forces as calculated in the wood truss design.

2.13 THERMO-PLY SHEATHING

- A. Standard Grade – Green, 0.78” for use in attic to secure under truss rafter for supporting glass fiber insulation board.
- B. Pre-cut to 24” wide strip for easy field installation.
- C. Perm Rating: Minimum 0.63.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Discard units of material with defects that impair quality of rough carpentry and that are too small to use with minimum number of joints or optimum joint arrangement.
- B. Set rough carpentry to required levels and lines, with members plumb, true to line, cut, and fitted.

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- C. Fit rough carpentry to other construction; scribe and cope as required for accurate fit. Correlate location of furring, nailers, blocking, grounds, and similar supports to allow attachment of other construction.
- D. Apply field treatment complying with AWPAC M4 to cut surfaces of preservative-treated lumber and plywood.
- E. Comply with applicable recommendations contained in APA Form No. E30V, "APA Design/Construction Guide: Residential & Commercial," for types of structural-use panels and applications indicated.
 - 1. Comply with "Code Plus" provisions in above-referenced guide.
 - 2. Roof sheathing shall be installed with 1/8" spacing at all edge and end joints for expansion per APA recommendations in above-referenced guide.
- F. Securely attach rough carpentry work to substrate by anchoring and fastening as indicated, complying with the following:
 - 1. CABO NER-272 for power-driven staples, P-nails, and allied fasteners.
 - 2. Published requirements of metal framing anchor manufacturer.
 - 3. "Recommended Nailing Schedule" of referenced framing standard and with AFPA's "National Design Specifications for Wood Construction."
 - 4. "Table 2304.9.1, "Fastening Schedule," in ICC's International Building Code.
- G. Use common wire nails, unless otherwise indicated. Use finishing nails for finish work. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without splitting wood; predrill as required.
- H. Use double hot-dip galvanized or stainless-steel nails where rough carpentry is exposed to weather, in ground contact, or in area of high relative humidity.
- I. Countersink nail heads on exposed carpentry work and fill holes with wood filler.

3.2 WOOD FRAMING, GENERAL

- A. Framing Standard: Comply with AFPA's "Manual for Wood Frame Construction," unless otherwise indicated.
- B. Framing with Engineered Wood Products: Install engineered wood products to comply with manufacturer's written instructions.
- C. Install framing members of size and at spacing indicated.
- D. Do not splice structural members between supports.
- E. Firestop concealed spaces of wood-framed walls and partitions at each floor level and at ceiling line of top story. Where firestopping is not inherent in framing system used,

SECTION 06100 - ROUGH CARPENTRY

provide closely fitted wood blocks of 2-inch nominal- (38-mm actual-) thickness lumber of same width as framing members.

3.3 THERMO-PLY SHEATHING:

- A. Provide conceal envelope in attic to support board insulation and to act as a vapor barrier.
- B. Pre-cut 24" wide strip to secure under wood truss rafter. Cut edge to clear truss web member.
- C. Tape joint between rafter without wood backing.

3.4 AIR-INFILTRATION BARRIER

- A. Cover sheathing with air-infiltration barrier as follows:
 - 1. Apply air retarder to comply with manufacturer's written instructions.
 - 2. Apply air-infiltration barrier to cover upstanding flashing with 4-inch (100-mm) overlap.

END OF SECTION 06100

SECTION 06651 - SOLID SURFACE WINDOWSILLS AND COUNTERTOPS

1.1 SUMMARY

- A. Section Includes solid surfacing fabrication including but not limited to the following:
 - 1. Solid surface material countertops.
 - 2. Solid surface material backsplashes.
 - 3. Solid surface material end splashes.
 - 4. Solid surface material apron fronts.
 - 5. Solid Surface windowsill and Apron.

1.2 SUBMITTALS

- A. Product Data: For countertop materials.
- B. Shop Drawings: Submit Shop Drawings for work of this Section in accordance with Section 01300. Indicate plans, sections, dimensions, component sizes, edge details, thermosetting requirements, fabrication details, attachment provisions, sizes of furring, blocking, including concealed blocking and coordination requirements with adjacent work. Show locations and sizes of cutouts and holes for plumbing fixtures, faucets, soap dispensers, waste receptacles and other items installed in the solid surface.
- C. Samples: For each type of material exposed to view.

1.01 QUALITY ASSURANCE

- A. Qualifications:
 - 1. Installers: Provide work of this Section executed by competent installers with minimum 5 years' experience in the application of Products, systems and assemblies specified and with approval and training of the Product manufacturers.
- B. Mock-Ups:
 - 1. Prior to final approval of Shop Drawings, erect 1 full size mock-up of each component at Project site demonstrating quality of materials and execution for Architect review.
 - 2. Should mock-up not be approved, rework or remake until approval is secured. Remove rejected units from Project site.
 - 3. Approved mock-up will be used as standard for acceptance of subsequent work.
 - 4. Approved mock-ups may remain as part of finished work.

1.02 DELIVERY, STORAGE AND HANDLING

- A. Delivery and Acceptance Requirements: Deliver no components to Project site until areas are ready for installation.

SECTION 06651 - SOLID SURFACE WINDOWSILLS AND COUNTERTOPS

- B. Storage and Handling Requirements:
 - 1. Store components indoors prior to installation.
 - 2. Handle materials to prevent damage to finished surfaces.

1.03 WARRANTY

- A. Manufacturer Warranty: Provide manufacturer's standard warranty for material only for period of 10 years against defects and/or deficiencies in accordance with General Conditions of the Contract. Promptly correct any defects or deficiencies which become apparent within warranty period, to satisfaction of Architect and at no expense to Owner.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturer List: Products of the following manufacturers are acceptable subject to conformance to requirements of the Drawings, Schedules and Specifications:
 - 1. Meganite; www.meganite.com
 - 2. Cambria; www.cambriausa.com
 - 3. Wilsonart Contract; www.wilsonartcontract.com
 - 4. Or approved equal

2.2 SOLID SURFACE COUNTERTOP MATERIALS

- A. Solid Surface Material: Homogeneous-filled plastic resin complying with ICPA SS-1.
 - 1. Type: Provide Standard type unless Special Purpose type is indicated.
 - 2. Colors and Patterns: As selected by Architect from manufacturer's full range.
- B. Plywood: Exterior softwood plywood complying with DOC PS 1, Grade C-C Plugged, touch sanded.

2.3 COUNTERTOP FABRICATION

- A. Fabricate countertops according to solid surface material manufacturer's written instructions and to the AWI/AWMAC/WI's "Architectural Woodwork Standards."
- B. Configuration:
 - 1. Front: Eased square edge with separate apron
 - 2. End Splash: Matching backsplash.
- C. Countertops: 1-inch-thick, solid surface material with radius edge built up with same material].
- D. Joints: Fabricate countertops without joints.

SECTION 06651 - SOLID SURFACE WINDOWSILLS AND COUNTERTOPS

2.4 INSTALLATION MATERIALS

- A. Adhesive: Product recommended by solid surface material manufacturer.
- B. Sealant for Countertops: Comply with applicable requirements in Section 079200 "Joint

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verification of Conditions:
 - 1. Examine substrates and conditions, with fabricator present for compliance with requirements for installation tolerances and other conditions affecting performance of work. Proceed with installation only after unsatisfactory conditions have been corrected.
 - 2. Verify actual site dimensions and location of adjacent materials prior to commencing work.
 - 3. Examine cabinets upon which counter tops are to be installed. Verify cabinets are level to within 1/8" in 10' - 0".
 - 4. Notify Architect in writing of any conditions which would be detrimental to installation.
- B. Evaluation and Assessment: Commencement of work implies acceptance of previously completed work.

3.2 INSTALLATION

- A. Install components plumb, level, rigid, scribed to adjacent finishes in accordance with reviewed Shop Drawings and Product installation details.
- B. Fabricate field joints using manufacturer's recommended adhesive, with joints being inconspicuous in finished work. Exposed joints/seams are not permitted. Keep components and hands clean when making joints. Reinforce field joints as specified herein. Cut and finish component edges with clean, sharp returns.
- C. Route radii and contours to template. Anchor securely to base component or other supports. Align adjacent components and form seams to comply with manufacturer's written recommendations using adhesive in color to match work. Carefully dress joints smooth, remove surface scratches and clean entire surface.
- D. Install countertops/sills with no more than 1/8" sag, bow or other variation from a straight line.
- E. Seal between wall and components with joint sealant as specified herein and in Section 07920, as applicable.
- F. Provide endsplashes as indicated on Drawings. Adhere to countertops using a standard color-coordinated silicone sealant. Adhere applied sidesplashes to countertops using a standard color-matched silicone sealant. Provide sidesplashes at walls and adjacent millwork. Fabricate radius

SECTION 06651 - SOLID SURFACE WINDOWSILLS AND COUNTERTOPS

cove at intersection of counters with backsplashes to dimensions shown on reviewed Shop Drawings. Adhere to countertops using manufacturer's standard color-coordinated joint adhesive.

- G. Keep components and hands clean during installation. Remove adhesives, sealants and other stains. Ensure components are clean on date of Substantial Completion of the Work.

3.3 REPAIR

- A. Repair minor imperfections and cracked seams and replace areas of severely damaged surfaces in accordance with manufacturer's "Technical Bulletins".

3.4 SITE QUALITY CONTROL

- A. Non-Conforming Work: Replace damaged work which cannot be satisfactorily repaired, re-stored or cleaned, to satisfaction of Architect at no cost to Owner.

3.5 CLEANING

- A. Remove excess adhesive and sealant from visible surfaces.
- B. Clean surfaces in accordance with manufacturer's "Care and Maintenance Instructions".

3.6 PROTECTION

- A. Provide protective coverings to prevent physical damage or staining following installation for duration of construction phase.
- B. Protect surfaces from damage until date of Substantial Completion of the Work.

END SECTION 06651

SECTION 07920 - JOINT SEALANTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes joint sealants for the following applications, including those specified by reference to this Section:
 - 1. Exterior joints in vertical surfaces and horizontal nontraffic surfaces.
 - 2. Interior joints in vertical surfaces and horizontal nontraffic surfaces.

1.2 PERFORMANCE REQUIREMENTS

- A. Provide elastomeric joint sealants that establish and maintain watertight and airtight continuous joint seals without staining or deteriorating joint substrates.
- B. Provide joint sealants for interior applications that establish and maintain airtight and water-resistant continuous joint seals without staining or deteriorating joint substrates.

1.3 SUBMITTALS

- A. Product Data: For each joint-sealant product indicated.
- B. Samples: For each type and color of joint sealant required, provide Samples with joint sealants in 1/2-inch- (13-mm-) wide joints formed between two 6-inch- (150-mm-) long strips of material matching the appearance of exposed surfaces adjacent to joint sealants.
- C. Preconstruction field test reports.
- D. Compatibility and adhesion test reports.
- E. Product test reports.

1.4 QUALITY ASSURANCE

- A. Preconstruction Compatibility and Adhesion Testing: Submit samples of materials that will contact or affect joint sealants to joint-sealant manufacturers for testing according to manufacturer's standard test method to determine whether priming and other specific joint preparation techniques are required to obtain rapid, optimum adhesion of joint sealants to joint substrates.
- B. Preconstruction Field-Adhesion Testing: Before installing elastomeric sealants, field test their adhesion to Project joint substrates according to the method in ASTM C 1193 that is appropriate for the types of Project joints.

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- C. Mockups: Build mockups incorporating sealant joints, as follows, to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution:
 - 1. Joints in mockups of assemblies specified in other Sections that are indicated to receive elastomeric joint sealants, which are specified by reference to this Section.
 - 2. All test samples shall be approved and accepted by the Owner, Architect, Construction Manager and Manufacturer's field inspection personnel. Coordinate work and testing schedule with Manufacturer's field inspection personnel.

1.5 WARRANTY

- A. Special Installer's Warranty: Installer's standard form in which Installer agrees to repair or replace elastomeric joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
 - 1. Warranty Period: Installers five (5) year workmanship warranty from date of Substantial Completion.
- B. Special Manufacturer's Warranty: Manufacturer's standard form in which elastomeric sealant manufacturer agrees to furnish elastomeric joint sealants to repair or replace those that do not comply with performance and other requirements specified in this Section within specified warranty period.
 - 1. Warranty Period: Twenty (20) years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Products: Subject to compliance with requirements, provide one of the products listed in other Part 2 articles or approved equal. Approved equal substitutions will be considered in accordance with Specification Section 01300-Submittals.

2.2 MATERIALS, GENERAL

- A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by sealant manufacturer, based on testing and field experience.
- B. VOC Content of Interior Sealants: Provide interior sealants and sealant primers that comply with the following limits for VOC content when calculated according to 40 CFR 59, Subpart D (EPA Method 24):
 - 1. Sealants: 250 g/L.
 - 2. Sealant Primers for Nonporous Substrates: 250 g/L.

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3. Sealant Primers for Porous Substrates: 775 g/L.

C. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's full range.

2.3 ELASTOMERIC JOINT SEALANTS

A. Elastomeric Sealants: Comply with ASTM C 920 and other requirements indicated for each liquid-applied chemically curing sealant specified, including those referencing ASTM C 920 classifications for type, grade, class, and uses related to exposure and joint substrates.

B. Stain-Test-Response Characteristics: Where elastomeric sealants are specified to be nonstaining to porous substrates, provide products that have undergone testing according to ASTM C 1248 and have not stained porous joint substrates indicated for Project.

C. Suitability for Immersion in Liquids. Where elastomeric sealants are indicated for Use I for joints that will be continuously immersed in liquids, provide products that have undergone testing according to ASTM C 1247 and qualify for the length of exposure indicated by reference to ASTM C 920 for Class 1 or 2. Liquid used for testing sealants is deionized water, unless otherwise indicated.

D. Suitability for Contact with Food: Where elastomeric sealants are indicated for joints that will come in repeated contact with food, provide products that comply with 21 CFR 177.2600.

E. Single-Component **Neutral-Curing** Silicone Sealant for all exterior and interior joints application except as listed for other applications:

1. Products:

- a. Dow Corning Corporation; 790.
- b. GE Silicones; SilPruf LM SCS2700.
- c. Tremco; Spectrem 1 (Basic).
- d. Or approved equal.

2. Type and Grade: S (single component) and NS (nonsag).

3. Class: 100/50.

4. Use Related to Exposure: NT (nontraffic).

5. Uses Related to Joint Substrates: M, G, A, and, as applicable to joint substrates indicated, O.

6. Stain-Test-Response Characteristics: Nonstaining to porous substrates per ASTM C 1248.

7. Paintable surface.

F. Single-Component Neutral-Curing Silicone Sealant for structural glazing and aluminum framing:

1. Products:

- a. Dow Corning Corporation; 795.
- b. GE Silicones; UltraGlaze SSG4000.
- c. Polymeric Systems Inc.; PSI-631.
- d. Schnee-Morehead, Inc.; SM5731 Poly-Glaze Plus.
- e. Tremco; Proglaze SG.

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- f. Tremco; Tremsil 600.
 - g. Or approved equal.
 - 2. Type and Grade: S (single component) and NS (nonsag).
 - 3. Class: 25.
 - 4. Use Related to Exposure: NT (nontraffic).
 - 5. Uses Related to Joint Substrates: G, A, and, as applicable to joint substrates indicated, O.
 - 6. Paintable surface.
- G. Single-Component Mildew-Resistant Neutral-Curing Silicone Sealant for all interior wet areas including all ceramic tiles:
- 1. Products:
 - a. Pecora Corporation; 898.
 - b. Tremco; Tremsil 600 White.
 - c. Or approved equal.
 - 2. Type and Grade: S (single component) and NS (nonsag).
 - 3. Class: 25.
 - 4. Use Related to Exposure: NT (nontraffic).
 - 5. Uses Related to Joint Substrates: G, A, and, as applicable to joint substrates indicated, O.

2.4 ACOUSTICAL JOINT SEALANTS – For all interior paintable gypsum / wood joints.

- A. Acoustical Sealant for Exposed and Concealed Joints: Manufacturer's standard nonsag, paintable, nonstaining latex sealant complying with ASTM C 834 that effectively reduces airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.
- 1. Products:
 - a. Pecora Corporation; AC-20 FTR Acoustical and Insulation Sealant.
 - b. United States Gypsum Co.; SHEETROCK Acoustical Sealant.
 - c. or approved equal.
- B. Acoustical Sealant for Concealed Joints: Manufacturer's standard, nondrying, nonhardening, nonskinning, nonstaining, gunnable, synthetic-rubber sealant recommended for sealing interior concealed joints to reduce airborne sound transmission for concealed gypsum / wood joints.
- 1. Products:
 - a. Pecora Corporation; BA-98.
 - b. Tremco; Tremco Acoustical Sealant.
 - c. or approved equal.

2.5 JOINT-SEALANT BACKING

- A. General: Provide sealant backings of material and type that are nonstaining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.

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- B. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin), O (open-cell material), B (bicellular material with a surface skin), and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance:
- C. Elastomeric Tubing Sealant Backings: Neoprene, butyl, EPDM, or silicone tubing complying with ASTM D 1056, nonabsorbent to water and gas, and capable of remaining resilient at temperatures down to minus 26 deg F (minus 32 deg C). Provide products with low compression set and of size and shape to provide a secondary seal, to control sealant depth, and to otherwise contribute to optimum sealant performance.
- D. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint where such adhesion would result in sealant failure. Provide self-adhesive tape where applicable.

2.6 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.
- C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants.
 - 1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant.
 - a. Clean porous joint substrate surfaces by brushing, grinding, blast cleaning, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air.
 - 2. Remove laitance and form-release agents from concrete.

SECTION 07920 - JOINT SEALANTS

- a. Clean nonporous surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
- B. **Joint Priming:** Prime joint substrates, where recommended in writing by joint-sealant manufacturer, based on preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.
- C. **Masking Tape:** Use masking tape where required to prevent contact of sealant with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.2 INSTALLATION

- A. **Sealant Installation Standard:** Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
- B. **Acoustical Sealant Application Standard:** Comply with recommendations in ASTM C 919 for use of joint sealants in acoustical applications as applicable to materials, applications, and conditions indicated.
- C. **Install sealant backings of type indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.**
 - 1. Do not leave gaps between ends of sealant backings.
 - 2. Do not stretch, twist, puncture, or tear sealant backings.
 - 3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.
 - 4. Complete sealant all the way of the full joint length, everywhere.
- D. **Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.**
- E. **Install sealants using proven techniques that comply with the following and at the same time backings are installed:**
 - 1. Place sealants so they directly contact and fully wet joint substrates.
 - 2. Completely fill recesses in each joint configuration.
 - 3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- F. **Tooling of Nonsag Sealants:** Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.

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1. Remove excess sealant from surfaces adjacent to joints.
 2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
 3. Provide concave joint configuration per Figure 5A in ASTM C 1193, unless otherwise indicated.
- G. Installation of Preformed Silicone-Sealant System: Comply with manufacturer's written instructions.
- H. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.
- I. Conditions that should be avoided when working with Silicone Building Sealant:
1. **DO NOT** "wet tool" with solvents or soaps as this can inhibit the surface of this sealant, the rest of the sealant bulk may cure normally but the surface will remain tacky and gummy indefinitely.
 2. **DO NOT** apply this sealant to a backer rod that is contaminated with solvent or primer.
 3. **DO NOT** apply this sealant to a surface that has been cleaned with a solvent or primer.
 4. **DO NOT** apply this sealant to EPOXY containing surfaces (unless they have been tested by The Americas Construction Test Lab) since they can inhibit the cure.
- J. Do not use silicone sealant for:
1. Below-grade applications.
 2. Surfaces to be immersed in water for prolonged time.
 3. Brass and copper surfaces.
 4. Materials bleeding oils, plasticizers, and solvents.
 5. Structural glazing and adhesive.
 6. Surfaces to be painted.
 7. Surfaces in direct contact with food.
 8. Medical and pharmaceutical applications.
- K. Do not apply in totally confined spaces without ventilation for curing.

END OF SECTION 07920



SECTION 08110- STEEL DOORS AND FRAMES

1.1 GENERAL

- A. Submit Product Data for each type of door and frame specified. Approved equal substitutions will be considered in accordance with Specification Section 01300-Submittals.
- B. Quality Assurance: Comply with ANSI/SDI 100.
- C. Fire-Rated Door Assemblies: NFPA 80, identical to assemblies tested per ASTM E 152, and labeled and listed by UL, Warnock Hersey, or another testing and inspecting agency acceptable to authorities having jurisdiction.

1.2 PRODUCTS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following or approved equal:
 - 1. Amweld Building Products, Inc.
 - 2. Benchmark Commercial Doors.
 - 3. Ceco Door Products.
 - 4. Copco Door Co.
 - 5. Curries Co.
 - 6. Deansteel Manufacturing Co.
 - 7. Fenestra Corp.
 - 8. Kewanee Corp.
 - 9. Mesker Door, Inc.
 - 10. Pioneer Industries.
 - 11. Republic Builders Products.
 - 12. Steelcraft.
 - 13. Or approved equal.
- B. Cold-Rolled Steel Sheets: ASTM A 366 (ASTM A 366M), commercial quality, or ASTM A 620 (ASTM A 620M), drawing quality.
- C. Galvanized Steel Sheets: ASTM A 526 (ASTM A 526M), commercial quality, or ASTM A 642 (ASTM A 642M), drawing quality, with A 60 or G 60 (Z 180 or ZF 180) coating designation, mill phosphatized.
- D. Frames: Provide frames for doors, sidelights, borrowed lights, and other openings that comply with ANSI/SDI 100; fabricate to be rigid, neat in appearance, and free from defects, warp, or buckle.
 - 1. For interior frames provide units with mitered or coped and continuously welded corners, formed from 16 gage thick cold-rolled steel.
 - 2. For exterior frames provide units with mitered or coped and continuously welded corners, formed from 16 gage thick galvanized steel sheet.
 - 3. Door Silencers: 3 on strike jambs of single-door frames and 2 on heads of double-door frames.
 - 4. Plaster Guards: Provide where mortar might obstruct hardware operation and to

SECTION 08110- STEEL DOORS AND FRAMES

- close off interior of openings.
- 5. For new frame install in existing opening. Knock down frame is allowed to secure to existing opening.
- 6. Grout: As specified in Division 4 Section "Unit Masonry."
- E. Tolerances: Comply with SDI 117.
- F. Fabricate concealed stiffeners, reinforcement, edge channels, louvers, and moldings from either cold- or hot-rolled steel sheet.
- G. Hardware Preparation: Prepare doors and frames to receive mortised and concealed hardware according to SDI 107 and the hardware specification.
- H. Glazing Stops: Minimum 0.0359-inch- (0.9-mm-) thick steel or 0.040-inch- (1-mm-) thick aluminum.
 - 1. Provide nonremovable stops on outside of exterior doors and on secure side of interior doors for glass, louvers, and other panels in doors.
 - 2. Provide screw-applied, removable, glazing beads on inside of glass, louvers, and other panels in doors.
- I. Finishes, General: Comply with NAAMM's "Metal Finishes Manual" for recommendations relative to applying and designating finishes.
 - 1. Apply primers to doors and frames after fabrication.
- J. Galvanized Steel Sheet Finishes: Comply with SDI 112 and the following:
 - 1. Surface Preparation: Clean surfaces with nonpetroleum solvent so that surfaces are free of oil or other contaminants. After cleaning, apply a conversion coating of the type suited to the organic coating applied over it. Clean welds, mechanical connections, and abraded areas, and apply galvanizing repair paint specified to comply with ASTM A 780.
 - 2. Galvanizing Repair Paint: SSPC-Paint 20, high-zinc-dust-content paint with dry film containing not less than 94 percent zinc dust by weight.
 - 3. Factory Priming for Field-Painted Finish: Where field painting after installation is indicated, apply air-dried primer specified below immediately after cleaning and pretreatment.
 - a. Shop Primer: Zinc-dust, zinc-oxide primer paint complying with performance requirements of FS TT-P-641, Type II.
 - 4. Field Painted Finish: Immediately after cleaning and pretreating, apply 2-coat finish consisting of prime coat and finish coat. See Section 09900, "Painting."
 - a. Color and Gloss: Match Architect's sample.
- K. Steel Sheet Finishes: Comply with SSPC-PA 1, "Paint Application Specification No. 1."
 - 1. Surface Preparation: Solvent-clean surfaces according to SSPC-SP 1. Remove mill scale and rust to comply with SSPC-SP 5 (White Metal Blast Cleaning) or SSPC-SP 8 (Pickling).

SECTION 08110- STEEL DOORS AND FRAMES

2. Pretreatment: Immediately after surface preparation, apply a conversion coating suited to organic coating applied over it.
3. Factory Priming for Field-Painted Finish: Apply shop primer that complies with ANSI A224.1 acceptance criteria, is compatible with finish paint systems indicated, and has capability to provide a sound foundation for field-applied topcoats. Apply primer immediately after surface preparation and pretreatment.
 - a. Color and Gloss: Match Architect's sample.

1.3 EXECUTION

- A. General: Install steel doors, frames, and accessories according to Shop Drawings, manufacturer's data, and as specified.
- B. Placing Frames: Comply with provisions of SDI 105, unless otherwise indicated. Set frames accurately in position, plumbed, aligned, and braced securely until permanent anchors are set.
 1. Except for frames located in existing concrete, masonry, or gypsum board assembly construction, place frames before constructing enclosing walls and ceilings.
 2. Install at least 3 anchors per jamb adjacent to hinge location on hinge jamb and at corresponding heights on strike jamb.
 3. In-place gypsum board partitions, install knock-down, slip-on, drywall frames.
 4. Install fire-rated frames according to NFPA 80.
 5. Coordinate installation of all required wiring/conduit prior to frame installation.
- C. Door Installation: Fit existing hollow-metal doors accurately in new hollow-metal frames, within clearances specified in ANSI/SDI 100, including new door in existing frame.
 1. Fire-Rated Doors: Install with clearances specified in NFPA 80.
 2. Smoke-Control Doors: Comply with NFPA 105.
- D. Prime Coat Touchup: Immediately after erection, sand smooth any rusted or damaged areas of prime coat and apply touchup of compatible air-drying primer.
- E. Protection Removal: Immediately before final inspection, remove protective wrappings from doors and frames.

END OF SECTION 08110

SECTION 08211 - FLUSH WOOD DOORS

1.1 GENERAL

- A. Submittals: In addition to product data, submit the following:
1. Shop drawings indicating location and size of each door, elevation of each kind of door, details of construction, location and extent of hardware blocking, fire ratings, requirements for veneer matching and factory finishing and other pertinent data. For factory-machined doors, indicate dimensions and locations of cutouts for locksets and other cutouts adjacent to light and louver openings.
 2. Samples of actual materials in small sections for each face material and finish.
- B. Quality Standard: Comply with the following standard:
1. NWWDA Quality Standard: I.S.1-A, "Architectural Wood Flush Doors," of the National Wood Window and Door Association.
 2. AWI Quality Standard: "Architectural Woodwork Quality Standards" of the Architectural Woodwork Institute.
- C. Fire-Rated Wood Doors: Provide wood doors labeled and listed by UL, Warnock Hersey, or another testing and inspection agency acceptable to authorities having jurisdiction. Provide certification for fire rating required acceptable to authorized agencies having jurisdiction for oversize fire rated doors over 4'-0" wide
- D. Warranty
1. Provide manufacturer's warranty to the following term:
 - a. Interior Solid Core Doors: "Full Life of Original Installation" including rehang and refinish if door(s) do not comply with Warranty tolerance standards.

1.2 PRODUCTS

- A. Manufacturers: Subject to compliance with requirements, provide doors by one of the following or approved equal:
1. Marshfield Door Systems, Inc., quality as defined in this section.
 2. Algoma Wood Doors Inc., quality as defined in this section.
 3. Eggers Wood Doors Inc., quality as defined in this section.
 4. Mohawk Wood Doors Inc., quality as defined in this section.
 5. V-T Industries Inc., quality as defined in this section.
 6. Buell Door Company, quality as defined in this section.
 7. Or approved equal.
- B. Interior Solid Core Doors for Transparent Finish: As follows:
NOTE: ALL WOOD VENEER MUST APPEAR UNIFORM AND LIGHT IN APPEARANCE
1. Faces: Select White Birch, plain sliced.
 2. Grade: "A" Select White ONLY

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3. Construction: 5 plies.
 4. Core: Structural composite lumber (engineered composite core)
 5. Bonding: Stiles and rails bonded to core, then entire unit abrasive planed before veneering.
- C. Interior Fire-Rated Solid Core Doors: As follows:
1. Faces and Grade: Provide faces and grade to match non-fire-rated doors in same area of building, unless otherwise indicated.
 2. Edge Construction: Provide manufacturer's standard laminated-edge construction for improved screw-holding capability and split resistance.
 3. Pairs: Furnish formed-steel edges and astragals for pairs of fire-rated doors, unless otherwise indicated.
 4. Pairs: Provide fire-rated pairs with fire-retardant stiles that are labeled and listed for kinds of applications indicated without formed-steel edges and astragals.
- D. Pairs and Sets: Provide pair matching and set matching.
- E. Fabricate flush wood doors to comply with following requirements:
1. In sizes indicated for job-site fitting.
 2. Factory fit doors to comply with clearance requirements of referenced quality standard. Comply with requirements of NFPA 80 for fire-resistance-rated doors.
 3. Factory machine doors for hardware that is not surface applied.
 - a. Metal Removable Mullions: Pre-machine locks and formed-steel edges for hardware for pairs of doors requiring removable mullions. See the Hardware Schedule.
 4. Openings: Cut and trim openings through doors to comply with applicable requirements of referenced standards for kind(s) of door(s) required.
 - a. Light Openings: Trim openings with moldings of material and profile indicated. * To be selected from manufacturer's standard profiles and colors unless noted otherwise. At existing buildings, metal trim shall be required to match adjacent existing to remain.
 - b. Louvers: Factory install louvers in prepared openings.
 5. Provide metal flashing at top of out swinging units.
- F. Finish wood doors at factory as factory finished.
1. Transparent Finish: Comply with requirements indicated for grade, finish system, staining effect, and sheen.
 - a. Grade: Custom.
 - b. Finish: Manufacturer's standard finish with performance requirements comparable to either AWI System TR-2 catalyzed lacquer or AWI System TR-4 conversion varnish.

SECTION 08211 - FLUSH WOOD DOORS

- c. Staining: Match Architect's sample or existing schools' wood doors or as selected by the Owner.
 - d. Effect: Filled finish.
 - e. Sheen: Semigloss.
- G. Provide soundproof seal as noted in the Hardware Schedule. Adjust Hardware and frame to align properly to have the best acoustical effect.

1.3 EXECUTION

A. Examination

- 1. Verify substrate-openings conditions.
- 2. Verify that opening sizes and tolerances are acceptable and ready to receive this work.
- 3. Do not install doors in frame openings that are not plumb or are out of tolerance for size or alignment.

B. Installation

- 1. Install fire-rated and non-rated doors in accordance with NFPA 80, manufacturers' instructions and fire rated labeling requirements.
- 2. Trim non-rated door width by cutting equally on both jamb edges.
- 3. Trim door height by cutting bottom edges to a maximum 3/4 inch (19mm).
- 4. Trim fire door height at bottom edge only, in accordance with fire rating requirements.
- 5. Pilot drill screw and bolt holes using templates provided by hardware manufacturer. (Use threaded through bolts for half surface hinges.)
- 6. Coordinate installation of doors with installation of frames and hardware.
- 7. Coordinate installation of glass and glazing.
- 8. Install door louvers and light kits plumb and level.
- 9. Reseal or refinish any doors that required site alteration.

C. Warranty Tolerances

- 1. Conform to WDMA standards and testing methods for warp, cup, bow and telegraphing.

D. Adjusting

- 1. Adjust work under provisions Division 1.
- 2. Adjust doors for smooth and balanced door movement.

E. Door and Frame Components Schedules

- 1. Refer to door and frame schedule.

END OF SECTION 08211

SECTION 08520 – ALUMINUM PROJECTION WINDOWS

PART 1 - GENERAL

1.1. GENERAL REQUIREMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions, Special Conditions and other Division-0 and Division-1 Specification Sections, apply to this Section.

1.2. SECTION INCLUDES

- A. Work of this Section includes all labor, materials, equipment and services necessary to complete the aluminum projection windows as shown on the Drawings and/or specified herein, including but not limited to, the following:
 - 1. Aluminum project in, project out, and fixed combination window systems.
 - 2. Anchors, hardware and accessories including panning, interior trim pieces and subframe / receptors.

1.3. DEFINITIONS

- A. AW: Architectural class designations according to AAMA/WDMA/CSA 101/I.S.2/A440-08.
- B. Performance grade number, included as part of the AAMA/WDMA/CSA 101/I.S.2/A440-08 product designation code is actual design pressure in pounds force per square foot (pascals) used to determine structural test pressure and water test pressure.
- C. Structural test pressure, for uniform load structural test, is equivalent to 150 percent of design pressure.
- D. Minimum test size is smallest size permitted for performance class (gateway test size). Products must be tested at minimum test size or at a size larger than minimum test size to comply with requirements for performance class. Downsized test reports will not be considered acceptable.

1.4. PERFORMANCE REQUIREMENTS

- A. General: Provide aluminum windows capable of complying with performance requirements indicated, based on testing manufacturer's windows that are representative of those specified and that are of test size indicated below:
 - 1. Projected Windows: 60" x 36" (PI & PO).
 - 2. Fixed Windows: 60" x 99" (FXD).
- B. AAMA/WDMA/CSA 101.I.S.2/A440-08 Performance Requirements: Provide aluminum windows of the performance class and grade indicated that comply with AAMA/WDMA/CSA.
 - 1. Performance Grade 450X: Minimum for performance grade is AW120 @ PO, AW135 @ PI, & AW150 @ FXD.
- C. Structural Performance: Provide aluminum windows capable of withstanding the

SECTION 08520 – ALUMINUM PROJECTION WINDOWS

following, including wind loads based on IBC 2018 NJ Edition, ASCE 7-16 (minimum design loads for buildings and other structures), and passing ASTM E330, Uniform Load Structural Test, at basic wind speed indicated:

1. Design Criteria:
 - a. Exposure: 'C'
 - b. Importance factor: 1.15
 - c. Wind load: 124 mph
 - d. SHEG II $A/v=0.10$
 - e. SPC C $A/a=0.10$
 2. The wind load design pressures for this project are 26 psf "ASD"/ 42 psf "LFRD" @ non-corner zones and 32 psf "ASD" /52 psf "LFRD" @ corner zones.
- D. Air Infiltration: Maximum rate not more than indicated when tested according to ASTM E 283, Air Infiltration Test.
1. Maximum Rate: 0.1 cfm/sq.ft. (2 cu. m/h x sq.m) of area at an inward test pressure of 6.24 lbf/sq.ft. (300 Pa).
- E. Water Resistance: No water leakage as defined in AAMA/NWWDA referenced test methods at a water test pressure equaling that indicated, when tested according to ASTM E 331/ASTM E 547, Water Resistance Test.
1. Test Pressure: 15 static air pressure difference of 15.0 psf.
- F. Condensation-Resistance Factor: Provide aluminum windows tested for thermal performance according to AAMA 1503 or per NFRC 100 simulation data, showing a minimum CRF of 74 for the frame.
- G. Thermal Transmittance: At both the Base Bid & Alternate Bid, window manufacturer to provide aluminum windows with a whole-window U-value indicated when simulated in accordance with NFRC 100 and NFRC 200 at NFRC gateway sizes (59" x 24" for PO & PI & 47" X 59" for Fixed) and glazed with 1" IGU utilizing Argon Gas infill & sputter coat Low E (#2) with warm edge spacer technology.
1. U-Value: 0.47 Btu/sq.ft. X h x deg F (W/sq.m x K) for operable sash.
 2. U-Value: 0.37 Btu/sq.ft. X h x deg F (W/sq.m x K) for fixed frame.
- H. Thermal Movements: Provide aluminum windows, including anchorage, that accommodate thermal movements of units resulting from the following maximum change (range) in ambient and surface temperatures without buckling, distortion, opening of joints, failure of joint sealants, damaging loads and stresses on glazing and connections, and other detrimental effects. Base engineering calculation on actual surface temperatures of materials due to solar heat gain and nighttime sky heat loss.
1. Temperature Change (Range): 120 deg F (67 deg C), ambient.
- I. Projected Windows: Comply with ANSI/AAMA 101-97 for the following tests:
1. Torsion Test.
 2. Horizontal Concentrated Load Test on Latch Rail.
 3. Vertical Concentrated Load Test on Latch Rail.
 4. Torsion Load Test on Intermediate Frame Rails.
 5. Vertical Concentrated Load Test on Intermediate Frame Rails.

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- 6. Balance Arm Load Test.
- J. Life Cycle Testing: Test according to AAMA 910 and comply with AAMA/WDMA/CSA 101/I.S.2/A440-08.

1.5. SUBMITTALS

- A. Product Data: Include construction details, material descriptions, fabrication methods, dimensions of individual components and profiles, hardware, finishes, and operating instructions for each type of aluminum window indicated.
- B. Shop Drawings: Include plans, elevations, sections, details, hardware, attachments to other work, operational clearances, and the following:
 - 1. Mullion details, including reinforcement and stiffeners.
 - 2. Joinery details.
 - 3. Expansion provisions.
 - 4. Flashing and drainage details.
 - 5. Weather-stripping details.
 - 6. Thermal-break details.
 - 7. Glazing details.
 - 8. For installed products indicated to comply with design loads, include structural analysis data signed and sealed by the qualified professional engineer responsible for their preparation and used to determine the following:
 - a. Structural test pressures and design pressures from basic wind speeds indicated.
 - b. Deflection limitations of glass framing systems.
- C. Samples for Initial Selection: For units with factory-applied color finishes. Architect reserves the right to choose from full color offerings for anodized finish. Color is to match Architects' sample.
- D. Samples for Verification: For aluminum window components required, prepared on Samples of size indicated below:
 - 1. Architect reserves the right to require product samples that show fabrication techniques, workmanship, and design of hardware and accessories.
- E. Qualification Data: For installer and testing agency.
- F. Product Test Reports: Based on evaluation of comprehensive tests performed within the last four years by a qualified testing agency, for each operation and configuration of aluminum window. Test results based on use of down-sized AAMA standard test size units will not be accepted.
- G. Shop drawings shall be sealed by a state licensed structural engineer to assure all requirements in this specification and drawings are met. The final shop drawings must be readable for field personnel to use as an installation guideline regarding fastener type and fastener locations.
- H. Submit a copy of the Manufacturer's Special 10-year warranty.

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1.6. QUALITY ASSURANCE

- A. **Manufacturers Qualifications:** Must have minimum 10 years of continuous fabrication of aluminum windows similar in design and scope to that which is required for this project. The window products supplied for this project must be produced and glazed by the same factory assembly line that the certified test window unit was produced. Any products fabricated by independent subcontractor organizations using “S.L.” stock length parts at their own factory or shop facilities will not be accepted. Field glazing is not permitted.
- B. **Installer Qualifications:** An installer acceptable to aluminum window manufacturer for installation of units required for this Project.
- C. **Testing Agency Qualifications:** An independent testing agency, acceptable to authorities having jurisdiction, with the experience and capability to conduct the testing indicated, as documented according to ASTM E 548. Comprehensive test reports not more than four years old prepared by a qualified testing agency for each product type being used on the project demonstrating compliance with the air, water, and structural requirements outlined herein. Test reports based on the use of downsized units will not be accepted.
- D. **Single Source Responsibility:** Provide aluminum window units, related fenestration system sections, and all necessary accessories from one source and produced by a single manufacturer.
- E. For maximum performance, windows for this project must meet both the testing requirements stated herein and the minimum material requirements specified. Windows which carry the applicable AAMA rating but which do not meet the material thickness and depths are not acceptable for use on this project.
- F. **Product Options:** Drawings indicate size, profiles, and dimensional requirements of aluminum windows and are based on the specific system indicated. Refer to Division 1 Section “Product Requirements”.
 - 1. Do not modify intended aesthetic effects, as judged solely by Architect, except with Architect’s approval. If modifications are proposed, submit comprehensive explanatory data to Architect for review.
 - 2. Provide AAMA certified aluminum windows.
 - 3. Do not revise intended aesthetic effects as judged solely by the architect, except with architect’s approval. If revisions or substitutions are proposed, submit comprehensive explanatory data to architect within thirty (30) days of Notice to Proceed per Specification Section 01300, “Submittals”. After thirty (30) days, no substitution products will be considered.
- G. **Glazing Publications:** Comply with published recommendations of glass manufacturers and GANA’s “Glazing Manual” unless more stringent requirements are indicated.
- H. **Pre-installation Conference:** Conduct conference at Project site to comply with requirements in Division 1 Section “Project Management and Coordination”. Review methods and procedures related to aluminum windows including, but not limited to, the following:
 - 1. Inspect and discuss condition of substrate and other preparatory work performed

SECTION 08520 – ALUMINUM PROJECTION WINDOWS

- by other trades.
- 2. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
- 3. Review required testing and inspecting procedures.

1.7. PROJECT CONDITIONS

- A. Field Measurements: Verify aluminum window openings by field measurements before fabrication and indicate measurements on Shop Drawings.

1.8. WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace aluminum windows that fail in materials or workmanship within specified warranty period. Failures include, but are not limited to, the following:
 - 1. Failure to meet performance requirements.
 - 2. Structural failures including excessive deflection.
 - 3. Water leakage, air infiltration, or condensation.
 - 4. Faulty operation of movable sash and hardware.
 - 5. Deterioration of metals, metal finishes, and other materials beyond normal weathering.
 - 6. Insulating glass failure.
- B. Warranty Period: ten (10) years for windows and insulated glass from date of Substantial Completion.
- C. Warranty Period for Metal Finishes: ten (10) years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide architectural grade thermal project-in, project out, and fixed combination windows, with minimum 4-1/2" frame depth, by one of the following: (Approved equal manufacturers will be considered in accordance with Specification Section 01300 – Submittals.)
 - 1. Fixed Windows (all aluminum not less than 0.125 inches thick):
 - a. EFCO Corporation: Series 450X.
 - b. Oldcastle Building Envelope / Moduline-Model: Signature 16PL series.
 - c. Wausau Window and Wall Systems: Model 4250I.
 - d. Architectural Window Manufacturing Corporation Series 3400i
 - e. Or approved equal
 - 2. Projected Windows (all aluminum not less than 0.125 inches thick):

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- a. EFCO Corporation: Series 450X.
 - b. Oldcastle Building Envelope / Moduline-Model: Signature 16PL series.
 - c. Wausau Window and Wall Systems: Model 4250I.
 - d. Architectural Window Manufacturing Corporation Series 3400i
 - e. Or approved equal
- B. The following specifications are based on EFCO Corporation, Series 450X (Enhanced Thermal Performance Window Systems). Approved equal manufacturers will be considered in accordance with Specification Section 01300 – Submittals.

2.2 MATERIALS: GENERAL

- A. Aluminum Extrusions: Alloy and temper recommended by aluminum window manufacturer for strength, corrosion resistance, and application of required finish, but not less than 22,000-psi (150-MPa) ultimate tensile strength, not less than 16,000-psi (110-MPa) minimum yield strength, and not less than 0.125-inch (1.6-mm) thickness at any location for the main frame and sash members.
- B. Fasteners: Aluminum, nonmagnetic stainless steel, epoxy adhesive, or other materials warranted by manufacturer to be non-corrosive and compatible with aluminum window members, trim, hardware, anchors, and other components.
1. Reinforcement: Where fasteners screw-anchor into aluminum less than 0.125 inch (3.2-mm) thick, reinforce interior with aluminum or nonmagnetic stainless steel to receive screw threads, or provide standard, non-corrosive, pressed-in, splined grommet nuts.
 2. Exposed Fasteners: Unless avoidable for applying hardware, do not use exposed fasteners. For application of hardware, use fasteners that match finish of member of hardware being fastened, as appropriate.
- C. Anchors, Clips, and Accessories: Aluminum, nonmagnetic stainless steel, or zinc-coated steel or iron complying with ASTM B 633 for SC 3 severe service conditions; provide sufficient strength to withstand design pressure indicated.
- D. Compression-Type Weather Stripping: Provide compressible weather stripping designed for permanently resilient sealing under bumper or wiper action, and completely concealed when aluminum window is closed.
1. Weather-Stripping Material: Manufacturer's standard system and materials complying with AAMA/NWWDA 101/I.S.2.
- E. Replaceable Weather Seals: Comply with AAMA 701/702.
- F. Sealant: For sealants required within fabricated windows, provide window manufacturer's standard, permanently elastic, nonshrinking, and nonmigrating type recommended by sealant manufacturer for joint size and movement.

2.3 GLAZING

- A. Base Bid Glass: Exterior glass lite comprised of ¼" standard bronze or grey tint tempered

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and interior glass lite comprised of 1/4" clear tempered with Vitro "SB60" soft coat Low E @ #3 surface complying with Division 8 Section "Glazing". The air spacer cavity shall be Argon gas filled.

- B. Base Bid Glazing System: Manufacturer's standard "insulated glass" factory-glazing system that produces weather tight seal as indicated in Division 8 Section "Glazing".

2.4 HARDWARE

- A. General: Provide manufacturer's standard hardware fabricated from, stainless steel, complying with AAMA 907, or other corrosion-resistant material compatible with aluminum; designed to smoothly operate, tightly close, and securely lock aluminum windows and sized to accommodate sash or ventilator weight and dimensions. Cadmium-plated hardware is not permitted. Do not use aluminum in frictional contact with other metals. Where exposed, provide white bronze alloy and nonmagnetic stainless steel.
- B. Locks and Latches: Designed to allow unobstructed movement of the sash across adjacent sash in direction indicated and operated from the inside only.
- C. Projected Windows: Provide the following operating hardware:
 1. Hinge: 4 bar Anderberg Arm Hinge.
 2. Lock: Combination lever handle and cam-action lock with stainless steel operation arm. Operable sash at more than 6'0" off of finish floor should be provided with pole operated cam action locks. Each classroom with a pole operated sash should receive (1) one pole @ 6'0" length with wall mount clip.
 3. Limit Device: Concealed limit shim device; located on jamb of each ventilator. School District to provide Architect with final allowable clear opening dimensions during shop drawing review process.

2.5 INSECT SCREENS

- A. General: Design windows and hardware to accommodate screens in a tight-fitting, removable arrangement, with a minimum of exposed fasteners and latches. Locate screens on inside of window and provide for each operable exterior sash or ventilator.
 1. Aluminum Tubular (extruded) Frame Screens: Comply with SMA 1004, "Specifications for Aluminum Tubular Frame Screens for Windows", Architectural C-24, or Monumental M-32 class.
 2. Comply with SMA 1004, "Specifications for Aluminum (extruded) Tubular Frame Screens for Windows", for minimum standards of appearance, fabrication, attachment of screen fabric, hardware, and accessories unless more stringent requirements are indicated.
- B. Aluminum Insect Screen Frames: Manufacturer's standard aluminum alloy complying with SMA 1004. Fabricate frames with mitered or coped joints, concealed fasteners, adjustable rollers, and removable PVC spline/anchor concealing edge of frame.
 1. Extruded-Aluminum or Aluminum Tubular Framing Sections and Cross Braces: Not less than 0.040-inch (1-mm) wall thickness.

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2. Finish: Match aluminum window frame finish.
- C. Aluminum Mesh Fabric: 18-by-16 (0.11 diameter) mesh of PVC-coated, alum mesh threads; woven and fused to form a fabric mesh resistant to corrosion, shrinkage, stretch, impact damage, and weather deterioration in the following color. Comply with ASTM D 3656.
 1. Mesh Color: **Silver Gray.**
- D. Wickets: Provide full hinge sash wickets or fixed mount screens, if required framed and trimmed for a tight fit and durability during handling.

2.6 FABRICATION

- A. General: Fabricate aluminum windows, in sizes indicated, that comply with performance class and performance grade indicated. Include a complete system for assembling components and anchoring windows.
- B. Fabricate aluminum windows that are re-glazable without dismantling sash or ventilator framing.
- C. Thermally Improved Construction: All exterior aluminum shall be separated from interior aluminum by a rigid, structural thermal barrier. For purposes of this specification, a structural thermal barrier is defined as a system that shall transfer shear during bending and, therefore, promote composite action between the exterior and interior extrusions.
 1. The thermal barrier shall be thermal struts, consisting of glass reinforced polyamide nylon, mechanically crimped in raceways extruded in the exterior and interior extrusions. Poured and debridged urethane thermal barriers shall not be permitted.
- D. Weather Stripping: Provide full-perimeter weather stripping for each operable sash and ventilator.
- E. Weep Holes: Provide weep holes and internal passages to conduct infiltrating water to exterior.
- F. Provide water-shed members above side-hinged ventilators and similar lines of natural water penetration.
- G. Mullions: Provide mullions and cover plates as shown, matching window units, complete with anchors for support to structure and installation of window units to meet project wind loads. Allow for erection tolerances and provide for movement of window units due to thermal expansion and building deflections, as indicated. Vertical side stacking between window units is permitted provided window system provides necessary structural values to meet project specific wind loads.
- H. Subframes: Provide subframes with anchors for window units as shown, of profile and dimensions indicated but not less than 0.062-inch (1.6-mm) thick extruded aluminum. Miter or cope corners, and weld and dress smooth with concealed mechanical joint fasteners. Finish to match window units. Provide subframes capable of withstanding design loads of window units.

SECTION 08520 – ALUMINUM PROJECTION WINDOWS

- I. Exterior Panning: Provide exterior extruded panning system as indicated on architectural drawings as shown, of profile and dimensions indicated but not less than 0.062-inch thick extruded aluminum. Finish to match window units. Corners of the panning shall be factory mitered. Panning assembly shall not require the use of exposed fasteners. Panning shall be shipped KD and field assembled. A stainless-steel corner alignment clip shall be provided for each joint. Clip shall be of such a design that after panning is installed, weather sealing or caulking will completely cover the clip. Back seal all panning frame joints to prevent water migration into frame cavity prior to installation.
- J. Interior Trim: Provide interior trim as indicated on architectural drawings as shown, of profile and dimensions indicated but not less than 0.050-inch thick extruded aluminum. Finish to match window units.
- K. Factory-Glazed Fabrication: Glaze aluminum windows in the factory where practical and possible for applications indicated. Comply with requirements in Division 8 Section “Glazing” and with ANSI/AAMA 101-88.

2.7 FINISHES

- A. General: Comply with NAAMM’s “Metal Finishes Manual for Architectural and Metal Products” for recommendations for applying and designating finishes.
- B. Finish designations prefixed by AA comply with the system established by the Aluminum Association for designating aluminum finishes.
- C. Finish: Fluorocarbon 2 coat thermocured system, composed of specifically formulated inhibitive primer and fluorocarbon color topcoat containing not less than 70% PVFD resin by weight; comply with AAMA 2605. The color selected by Owner/Architect to be a custom color (non-metallic / non-exotic), which the window manufacturer can match. The architect will select the custom color during the shop drawing review process.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine openings, substrates, structural support, anchorage, and conditions with Installer present, for compliance with requirements for installation tolerances; rough opening dimensions; levelness of sill plate; coordination with wall flashings, vapor retarders, and other built-in components; operational clearances; and other conditions affecting performance of work.
 - 1. Masonry Surfaces: Visibly dry and free of excess mortar, sand and other construction debris.
 - 2. Wood Frame Walls: Dry, clean, sound, well nailed, free of voids, and without offsets at joints. Ensure that nail heads are driven flush with surfaces in opening and within 3 inches (76-mm) of opening.
 - 3. Metal Surfaces: Dry; clean; free of grease, oil, dirt, rust, corrosion, and welding slag; without sharp edges or offset at joints.

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- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General: Comply with manufacturer's written instructions for installing windows, hardware, accessories, and other components; Drawings; and Shop Drawings.
- B. Install windows level, plumb, square, true to line, without distortion or impeding thermal movement, anchored securely in place to structural support, and in proper relation to wall flashing and other adjacent construction.
- C. Set sill members in bed of sealant or with gaskets, as indicated, for weathertight construction.
- D. Install windows and components to drain condensation, water penetrating joints, and moisture migrating within windows to the exterior.
- E. Metal Protection: Separate aluminum and other corrodible surfaces from sources of corrosion or electrolytic action at points of contact with other materials by complying with requirements specified in "Dissimilar Materials" Paragraph in Appendix B in AAMA/NWWDA 101-I.S.2.

3.3 FIELD QUALITY CONTROL

- A. Testing Services; Testing and inspecting of installed windows shall take place as follows:
 - 1. Testing Methodology: Testing of windows for air infiltration and water resistance shall be performed according to AAMA 502, Test Method A, B, by applying same test pressures required to determine compliance with AAMA/NWWDA 101/I.S.2 in Part 1 "Performance Requirements" Article.
 - 2. Testing Extent: Three (3) windows as selected by Architect and a qualified independent testing and inspecting agency. Windows shall be tested immediately after installation.
 - 3. Test Reports; Shall be prepared according to AAMA 502.
- B. Remove and replace windows where test results indicate that they do not comply with specified requirements.
- C. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.

3.4 ADJUSTING

- A. Adjust operating sashes and ventilators, screens, hardware, operators, and accessories for a tight fit at contact points and weather stripping for smooth operation and weathertight closure. Lubricate hardware and moving parts.

SECTION 08520 – ALUMINUM PROJECTION WINDOWS

3.5 PROTECTION AND CLEANING

- A. Protect window surfaces from contact with contaminating substances resulting from construction operations. In addition, monitor window surfaces adjacent to and below exterior concrete and masonry surfaces during construction for presence of dirt, scum, alkaline deposits, stains or other contaminants immediately according to manufacturer's written recommendations.
- B. Clean aluminum surfaces immediately after installing windows. Avoid damaging protective coatings and finishes. Remove excess sealants, glazing materials, dirt and other substances.
- C. Clean factory-glazed glass immediately after installing windows. Comply with manufacturer's written recommendations for final cleaning and maintenance. Remove non-permanent labels and clean surfaces.
- D. Remove and replace glass that has been broken, chipped, cracked, abraded, or damaged during construction period.

3.6 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain window operating system. Refer to Division 1 Section "Closeout Procedures".

END OF SECTION 08520

SECTION 08710 – FINISH HARDWARE

Part 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
1. Door Hardware, including electric hardware.
 2. Storefront and entrance door hardware.
 3. Hold-open closers with fire-alarm interface.
 4. Wall or floor-mounted electromagnetic hold-open devices.
 5. Power supplies for electric hardware.
 6. Low energy door operators plus sensors and actuators.
 7. Remote button release hardware.
 8. Cabinet locks.
 9. Cylinders for doors fabricated with locking hardware.
 10. Wiring and riser diagrams for electric hardware.
 11. Key cabinets, key management software.
- B. Specific Omissions: Hardware for the following is specified or indicated elsewhere.
1. Windows.
 2. Cabinets, including open wall shelving and locks.
 3. Signs, except where scheduled.
 4. Toilet accessories, including grab bars.
 5. Installation.
 6. Rough hardware.
 7. Folding partitions, except cylinders where detailed.
 8. Sliding aluminum doors, except cylinders where detailed.
 9. Access doors and panels, except cylinders where detailed.
 10. Corner Guards.
 11. Wrought Iron railing, gates and supports.
 12. Brass rail and drink rail supports.

1.2 REFERENCES:

- A. Use date of standard in effect as of Bid date.
- B. American National Standards Institute – ANSI 156.18 – Materials and Finishes.
- C. ANSI A117.1 – Specifications for making buildings and facilities usable by physically handicapped people.
- D. ADA – Americans with Disabilities Act of 1990
- E. BHMA – Builders Hardware Manufacturers Association
- F. DHI – Door and Hardware Institute
- G. NFPA – National Fire Protection Association
1. NFPA 80 – Fire Doors and Windows
 2. NFPA 101 – Life Safety Code
 3. NFPA 105 – Smoke and Draft Control Door Assemblies
 4. NFPA 252 – Fire Tests of Door Assemblies
- H. UL – Underwriters Laboratories

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1. UL10C – Fire Tests of Door Assemblies (Positive Pressure)
 2. UL 305 – Panic Hardware
-
- I. WHI – Warnock Hersey Incorporated
 - J. SDI – Steel Door Institute
 - K. WDI – Wood Door Institute
 - L. AWI – Architectural Woodwork Institute
 - M. NAAM – National Association of Architectural Metal Manufacturers

1.3 SUBMITTALS & SUBSTITUTIONS

- A. SUBMITTALS: Submit six copies of schedule per Division 1. Organize vertically formatted schedule into “Hardware Sets” with index of doors and headings, indicating complete designations of every item required for each door or opening. Include following information:
 1. Type, style, function, size, quantity and finish of hardware items. Use BHMA Finish codes per ANSI A156.18.
 2. Name, part number and manufacturer of each item.
 3. Fastenings and other pertinent information.
 4. Location of hardware set coordinated with floor plans and door schedule.
 5. Explanation of abbreviations, symbols, and codes contained in schedule.
 6. Mounting locations for hardware.
 7. Door and frame sizes, materials and degrees of swing.
 8. List of manufacturers used and their nearest representative with address and phone number.
 9. Catalog cuts.
 10. Manufacturer’s technical data and installation instructions for electronic hardware.
 11. Date of jobsite visit.
- B. Bid and submit manufacturer’s updated/improved item if scheduled item is discontinued.
- C. Make substitution requests in accordance with Division 1. Include product data and indicate benefit to the Project. Furnish operating samples on request.
 1. Items listed with no substitute manufacturers have been requested by Owner to meet existing standard.
- D. Furnish as-built/as-installed schedule with closeout documents, including keying schedule, wiring/riser diagrams, manufacturers’ installation, adjustment and maintenance information, and supplier’s final inspection report.

1.4 QUALITY ASSURANCE:

- A. Qualifications:
 1. Hardware supplier: direct factory contract supplier who employs a

SECTION 08710 – FINISH HARDWARE

certified architectural hardware consultant (AHC), available at reasonable times during course Work for project hardware consultation to Owner, Architect and Contractor.

- (1) Responsible for detailing, scheduling and ordering of finish hardware.
- B. Hardware: New, free of defects, blemishes and excessive play. Obtain each kind of hardware (latch and locksets, exit devices, hinges and closers) from one manufacturer.
- C. Exit Doors: Operable from inside with single motion without the use of a key or special knowledge or effort.
- D. Fire-Rated Openings: In compliance with NFPA 80. Hardware UL10C/UBC-7-2 (positive pressure) compliant for given type/size opening and degree of label. Provide proper latching hardware, non-flaming door closers, approved-bearing hinges, plus resilient and required intumescent seals. Furnish openings complete.
 1. Note: scheduled seals may exceed selected door manufacturer's requirements. See 2.6.E for clarification.
- E. Pre-Installation Meetings: Initiate and conduct with supplier, installer and related trades, coordinate materials and techniques, and sequence complex hardware items and systems installation. Convene at least one week prior to commencement of related work.

1.5 DELIVERY, STORAGE AND HANDLING:

- A. Delivery: coordinate delivery to appropriate locations (shop or field).
 1. Permanent keys and cores: secured delivery direct to Owner's representative.
- B. Acceptance at Site: Items individually packaged in manufacturers' original containers, complete with proper fasteners and related pieces. Clearly mark packages to indicate contents, locations in hardware schedule and door numbers.
- C. Storage: Provide locked storage area for hardware, protect from moisture, sunlight, paint, chemicals, etc.

1.6 PROJECT CONDITIONS:

- A. Where exact types of hardware specified are not adaptable to finished shape or size of members requiring hardware, provide suitable types having as nearly as practical as the same operation and quality as type specified, subject to Architect's approval.

1.7 SEQUENCING AND COORDINATION:

- A. Coordinate with concrete.
- B. Reinforce walls.

SECTION 08710 – FINISH HARDWARE

- C. Coordinate finish floor materials and floor-mounted hardware.
- D. Conduit and raceways as needed for electrical, electronic and electro-pneumatic hardware items. Fire/life-safety system interfacing. Point-to-point wiring diagrams plus riser diagrams to related trades.
- E. Furnish manufacturer templates to door and frame fabricators.
- F. Use hardware consultant to check Shop Drawings for doors and entrances to confirm that adequate provisions will be made for proper hardware installation.
 - 1. Confirm that door manufacturers furnish necessary UBC-7-2 compliant seal packages.

1.8 WARRANTY:

- A. Part of respective manufacturers' regular terms of sale. Provide manufacturers' warranties:
 - 1. Closers: Thirty years mechanical, two years electrical.
 - 2. Exit Devices: Three years.
 - 3. Hinges: Life of Building.
 - 4. Other Hardware: Two years.

1.9 COMMISSIONING:

- A. Test door hardware operation with climate control system and stairwell pressurization system both at rest and while in full operation.
- B. Test electrical, electronic and electro-pneumatic hardware systems for satisfactory operation.
- C. Test hardware interfaced with fire/life-safety system for proper operation and release.

PART 2 - PRODUCTS

2.1 MATERIALS:

- A. Provide hardware items required to complete the work in accordance with these specifications and manufacturers' instructions.
 - 1. Include items inadvertently omitted from this specification. Note these items in submittal for review.
 - 2. Where scheduled item is now obsolete, bid and furnish manufacturers updated item at no additional cost to the project.

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2.2 HANGING MEANS:

A. Conventional Hinges: Hinge open widths minimum, but, of sufficient throw to permit maximum door swing. Steel or stainless steel pins and concealed bearings.

1. Three hinges per leaf to 7 foot, 6 inch height. Add one for each additional 30 inches in height, or any fraction thereof.
2. Extra heavy weight hinges on doors over 3 foot, 5 inches in height..
3. Outswinging exterior doors: non-ferrous with non-removable (NRP) pins.
4. Non-ferrous material exteriors and at doors subject to corrosive atmospheric conditions.
5. All hinges shall be non-removable tips – (NRP)
6. Provide shims and shimming instructions for proper door adjustment.

B. Continuous Hinges: Ives Aluminum Geared Continuous

1. UL 10C listed (90 minutes)
2. ANSI Certified-ANSI 156.25 Grade 2
3. Supports weights up to 450 lbs. 4'0" max. dr. width
4. Material to be extruded aluminum 6063-T6
5. Lengths- 83", 85", 95", 120""- Custom Lengths available
6. Available Electric Modifications-EPT, TW, TWM, EC
7. All continuous geared hinges to be heavy duty-Amount of bearings varies by size
83", 85"-32 bearings, 95"-36 bearings, 120"-47 bearings
 - a. Finishes Clear (CL)

2.3 LOCKSETS, LATCHSETS, DEADBOLTS:

A. General Requirements:

1. Locks shall be cylindrical and mortise locks with trim selected to match building standard design, confirm trim before hardware submittal submission. Mfg. Arrow Lock Company –626 Lever to match existing design
2. Meet with Architect and Owner to finalize keying requirements and obtain keying instructions in writing. Keying schedule shall be coordinated with Owner's Locksmith in compliance with specific requirements determined in consultation with Owner.
3. Provide temporary construction keying system during construction period. Permanent keys shall be furnished to Owner's Representative prior to occupancy. Owner or Owner's Security Agent will void operation of construction keys.
4. All temporary cores shall be returned to the supplier to avoid additional charges.

B. Cylinders:

1. Permanent cylinders shall fit SFIC Arrow/Schlage cylinder housings- keyed to the existing masterkey system and configured into sets or subsets, master keyed or great grand master keyed as directed by Owner.

SECTION 08710 – FINISH HARDWARE

2. Permanent keys and cylinder cores shall be engraved with industry standard keying nomenclature. These visual key control marks or codes shall not include actual key cuts.
 - a. Key and cylinder identification stamping shall be approved by Architect and Owner. Failure to properly comply with these requirements shall be cause for replacement of cylinders and keys involved at no additional cost to Owner.
 - b. Functions as listed in hardware sets.
 - c. Key system – Arrow-existing

2.4 EXIT DEVICES/PANIC HARDWARE

A. Exit Devices – Von Duprin 98 Series

General features:

1. Independent lab-tested 1,000,000 cycles.
2. Push-through touch pad design. No exposed touch bar fasteners, no exposed cavities when operated. Return stroke fluid dampeners and rubber bottoming dampeners, plus anti-rattle devices.
3. ¾” throw deadlocking latchbolts.
4. No exposed screws to show through glass doors.
5. Non-handed basic device design with center case interchangeable with all functions, no extra parts required to effect change of function.
6. Releasable with 32 lb. maximum pressure under 250 lb. load to the door.

B. Specific features:

1. Non-Fire Rated Devices: cylinder dogging.
2. Lever Trim: Breakaway type, forged brass or bronze escutcheon min .130” thickness, match lockset lever design.
3. Rod and latch guards with surface vertical rod devices.
4. Fire-Labeled Devices: UL label indicating “Fire Exit Hardware”. Vertical rod devices less bottom rod (LBR) unless otherwise scheduled.
5. Impact recessed devices:
6. Delayed Egress Devices: Function achieved within single exit device component, including latch, delayed locking device, request-to-exit switch, nuisance alarm, remote alarm, key switch, indicator lamp, relay, internal horn, door position input, external inhibit input plus fire alarm input. NFPA 101 “Special Locking Arrangement” compliant.
7. Electrically Operated Devices: Single manufacturer source for electric latch retraction devices, electrically controlled trim, power transfers, power supplies, monitoring switches and controls.
8. Removable Mullions: Removable with single turn of building key. Securely reinstalled without need for key. Furnish storage brackets for securely stowing the mullion away from the door when removed.

2.5 CLOSERS

A. Surface Closers: LCN 4111/4011 Series : To match existing;

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1. Full rack-and-pinion type cylinder with removable non-ferrous cover and cast iron body. Double heat-treated pinion shaft, single piece forged piston, chrome-silicon steel spring.
2. ISO 2000 certified. Units stamped with date-of-manufacture code.
3. Independent lab-tested 8,000,000 cycles.
4. Thru-bolts at wood doors unless doors are provided with closer blocking. Non-sized, non-handed, and adjustable. Place closer inside building, stairs, and rooms.
5. Plates, brackets and special templating when needed for interface with particular header, door and wall conditions and neighboring hardware.
6. Opening pressure: Exterior doors 8.5 lb., interior doors 5 lb., labeled fire doors 15 lb.
7. Separate adjusting valves for closing speed, latching speed and backcheck, fourth valve for delayed action where scheduled.
8. Extra-duty arms (EDA) at exterior doors scheduled with parallel arm units.
9. Exterior door closers: tested to 100 hours of ASTM B117 salt spray test, furnish data on request.
10. Exterior doors do not require seasonal adjustments in temperatures from 120 degrees F to -30 degrees F, furnish data on request.
11. Non-flaming fluid will not fuel door or floor covering fires.
12. Confirm mounting condition requirements for automatic door opener provide proper arm required, mounting plates, and frame reinforcement as required for proper installation.

2.6 OTHER HARDWARE

- A. Automatic Flush Bolts: Low operating force design, "LBR" type.
- B. Overhead Stops: Stainless steel (450 & 900 series). Non-plastic mechanisms and finished metal end caps. Field-changeable hold-open, friction and stop-only functions.
- C. Kick Plates: Four beveled edges, .050 inches minimum thickness, height and width as scheduled. Sheet-metal screws of bronze or stainless steel to match other hardware.
- D. Magnetic Door Holders: Install magnetic door holders for maximum degree of opening, coordinate with door closer template. Confirm voltage with security contractor before ordering.
- E. Hinge-Guards – product specified is to establish a level of design criteria.
- F. Door Stops: Provide stops to protect walls, casework or other hardware.
 1. Unless otherwise noted in Hardware Sets, provide wall type with appropriate fasteners. Where wall type cannot be used, provide overhead type.
- G. Seals: Finished to match adjacent frame color. Resilient seal material: solid high-grade neoprene. UL label applied to seals on rated doors. Substitute products: certify that the

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products equal or exceed specified material's thickness and durability. Proposed substitutions: submit for approval. Manufacturer: National Guard Products (NGP)

- H. Thresholds: As scheduled and per details. Substitute products: certify that the products equal or exceed specified material's thickness. Proposed substitutions: submit for approval.
 - 1. Exteriors: Set in full bed of butyl-rubber or polyisobutylene mastic sealant complying with requirements in Division 7 "Thermal and Moisture Protection". Non-ferrous ¼ inch fasteners and lead expansion shield anchors, or Red-Head #SFS-1420 (or approved equivalent) Flat Head Sleeve Anchors (SS/FHSL).
 - 2. Each specific door opening requires field measurement and confirmation of their individual sill condition. Product specified is for this reason. Size the thresholds per opening, the excessive width may not be required, so this is a base-line for budget purposes.
 - 3. Sound control openings: Set in bed of mastic sealant.
- I. Fasteners: Generally, exposed screws to be Phillips or Robertson drive. Pinned TORX drive at high security areas. Flat head sleeve anchors (FHSL) may be slotted drive. Sheet metal and wood screws: full-thread. Sleeve nuts: full length to prevent door compression.
- J. Silencers: Interior hollow metal frames, 3 for single doors, 4 for pairs of doors. Omit where adhesive mounted seal occurs. Leave no unfilled/uncovered pre-punched silencer holes. Not required on doors receiving smoke gasketing.

2.7 FINISH:

- A. Generally BHMA 626 Satin Chromium
 - 1. Areas using BHMA 626 to have push-plates, pulls and protection plates of BHMA 630, Satin Stainless Steel, unless otherwise noted.
- B. Door closers: factory powder coated to match other hardware,(BHMA 689) unless otherwise noted.
- C. Aluminum items: match predominant adjacent material. Seals to coordinate with frame color.

2.8 KEYING REQUIREMENTS:

- A. Key System: Key to existing MEDECO X4 key system
- B. All cylinders and cores to be small format interchangeable core throughout and to be combined per the Owner's instructions.
- C. Confirm exact key system cores, keying array, and keys with Owner's Representative and conform to all existing system requirements.

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- D. Furnish all locks & cylinders with temporary construction cores, plastic temp. cores are not permitted.
- E. Initiate and conduct meetings(s) with Owner's Representative to determine the Arrow system keyway(s) and structure, Furnish Owner's written approval of the system.
 - 1. Furnish 12 construction keys.
 - 2. Furnish 3 construction control keys.
 - 3. Furnish 6 keys per change, 5 Master Keys per group and 3 Grand-Master keys
- F. Cylinders/cores: keyed at factory of lock manufacturer where permanent records are maintained. All removable cores to be factory stamped with keying . Provide bitting list to Owner. Coordinate Keying and Key Meeting with Owner's Representative
- G. Permanent keys: secured shipment direct from point of origination to Owner.
- H. Bitting List: Secured shipment direct from point of origination to Owners completion.

PART 3 - EXECUTION

3.1 ACCEPTABLE INSTALLERS:

- A. Factory trained, certified, and carries a factory-issued card certifying that person as a "Certified Installer". Alternative: can demonstrate suitably equivalent competence and experience. Provide references upon request.

3.2 PREPARATION:

- A. Ensure that walls and frames are square and plumb before hardware installation.
- B. Locate hardware per SDI-100 and applicable building, fire, life-safety, accessibility, and security codes.
 - 1. Notify Architect of any code conflicts before ordering material.
 - 2. Where new hardware is to be installed near existing doors/hardware scheduled to remain, match locations of existing hardware.
- C. Existing frames and doors scheduled to receive new hardware: carefully remove existing hardware, tag and bag, and turn over to Owner.
 - 1. Patch and fill wood frames and doors with solid wood stock or dowel material before cutting for new hardware. Do not reuse existing screw holes - - fill and re-pilot.
 - 2. Metal doors/frames: Weld or fasten with screws: filler pieces in existing hardware cut-outs and mortises not scheduled for re-use by new hardware. Leave surfaces smooth - - no applied patches.

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3.3 INSTALLATION

- A. Install hardware per manufacturer's instructions and recommendations. Do not install surface-mounted items until finishes have been completed on substrate. Set units level, plumb and true to line and location. Adjust and reinforce attachment substrate for proper installation and operation.
 - 1. Gaskets: install jamb-applied gaskets before closers, overhead stops, rim strikes, etc. Install sweeps across bottoms of doors before astragals, cope sweeps around bottom pivots, trim astragals to tops of sweeps.
 - 2. When hardware is to be attached to existing metal surface and insufficient reinforcement exists, use RivNuts, NutSerts or similar anchoring device for screws.
- B. Locate floor stops not more than 4 inches from the wall.
- C. Drill pilot holes for fasteners in wood doors and/or frames.
- D. Lubricate and adjust existing hardware scheduled to remain. Carefully remove and give to Owner items not scheduled for reuse.

3.4 FIELD QUALITY CONTROL

- A. Contractor shall employ and pay for services of a qualified independent Architectural Hardware Consultant (AHC) to perform inspections and to prepare inspection reports, Inspection Service:
- B. After installation of door hardware is complete, the Awarded Hardware Distributor will inspect door hardware for proper application of finish hardware in compliance finish hardware schedule and keying schedule. In addition check hardware for adjustment and proper operation.
- C. Contractor to provide written certification from a qualified AHC (Certified Architectural Hardware Consultant) that the hardware, cores and keying has been installed and tested in every door and is 100% complete for each phase or the total project whichever comes first.
- D. Prepare and submit, to Contractor, Architect, and Owner, a written report of inspection stating whether installed work complies with or deviates from requirements, including whether door hardware is properly installed and adjusted. Report shall be submitted within 3 days following site visits.

3.5 ADJUSTING

- A. Initial Adjustment:
 - 1. Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate as intended. Adjust door control devices to compensate for final operation of heating and ventilating equipment and to comply with referenced accessibility requirements.

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2. Adjust door closer sweep period so that from an open position of 70 degrees door will take at least 3 seconds to move to a point 3” from latch measured to leading edge of door.
3. Adjustment period is to include any necessary changes or modifications to the access control system during the initial adjustment.

B. Final Adjustment:

1. Return to Project during week prior to Substantial Completion and make final check and adjustment of hardware items.
2. Adjust hardware so doors operate in perfect order. Test and adjust hardware for quiet, smooth operation, free of sticking, binding, or rattling. Adjust closers for proper, smooth operation.
3. Adjust door control devices to compensate for final operation of heating and ventilating equipment.

C. Six Month Adjustment:

1. Approximately six months after Date of Substantial Completion, installer shall perform following:
 - a. Examine and readjust each item of door hardware as necessary to ensure function of doors, door hardware.
 - b. Consult with, and instruct, Owner’s personnel on recommended maintenance procedures.
 - c. Replace door hardware items that have deteriorated or failed due to faulty design, materials, or installation.

D. Twelve Month Adjustment:

1. Approximately six months after Date of Substantial Completion, installer shall perform following:
 - a. Examine and readjust each item of door hardware as necessary to ensure function of doors, door hardware.
 - b. Consult with, and instruct, Owner’s personnel on recommended maintenance procedures.
 - c. Replace door hardware items that have deteriorated or failed due to faulty design, materials, or installation.

3.6 CLEANING

- A. Exposed hardware shall be carefully cleaned by methods not injurious to finish, immediately preceding occupancy. Replace defective, damaged, or missing hardware.
- B. Clean adjacent surfaces soiled by hardware installation.
- C. Clean operating items as needed to restore proper function and finish.

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3.7 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain door hardware and door hardware finishes.

3.8 PROTECTION

- A. Provide final protection and maintain conditions that ensure door hardware shall be without damage or deterioration at time of Substantial Completion.
- B. Protect door hardware items from abuse, corrosion and other damage until Owner accepts Project as complete.

- 3.9 HARDWARE SCHEDULES TO FOLLOW: Please note that the Hardware Schedule has basis of design manufacturers listed. Approved equal manufacturers will be considered in accordance with Specification Section 01300 – Submittals.

SECTION 08710 – FINISH HARDWARE

DEPTFORD HIGH SCHOOL HARDWARE SETS

Hardware Group No. 001

For use on Door #(s):

SE01

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5	☐	652	IVE
1	EA	OFFICE/ENTRY LEVERLOCKSET	GL81SR - SFIC		626	ARR
1	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED		626	MED
1	EA	SURFACE CLOSER	4011	☐	689	LCN
1	EA	KICK PLATE	8402 10" X 2" LDW B-CS	☐	630	IVE
1	EA	MOP PLATE	8402 6" X 1" LDW B-CS	☐	630	IVE
1	EA	GASKETING	488SBK PSA	☐	BK	ZER
1	EA	DOOR SWEEP	8192AA	☐	AA	ZER

SECTION 08710 – FINISH HARDWARE

Hardware Group No. 002

For use on Door #(s):
SE02

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	ACCESS CONTROL CARD READER	BY SECURITY INTEGRATOR	TBD	TBD
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	☰ 652	IVE
1	EA	POWER TRANSFER	EPT10	☰ 689	VON
1	EA	ELEC FIRE EXIT HARDWARE	RX-QEL-98-NL-OP-F-110MD 24 VDC	☰ 626	VON
1	EA	SFIC RIM CYLINDER	80-159	☰ 622	SCH
1	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED	626	MED
1	EA	90 DEG OFFSET PULL	8190HD 12" O	☰ 619	IVE
1	EA	SURFACE CLOSER	4111 SCUSH	☰ 689	LCN
1	EA	CUSH SHOE SUPPORT	4110-30	689	LCN
1	EA	KICK PLATE	8400 10" X 1" LDW B-CS	☰ 630	IVE
1	EA	MOP PLATE	8400 6" X 1" LDW B-CS	☰ 630	IVE
1	EA	WALL STOP	WS401/402CCV	☰ 626	IVE
1	EA	GASKETING	488FSBK PSA	☰ BK	ZER
1	EA	DOOR SWEEP	8192AA	☰ AA	ZER
1	EA	DOOR CONTACT	679-05HM	☰ BLK	SCE
1	EA	POWER SUPPLY	PS902 900-KL 900-2RS 900-BBK 120/240 VAC	☰	VON
1	EA	NOTE ALUMINUM TRANSITION STRIP	BY CONTRACTOR	TBD	TBD
1			PROVIDE FACTORY POINT TO POINT WIRING DIAGRAMS		
1			PROVIDE RISER DIAGRAMS		

OPERATIONAL DESCRIPTION:

DOOR NORMALLY LOCKED AND LATCHED.
DOOR UNLOCKED BY VALID CARD READ OR KEY OVERRIDE.
FREE EGRESS AT ALL TIMES.
UPON LOSS OF POWER OR FIRE ALARM, DOOR WILL REMAIN LOCKED AND LATCHED.
DOOR CONTACT AND RX SWITCH TIED TO ACCESS CONTROL SYSTEM.

SECTION 08710 – FINISH HARDWARE

Hardware Group No. 003

For use on Door #(s):

SE02.1 SE13

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	☰	652	IVE
1	EA	FIRE EXIT HARDWARE	98-L-F-2-06	☰	626	VON
2	EA	SFIC RIM CYLINDER	80-159	☰	626	SCH
2	EA	PERMANENT CYLINDER- MEDECO X-4	SFIC-X4 COOD. WITH OWNER'S LOCKSMITH		626	MED
1	EA	SURFACE CLOSER	4111 SCUSH	☰	689	LCN
1	EA	CUSH SHOE SUPPORT	4110-30		689	LCN
1	EA	KICK PLATE	8402 10" X 1" LDW B-CS	☰	630	IVE
1	EA	MOP PLATE	8402 6" X 1" LDW B-CS	☰	630	IVE
1	EA	WALL STOP	WS401/402CCV	☰	626	IVE
1	EA	GASKETING	488SBK PSA	☰	BK	ZER
1	EA	DOOR SWEEP	8192AA	☰	AA	ZER

Hardware Group No. 004

For use on Door #(s):

SE03

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5	☰	652	IVE
1	EA	CLASSROOM LEVERLOCKSET	GL87SR - SFIC		626	ARR
1	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED		626	MED
1	EA	SURFACE CLOSER	4011	☰	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	☰	630	IVE
1	EA	MOP PLATE	8400 6" X 1" LDW B-CS	☰	630	IVE
1	EA	WALL STOP	WS401/402CCV	☰	626	IVE
1	EA	GASKETING	488SBK PSA	☰	BK	ZER

SECTION 08710 – FINISH HARDWARE

Hardware Group No. 005

For use on Door #(s):
SE04

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5	☰	652	IVE
1	EA	STOREROOM LEVERLOCKSET	GL82SR - SFIC		626	ARR
1	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED		626	MED
1	EA	OH STOP	100S	☰	630	GLY
1	EA	SURFACE CLOSER	4011	☰	689	LCN
1	EA	MOUNTING PLATE	4020-18		689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	☰	630	IVE
1	EA	MOP PLATE	8400 6" X 1" LDW B-CS	☰	630	IVE
1	EA	GASKETING	488SBK PSA	☰	BK	ZER

Hardware Group No. 006

For use on Door #(s):
SE05 SE08 SE14

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	☰	652	IVE
1	EA	INTRUDER CLASSROOM	GL97SR - SFIC		626	ARR
2	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED		626	MED
1	EA	SURFACE CLOSER	4111 EDA	☰	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	☰	630	IVE
1	EA	MOP PLATE	8400 6" X 1" LDW B-CS	☰	630	IVE
1	EA	WALL STOP	WS401/402CCV	☰	626	IVE
1	EA	GASKETING	488SBK PSA	☰	BK	ZER
1	EA	DOOR SWEEP	8192AA	☰	AA	ZER

SECTION 08710 – FINISH HARDWARE

Hardware Group No. 007

For use on Door #(s):
SE06

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	ACCESS CONTROL CARD READER	BY SECURITY INTEGRATOR	TBD	TBD
1	EA	WIRE HARNESS	CON-P LENGTH AS REQ		SCH
1	EA	WIRE HARNESS	CON-6W		SCH
1	EA	CONT. HINGE	224HD EPT	☰ US28	IVE
1	EA	POWER TRANSFER	EPT10 CON	☰ 689	VON
1	EA	ELEC PANIC HARDWARE	SD-RX-QEL-98-NL-OP-110MD-CON 24 VDC	☰ 626	VON
1	EA	SFIC RIM CYLINDER	80-159	☰ 622	SCH
1	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED	626	MED
1	EA	90 DEG OFFSET PULL	8190HD 12" O	☰ 619	IVE
1	EA	OH STOP	100S	☰ 630	GLY
1	EA	SURFACE CLOSER	4111 EDA	☰ 689	LCN
1	EA	CUSH SHOE SUPPORT	4110-30	689	LCN
1	EA	PERIMETER GASKETING	BY ALUMINUM DOOR MANUFACTURER		
1	EA	DOOR SWEEP	8198AA	☰ AA	ZER
1	EA	THRESHOLD	548A-223	☰ A	ZER
1	EA	DOOR CONTACT	679-05HM	☰ BLK	SCE
1	EA	POWER SUPPLY	PS902 900-KL 900-2RS 900-BBK 120/240 VAC	☰	VON
1	EA	NOTE ALUMINUM TRANSITION STRIP	BY CONTRACTOR	TBD	TBD
1			PROVIDE FACTORY POINT TO POINT WIRING DIAGRAMS		
1			PROVIDE RISER DIAGRAMS		

OPERATIONAL DESCRIPTION:

DOOR NORMALLY LOCKED AND LATCHED.
DOOR UNLOCKED BY VALID CARD READ OR KEY OVERRIDE.
FREE EGRESS AT ALL TIMES.
UPON LOSS OF POWER OR FIRE ALARM, DOOR WILL REMAIN LOCKED AND LATCHED.
DOOR CONTACT AND RX SWITCH TIED TO ACCESS CONTROL SYSTEM.

SECTION 08710 – FINISH HARDWARE

Hardware Group No. 008

For use on Door #(s):

SE07 SE10 SE11 SE12 SE15

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	☰	652	IVE
1	EA	INTRUDER CLASSROOM	GL97SR - SFIC		626	ARR
2	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED		626	MED
1	EA	SURFACE CLOSER	4111 SCUSH	☰	689	LCN
1	EA	KICK PLATE	8400 10" X 2" LDW B-CS	☰	630	IVE
1	EA	MOP PLATE	8400 6" X 1" LDW B-CS	☰	630	IVE
1	EA	GASKETING	488SBK PSA	☰	BK	ZER
1	EA	DOOR SWEEP	8192AA	☰	AA	ZER

Hardware Group No. 009

For use on Door #(s):

SE16

Provide each PR door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
6	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	☰	652	IVE
1	EA	FIRE RATED REMOVABLE MULLION	KR9954 STAB	☰	689	VON
2	EA	ELEC FIRE EXIT HARDWARE	RX-98-EO-F-ALK 9-VOLT BATTERY WITH HARDWIRED OPTION	☰	626	VON
3	EA	SFIC MORTISE CYL.	80-132	☰	622	SCH
3	EA	PERMANENT CYLINDER- MEDECO X-4	SFIC-X4 COOD. WITH OWNER'S LOCKSMITH		626	MED
2	EA	SURFACE CLOSER	4111 EDA	☰	689	LCN
2	EA	CUSH SHOE SUPPORT	4110-30		689	LCN
2	EA	KICK PLATE	8402 10" X 1" LDW B-CS	☰	630	IVE
2	EA	MOP PLATE	8402 6" X 1" LDW B-CS	☰	630	IVE
2	EA	WALL STOP	WS401/402CCV	☰	626	IVE
1	EA	GASKETING	488SBK PSA	☰	BK	ZER
1	EA	MULLION SEAL	8780NBK PSA	☰	BK	ZER
1	EA	MULLION SEAL	8780NBK PSA	☰	BK	ZER
2	EA	DOOR SWEEP	8192AA	☰	AA	ZER
2	EA	DOOR CONTACT	679-05HM	☰	BLK	SCE

OPERATIONAL DESCRIPTION:

DOOR NORMALLY LOCKED AND LATCHED.

UPON PRESSING PUSHBAR, ALARM WILL SOUND AND FREE EGRESS WILL BE GRANTED IMMEDIATELY.

ALARM RESET BY KEY OVERRIDE ON PUSHBAR.

UPON LOSS OF POWER OR FIRE ALARM, DOOR WILL REMAIN LOCKED AND LATCHED.

DOOR CONTACT TIED TO ACCESS CONTROL SYSTEM.

SECTION 08710 – FINISH HARDWARE

Hardware Group No. 010

For use on Door #(s):
SE16.1

Provide each PR door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
2	EA	CONT. HINGE	224HD	☰	US28	IVE
1	EA	PANIC HARDWARE	CD-98-EO	☰	626	VON
1	EA	PANIC HARDWARE	CD-98-NL-OP-110MD	☰	626	VON
2	EA	SFIC MORTISE CYL.	80-132 XQ11-948	☰	626	SCH
1	EA	SFIC RIM CYLINDER	80-159	☰	626	SCH
3	EA	PERMANENT CYLINDER- MEDECO X-4	SFIC-X4 COOD. WITH OWNER'S LOCKSMITH		626	MED
2	EA	90 DEG OFFSET PULL	8190HD 12" O	☰	619	IVE
2	EA	SURFACE CLOSER	4111 SCUSH SRI	☰	689	LCN
2	EA	CUSH SHOE SUPPORT	4110-30 SRI		689	LCN
1	EA	MULLION SEAL	8780NBK PSA	☰	BK	ZER
1	EA	PERIMETER GASKETING	BY ALUMINUM DOOR MANUFACTURER			
2	EA	DOOR SWEEP	8198AA	☰	AA	ZER
2	EA	THRESHOLD	268A-224	☰	A	ZER
1	EA	THRESHOLD	469A-223	☰	A	ZER
1	EA	THRESHOLD	673A-224	☰	A	ZER
1	EA	THRESHOLD	674A-224	☰	A	ZER

SECTION 08710 – FINISH HARDWARE

Hardware Group No. 011

For use on Door #(s):
SE17

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER	FINISH	MFR
1	EA	ACCESS CONTROL CARD READER	BY SECURITY INTEGRATOR	TBD	TBD
3	EA	HINGE	5BB1HW 4.5 X 4.5	☰ 652	IVE
1	EA	OFFICE/ENTRY LEVERLOCKSET	GL81SR - SFIC	626	ARR
1	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED	626	MED
1	EA	ELECTRIC STRIKE	6400 FSE 12/24 VAC/VDC	☰ 630	VON
1	EA	OH STOP	100S	☰ 630	GLY
1	EA	SURFACE CLOSER	4011	☰ 689	LCN
1	EA	KICK PLATE	8402 10" X 2" LDW B-CS	☰ 630	IVE
1	EA	MOP PLATE	8402 6" X 1" LDW B-CS	☰ 630	IVE
1	EA	GASKETING	488SBK PSA	☰ BK	ZER
1	EA	DOOR SWEEP	8192AA	☰ AA	ZER
1	EA	DOOR CONTACT	679-05HM	☰ BLK	SCE
1	EA	MOTION SENSOR	BY SECURITY INTEGRATOR	☰ BLK	SCE
1	EA	POWER SUPPLY	PS902 900-KL 900-4R 120/240 VAC	☰	VON

OPERATIONAL DESCRIPTION:

DOOR NORMALLY LOCKED AND LATCHED.
DOOR UNLOCKED BY VALID CARD READ OR KEY OVERRIDE.
FREE EGRESS AT ALL TIMES.
UPON LOSS OF POWER OR FIRE ALARM, DOOR WILL REMAIN LOCKED AND LATCHED.
DOOR CONTACT AND PIR SWITCH TIED TO ACCESS CONTROL SYSTEM.

SECTION 08710 – FINISH HARDWARE

Hardware Group No. 012

For use on Door #(s):
SE17.1

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
1	EA	ACCESS CONTROL CARD READER	BY SECURITY INTEGRATOR		TBD	TBD
3	EA	HINGE	5BB1HW 4.5 X 4.5 NRP	☰	652	IVE
1	EA	OFFICE/ENTRY LEVERLOCKSET	GL81SR - SFIC		626	ARR
1	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED		626	MED
1	EA	ELECTRIC STRIKE	6400 FSE 12/24 VAC/VDC	☰	630	VON
1	EA	SURFACE CLOSER	4111 EDA	☰	689	LCN
1	EA	KICK PLATE	8402 10" X 2" LDW B-CS	☰	630	IVE
1	EA	MOP PLATE	8402 6" X 1" LDW B-CS	☰	630	IVE
1	EA	WALL STOP	WS401/402CCV	☰	626	IVE
1	EA	GASKETING	488SBK PSA	☰	BK	ZER
1	EA	DOOR SWEEP	8192AA	☰	AA	ZER
1	EA	DOOR CONTACT	679-05HM	☰	BLK	SCE
1	EA	MOTION SENSOR	BY SECURITY INTEGRATOR	☰	BLK	SCE
1	EA	POWER SUPPLY	PS902 900-KL 900-4R 120/240 VAC	☰		VON

OPERATIONAL DESCRIPTION:

DOOR NORMALLY LOCKED AND LATCHED.
DOOR UNLOCKED BY VALID CARD READ OR KEY OVERRIDE.
FREE EGRESS AT ALL TIMES.
UPON LOSS OF POWER OR FIRE ALARM, DOOR WILL REMAIN LOCKED AND LATCHED.
DOOR CONTACT AND PIR SWITCH TIED TO ACCESS CONTROL SYSTEM.

Hardware Group No. 013

For use on Door #(s):
SE22 SE18 SE19 SE20 SE21

Provide each SGL door(s) with the following:

QTY		DESCRIPTION	CATALOG NUMBER		FINISH	MFR
3	EA	HINGE	5BB1HW 4.5 X 4.5	☰	652	IVE
1	EA	OFFICE/ENTRY LEVERLOCKSET	GL81SR - SFIC		626	ARR
1	EA	PERMANENT COMBINATED CORE - X4 - SFIC	MASTERKEYED		626	MED
1	EA	WALL STOP	WS401/402CCV	☰	626	IVE
1	EA	GASKETING	488SBK PSA	☰	BK	ZER
1	EA	ALUMINUM TRANSITION STRIP	BY CONTRACTOR - AS REQUIRED		AL	TBD

END OF SECTION

SECTION 08800 – GLAZING

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes glazing for the following products and applications, including those specified in other Sections where glazing requirements are specified by reference to this Section:
 - 1. Windows
 - 2. Doors.

1.2 DEFINITIONS

- A. Interspace: Space between lites of an insulating-glass unit that contains dehydrated air or a specified gas.
- B. Deterioration of Coated Glass: Defects developed from normal use that are attributed to the manufacturing process and not to causes other than glass breakage and practices for maintaining and cleaning coated glass contrary to manufacturer's written instructions. Defects include peeling, cracking, and other indications of deterioration in metallic coating.
- C. Deterioration of Insulating Glass: Failure of hermetic seal under normal use that is attributed to the manufacturing process and not to causes other than glass breakage and practices for maintaining and cleaning insulating glass contrary to manufacturer's written instructions. Evidence of failure is the obstruction of vision by dust, moisture, or film on interior surfaces of glass.
- D. Deterioration of Laminated Glass: Defects developed from normal use that are attributed to the manufacturing process and not to causes other than glass breakage and practices for maintaining and cleaning laminated glass contrary to manufacturer's written instructions. Defects include edge separation, delamination materially obstructing vision through glass, and blemishes exceeding those allowed by referenced laminated-glass standard.

1.3 PERFORMANCE REQUIREMENTS

- A. General: Provide glazing systems capable of withstanding normal thermal movement and wind and impact loads (where applicable) without failure, including loss or glass breakage attributable to the following: defective manufacture, fabrication, and installation; failure of sealants or gaskets to remain watertight and airtight; deterioration of glazing materials; or other defects in construction.
- B. Glass Design: Glass thickness designations indicated are minimums and are for detailing only. Confirm glass thicknesses by analyzing Project loads and in-service conditions. Provide glass lites in the thickness designations indicated for various size openings, but not less than thicknesses and in strengths (annealed or heat treated) required to meet or exceed the following criteria:
 - 1. Glass Thicknesses: Select minimum glass thicknesses to comply with ASTM E 1300, according to the following requirements:

SECTION 08800 – GLAZING

- a. Design Wind Loads: Determine design wind loads applicable to Project from basic wind speed indicated in 130 miles per hour at 33 feet (10 m) above grade, according to ASCE 7, "Minimum Design Loads for Buildings and Other Structures": Section 6.5, "Method 2-Analytical Procedure," based on mean roof heights above grade indicated on Drawings.
 - 1) Basic Wind Speed: 90 MPH
 - 2) Importance Factor: II (School).
 - 3) Exposure Category: B.
 - b. Specified Design Snow Loads: 20 PSF, but not less than snow loads applicable to Project as required by ASCE 7, "Minimum Design Loads for Buildings and Other Structures": Section 7.0, "Snow Loads."
 - c. Probability of Breakage for Vertical Glazing: 8 lites per 1000 for lites set vertically or not more than 15 degrees off vertical and under wind action.
 - 1) Load Duration: 60 seconds or less.
 - d. Minimum Glass Thickness for Exterior Lites: Not less than 1/4".
 - e. Thickness of Tinted and Heat-Absorbing Glass: Provide the same thickness for each tint color indicated throughout Project.
- C. Thermal Movements: Provide glazing that allows for thermal movements resulting from the following maximum change (range) in ambient and surface temperatures acting on glass framing members and glazing components. Base engineering calculation on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.
1. Temperature Change (Range): 120 deg F (67 deg C), ambient; 180 deg F (100 deg C), material surfaces.
- D. Thermal and Optical Performance Properties: Provide glass with performance properties specified based on manufacturer's published test data, as determined according to procedures indicated below:
1. For monolithic-glass lites, properties are based on units with lites 6.0 mm thick of thickness indicated.
 2. For laminated-glass lites, properties are based on products of construction indicated.
 3. For insulating-glass units, properties are based on units of thickness indicated for overall unit and for each lite 1/4", 6.0 mm thick and a nominal 1/2-inch-12.7-mm-) wide interspace.
 4. Center-of-Glass Values: Based on using LBL-44789 WINDOW 5.0 computer program for the following methodologies:
 - a. U-Factors: NFRC 100 expressed as Btu/ sq. ft. x h x deg F (W/sq. m x K).
 - b. Solar Heat Gain Coefficient: NFRC 200.
 - c. Solar Optical Properties: NFRC 300.

1.4 SUBMITTALS

- A. Product Data: For each glass product and glazing material indicated.

SECTION 08800 – GLAZING

- B. Samples: 12-inch- (300-mm-) square, for each type of glass product indicated, other than monolithic clear float glass.
- C. Glazing Schedule: Use same designations indicated on Drawings.
- D. Preconstruction Adhesion and Compatibility Test Report: From glazing sealant manufacturer.

1.5 QUALITY ASSURANCE

- A. Preconstruction Adhesion and Compatibility Testing: Submit to elastomeric glazing sealant manufacturers, for testing according to ASTM C 1087, samples of each glazing material type, tape sealant, gasket, glazing accessory, and glass-framing member that will contact or affect elastomeric glazing sealants:
- B. Glazing for Fire-Rated Door Window Assemblies: Glazing for assemblies that comply with NFPA 80 and that are listed and labeled by a testing and inspecting agency acceptable to authorities having jurisdiction, for fire ratings indicated, based on testing according to NFPA 257 and 16 CFR 1201.
- C. Safety Glazing Products: Comply with testing requirements in 16 CFR 1201 and IBC 2015 NJ Edition.
- D. Glazing Publications: Comply with published recommendations of glass product manufacturers and organizations below, unless more stringent requirements are indicated. Refer to these publications for glazing terms not otherwise defined in this Section or in referenced standards.
 - 1. GANA Publications: GANA Laminated Division's "Laminated Glass Design Guide" and GANA's "Glazing Manual."
 - 2. IGMA Publication for Insulating Glass: SIGMA TM-3000, "Glazing Guidelines for Sealed Insulating Glass Units."
- E. Insulating-Glass Certification Program: Permanently marked either on spacers or on at least one component lite of units with appropriate certification label of the Insulating Glass Certification Council.
- F. Mockups: Build mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.
 - 1. Build mockups as shown on Drawings for one bay or curtain wall or one unit window.
 - 2. Approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.6 WARRANTY

- A. Manufacturer's Special Warranty for Coated-Glass Products: Manufacturer's standard form, made out to Owner and signed by coated-glass manufacturer agreeing to replace

SECTION 08800 – GLAZING

coated-glass units that deteriorate as defined in "Definitions" Article, f.o.b. the nearest shipping point to Project site, within specified warranty period indicated below.

1. Warranty Period: 10 years from date of Substantial Completion.
- B. Manufacturer's Special Warranty on Laminated Glass: Manufacturer's standard form, made out to Owner and signed by laminated-glass manufacturer agreeing to replace laminated-glass units that deteriorate as defined in "Definitions" Article, f.o.b. the nearest shipping point to Project site, within specified warranty period indicated below.
1. Warranty Period: Ten years from date of Substantial Completion.
- C. Manufacturer's Special Warranty on Insulating Glass: Manufacturer's standard form, made out to Owner and signed by insulating-glass manufacturer agreeing to replace insulating-glass units that deteriorate as defined in "Definitions" Article, f.o.b. the nearest shipping point to Project site, within specified warranty period indicated below.
1. Warranty Period: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified. Approved equal substitutions will be considered in accordance with Specification Section 01300-Submittals.

2.2 GLASS PRODUCTS

- A. Annealed Float Glass: ASTM C 1036, Type I (transparent flat glass), Quality-Q3; of class indicated.
- B. Heat-Treated Float Glass: ASTM C 1048; Type I (transparent flat glass); Quality-Q3; of class, kind, and condition indicated.
1. Fabrication Process: By horizontal (roller-hearth) process with roll-wave distortion parallel to bottom edge of glass as installed, unless otherwise indicated.
 2. Provide Kind HS (heat-strengthened) float glass in place of annealed float glass where needed to resist thermal stresses induced by differential shading of individual glass lites and to comply with glass design requirements specified in Part 1 "Performance Requirements" Article.
 3. For uncoated glass, comply with requirements for Condition A.
 4. For coated vision glass, comply with requirements for Condition C (other uncoated glass).
 5. Provide Kind FT (fully tempered) float glass in place of annealed or Kind HS (heat-strengthened) float glass where safety glass is indicated.

SECTION 08800 – GLAZING

- C. Coated Spandrel Float Glass: Float glass complying with other requirements specified and with the following:
1. Fallout Resistance: Provide spandrel units identical to those passing the fallout-resistance test for spandrel glass specified in ASTM C 1048.
 2. Factory apply manufacturer's standard opacifier of the following material to coated second surface of lites, with resulting products complying with Specification No. 89-1-6 in GANA Tempering Division's "Engineering Standards Manual."
 - a. Manufacturer's standard opacifier material
 - b. Polyester film laminated to glass with solvent-based adhesive.
 3. Provide laminated glass to meet impact resistance requirements as noted on drawing.
- D. Tempered Patterned Glass: ASTM C 1048, Kind FT (fully tempered), Type II (patterned flat glass), Class 1 (clear), Form 3 (patterned); and of quality, finish, and pattern specified.
- E. Laminated Glass: ASTM C 1172, and complying with other requirements specified and with the following:
1. Interlayer: Polyvinyl butyral of thickness indicated with a proven record of no tendency to bubble, discolor, or lose physical and mechanical properties after laminating glass lites and installation.
 2. Fire Rated Safety Glass: See Specification Section 08817 – Fire Rated glass
- F. Insulating-Glass Units, General: Factory-assembled units consisting of sealed lites of glass separated by a dehydrated interspace, and complying with ASTM E 774 for Class CBA units and with requirements specified in this Article and in Part 2 "Insulating-Glass Units" Article.
1. Provide Kind HS (heat-strengthened) float glass in place of annealed glass where needed to resist thermal stresses induced by differential shading of individual glass lites and to comply with glass design requirements specified in Part 1 "Performance Requirements" Article.
 2. Overall Unit Thickness and Thickness of Each Lite: Dimensions indicated for insulating-glass units are nominal and the overall thicknesses of units are measured perpendicularly from outer surfaces of glass lites at unit's edge.
 3. Sealing System: Dual seal.
 4. Spacer Specifications: Manufacturer's standard spacer material and construction.
 5. Spacer Specifications: Manufacturer's standard spacer material and construction complying with the following requirements:
 - a. Spacer Material: Aluminum with mill or clear anodic finish.
 - b. Corner Construction: Manufacturer's standard corner construction.

SECTION 08800 – GLAZING

2.3 GLAZING GASKETS

- A. Dense Compression Gaskets: Molded or extruded gaskets of material indicated below, complying with standards referenced with name of elastomer indicated below, and of profile and hardness required to maintain watertight seal:
1. Neoprene, ASTM C 864.
 2. EPDM, ASTM C 864.
 3. Silicone, ASTM C 1115.
 4. Thermoplastic polyolefin rubber, ASTM C 1115.
 5. Any material indicated above.
- B. Soft Compression Gaskets: Extruded or molded, closed-cell, integral-skinned gaskets of material indicated below; complying with ASTM C 509, Type II, black; and of profile and hardness required to maintain watertight seal:
1. Neoprene.
 2. EPDM.
 3. Silicone.
 4. Thermoplastic polyolefin rubber.
 5. Any material indicated above.

2.4 GLAZING SEALANTS

- A. General: Provide products of type indicated, complying with the following requirements:
1. Compatibility: Select glazing sealants that are compatible with one another and with other materials they will contact, including glass products, seals of insulating-glass units, and glazing channel substrates, under conditions of service and application, as demonstrated by sealant manufacturer based on testing and field experience.
 2. Suitability: Comply with sealant and glass manufacturers' written instructions for selecting glazing sealants suitable for applications indicated and for conditions existing at time of installation.
 3. Colors of Exposed Glazing Sealants: As selected by Architect from manufacturer's full range.
- B. Elastomeric Glazing Sealants: Comply with ASTM C 920 and other requirements indicated for each liquid-applied chemically curing sealant specified, including those referencing ASTM C 920 classifications for type, grade, class, and uses related to exposure and joint substrates.
1. Single-Component Neutral-Curing Silicone Glazing Sealants:
 - a. Products:
 - 1) See Section 07920 - Joint Sealants.
 - 2) Type and Grade: S (single component) and NS (nonsag).
 - 3) Class: 100/50.
 - 4) Use Related to Exposure: NT (nontraffic).
 - 5) Uses Related to Glazing Substrates: M, G, A, and, as applicable to glazing substrates indicated, O.

SECTION 08800 – GLAZING

2.5 GLAZING TAPES

- A. Back-Bedding Mastic Glazing Tapes: Preformed, butyl-based elastomeric tape with a solids content of 100 percent; nonstaining and nonmigrating in contact with nonporous surfaces; with or without spacer rod as recommended in writing by tape and glass manufacturers for application indicated; packaged on rolls with a release paper backing; and complying with ASTM C 1281 and AAMA 800 for products indicated below:
 - 1. AAMA 804.3 tape, where indicated.
- B. Expanded Cellular Glazing Tapes: Closed-cell, PVC foam tapes; factory coated with adhesive on both surfaces; packaged on rolls with release liner protecting adhesive; and complying with AAMA 800 for the following types:
 - 1. Type 1, for glazing applications in which tape acts as the primary sealant.
 - 2. Type 2, for glazing applications in which tape is used in combination with a full bead of liquid sealant.

2.6 MISCELLANEOUS GLAZING MATERIALS

- A. General: Provide products of material, size, and shape complying with referenced glazing standard, requirements of manufacturers of glass and other glazing materials for application indicated, and with a proven record of compatibility with surfaces contacted in installation.
- B. Cleaners, Primers, and Sealers: Types recommended by sealant or gasket manufacturer.
- C. Setting Blocks: Elastomeric material with a Shore, Type A durometer hardness of 85, plus or minus 5.
- D. Spacers: Elastomeric blocks or continuous extrusions with a Shore, Type A durometer hardness required by glass manufacturer to maintain glass lites in place for installation indicated.
- E. Edge Blocks: Elastomeric material of hardness needed to limit glass lateral movement (side walking).
- F. Cylindrical Glazing Sealant Backing: ASTM C 1330, Type O (open-cell material), of size and density to control glazing sealant depth and otherwise produce optimum glazing sealant performance.

2.7 FABRICATION OF GLAZING UNITS

- A. Fabricate glazing units in sizes required to glaze openings indicated for Project, with edge and face clearances, edge and surface conditions, and bite complying with written instructions of product manufacturer and referenced glazing publications, to comply with system performance requirements.

SECTION 08800 – GLAZING

2.8 INSULATING GLASS UNITS (STANDARD AND SPANDREL GLASS UNITS)

A. Passive Solar Low-E Insulating-Glass Units IG-1 (Standard Units):

1. Products:
 - a. PPG Industries
 - b. Interpane Glass Company
 - c. Guardian Industries Corp.
 - d. Or approved equal
2. Overall Unit Thickness and Thickness of Each Lite: 1" overall thickness, 1/4" interior and exterior sashes, 1/2" air space with Argon Air.
3. Interspace Content: Argon.
4. Outdoor Lite: Class 2 (tinted) 1/4" tempered float glass.
 - a. Tint Color: Owner to select from manufacturer's standard grey and/or bronze tint colors.
 - b. Kind FT (fully tempered)
5. Indoor Lite: Class 1 (clear) 1/4" tempered float glass.
 - a. Kind FT (fully tempered).
 - b. Solarban 60 Low-E coating #3 surface.
6. Low-E Coating: Pyrolytic or sputtered on 3rd surface.
7. Visible Light Transmittance: 32 percent minimum.
8. Winter Nighttime U-Factor: 0.28 maximum.
9. Summer Daytime U-Factor: 0.26 maximum.
10. Solar Heat Gain: Coefficient: 0.19.
11. Outdoor Visible Reflectance: 6 percent maximum.
12. Shading Coefficient: 0.22

PART 3 - EXECUTION

3.1 GLAZING

- A. General: Comply with combined written instructions of manufacturers of glass, sealants, gaskets, and other glazing materials, unless more stringent requirements are indicated, including those in referenced glazing publications.
 1. Glazing channel dimensions, as indicated on Drawings, provide necessary bite on glass, minimum edge and face clearances, and adequate sealant thicknesses, with reasonable tolerances. Adjust as required by Project conditions during installation.
 2. Protect glass edges from damage during handling and installation. Remove damaged glass from Project site and legally dispose of off Project site. Damaged glass is glass with edge damage or other imperfections that, when installed, could weaken glass and impair performance and appearance.
 3. Apply primers to joint surfaces where required for adhesion of sealants, as determined by preconstruction sealant-substrate testing.

SECTION 08800 – GLAZING

4. Install setting blocks in sill rabbets, sized and located to comply with referenced glazing publications, unless otherwise required by glass manufacturer. Set blocks in thin course of compatible sealant suitable for heel bead.
 5. Do not exceed edge pressures stipulated by glass manufacturers for installing glass lites.
 6. Provide spacers for glass lites where length plus width is larger than 50 inches (1270 mm).
 7. Provide edge blocking where indicated or needed to prevent glass lites from moving sideways in glazing channel, as recommended in writing by glass manufacturer and according to requirements in referenced glazing publications.
- B. Tape Glazing: Position tapes on fixed stops so that, when compressed by glass, their exposed edges are flush with or protrude slightly above sightline of stops. Install tapes continuously, but not necessarily in one continuous length. Do not stretch tapes to make them fit opening.
1. Cover vertical framing joints by applying tapes to heads and sills first and then to jambs. Cover horizontal framing joints by applying tapes to jambs and then to heads and sills.
 2. Place joints in tapes at corners of opening with adjoining lengths butted together, not lapped. Seal joints in tapes with compatible sealant approved by tape manufacturer.
 3. Apply heel bead of elastomeric sealant.
 4. Center glass lites in openings on setting blocks and press firmly against tape by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings.
 5. Apply cap bead of elastomeric sealant over exposed edge of tape.
- C. Gasket Glazing (Dry): Fabricate compression gaskets in lengths recommended by gasket manufacturer to fit openings exactly, with allowance for stretch during installation.
1. Insert soft compression gasket between glass and frame or fixed stop so it is securely in place with joints miter cut and bonded together at corners.
 2. Center glass lites in openings on setting blocks and press firmly against soft compression gasket by inserting dense compression gaskets formed and installed to lock in place against faces of removable stops. Start gasket applications at corners and work toward centers of openings. Compress gaskets to produce a weathertight seal without developing bending stresses in glass. Seal gasket joints with sealant recommended by gasket manufacturer.
 3. Install gaskets so they protrude past face of glazing stops.
- D. Sealant Glazing (Wet): Install continuous spacers, or spacers combined with cylindrical sealant backing, between glass lites and glazing stops to maintain glass face clearances and to prevent sealant from extruding into glass channel and blocking weep systems until sealants cure. Secure spacers or spacers and backings in place and in position to control depth of installed sealant relative to edge clearance for optimum sealant performance.
1. Force sealants into glazing channels to eliminate voids and to ensure complete wetting or bond of sealant to glass and channel surfaces.
 2. Tool exposed surfaces of sealants to provide a substantial wash away from glass.

SECTION 08800 – GLAZING

3.2 CLEANING AND PROTECTION

- A. Protect exterior glass from damage immediately after installation by attaching crossed streamers to framing held away from glass. Do not apply markers to glass surface. Remove nonpermanent labels, and clean surfaces. Protect glass from contact with contaminating substances resulting from construction operations, including weld splatter. If, despite such protection, contaminating substances do come into contact with glass, remove substances immediately as recommended by glass manufacturer.
- B. Remove and replace glass that is broken, chipped, cracked, or abraded or that is damaged from natural causes, accidents, and vandalism, during construction period.

END OF SECTION 08800

SECTION 08817 - FIRE RATED GLASS-CERAMIC GLAZING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Fire-rated glazing materials for Fire Resistance Rated Assemblies and for vision lights in fire-rated doors.

1.2 REFERENCES

- A. American Standard for Testing of Materials (ASTM)
 - 1. ASTM E2074-00: Standard Test Method for Fire Tests of Door Assemblies, Including Positive Pressure Testing of Side-Hinged and Pivoted Swinging Door Assemblies.
 - 2. ASTM E2010-01: Standard Test Method for Positive Pressure Fire Tests of Window Assemblies.
- B. American National Standards Institute (ANSI):
 - 1. ANSI Z97.1: Standard for Safety Glazing Materials Used in Buildings
- C. Consumer Product Safety Commission (CPSC):
 - 1. CPSC 16 CFR 1201: Safety Standard for Architectural Glazing Materials
- D. Glass Association of North America (GANA):
 - 1. GANA – Glazing Manual.
 - 2. FGMA – Sealant Manual.
- E. National Fire Protection Association (NFPA):
 - 1. NFPA 80: Fire Doors and Windows.
 - 2. NFPA 252 – Fire Tests of Door Assemblies.
 - 3. NFPA 257 – Fire Tests of Window Assemblies.
- F. Underwriters Laboratories, Inc. (UL):
 - 1. UL 9 – Fire Tests of Window Assemblies.
 - 2. UL 10B – Fire Tests of Door Assemblies.
 - 3. UL 10C – Positive Pressure Fire Tests of Door Assemblies.
- G. Standard Council of Canada:
 - 1. ULC Standard CAN4-S104: Fire Tests of Door Assemblies.
 - 2. ULC Standard CAN4-S106: Fire Tests of Window Assemblies.
 - 3. CAN/ULC-S101M: Standard Methods of Fire Endurance Tests.
- H. IBC 2018 NJ Edition.

1.3 PERFORMANCE REQUIREMENTS

- A. Fire-rated glass ceramic laminated clear and wireless glazing material for use in impact safety-rated locations such as doors, transoms and borrowed lites with fire rating requirements ranging from 20 minutes to 3 hours with required hose stream test.

SECTION 08817 - FIRE RATED GLASS-CERAMIC GLAZING

- B. Passes positive pressure test standards UL10C.
- C. The use of applied film to glazing is NOT acceptable.

1.4 SUBMITTALS

- A. Comply with requirements of Section 01300.
- B. Product Data: Submit manufacturer's technical data for each glazing material required, including installation and maintenance instructions.
- C. Certificates of compliance from glass and glazing materials manufacturers attesting that glass and glazing materials furnished for project comply with requirements. Separate certification will not be required for glazing materials bearing manufacturer's permanent label designating type and thickness of glass, provided labels represent a quality control program involving a recognized certification agency or independent testing laboratory acceptable to authority having jurisdiction.
- D. Product Test Listings: From UL indicating fire-rated glass complies with requirements, based on comprehensive testing of current product.
- E. Samples: Submit, for verification purposes, approx. 8-inch by 10-inch sample for each type of glass indicated.

1.5 QUALITY ASSURANCE

- A. Glazing Standards: FGMA Glazing Manual and Sealant Manual.
- B. Fire Protective Rated Glass: Each lite shall bear permanent, nonremovable label of UL certifying it for use in tested and rated fire protective assemblies.
- C. Fire Protective Glazing Products for Door Assemblies: Products identical to those tested per ASTM E2074-00 and UL 10B, labeled and listed by UL.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle materials under provisions of Section 01600.
- B. Deliver materials to specified destination in manufacturer or distributor's packaging, undamaged, complete with installation instructions.
- C. Store off ground, under cover, protected from weather and construction activities.

1.7 WARRANTY

- A. Provide manufacturer's limited warranty under provision of Section 01740.
- B. Warranty Period: Five years from date of Substantial Completion.

SECTION 08817 - FIRE RATED GLASS-CERAMIC GLAZING

PART 2 - PRODUCTS

2.1 FIRE-RATED GLAZING MATERIALS

- A. Subject to compliance with specified requirements, provide products by one of the following manufacturers: Approved equal substitutions will be considered in accordance with Specification Section 01300-Submittals.
1. Vetrotech Saint-Gobain; Keralite Select Laminated (L)
 2. Technical Glass Products (TGP); Firelite Plus
 3. Or approved equal.
- B. Properties:
1. Thickness: 5/16 inch [8 mm] overall.
 2. Weight: 4.1 lbs./sq. ft.
 3. Approximate Visible Transmission: 82 percent.
 4. Fire-rating: 20 minutes to 3 hours for doors; 20 minutes to 90 minutes for other applications.
 5. Impact Safety Resistance: ANSI Z97.1 and CPSC 16CFR1201 (Cat. I and II).
 6. STC Rating: Approximately 35 dB.
 7. Surface Finish: Select (polished).
 8. Positive Pressure Test: UL 10C
- C. Maximum sheet sizes based on surface finish:
1. Select: 44 inches by 96 inches.
- D. Labeling: Permanently mark fire-protection-rated glazing with certification label of a testing agency acceptable to authorities having jurisdiction. Label shall indicate manufacturer's name; test standard; whether glazing is permitted to be used in doors or openings; if permitted in openings, whether or not glazing has passed the hose-stream test; whether or not glazing meets 450 deg F (250 deg C) temperature-rise limitation; and the fire-resistance rating in minutes.
- E. Fire Rating: Fire-Protection-Rated Glazing: Listed and labeled by a testing agency acceptable to authorities having jurisdiction, for fire-protection ratings indicated, based on positive-pressure testing according to NFPA 252/NFPA 257 or UL 9/10B/10C, CAN/ULC-S104 and S106, including the hose-stream test, and shall comply with NFPA 80.
1. Fire-protection-rated glazing required to have a fire-protection rating of 20 minutes shall be exempt from the hose-stream test.
- F. Substitutions: No substitutions allowed.

2.2 FIRE AND SAFETY RATED GLAZING MATERIALS (20-minute rated glazing only)

- A. Pyroswiss 20, Fire Rated Tempered Glass: Fire rated, wireless, optically clear tempered glazing material for use in impact safety rated 20-min. doorlite applications. Provides smoke and flame barrier. Does not provide a barrier to radiant or conductive heat. For use in interior or exterior applications.

SECTION 08817 - FIRE RATED GLASS-CERAMIC GLAZING

- B. Fireglass 20 by TGP (or approved equal).
- C. Provide units with the following properties:
 - 1. Thickness: 1/4 inch (6mm).
 - 2. Weight: 3.2 lbs/sf (16 kg per sq. meter).
 - 3. Approximate Visible Light Transmission: 90 percent.
 - 4. Impact Safety Performance: ANSI Z97.1 and CPSC 16CFR1201 (CAT I & II).
 - 5. Labeling: Each lite shall be labeled with a permanent logo including the name of product, manufacturer, testing laboratory (Underwriters Laboratories), fire rating period and safety glazing standards.
 - 6. Fire Rating: 20-minutes (without hose stream test).
 - 7. Fire Rating Testing: Fire rating tested and listed by Underwriters Laboratories; tested in accordance with NFPA 252, UL 9, UL 10C and ASTM E 2074 (without hose stream test).
 - 8. Framing System: Standard fire rated doors and frames as applicable.

2.3 GLAZING ACCESSORIES

- A. Provide glazing gaskets, glazing sealants, glazing tapes, setting blocks, spacers, edge blocks, and other glazing accessories that are compatible with glazing products and each other and are approved by testing agencies that listed and labeled fire-resistant glazing products with which products are used for applications and fire-protection ratings indicated.
- B. Glazing Sealants for Fire-Rated Glazing Products: Neutral-curing silicone glazing sealant complying with ASTM C 920, Type S, Grade NS, Class 50, Use NT. Comply with sealant and glass manufacturers' written instructions for selecting glazing sealants suitable for applications indicated.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - a. Dow Corning Corporation.
 - b. GE Construction Sealants; Momentive Performance Materials Inc.
 - c. Tremco Incorporated.
 - d. Or approved equal
- C. Setting Blocks: Neoprene, EPDM, or silicone; tested for compatibility with glazing compound; of 70 to 90 Shore A hardness.
- D. Cleaners, Primers, and Sealers: Type recommended by manufacturer of glass and gaskets.

2.4 FABRICATION

- A. Fabricate glass and other glazing products in sizes required to glaze openings indicated for Project, with edge and face clearances, edge and surface conditions, and bite complying with recommendations of product manufacturer and referenced glazing standard as required to comply with system performance requirements.

SECTION 08817 - FIRE RATED GLASS-CERAMIC GLAZING

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine glass framing, with glazier present, for compliance with the following:
 - 1. Manufacturing and installation tolerances, including those for size, squareness, offsets at corners.
 - 2. Minimum required face or edge clearances.
 - 3. Observable edge damage or face imperfections.
- B. Do not proceed with glazing until unsatisfactory conditions have been corrected.
- C. Clean glazing channels and other framing members receiving glass immediately before glazing. Remove coatings that are not firmly bonded to substrates.

3.2 INSTALLATION (GLAZING)

- A. Comply with referenced FGMA standards and instructions of manufacturers of glass, glazing sealants, and glazing compounds.
- B. Protect glass from edge damage during handling and installation. Inspect glass during installation and discard pieces with edge damage that could affect glass performance.
- C. Set units of glass in each series with uniformity of pattern, draw, bow, and similar characteristics.
- D. Cut glazing tape to length and set against permanent stops, flush with sight lines to fit openings exactly, with stretch allowance during installation.
- E. Place setting blocks located at quarter points of glass with edge block no more than 6 inches from corners.
- F. Glaze vertically into labeled fire-rated metal frames or partition walls with same fire rating as glass and push against tape for full contact at perimeter of pane or unit.
- G. Place glazing tape on free perimeter of glazing in same manner described above.
- H. Install removable stop and secure without displacement of tape.
- I. Use specified glazing compound, without adulteration; bed glazing material in glazing compound; entirely fill all recess and spaces. Provide visible glazing compound with smooth and straight edges.
- J. Install in vision panels in fire-rated doors to requirements of NFPA 80.
- K. Install so that appropriate [UL] markings remain permanently visible.

SECTION 08817 - FIRE RATED GLASS-CERAMIC GLAZING

3.3 PROTECTION AND CLEANING

- A. Protect glass from contact with contaminating substances resulting from construction operations. Remove any such substances by method approved by glass manufacturer.
- B. Wash glass on both faces not more than four days prior to date scheduled for inspections intended to establish date of substantial completion. Wash glass by method recommended by glass manufacturer.

SECTION 08817 - FIRE RATED GLASS-CERAMIC GLAZING

3.4 GLAZING SCHEDULE

Rating	Assembly	Max. Exposed Area (Sq. In.)	Max. Width Of Exposed Glazing (In.)	O R	Max. Height Of Exposed Glazing (In.)	Stop Height	
20 min.	Doors HMS or Wood*	3,204	36		89	5/8"	
	Other than doors HMS or Wood	3,325	95		95	5/8"	
45 min.	Doors HMS or Wood	3,204	36		89	5/8"	
	Other than doors HMS or Wood	3,325	95		95	5/8"	
60 min.	Doors (non-temp rise) HMS or Wood	3,204 3,204	36 36		89 89	5/8" 3/4"	
	Doors (temp rise) Other than doors HMS or Wood	3,325 3,325	95 95		95 95	5/8" 3/4"	
	90 min.	Doors (non-temp rise)	2,034 100	36 12		56 1/2" 33	3/4" 1/2"
		Doors (temp rise) Other than doors HMS	2,627 2,627	56 1/2" 56 1/2"		56 1/2" 56 1/2"	5/8" 3/4"
3 hours	Doors	100	12		33	1/2"	

* HMS indicates hollow metal steel framing. For wood frames, check with manufacturer for maximum tested glass sizes.

END OF SECTION

SECTION 09255 - GYPSUM BOARD ASSEMBLIES

1.1 GENERAL

- A. Sound Transmission Characteristics: For gypsum board assemblies with STC ratings, provide materials and construction identical to those of assemblies whose STC ratings were determined according to ASTM E 90 and classified according to ASTM E 413 by a qualified independent testing agency.
- B. Fire Resistance: Where fire resistance rated gypsum board assemblies are indicated, provide gypsum board assemblies that are identical to assemblies tested for fire resistant according to ASTM E 119 by an independent testing and inspecting agency acceptable to authorities having jurisdiction.

1.2 PRODUCTS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following or approved equal:
 - 1. Steel Framing and Furring:
 - a. Clark Steel Framing, Inc.
 - b. Consolidated Systems, Inc.
 - c. Dale Industries, Inc.
 - d. Dietrich Industries, Inc.
 - e. Marino/Ware (formerly Marino Industries Corp.).
 - f. National Gypsum Co.; Gold Bond Building Products Division.
 - g. Unimast, Inc.
 - h. Or approved equal.
 - 2. Grid Suspension Assemblies:
 - a. Armstrong World Industries, Inc.
 - b. Chicago Metallic Corp.
 - c. USG Interiors, Inc.
 - d. Worthington Steel Company (formerly National Rolling Mills).
 - e. Or approved equal.
 - 3. Gypsum Board and Related Products:
 - a. GP Gypsum, LLC
 - b. National Gypsum Co.; Gold Bond Building Products Division (NG).
 - c. United States Gypsum Co. (USG).
 - d. Or approval equal.
- B. Steel Framing Components for Suspended and Furred Ceilings: Provide components complying with ASTM C 754 for conditions indicated.
 - 1. Powder-Actuated Fasteners in Concrete: Corrosion-resistant materials, with clips or other accessory devices for attaching hangers of type indicated, and with capability to sustain, without failure, a load equal to 10 times that imposed by ceiling construction, as determined by testing according to ASTM E 1190.
 - 2. Wire Ties: ASTM A 641 (ASTM A 641M), Class 1 zinc coating, soft temper, 0.062 inch (1.6 mm) thick.

SECTION 09255 - GYPSUM BOARD ASSEMBLIES

3. Wire Hangers: ASTM A 641 (ASTM A 641M), Class 1 zinc coating, soft temper, 0.162-inch (4.1-mm) diameter.
 4. Hanger Rods: Mild steel and zinc coated or protected with rust-inhibitive paint.
 5. Flat Hangers: Mild steel and zinc coated or protected with rust-inhibitive paint.
 6. Channels: Cold-rolled steel, 16 ga minimum thickness of base metal and 7/16-inch- (11.1-mm-) wide flanges, and as follows:
 - a. Carrying Channels: 2 inches (50.8 mm) deep, 590 lb/1000 feet (88 kg/100 m), unless otherwise indicated.
 - b. Finish: ASTM A 653, G 60 (ASTM A 653M, Z 180) hot-dip galvanized coating for framing for exterior soffits and where indicated.
- C. Steel Studs for Furring Channels: ASTM C 645, in depth indicated and with 0.0179 inch (0.45 mm) minimum base metal thickness, unless otherwise indicated.
1. Protective Coating: ASTM A 653, G 40 (ASTM A 653M, Z 90) hot-dip galvanized coating for framing for exterior soffits and ceiling suspension members in areas within 10 feet (3 m) of exterior walls.
- D. Steel Resilient Furring Channels: Standard product fabricated from steel sheet complying with ASTM A 653 (ASTM A 653M) or ASTM A 568 (ASTM A 568M) to form 1/2-inch- (12.7-mm-) deep channel of the following configuration unless otherwise indicated:
1. Double-Leg Configuration: Hat-shaped channel with 1-1/2-inch- (38.1-mm-) wide face connected to flanges by double-slotted or expanded-metal legs (webs).
- E. Grid Suspension System for Interior Ceilings: ASTM C 645, manufacturer's standard direct-hung system.
- F. Steel Framing for Walls and Partitions: Provide a minimum of 20 gauge interior non-bearing steel framing members complying with the following requirements: (for all bearing walls refer to structural drawings)
1. Protective Coating: ASTM A 653, G 40 (ASTM A 653M, Z 90) hot-dip galvanized coating for framing members attached to and within 10 feet (3 m) of exterior walls.
 2. Steel Studs and Runners: ASTM C 645 in depth indicated 20 gauge minimum base metal thickness, unless otherwise indicated.

**INTERIOR NON-BEARING GYPSUM STUD
PARTITION HEIGHT LIMITATION & GAUGE TABLE**

INTERIOR NON-BEARING GYPSUM STUD PARTITION			
1 5/8" STUD 16" O.C.	2 1/2" STUD 16" O.C.	3 5/8" STUD 16" O.C.	6" STUD 16" O.C.
X	18 GA. UP TO 12'-6"	18 GA. UP TO 16'-6"	16 GA. UP TO 22'-0"
20 GA. UP TO 8'-10"	20 GA. UP TO 11'-6"	20 GA. UP TO 15'-0"	X
SEE STRUCTURAL DRAWINGS FOR OTHER FRAMING GAUGE & SIZE			

- G. Steel Rigid Furring Channels: ASTM C 645, hat shaped, in depth indicated and with 20 gauge, minimum base metal thickness unless otherwise indicated.
- H. Fasteners for Metal Framing: Type, material, size, corrosion resistance, holding power, and other properties required to fasten steel framing and furring members securely to substrates involved; complying with the recommendations of gypsum board manufacturers for applications indicated.
- I. Gypsum Board Products: Types indicated in maximum lengths available that will minimize end-to-end butt joints in each area indicated to receive gypsum board application.
 - 1. Gypsum Wallboard: ASTM C 1396, C 1178, C 1658, in thickness indicated.
 - a. Type: Regular for vertical surfaces. (ToughRock® Mold-Guard™ by GP Gypsum or approved equal), unless otherwise indicated.
 - b. Type: Foil backed where indicated.
 - c. Type: Type X where required for fire-resistance-rated assemblies.
 - d. Type: For ceiling surfaces (ToughRock® Mold-Guard™ by GP Gypsum or approved equal), unless otherwise indicated.

SECTION 09255 - GYPSUM BOARD ASSEMBLIES

- e. Type: Moisture and mold resistant gypsum panel for wet locations without tile surfaces (ToughRock® Mold-Guard™, DensArmor Plus® interior panel by GP Gypsum, Gold Bond Brand XP Gypsum Board by NG, Fiberock Aqua-Tough Interior panel by USG, or approved equal).
 - f. Type: Water and mold resistant with tile surfaces. (DensShield® Tile Backer by GP Gypsum or approved equal)
 - g. Type: Proprietary type as required for specific fire-resistance-rated assemblies.
 - h. Type: Impact/Abuse Resistant. (Gold Bond High Impact XP by NG or approved equal)
 - i. Type: Sound Resistant. (Gold Bond Soundbreak XP by NG or approved equal)
2. Proprietary Gypsum Board Products: Subject to compliance with requirements, provide one of the following products or approved equal where proprietary gypsum wall board is indicated:
- a. ToughRock® Fireguard® C, DensArmor Plus® Type C, by GP Gypsum or approved equal
 - b. Fire Shield G; National Gypsum Company; Gold Bond Building Products Division.
 - c. SHEETROCK Brand Gypsum Panels, FIRECODE C Core; United States Gypsum Company.
 - d. SHEETROCK Brand Gypsum Panels, ULTRACODE Core; United States Gypsum Company.
 - e. Or approved equal.
- J. Gypsum Board Base Layer(s) for Multilayer Applications: ASTM C 1396 in thickness indicated:
- 1. Type: Type X where indicated or required for fire-resistance-rated assemblies.
 - 2. Type: Sag-resistant type for ceiling surfaces, unless otherwise indicated.
- K. Accessories for Interior Installations: Cornerbead, edge trim, and control joints complying with ASTM C 1047, formed metal or plastic, with metal complying with the following requirement:
- 1. Steel sheet zinc added space coated by hot dip proceed or rolled zinc.
- L. Joint Treatment Materials: Provide joint treatment materials complying with ASTM C 475 and the recommendations of both the manufacturers of sheet products and of joint treatment materials for each application indicated.
- 1. Joint Tape for Gypsum Board: Paper reinforcing tape, unless otherwise indicated.
 - a. Use pressure-sensitive or staple-attached, open-weave, glass-fiber reinforcing tape with compatible joint compound where recommended by manufacturer of gypsum board and joint treatment materials for application indicated.

SECTION 09255 - GYPSUM BOARD ASSEMBLIES

2. Setting-Type Joint Compounds for Gypsum Board: Factory-packaged, job-mixed, chemical-hardening powder products formulated for uses indicated.
 - a. For prefilling gypsum board joints, use formulation recommended by gypsum board manufacturer.
 - b. For filling joints and treating fasteners of water-resistant gypsum backing board behind base for ceramic tile, use formulation recommended by gypsum board manufacturer.
 - c. For topping compound, use sandable formulation.
3. Drying-Type Joint Compounds for Gypsum Board: Factory-packaged vinyl-based products complying with the following requirements for formulation and intended use.
 - a. Ready-Mixed Formulation: Factory-mixed product.
 1. Taping compound formulated for embedding tape and for first coat over fasteners and face flanges of trim accessories.
 2. All-purpose compound formulated for both taping and topping compounds.
- M. Acoustical Sealant for Exposed and Concealed Joints: Manufacturer's standard nonsag, paintable, nonstaining latex sealant complying with ASTM C 834 that is effective in reducing the airborne transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.
- N. Miscellaneous Materials: Provide auxiliary materials for gypsum board construction that comply with referenced standards and recommendations of gypsum board manufacturer.
 1. Laminating Adhesive: Special adhesive or joint compound recommended for laminating gypsum panels.
 2. Spot Grout: ASTM C 475, setting-type joint compound recommended for spot-grouting hollow metal door frames.
 3. Fastening Adhesive for Metal: Special adhesive recommended for laminating gypsum panels to steel framing.
 4. Steel drill screws complying with ASTM C 1002 for the following applications:
 - a. Fastening gypsum board to steel members less than 0.033 inch (0.84 mm) thick.
 - b. Fastening gypsum board to gypsum board.
 5. Steel drill screws complying with ASTM C 954 for fastening gypsum board to steel members from 0.033 to 0.112 inch (0.84 to 2.84 mm) thick.
 6. Foam Gaskets: Closed-cell vinyl foam adhesive-backed strips that allow fastener penetration without foam displacement, 1/8 inch (3.2 mm) thick, in width to suit metal stud size indicated.
 7. Sound-Attenuation Blankets: Unfaced mineral-fiber blanket insulation to comply with ASTM C 665 for Type I.
 8. Polyethylene Vapor Retarder: ASTM D 4397, thickness and maximum permeance rating as follows:
 - a. 6 mils (0.15 mm), 0.13 perms (7.5 ng/Pa x s x sq. m).

SECTION 09255 - GYPSUM BOARD ASSEMBLIES

9. Vapor Retarder Tape: Pressure-sensitive tape of type recommended by vapor retarder manufacturer for sealing joints and penetrations in vapor retarder.

1.3 EXECUTION

- A. Install steel framing to comply with ASTM C 754 and with ASTM C 840 requirements that apply to framing installation.
 1. Install supplementary framing, blocking, and bracing at terminations in gypsum board assemblies to support fixtures, equipment services, heavy trim, grab bars, toilet accessories, furnishings, or similar construction.
 2. Isolate steel framing from building structure at locations indicated to prevent transfer of loading imposed by structural movement.
 - a. Where building structure abuts ceiling perimeter or penetrates ceiling.
 - b. Where partition framing and wall furring abut structure, except at floor.
 3. Do not bridge building control and expansion joints with steel framing or furring members. Independently frame both sides of joints with framing or furring members as indicated.
- B. Installing Steel Framing for Suspended and Furred Ceilings: as follows:
 1. Sway-brace suspended steel framing with hangers used for support.
 2. Install suspended steel framing components in sizes and at spacings indicated, but not less than that required by the referenced steel framing installation standard.
 3. Grid Suspension System: Attach perimeter wall track or angle where grid suspension system meets vertical surfaces. Mechanically join main beam and cross-furring members to each other and butt-cut to fit into wall track.
- C. Installing Steel Framing for Walls and Partitions: Install steel studs and furring at spacings indicated.
 1. Where studs are installed directly against exterior walls, install asphalt felt strips or foam gaskets between studs and wall.
 2. Extend partition framing full height to structural supports or substrates above suspended ceilings, except where partitions are indicated to terminate at suspended ceilings. Continue framing over frames for doors and openings and frame around ducts penetrating partitions above ceiling to provide support for gypsum board.
 3. Cut studs 1 inch short of full height to provide perimeter relief.
 4. For STC-rated and fire-resistance-rated partitions that extend to the underside of floor/roof slabs and decks or other continuous solid structural surfaces to obtain ratings, install framing around structural and other members extending below floor/roof slabs and decks, as needed, to support gypsum board closures needed to make partitions continuous from floor to underside of solid structure.
 5. Frame door openings to comply with GA-219, and with applicable published recommendations of gypsum board manufacturer, unless otherwise indicated.
 6. Frame openings other than door openings to comply with details indicated or, if none indicated, as required for door openings. Install framing below sills of openings to match framing required above door heads.

SECTION 09255 - GYPSUM BOARD ASSEMBLIES

7. Install polyethylene vapor retarder where indicated to comply with the following requirements:
 - a. Extend vapor retarder to extremities of areas to be protected from vapor transmission. Secure in place with mechanical fasteners or adhesives. Extend vapor retarder to cover miscellaneous voids in insulated substrates, including those filled with loose mineral-fiber insulation.
 - b. Seal vertical joints in vapor retarders over framing by lapping not less than 2 wall studs. Fasten vapor retarders to framing at top, end, and bottom edges, at perimeter of wall openings, and at lap joints; space fasteners 16 inches (400 mm) o.c.
 - c. Seal joints in vapor retarders caused by pipes, conduits, electrical boxes, and similar items penetrating vapor retarders with vapor retarder tape.
 - d. Repair any tears or punctures in vapor retarder immediately before concealing it with the installation of gypsum board or other construction.

- D. Gypsum Board Application and Finishing Standards: Install and finish gypsum panels to comply with ASTM C 840 and GA-216.
 1. Install sound-attenuation blankets, where indicated, prior to installing gypsum panels unless blankets are readily installed after panels have been installed on one side.
 2. Install ceiling board panels across framing to minimize the number of abutting end joints and to avoid abutting end joints in the central area of each ceiling. Stagger abutting end joints of adjacent panels not less than one framing member.
 3. Spot grout hollow metal door frames for solid-core wood doors, hollow metal doors, and doors over 32 inches (813 mm) wide. Apply spot grout at each jamb anchor clip and immediately insert gypsum panels into frames.
 4. Form control and expansion joints at locations indicated and as detailed, with space between edges of adjoining gypsum panels, as well as supporting framing behind gypsum panels.
 5. Isolate perimeter of nonload-bearing gypsum board partitions at structural abutments, except floors, as detailed. Provide 1/4- to 1/2-inch- (6.4- to 12.7-mm-) wide spaces at these locations and trim edges with U-bead edge trim where edges of gypsum panels are exposed. Seal joints between edges and abutting structural surfaces with acoustical sealant.
 6. Where STC-rated gypsum board assemblies are indicated, seal construction at perimeters, behind control and expansion joints, openings, and penetrations with a continuous bead of acoustical sealant including a bead at both faces of the partitions. Comply with ASTM C 919 and manufacturer's recommendations for location of edge trim and closing off sound-flanking paths around or through gypsum board assemblies, including sealing partitions above acoustical ceilings.
 7. Space fasteners in gypsum panels according to referenced gypsum board application and finishing standard and manufacturer's recommendations.
 - a. Space screws a maximum of 12 inches (304.8 mm) o.c. for vertical applications or as required by fire resistive design.
 8. Space fasteners in panels that are tile substrates a maximum of 8 inches (203.2 mm) o.c.
 9. Install water-resistant gypsum backing board panels at sink and where indicated. Install with 1/4-inch (6.4-mm) open space where panels abut other construction or penetrations.

SECTION 09255 - GYPSUM BOARD ASSEMBLIES

10. Single-Layer Fastening Methods: Apply gypsum panels to supports as follows:
 - a. Fasten with screws.
 11. Multilayer Fastening Methods: Apply base layers of gypsum panels and face layer to base layers as follows:
 - a. Fasten both base layers and face layers separately to supports with screws.
- E. Installing Trim Accessories: For trim accessories with back flanges, fasten to framing with the same fasteners used to fasten gypsum board. Otherwise, fasten trim accessories according to accessory manufacturer's directions for type, length, and spacing of fasteners.
1. Install cornerbead at external corners.
 2. Install edge trim where edge of gypsum panels would otherwise be exposed. Provide edge trim type with face flange formed to receive joint compound, except where other types are indicated.
 - a. Install LC-bead where gypsum panels are tightly abutted to other construction and back flange can be attached to framing or supporting substrate.
 - b. Install L-bead where edge trim can only be installed after gypsum panels are installed.
 - c. Install U-bead where indicated.
 - d. Install control joints according to ASTM C 840 and manufacturer's recommendations and in specific locations approved by Architect for visual effect.
- F. Finishing Gypsum Board Assemblies: Treat gypsum board joints, interior angles, flanges of cornerbead, edge trim, control joints, penetrations, fastener heads, surface defects, and elsewhere as required to prepare gypsum board surfaces for decoration.
1. Prefill open joints, rounded or beveled edges, and damaged areas using setting-type joint compound.
 2. Apply joint tape over gypsum board joints, except those with trim accessories having flanges not requiring tape.
 3. Levels of Gypsum Board Finish: Provide the following levels of gypsum board finish per GA-214-15.
 - a. Level 1 for ceiling plenum areas, concealed areas, and where indicated, unless a higher level of finish is required for fire-resistance-rated assemblies and sound-rated assemblies.
 - b. Level 4 for gypsum board surfaces, for all exposed areas unless otherwise indicated.

SECTION 09255 - GYPSUM BOARD ASSEMBLIES

4. Where Level 5 gypsum board finish is indicated, embed tape in joint compound and apply first, fill (second), and finish (third) coats of joint compound over joints, angles, fastener heads, and accessories; and apply a thin, uniform skim coat of joint compound over entire surface. For skim coat, use joint compound specified for third coat, or a product specially formulated for this purpose and acceptable to gypsum board manufacturer. Touch up and sand between coats and after last coat as needed to produce a surface free of visual defects, tool marks, and ridges and ready for decoration.
5. For Level 4 gypsum board finish, embed tape in joint compound and apply first, fill (second), and finish (third) coats of joint compound over joints, angles, fastener heads, and accessories. Touch up and sand between coats and after last coat as needed to produce a surface free of visual defects and ready for decoration.
6. Finish water-resistant gypsum backing board to comply with ASTM C 840 and gypsum board manufacturer's directions.

END OF SECTION 09255



SECTION 09510 - ACOUSTICAL CEILINGS

PART-1 GENERAL

1.01 Summary:

- A. This Section includes acoustical ceilings consisting of suspended exposed-grid systems with lay-in acoustical panels.

1.02 Submittals:

- A. Product Data: Manufacturer's complete technical descriptive literature for each item required, including specifications and installation recommendations.
- B. Coordination Drawings: Reflected ceiling plans drawn to scale and coordinating penetrations and ceiling-mounted items. Within 60 days after award of Contract, submit coordination drawings for all new or altered areas, drawn accurately to a scale no less than $1/8" = 1' - 0"$, coordinating penetrations and ceiling-mounted items. Coordinate with other prime contractors to obtain necessary information and agreement on location of penetrations and ceiling-mounted items. Upon review and acceptance by Architect, incorporate revisions (if any) into an AutoCAD -based file. Furnish one hard copy of accepted shop drawings and one updated CAD-file copy to all other applicable prime contractors for their further information and use. Show the following:
 - 1. Ceiling suspension system members.
 - 2. Method of attaching hangers to building structure.
 - 3. Bulkheads, soffits, areas with drywall ceilings (if any), and areas of exposed structure (if any).
 - 4. Room names and numbers, ceiling types, and ceiling elevations above the finished floor.
 - 5. Special moldings at walls, column penetrations, and other junctures with adjoining construction, including all curved walls and bulkheads.
 - 6. Ceiling-mounted items, including light fixtures; HVAC air distribution devices; speakers; fire alarms; sprinkler heads; and other similar devices or fixtures.
- C. Shop Drawings: Show details and information pertinent to construction, installation, and placement of all components required for continuous, smooth wall angles at curved walls, bulkheads and circular columns. Include sections of typical curved wall angle.

1.03 Quality Assurance:

- A. Installer Qualifications: Engage an experienced installer who has completed acoustical tile ceilings and finishes similar in material, design, and extent to that indicated for this Project and with a minimum five-year record of successful in-service performance.
- B. Source Limitations for Ceiling Units: Obtain all acoustical panel and grid systems from one single source.

1.04 Delivery, Storage and Handling:

- A. Deliver acoustical materials and suspension system components to Project site in original, unopened packages and store them in a fully enclosed space where they will be

SECTION 09510 - ACOUSTICAL CEILINGS

protected against damage from moisture, direct sunlight, surface contamination, and other detrimental conditions.

- B. Before installing acoustical materials, permit them to reach room temperature and a stabilized moisture content.
- C. Handle acoustical tiles and panels carefully to avoid chipping edges or damaging units in any way.

1.05 Project Conditions:

- A. **Environmental Limitations:** Do not install acoustical panel ceilings until spaces are enclosed and weatherproof, wet-work in spaces is complete and dry, work above ceilings is complete, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
- B. The work area shall be broom clean and the structure in proper condition to receive acoustical materials. Acoustical work shall follow the installation of ductwork, piping and conduit located in ceiling space above ceilings.

1.06 Coordination:

- A. Coordinate layout and installation of acoustical materials and suspension systems with other construction that penetrates ceilings or is supported by them, including light fixtures, HVAC equipment, fire-suppression system, and partition assemblies.

1.07 Extra Stock:

- A. Furnish extra materials described below that match products installed, are packaged with protective covering for storage, and are identified with labels describing contents.

1. Acoustical Ceiling Units:

- a. ACT Types A,: Provide 20 cartons of full-size units.

PART-2 PRODUCTS

2.01 Acoustical Ceilings. General:

- A. **Humidity Resistance:** Unless indicated otherwise, ceiling panels shall be rated for 90% humidity conditions and shall have a 10-year sag- and warp-resistance warranty, comparable to Armstrong's "HumiGuard Plus" or approved equal.
- B. **Acoustical Ceiling Colors:** Manufacturer's standard white, unless indicated otherwise.
- C. **Fire-Test-Response Characteristics:** Provide ceilings (ceiling panels/tiles, grids and accessories) that comply with the following requirements:
 - 1. Fire-response tests were performed by UU, ITS/Wamock Hersey, or another independent testing and inspecting agency that is acceptable to authorities having

SECTION 09510 - ACOUSTICAL CEILINGS

- jurisdiction and that performs testing and follow-up services.
2. Surface-burning characteristics of acoustical panels shall comply with ASTM E 1264 for Class A materials as determined by testing identical products per ASTM E 84.

- D. Dimensions: Length by width dimensions for lay-in ceiling panels are nominal dimensions. Actual dimensions are to be factory-cut sizes that fit within suspended ceiling grids having standard modular dimensions matching the specified panel nominal length and width.

2.02 Acoustical Ceiling Systems:

- A. ACT-A: 24 in. x 48 in. x 7/8 in. lay-in panels with square edge profile; wet-formed panel composed of mineral fiber with a factory-applied, vinyl latex paint finish; minimum light reflectance (LR) rating of 0.84; minimum ceiling attenuation class (CAC) of 40; and minimum noise reduction coefficient (NRC) of 0.70. Suspension system - Type A.
 1. Subject to compliance with requirements, provide one of the following panel products:
 - a. Armstrong World Industries; School Zone Fine Fissured #1714
 - b. Certainteed; Sereno Fine Fissured #SFF-497 HNRC/HCAC
 - c. USG Interiors; Radar Clima Plus, High-NRC #22441
 - d. or approved equal

2.03 Suspension Systems:

- A. General: Unless indicated otherwise, suspension grids shall comply with ASTM C 635 "Intermediate Duty" Classification.
- B. Suspension System Types:
 1. Type A, Exposed grid system with 15/16 in. wide face, shall be HDG steel, Class A Fire Rated, White.
- C. Suspension System Accessories: Provide all accessories necessary to complete installation, including, but not limited to, the following:
 1. Preformed, factory-finished, bull-nosed comers to match grid material and finish. Provide comers where grid meets bull-nosed block.
 2. Provide impact clips at toilet room and gymnasium ceilings.
 3. Provide retention clips for ceilings located in wind locks and vestibules.
 4. Provide white, dual durometer polyvinylchloride (PVC) bellow s-style filler for 1-inch expansion joints in suspended lay-in acoustical ceilings, selected from the following options:
 - a. Allway HC/HC W Series; Construction Specialties, Inc.
 - b. DX Series; M M Systems Corp.
 - c. Wabo Fast Wrap CES Series; Watson Bowman Acme Corp.
 - d. or approved equal

SECTION 09510 - ACOUSTICAL CEILINGS

PART-3 EXECUTION

3.01 Ceiling Installation:

- A. Suspend main beams spaced at 24 in. or 48 in. o.c., as indicated on Drawings, from structure above by minimum #12 gauge galvanized wire hangers spaced not more than 48 in. o.c.
- B. Install interlocking cross-tees at 24 in. o.c. to form a 24 in. x 48 in., or 24 in. x 24 in. grid pattern.
- C. System shall be accurately leveled to within 1/8 in. in 12 ft. 0 in. Deflection shall not exceed 1/360 of the span of any component.
- D. Provide matching perimeter molding around separate room areas, abutting walls, and around columns and similar protrusions, unless indicated otherwise.
 - 1. At radiused bulkheads and walls, provide curved wall angle, factory-formed to match diameter of bulkheads and walls; aluminum, finished to match ceiling grid. Field cut and formed edges made up of straight sections will not be permitted.
- E. Where perimeter molding meets expansion joint trim, provide a clear break in the molding equal to no less than the expansion joint width.
- F. Scribe and cut panels at borders and penetrations to provide a neat, precise fit. Coordinate with work of HVAC, plumbing and electrical trades.

3.02 Cleaning:

- A. Clean exposed surfaces of acoustical panel ceilings, including trim, edge moldings, and suspension system members. Comply with manufacturer's written instructions for cleaning and touchup of minor finish damage. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

END OF SECTION

SECTION 09651 - RESILIENT TILE FLOORING

1.1 GENERAL

A. Submittals: As follows:

1. Product Data: For each type of product specified.
2. Samples of each different color and pattern of resilient product specified.
3. Maintenance Data: For resilient floor tile to include in the maintenance manuals specified in Division 1.

B. Extra Materials: Deliver extra materials to Owner as follows:

1. Furnish not less than one box for each 50 boxes or fraction thereof, of each type, color, pattern, class, wearing surface, and size of resilient tile flooring installed.
2. Furnish not less than 10 linear feet (3 linear m) for each 500 linear feet (150 linear m) or fraction thereof, of each type, color, pattern, and size of resilient accessory installed.

1.2 PRODUCTS

A. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following or approved equal.

B. Vinyl Composition Floor Tile: Products complying with ASTM F 1066 (nonasbestos formulated) and with 12" x 12" x 1/8" thickness. Color and pattern selected from manufacturer's standard package.

1. Provide Armstrong Standard Excelon Imperial or Approved Equal.
2. Color to be selected by Owner from manufacturer's full range of color options.

C. Vinyl Wall Base: Products complying with ASTM F-1861, Type II, Style B-Coved, 6" high by 1/8" thick. Color selected from manufacturer's standard package.

E. Trowelable Leveling and Patching Compounds: Latex-modified, portland-cement-based formulation provided or approved by flooring manufacturer for applications indicated.

F. Adhesives: Water-resistant type recommended by manufacturer to suit resilient products and substrate conditions indicated.

G. Metal Edge Strips: Extruded aluminum with mill finish of width shown, of height required to protect exposed edge of tiles, and in maximum available lengths to minimize running joints.

PART 2 - EXECUTION

A. Examine substrates, areas, and conditions where installation of resilient products will occur, with Installer present, for compliance with manufacturer's requirements. Verify that substrates and conditions are satisfactory for resilient product installation and comply with requirements specified.

1. Concrete Subfloors: Verify that concrete slabs comply with ASTM F 710 and are

SECTION 09651 - RESILIENT TILE FLOORING

- dry and free of curing compounds, sealers, hardeners, and other materials that may interfere with adhesive bond. Determine adhesion and dryness characteristics by performing bond and moisture tests recommended by flooring manufacturer.
2. Do not proceed with installation until unsatisfactory conditions have been corrected.
- B. Preparation: Comply with resilient product manufacturer's written installation instructions for preparing substrates indicated to receive resilient products.
- C. Tile Installation: Comply with tile manufacturer's written installation instructions.
1. Lay out tiles from center marks established with principal walls, discounting minor offsets, so tiles at opposite edges of room are of equal width. Adjust as necessary to avoid using cut widths that equal less than one-half of a tile at perimeter.
 - a. Lay tiles square with room axis, unless otherwise indicated.
 2. Match tiles for color and pattern by selecting tiles from cartons in the same sequence as manufactured and packaged, if so numbered.
 - a. Lay tiles with grain running in alternate direction.
- D. Resilient Accessory Installation: Install resilient accessories according to manufacturer's written installation instructions.
1. Apply resilient wall base to walls, columns, pilasters, casework and cabinets in toe spaces, and other permanent fixtures in rooms and areas where base is required.
 - a. Install wall base in lengths as long as practicable without gaps at seams and with tops of adjacent pieces aligned.
 - b. Tightly adhere wall base to substrate throughout length of each piece, with base in continuous contact with horizontal and vertical substrates.
 - c. Do not stretch base during installation.
 - d. On masonry surfaces or other similar irregular substrates, fill voids along top edge of resilient wall base with manufacturer's recommended adhesive filler material.
 - e. Form corners on job from straight pieces of maximum lengths possible, without whitening at bends.
 2. Place resilient accessories so they are butted to adjacent materials and bond to substrates with adhesive. Install reducer strips at edges of flooring that would otherwise be exposed.
- E. After installation and prior to any construction foot traffic, clean and protect resilient products according to manufacturer's written recommendations. Strip all VCT flooring and apply three coats of wax. All products to be utilized shall be in accordance with manufacturer's recommendations. A final cleaning of resilient products before Substantial Completion is required.

END OF SECTION 09651

SECTION 09680 – CARPET TILE

PART 1 - GENERAL

- A. Submittals: Submit Product Data for each type of carpet, carpet cushion, and the following:
 - 1. Shop Drawings showing carpet type, color, and dye lot, seam locations, types, and methods; type of subfloor; type of installation.
 - 2. Samples of each type of carpet material required.
 - 3. Schedule of carpet using same room designations indicated on Drawings.
 - 4. Maintenance data for carpet and cushion to include in the operation and maintenance manual.
- B. Carpet Surface Flammability: Passes CPSC 16 CFR, Part 1630.
 - 1. Flame Spread: 25 or less per ASTM E 84.
 - 2. Smoke Developed: 450 or less per ASTM E 84.
- C. Project Conditions: Comply with CRI 104, Section 6: "Site Conditions."
- D. Subfloor Moisture Conditions: Moisture emission rate of not more than 3 lb/1000 sq. ft./24 hours (14.6 kg/1000 sq. m/24 hours) when tested by calcium chloride moisture test in compliance with CRI 104, 6.2.1, with subfloor temperatures not less than 55 deg F (12.7 deg C).
- E. Subfloor Alkalinity Conditions: A pH range of 5 to 9 when subfloor is wetted with potable water and Hydrion paper is applied.
- F. Attic Stock: Furnish two (2) cases of carpet tile, packaged with protective covering for storage, and identified with labels clearly describing contents, before installation begins. The carpet attic stock must be from the same run and dye lot as the carpet installed on the project.

PART 2 - PRODUCTS

- A. Available Products: Subject to compliance with requirements, products that may be incorporated in the Work include, but are not limited to, the products specified in each carpet Product Data sheet at end of this Section or approved equal.
- B. Concrete-Slab Primer: Non-staining type as recommended by the following:
 - 1. Carpet manufacturer.
- C. Trowelable Underlayments and Patching Compounds: As recommended by the following:
 - 1. Carpet manufacturer.
- D. Adhesives: Water-resistant, mildew-resistant, non-staining type to suit products and subfloor conditions indicated and to comply with flammability requirements for installed carpet as recommended by the following:
 - 1. Carpet manufacturer.

SECTION 09680 – CARPET TILE

- E. Seaming Cement: Hot-melt adhesive tape or similar product recommended by carpet manufacturer for taping seams and butting cut edges at backing to form secure seams and to prevent pile loss at seams.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that subfloors and conditions are satisfactory for carpet installation and comply with requirements specified in this Section and those of the following:
 - 1. Carpet manufacturer.
- B. Level subfloor within 1/4 inch in 10 feet (6 mm in 3 m), noncumulative, in all directions.
 - 1. Use leveling and patching compounds to fill cracks, holes, and depressions in subfloor as recommended by the following:
 - a. Carpet manufacturer.
- C. Remove subfloor coatings, including curing compounds, and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone.
- D. Broom or vacuum clean subfloors to be covered with carpet. Following cleaning, examine subfloors for moisture, alkaline salts, carbonation, or dust.
- E. Concrete-Subfloor Preparation: Apply concrete-slab primer, according to manufacturer's directions, where recommended by the following:
 - 1. Carpet manufacturer.
- F. Carpet with Attached-Cushion Backing Installation: Comply with CRI 104, Section 10: "Attached Cushion."
- G. Comply with carpet manufacturer's recommendations for seam locations and direction of carpet; maintain uniformity of carpet direction and lay of pile. At doorways, center seams under door in closed position. Bind or seal cut edges as recommended by carpet manufacturer.
- H. Install pattern parallel to walls and borders.
- K. Vacuum carpet using commercial machine with face-beater element.
- L. Protection: Comply with CRI 104, Section 15: "Protection of Indoor Installation."

SECTION 09680 – CARPET TILE

Subject to compliance with requirements, products that may be incorporated in the Work include, but are not limited to, the products specified in the following carpet Product Data sheets or approved equal.

CPT-1: CARPET TILE

Manufacturer	Mohawk Group or Approved Equal
Brand	Lees
Style Name/Number	Flame stitch III/GT 168
Construction	Tufted
Surface Appearance	Textured Patterned Loop
Tufted Weight	20 oz/yd ² (678 g/m ²)
Gauge	1/12" (47.00 rows per 10 cm)
Dye Method	Solution Dyed / Yarn Dyed
Fiber type	Duracolor, Premium Nylon
Stain Release Technology	Permanent, Built into the Fiber
Soil Release Technology	Sentry Soil Protection
GSA Stain Release Rating	Passes
Backing Material	EcoFlex ICT
Indoor Air Quality	Green Label Plus Certified # 1098
NSF 140	Gold
Size	24" x 24" (.6096 m x .6096 m)
Installation Method	Vertical Ashlar/Multi-Directional
Foot Traffic Recommendation (TARR)	HeavyTraffic
Flammability	ASTM E 648 Class 1 (Glue Down)
Smoke Density	ASTM E 662 Less than 450
Static Propensity	AATCC – 134 Under 3.5 KV
Warranties:	Lifetime Limited Modular Warranty, Lifetime Limited Duracolor Stain Warranty, Lifetime Static

END OF SECTION 09680

SECTION 09900 – PAINTING

1.1 GENERAL

- A. This Section includes surface preparation and field painting of exposed exterior and interior items and surfaces.
1. Surface preparation, priming, and finish coats specified in this Section are in addition to shop priming and surface treatment specified in other Sections.
- B. Paint exposed surfaces, except where the paint schedules indicate that a surface or material is not to be painted or is to remain natural. Block fill prime paint all CMU walls full height to the roof deck above ceiling and behind all built in casework, lockers, etc. If the paint schedules do not specifically mention an item or a surface, paint the item or surface the same as similar adjacent materials or surfaces whether or not schedules indicate colors. If the schedules do not indicate color or finish, the Architect will select from standard colors and finishes available.
- C. Do not paint prefinished items, concealed surfaces, finished metal surfaces, operating parts, and labels.
1. Labels: Do not paint over Underwriters Laboratories (UL), Factory Mutual (FM), or other code-required labels or equipment name, identification, performance rating, or nomenclature plates.
- D. Submittals: For each paint system specified, provide the following:
1. Material List: Provide an inclusive list of required coating materials. Indicate each material and cross-reference specific coating, finish system, and application. Identify each material by manufacturer's catalog number and general classification.
 2. Manufacturer's Information: Provide manufacturer's technical information, including label analysis and instructions for handling, storing, and applying each coating material proposed for use.
- E. Samples for Initial Selection: Manufacturer's color charts showing the full range of colors available for each type of finish-coat material indicated. After color selection, the Architect will furnish color chips for surfaces to be coated.
- F. Samples for Verification: Of each color and material to be applied, with texture to simulate actual conditions, on representative Samples of the actual substrate.
1. Provide stepped Samples, defining each separate coat, including block fillers and primers. Use representative colors when preparing Samples for review. Resubmit until required sheen, color, and texture are achieved.
 2. Provide a list of materials and applications for each coat of each sample. Label each sample for location and application.
 3. Submit Samples on the following substrates for the Architect's review of color and texture only:
 - a. Concrete: Provide two 4-inch- (100-mm-) square samples for each color and finish.
 - b. Concrete Masonry: Provide two 4-by-8-inch (100-by-200-mm) samples of masonry for each finish and color.
 - c. Stained or Natural Wood: Provide two 4-by-8-inch (100-by-200-mm)

SECTION 09900 – PAINTING

- samples of natural- or stained-wood finish on actual wood surfaces.
 - d. Ferrous Metal: Provide two 4-inch- (100-mm-) square samples of flat metal and two 8-inch- (200-mm-) long samples of solid metal for each color and finish.
 - G. Source Limitations: Obtain block fillers, primers, and undercoat materials for each coating system from the same manufacturer as the finish coats.
 - H. Benchmark Samples (Mockups): Provide a full-coat benchmark finish sample of each type of coating and substrate required on the Project. Comply with procedures specified in PDCA P5. Duplicate finish of approved prepared samples.
 - 1. The Architect will select one room or surface to represent surfaces and conditions for each type of coating and substrate to be painted. After permanent lighting and other environmental services have been activated, apply coatings in this room or to each surface as specified.
 - a. After finishes are accepted, the Architect will use the room or surface to evaluate coating systems of a similar nature.
 - I. Deliver materials to the Project Site in manufacturer's original, unopened packages and containers bearing manufacturer's name and label.
 - J. Store materials not in use in tightly covered containers in a well-ventilated area at a minimum ambient temperature of 45 deg F (7 deg C). Maintain containers in clean condition, free of foreign materials and residue. Protect from freezing. Keep storage area neat and orderly. Remove oily rags and waste daily.
 - K. Project Conditions: Do not apply paint in snow, rain, fog, or mist; or when the relative humidity exceeds 85 percent; or at temperatures less than 5 deg F (3 deg C) above the dew point; or to damp or wet surfaces.
 - L. Additional Material: Provide one gallon for each 200 gallons paint used in each color and type (minimum one gallon) to Owner.

1.2 PRODUCTS

- A. Material Compatibility: Provide block fillers, primers, undercoats, and finish-coat materials that are compatible with one another and the substrates indicated under conditions of service and application, as demonstrated by manufacturer based on testing and field experience.
- B. Material Quality: Provide manufacturer's best-quality paint material of the various coating types specified. Paint-material containers not displaying manufacturer's product identification will not be acceptable.
 - 1. Proprietary Names: Use of manufacturer's proprietary product names to designate colors or materials is not intended to imply that products named are required to be used to the exclusion of equivalent products of other manufacturers.
- C. Colors: Match colors indicated by reference to manufacturer's color designations.

SECTION 09900 – PAINTING

1.3 EXECUTION

- A. Examine substrates, areas, and conditions under which painting will be performed for compliance with paint application requirements. Do not begin to apply paint until unsatisfactory conditions have been corrected and surfaces receiving paint are thoroughly dry.
- B. Coordination of Work: Review other Sections in which primers are provided to ensure compatibility of the total system for various substrates.
- C. Preparation: Remove hardware and hardware accessories, plates, machined surfaces, lighting fixtures, and similar items already installed that are not to be painted. If removal is impractical or impossible because of the size or weight of the item, provide surface-applied protection before surface preparation and painting. After completing painting operations in each space or area, reinstall items removed using workers skilled in the trades involved.
- D. Cleaning: Before applying paint or other surface treatments, clean the substrates of substances that could impair the bond of the various coatings. Remove oil and grease before cleaning. Schedule cleaning and painting so dust and other contaminants from the cleaning process will not fall on wet, newly painted surfaces.
- E. Surface Preparation: Clean and prepare surfaces to be painted according to manufacturer's written instructions for each particular substrate condition.
 - 1. Cementitious Materials: Remove efflorescence, chalk, dust, dirt, grease, oils, and release agents. Roughen as required to remove glaze. If hardeners or sealers have been used to improve curing, use mechanical methods of surface preparation. Use abrasive blast-cleaning methods if recommended by paint manufacturer.
 - a. Determine alkalinity and moisture content of surfaces by performing appropriate tests. If surfaces are sufficiently alkaline to cause the finish paint to blister and burn, correct this condition. Do not paint surfaces where moisture content exceeds that permitted in manufacturer's written instructions.
 - 2. Wood: Clean surfaces of dirt, oil, and other foreign substances with scrapers, mineral spirits, and sandpaper, as required. Sand surfaces exposed to view smooth and dust off.
 - a. Scrape and clean small, dry, seasoned knots, and apply a thin coat of white shellac or other recommended knot sealer before applying primer. After priming, fill holes and imperfections in finish surfaces with putty or plastic wood filler. Sand smooth when dried.
 - b. Prime, stain, or seal wood to be painted immediately on delivery. Prime edges, ends, faces, undersides, and backsides of wood, including cabinets, counters, cases, and paneling.
 - c. Seal tops, bottoms, and cutouts of unprimed wood doors with a heavy coat of varnish or sealer immediately on delivery.
 - 3. Ferrous Metals: Clean ungalvanized ferrous-metal surfaces that have not been

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shop coated; remove oil, grease, dirt, loose mill scale, and other foreign substances. Use solvent or mechanical cleaning methods that comply with the Steel Structures Painting Council's (SSPC) recommendations.

- a. Touch up bare areas and shop-applied prime coats that have been damaged. Wire-brush, clean with solvents recommended by paint manufacturer, and touch up with the same primer as the shop coat.
4. Galvanized Surfaces: Clean galvanized surfaces with nonpetroleum-based solvents so surface is free of oil and surface contaminants. Remove pretreatment from galvanized sheet metal fabricated from coil stock by mechanical methods.
- F. Materials Preparation: Mix and prepare paint materials according to manufacturer's written instructions.
1. Stir material before application to produce a mixture of uniform density. Stir as required during application. Do not stir surface film into material. If necessary, remove surface film and strain material before using.
 2. Use only thinners approved by paint manufacturer and only within recommended limits.
- G. Application: Apply paint according to manufacturer's written instructions. Use applicators and techniques best suited for substrate and type of material being applied.
1. Paint colors and finishes shall be selected during construction. Contractor shall allow for use of up to (4) four different wall colors and (2) two different trim colors throughout the building interior, including use of accent walls and use of different colors within the same room/space. Contractor shall allow for use of (2) two different exterior paint colors. Additionally, the contractor may have to color match and paint items to match immediately adjacent pre-finished items and existing items as necessary throughout construction.
 2. Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions detrimental to formation of a durable paint film.
 3. Provide finish coats that are compatible with primers used.
 4. The term "exposed surfaces" includes areas visible when permanent or built-in items are in place. Extend coatings in these areas, as required, to maintain the system integrity and provide desired protection.
 5. Paint surfaces behind movable equipment and furniture the same as similar exposed surfaces. Before the final installation of equipment, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
 6. Paint back sides of access panels and removable or hinged covers to match exposed surfaces.
 7. Finish exterior doors on tops, bottoms, and side edges the same as exterior faces.
 8. Sand lightly between each succeeding enamel or varnish coat.
- H. Scheduling Painting: Apply first coat to surfaces that have been cleaned, pretreated, or otherwise prepared for painting as soon as practicable after preparation and before subsequent surface deterioration.
1. The number of coats and the film thickness required are the same regardless of application method. Do not apply succeeding coats until the previous coat has cured as recommended by the manufacturer. If sanding is required to produce a smooth, even surface according to manufacturer's written instructions, sand

SECTION 09900 – PAINTING

- between applications.
2. If undercoats, stains, or other conditions show through final coat of paint, apply additional coats until paint film is of uniform finish, color, and appearance. Give special attention to ensure edges, corners, crevices, welds, and exposed fasteners receive a dry film thickness equivalent to that of flat surfaces.
 3. Allow sufficient time between successive coats to permit proper drying. Do not recoat surfaces until paint has dried to where it feels firm, does not deform or feel sticky under moderate thumb pressure, and where application of another coat of paint does not cause the undercoat to lift or lose adhesion.
- I. Application Procedures: Apply paints and coatings by brush, roller, spray, or other applicators according to manufacturer's written instructions.
- J. Minimum Coating Thickness: Apply paint materials no thinner than manufacturer's recommended spreading rate. Provide the total dry film thickness of the entire system as recommended by the manufacturer.
- K. Block Fillers: Apply block fillers to concrete masonry block at a rate to ensure complete coverage with pores filled.
- L. Prime Coats: Before applying finish coats, apply a prime coat of material, as recommended by the manufacturer, to material that is required to be painted or finished and that has not been prime coated by others. Recoat primed and sealed surfaces where evidence of suction spots or unsealed areas in first coat appears, to ensure a finish coat with no burn through or other defects due to insufficient sealing.
- M. Completed Work: Match approved samples for color, texture, and coverage. Remove, refinish, or repaint work not complying with requirements.
- N. Field Quality Control: The Owner reserves the right to engage the services of an independent testing agency to sample the paint material being used. Samples of material delivered to the Project will be taken, identified, sealed, and certified in the presence of the Contractor.
1. The testing agency will perform appropriate tests as required by the Owner.
 2. If tests show material being used does not comply with specified requirements, the Contractor shall remove noncomplying paint from the site, pay for testing, and repaint surfaces previously coated with the rejected paint. If necessary, the Contractor may be required to remove rejected paint from previously painted surfaces if, on repainting with specified paint, the 2 coatings are incompatible.
- O. Cleanup: At the end of each workday, remove empty cans, rags, rubbish, and other discarded paint materials from the site.
1. After completing painting, clean glass and paint-spattered surfaces. Remove spattered paint by washing and scraping. Be careful not to scratch or damage adjacent finished surfaces.
- P. Protect work of other trades, whether being painted or not, against damage by painting. Correct damage by cleaning, repairing or replacing, and repainting, as approved by Architect.

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- Q. Provide "Wet Paint" signs to protect newly painted finishes. Remove temporary protective wrappings provided by others to protect their work after completing painting operations.
1. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces. Comply with procedures specified in PDCA P1.
- R. Paint Schedules: Provide the following paint systems for the various substrates indicated by Sherwin Williams (SW), PPG Paints or approved equal products:
- S. **Exterior Paint Systems:**
1. Ferrous Metal:
- a. Full gloss enamel finish - rust inhibitive primer with acrylic finish
Primer: SW: ProIndustrial Pro-Cryl Primer
PPG: Paints MultiPrime Low VOC Universal Primer 4360
1st Coat: SW: DTM Acrylic Finish, semi-gloss
PPG: Paints Pitt Tech Plus DTM Acrylic Semi-Gloss 4216
2nd Coat: SW: DTM Acrylic Finish, semi-gloss
PPG: Paints Pitt Tech Plus DTM Acrylic Semi-Gloss 4216
2. Non-Ferrous Metal:
- a. Full gloss enamel finish - galvanized metal primer with acrylic finish (Lintels, Railings, Bollards, etc.)
Primer: SW: ProIndustrial Pro-Cryl Primer
PPG: Paints Pitt Tech Plus DTM Acrylic Primer 4020
1st Coat: SW: DTM Acrylic Finish, semi-gloss
PPG: Paints Pitt Tech Plus DTM Acrylic Semi-Gloss 4216
2nd Coat: SW: DTM Acrylic Finish, semi-gloss
PPG: Paints Pitt Tech Plus DTM Acrylic Semi-Gloss 4216
- T. **Interior Paint Systems:**
1. Concrete, Masonry (not including CMU):
- a. Acrylic epoxy
Primer: SW: Loxon Concrete Masonry Primer
PPG: Paints Speedhide zero Interior Latex Primer 6-4900XI
2nd Coat: SW: ProIndustrial Pre-Catalyzed Epoxy
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-xxx
3rd Coat: SW: ProIndustrial Pre-Catalyzed Epoxy
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-xxx
2. Concrete Masonry Units (CMU): Typical Walls (Block fill prime paint all CMU walls full height and behind all built in casework, lockers, etc.)

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- a. Acrylic epoxy – eggshell finish
 - Filler: SW: Loxon Block Surfacer
PPG: Paints Speedhide Latex Block Filler 6-15XI
 - 2nd coat: SW: ProIndustrial Pre-Catalyzed Epoxy, eggshell
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-310
 - 3rd Coat: SW: ProIndustrial Pre-Catalyzed Epoxy, eggshell
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-310

 - b. Acrylic epoxy – semi-gloss finish (Kitchen areas)
 - Filler: SW: Loxon Block Surfacer
PPG: Paints Speedhide Latex Block Filler 6-15XI
 - 2nd coat: SW: ProIndustrial Pre-Catalyzed Epoxy, semi-gloss
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-510
 - 3rd Coat: SW: ProIndustrial Pre-Catalyzed Epoxy, semi-gloss
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-510
3. Drywall and Plaster:
- a. Acrylic latex
 - Primer: SW: ProMar 200 zero VOC Primer
PPG: Paints Speedhide zero Interior Latex Primer 6-4900XI
 - 2nd Coat: SW: ProIndustrial Pre-Catalyzed Epoxy
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-xxx
 - 3rd Coat: SW: ProIndustrial Pre-Catalyzed Epoxy
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-xxx
4. Wood:
- a. Acrylic epoxy
 - Primer: SW: Multi-Purpose Primer
PPG: Paints Seal Grip Interior Primer/Finish 17-951
 - 2nd Coat: SW: ProIndustrial Pre-Catalyzed Epoxy
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-xxx
 - 3rd Coat: SW: ProIndustrial Pre-Catalyzed Epoxy
PPG: Paints Pitt Glaze WB1 Pre-Catalyzed Epoxy 16-xxx

 - b. Transparent Stain with urethane finish
 - 1st coat: SW: Minwax 250 Stain
PPG: Deft Interior Low VOC Oil Stain DFT400
 - 2nd Coat: SW: Wood Classic Water Based Urethane
PPG: Deft Waterbased Polyurethane DFT 15x
 - 3rd Coat: SW: Wood Classic Water Based Urethane
PPG: Deft Waterbased Polyurethane DFT 15x
5. Ferrous Metal:
- a. Gloss Finish - rust inhibitive primer with acrylic finish
 - Primer: SW: ProIndustrial Pro-Cryl Primer

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- 1st Coat: PPG: Paints Pitt Tech Plus DTM Acrylic Primer 4020
SW: DTM Acrylic Finish, semi-gloss
PPG: Paints Pitt Tech Plus DTM Acrylic Semi-Gloss 4216
- 2nd Coat: SW: DTM Acrylic Finish, semi-gloss
PPG: Paints Pitt Tech Plus DTM Acrylic Semi-Gloss 4216
6. Non-Ferrous Metal (New Galvanized and Aluminum):
Primer: SW: ProIndustrial Pro-Cryl Primer
PPG: Paints Pitt Tech Plus DTM Acrylic Primer 4020
1st Coat: SW: DTM Acrylic Finish, semi-gloss
PPG: Paints Pitt Tech Plus DTM Acrylic Semi-Gloss 4216
2nd Coat: SW: DTM Acrylic Finish, semi-gloss
PPG: Paints Pitt Tech Plus DTM Acrylic Semi-Gloss 4216
7. Concrete Floors – light traffic (janitor closets and utility spaces)
Primer: SW: ArmorSeal Tread Plex Primer
PPG: Paints Breakthrough Satin Acrylic V51 Series
2nd coat: SW: ArmorSeal Tread Plex Finish
PPG: Paints Breakthrough Satin Acrylic V51 Series
8. Concrete Floors – High Traffic Epoxy
Primer: SW: ArmorSeal 8100 Urethane Epoxy @ 3.0-5.0 mils dft
PPG: Paints High Gloss Epoxy 95-501 @ 3.0-5.0 mils dft
2nd coat: SW: ArmorSeal 8100 Urethane Epoxy @ 3.0-5.0 mils dft
PPG: Paints High Gloss Epoxy 95-501 @ 3.0-5.0 mils dft
9. Concrete Floors – Heavy Duty Vehicular Traffic Epoxy (Garages/Apparatus Bays)
Primer: SW: ArmorSeal 33 Epoxy Primer @ 8.0 mils dft
PPG: TBD
2nd coat: SW: ArmorSeal 1000 HS 2-Part Polyamide Epoxy
@ 3.0-5.0 mils dft
PPG: TBD
3rd coat: SW: ArmorSeal 1000 HS 2-Part Polyamide Epoxy
@ 3.0-5.0 mils dft
PPG: TBD
Additive: Include manufacturer recommended anti-slip additive. Provide samples for selection by Owner, (3) minimum, fine, medium-fine and medium.
10. Exposed Ceiling Deck – dryfall coating
Primer – Ferrous Metal:
SW: ProIndustrial Pro-Cryl Primer
PPG: Paints MultiPrime Low VOC Universal Primer 4360
Primer – Non-Ferrous Metal:
SW: ProIndustrial Pro-Cryl Primer
PPG: Paints Pitt Tech Plus DTM Acrylic Primer 4020
Finish 1-2 coats:
SW: Waterborne Acrylic Dryfall
PPG: Paints Speedhide Super Tech Flat Dryfall 6-725XI

END OF SECTION 09900

SECTION 10425 – SIGNS: CAST METAL PLAQUES

PART 1 GENERAL

1.1 SUMMARY

A. This Section includes the following:

1. Cast Metal Plaque(s)

1.2 SHOP DRAWINGS

A. Submittals

1. Shop Drawings: Provide a shop drawing for the Cast Metal Plaque. Provide plans, elevations, and sections showing typical members, anchors, layout, reinforcement, accessories, and installation details. Provide the following:

- a) The Architect will provide a graphic layout of the text with the Owner's seal or logo.
- b) Provide a drawing to scale for Owner approval.
- c) Upon Owners approval of the text provide a full-size rubbing for metal plaques.

2. Samples: Provide a color selection material, pattern, and surface texture. **All samples go to the Construction Manager or the Owner.**

B. Unless indicated otherwise provide one (1) Cast Metal Plaque. Location of plaque to be determined by owner.

1.3 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.

1. Warranty Period: Five (5) years from date of Substantial Completion.

PART 2 PRODUCTS

A. Fasteners: Concealed noncorrosive metal.

B. Anchors and Inserts: Nonferrous metal or hot-dipped galvanized. Use toothed steel or lead expansion bolt devices for drilled-in-place anchors. Furnish inserts for concrete or masonry work.

C. Plaques: Castings shall be free from pits, scale, sand holes, or other defects. Comply with requirements shown for thickness, size, shape, and copy. Hand-tool and buff borders and raised copy to produce satin polished finish. Contents of plaques will be supplied by Owner / Architect and may include logos, County Seals, Building Seals, Mascots and Owner requested Graphics. Plaque size = 24" x 30"

1. Metal: Bronze
2. Border Style: Raised flat band.

SECTION 10425 – SIGNS: CAST METAL PLAQUES

3. Background Color and Texture: Provide Manufacturer's standard finishes for Owner's Selection.
- D. Metal Finishes: Comply with NAAMM "Metal Finishes Manual" for finish designations and applications recommendations.

PART 3 EXECUTION

- A. General: Install plaques using mounting methods indicated and according to manufacturer's written instructions.
1. Install plaques level, plumb, true to line, and at locations and heights indicated, with plaque surfaces free of distortion and other defects in appearance.
 2. Install plaques so they do not protrude or obstruct according to the accessibility standard.
 3. Before installation, verify that plaque surfaces are clean and free of materials or debris that would impair installation.
 4. Corrosion Protection: Coat concealed surfaces of exterior aluminum in contact with grout, concrete, masonry, wood, or dissimilar metals, with a heavy coat of bituminous paint.
- B. Mounting Methods:
1. Concealed Studs: Using a template, drill holes in substrate aligning with studs on back of plaque. Remove loose debris from hole and substrate surface.
 - a. Masonry Substrates: Fill holes with adhesive. Leave recess space in hole for displaced adhesive. Place plaque in position and push until flush to surface, embedding studs in holes. Temporarily support plaque in position until adhesive fully sets.
 - b. Thin or Hollow Surfaces: Place plaque in position and flush to surface, install washers and nuts on studs projecting through opposite side of surface, and tighten.
- C. Remove and replace damaged or deformed plaques and plaques that do not comply with specified requirements. Replace plaques with damaged or deteriorated finishes or components that cannot be successfully repaired by finish touchup or similar minor repair procedures.
- D. Remove temporary protective coverings and strippable films.
- E. On completion of installation, clean exposed surfaces of plaques according to manufacturer's written instructions, and touch up minor nicks and abrasions in finish. Maintain plaques in a clean condition during construction and protect from damage until acceptance by Owner.

END OF SECTION 10425

SECTION 10426 – INTERIOR ROOM SIGNS

PART 1 GENERAL

1.1 SUMMARY

- A. Section includes:
1. Interior Room signage

1.2 SHOP DRAWINGS

- A. Submittals
1. Shop Drawings: Provide a shop drawing for the Interior Room Signs. Provide plans, elevations, and sections showing typical members, anchors, layout, reinforcement, accessories, and installation details. Provide the following:
 - a) A signage spread sheet with each door location, room name, room number and detailed layout.
 - b) Setting drawings, templates, and directions for installing anchors.
 - c) Full-size spacing templates for dimensional letters.
 2. Samples: Provide a separate physical sample of the color selection material, pattern, and surface texture for each of the signage types listed above in 1.1.A. **All samples go to the Construction Manager or the Owner.**
 3. Provide an additional ten (10) Interior Room Signs. The text and format will be provided by the Construction Manager or Owner.

1.3 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.
1. Warranty Period: Five (5) years from date of Substantial Completion.

PART 2 PRODUCTS

- A. Basis of Design: VISTA Sign Systems or approved equal
1. Standard Room Sign: Curved Vista Wall Sign 7.87" x 4.1575" x 0.84" with 1mm Glossy/Non-Glare lens with standard ADA tactile and Braille and digitally printed 10 mil double-sided matte rigid PVC film insert
 - a) V200 (200mm/7.87") aluminum sign holder extrusion, Clear Anodized, 4.1575 inch.
 - b) CC200 - Clear cover (Glossy/Non-Glare) for V200 extrusion (1mm thick), Glossy/Non-glare, 4 inch.
 - c) 2 PEC200 - Plastic (ABS) end caps for V200 extrusion, Black.
 - d) CCADA200 - ADA Lens for V200 extrusion (7.8" / 198mm)

SECTION 10426 – INTERIOR ROOM SIGNS

2. Standard Room Sign (Bathrooms, Elevators, Area of Refuge and Room Occupancy) 7.87" x 8" x 0.84" with 1mm Glossy/Non-Glare lens with standard ADA tactile and Braille and digitally printed 10 mil double-sided matte rigid PVC film insert
 - a) V200 (200mm/7.87") aluminum sign holder extrusion, Clear Anodized, 8 inch.
 - b) CC200 - Clear cover (Glossy/Non-Glare) for V200 extrusion (1mm thick), Glossy/Non-glare, 8 inch.
 - c) 2 PEC200 - Plastic (ABS) end caps for V200 extrusion, Black.
 - d) CCADA200 - ADA Lens for V200 extrusion (7.8" / 198mm)
- B. Fasteners: Concealed noncorrosive metal.
- C. Anchors and Inserts: Nonferrous metal or hot-dipped galvanized. Use toothed steel or lead expansion bolt devices for drilled-in-place anchors. Furnish inserts for concrete or masonry work.
- D. Graphic Content and Style: Provide sign copy that complies with size, style, spacing, content, position, material, finishes, and colors of letters, numbers, and other graphic devices. Also include braille lettering to meet the handicapped ADA requirements and 2018 IBC New Jersey Edition Code.

PART 3 EXECUTION

- A. General: Install using mounting methods indicated and according to manufacturer's written instructions.
 1. Install level, plumb, true to line, and at locations and heights indicated, with surfaces free of distortion and other defects in appearance.
 2. Install signs so they do not protrude or obstruct according to the accessibility standard.
 3. Before installation, verify that sign surfaces are clean and free of materials or debris that would impair installation.
 4. Corrosion Protection: Coat concealed surfaces of exterior aluminum in contact with grout, concrete, masonry, wood, or dissimilar metals, with a heavy coat of bituminous paint.
- B. Signage Used for Room Identification: Install in locations on walls as indicated and according to ADA accessibility standards.
- C. Mounting Methods:
 1. Concealed Studs: Using a template, drill holes in substrate aligning with studs on back of sign. Remove loose debris from hole and substrate surface.
 - a. Masonry Substrates: Fill holes with adhesive. Leave recess space in hole for displaced adhesive. Place sign in position and push until flush to surface, embedding studs in holes. Temporarily support sign in position until adhesive fully sets.

SECTION 10426 – INTERIOR ROOM SIGNS

- b. Thin or Hollow Surfaces: Place sign in position and flush to surface, install washers and nuts on studs projecting through opposite side of surface, and tighten.
 2. Through Fasteners: Drill holes in substrate using predrilled holes in sign as template. Countersink holes in sign if required. Place sign in position and flush to surface. Install through fasteners and tighten.
 3. Brackets: Remove loose debris from substrate surface and install bracket supports in position so that sign is correctly located and aligned.
 4. Adhesive: Clean bond-breaking materials from substrate surface and remove loose debris. Apply linear beads or spots of adhesive symmetrically to back of sign and of suitable quantity to support weight of sign after cure without slippage. Keep adhesive away from edges to prevent adhesive extrusion as sign is applied and to prevent visibility of cured adhesive at sign edges. Place sign in position, and push to engage adhesive. Temporarily support sign in position until adhesive fully sets.
 5. Two-Face Tape: Clean bond-breaking materials from substrate surface and remove loose debris. Apply tape strips symmetrically to back of sign and of suitable quantity to support weight of sign without slippage. Keep strips away from edges to prevent visibility at sign edges. Place sign in position, and push to engage tape adhesive.
 6. Shim-Plate Mounting: Provide 1/8-inch- (3-mm-) thick, concealed aluminum shim plates with predrilled and countersunk holes, at locations indicated, and where other direct mounting methods are impractical. Attach plate with fasteners and anchors suitable for secure attachment to substrate.
- D. Remove and replace damaged or deformed signs and signs that do not comply with specified requirements. Replace signs with damaged or deteriorated finishes or components that cannot be successfully repaired by finish touchup or similar minor repair procedures.
- E. Remove temporary protective coverings and strippable films as signs are installed.
- F. On completion of installation, clean exposed surfaces of signs according to manufacturer's written instructions, and touch up minor nicks and abrasions in finish. Maintain signs in a clean condition during construction and protect from damage until acceptance by Owner

END OF SECTION 10426

SECTION 10427 – SIGNS: INTERIOR MARKINGS AND IDENTIFICATION SIGNAGE

PART 1 GENERAL

1.1 SUMMARY

A. Section includes:

1. Interior Marking and Identification Signage

1.2 SHOP DRAWINGS

A. Submittals

1. Shop Drawings: Provide a shop drawing for the Interior Marking and Identification Signage. Provide a plan showing the layouts and locations of the signage required by the 2018 IBC New Jersey Edition and/or local authority having jurisdiction.

a) Provide shop drawings of concealed space identification

1. Floor plan with all firewalls, fire barriers, fire partitions, smoke barriers and smoke partitions or any other wall required to have protected openings or penetrations located.
2. Message list for each sign with wording and letter layout.

1.3 MARKINGS AND IDENTIFICATION

A. At all new or existing firewalls, fire barriers, fire partitions, smoke barriers and smoke partitions or any other wall required to have protected openings or penetrations within the work area where there is accessible concealed floor, floor-ceiling or attic space provide permanent signage in the concealed space as follows.

1. Signage to be either signs or stenciled.
2. Be located within 15 feet of the end of each wall and in intervals not exceeding 30 feet measured horizontally along the wall or partition.
3. include lettering not less than 3 inches in height with a minimum 3/8-inch stroke in contrasting color.
4. Wording: "FIRE AND/OR SMOKE BARRIER – PROTECT ALL OPENINGS" or other wording.

1.4 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.

1. Warranty Period: Five (5) years from date of Substantial Completion.

PART 2 EXECUTION

A. Install level, plumb, true to line, and at locations and heights indicated, with surfaces free of distortion and other defects in appearance.

SECTION 10427 – SIGNS: INTERIOR MARKINGS AND IDENTIFICATION SIGNAGE

1. Before installation, verify that surfaces are clean and free of materials or debris that would impair installation.

END OF SECTION 10427

SECTION 10522 - FIRE EXTINGUISHERS, CABINETS, AND ACCESSORIES

1.1 GENERAL

- A. Submittals: Submit the following:
 - 1. Product Data: Include rough-in dimensions, details showing mounting methods, relationships of box and trim to surrounding construction, door hardware, cabinet type and materials, trim style, door construction, panel style, and materials.
 - 2. Samples for Initial Selection: Manufacturer's color charts showing full range of colors, textures, and patterns available for each finish indicated or exposed to view.
- B. Coordination: Verify that cabinets are sized to accommodate type and capacity of extinguishers indicated.
- C. UL-Listed Products: Fire extinguishers shall be UL listed with UL listing mark for type, rating, and classification of extinguisher.
- D. FM-Listed Products: Fire extinguishers approved by Factory Mutual Research Corporation for type, rating, and classification of extinguisher with FM marking.

1.2 PRODUCTS

- A. Fire Extinguishers: Provide fire extinguishers for each cabinet and for other locations indicated.
 - 1. Multipurpose Dry Chemical Type: Type MP-10, UL-rated 4-A:60-B:C, 10 lb nominal capacity, in enameled steel container.
 - 2. Multipurpose Dry Chemical Type: UL-rated 2-A:10:B:C, 5 pound nominal capacity in steel container to hang on bracket in classroom or office.
- B. Cabinet Construction: Box with trim, frame, door, and hardware to suit cabinet type, trim style, and door style indicated. Weld joints and grind smooth. Miter and weld perimeter door frames.
 - 1. Fire-Rated Cabinets: UL listed with UL listing mark with fire-resistance rating of wall where it is installed.
 - 2. Cabinet Type: Suitable for containing the following:
 - a. Fire extinguisher.
 - 3. Cabinet Mounting: Suitable for the mounting indicated:
 - a. Semirecessed: Partially recessed in walls of shallow depth.
 - 4. Trim Style: One piece with corners mitered, welded, and ground smooth.
 - a. Exposed Trim: One-piece combination trim and perimeter door frame overlapping surrounding wall surface with exposed trim face and wall return at outer edge.
 - 1) Rolled-edge with 2-1/2-inch backbend depth.
 - 2) Metal: Same metal and finish as door.
- C. Door Material and Construction: Manufacturer's standard of material indicated, coordinated with cabinet types and trim styles selected.

SECTION 10522 - FIRE EXTINGUISHERS, CABINETS, AND ACCESSORIES

1. Enameled Steel: Hollow construction with tubular stiles and rails.
 2. Door Glazing: Fully tempered float glass complying with ASTM C 1048, Condition A, Type I, Quality q3, Kind FT, and Class as follows:
 - a. Class 1 (clear).
 3. Identify fire extinguisher in cabinet with FIRE EXTINGUISHER lettering applied to door. Provide lettering to comply with authorities having jurisdiction for letter style, color, size, spacing, and location.
 - a. Application Process: Silk screen.
- D. Door Style: Manufacturer's standard design.
1. Full-Glass Panel: Fully tempered, Float glass, 1/8 inch thick.
- E. Door Hardware: Provide door-operating hardware of proper type for cabinet type, trim style, and door material and style indicated. Provide lever handle with cam-action latch, or exposed or concealed door pull and friction latch. Provide concealed or continuous-type hinge permitting door to open 180 degrees.
- F. Cabinet Finishes: Comply with NAAMM "Metal Finishes Manual." Protect exposed finishes from damage by application of temporary strippable covering prior to shipment.
- G. Steel Cabinet Finishes: Solvent-clean surfaces to remove dirt, oil, grease, and other contaminants that could impair paint bond. Remove mill scale and rust from uncoated steel.
1. Baked-Enamel Finish: Immediately after cleaning and pretreatment, apply a two-coat baked-enamel finish consisting of prime coat and thermosetting topcoat. Comply with paint manufacturer's instructions for application and baking to achieve a minimum dry film thickness of 2.0 mils.
 - a. Color and Gloss: As selected from manufacturer's standard choices for color and gloss. Paint the following:
 - 1) Exterior of cabinet except for surfaces indicated to receive another finish.
 - 2) Interior of cabinet.

1.3 EXECUTION

- A. Installation: Follow manufacturer's printed instructions.
- B. Install at heights indicated, or if not indicated, at heights to comply with applicable regulations of governing authorities and meet State and handicapped codes and ADA requirements.
1. Prepare wall recesses for cabinets as required by type and size of cabinet and style of trim and to comply with manufacturer's instructions.
 2. Fasten mounting brackets and fire extinguisher cabinets to structure, square and plumb.

END OF SECTION 10522

SECTION 10650 – 4” OPERABLE PARTITION (PAIRED PANELS)

1.01 DESCRIPTION

A. General

1. Furnish and install operable partitions and suspension system. Provide all labor, materials, tools, equipment, and services for operable partition in accordance with provisions of contract documents.

1.02 RELATED WORK BY OTHERS

- A. Preparation of opening will be by General Contractor. Any deviation of site conditions contrary to approved shop drawings must be called to the attention of the Architect.
- B. All header, blocking, support structures, jambs, track enclosures, surrounding insulation, and sound baffles as required in 1.04 Quality Assurance.
- C. Pre punching of support structure in accordance with approved shop drawings.
- D. Paint or otherwise finishing all trim and other materials adjoining head and jamb of operable partitions.

1.03 SUBMITTALS

- A. Complete shop drawings are to be provided prior to fabrication indicating construction and installation details. Shop drawings must be submitted within 45 days after receipt of signed contract.

1.04 QUALITY ASSURANCE

- A. Preparation of the opening shall conform to the criteria set forth per ASTM E557 Standard Practice for Architectural Application and Installation of Operable Partitions.
- B. The partition STC (Sound Transmission Classification) shall be achieved per the standard test methods ASTM E90.
- C. Noise isolation classifications shall be achieved per the standard test methods ASTM E336 and ASTM E413.
- D. Noise Reduction Coefficient (NRC) ratings shall be per ASTM C423.
- E. Rack testing for 10 years. (tensional strength stress test)
- F. The manufacturer shall have a quality system that is registered to the ISO 9001 standards.

1.05 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Proper storage of partitions before installation and continued protection during and after installation will be the responsibility of the General Contractor.

SECTION 10650 – 4" OPERABLE PARTITION (PAIRED PANELS)

1.06 WARRANTY

- A. Partition system shall be guaranteed for a period of two years against defects in material and workmanship, excluding abuse.

Part 2 - Products

2.02 MATERIALS

- A. Product to be top supported Series 642, paired panels as manufactured by Hufcor Inc. or approved equal.
 - 1. Panels shall be nominally 4" thick and to 48" in width and hinged in pairs.
 - 2. Panel faces shall be laminated to appropriate substrate to meet the STC requirement in 2.04 Acoustical Performance.
 - 3. Frames shall be of 16 gauge painted steel with integral factory applied aluminum vertical edge and face protection. Panels without vertical trim are unacceptable.
 - 4. Vertical sound seals shall be of tongue and groove configuration, ensure panel-to-panel alignment and prevent sound leaks between panels.
 - 5. Horizontal top seals shall be fixed continuous contact dual 4-finger vinyl.
 - 6. Horizontal bottom seals shall be retractable, provide up to 2" [50] nominal operating clearance, and exert downward force when extended. Automatic and protruding bottom seals are unacceptable.
 - 7. Horizontal trim shall be of aluminum.
 - 8. Low profile hinges on basic panels shall be of steel and project no more than 1/4" beyond panel faces. Each pair of panels to have a minimum of three hinges.
- B. Weight of the panels shall be 7.8-13.6 lbs. per sq. ft. based on options selected.
- C. Suspension system:
 - 1. Track shall be of clear anodized architectural grade extruded aluminum alloy 6063-T6. Track design shall provide precise alignment at the trolley running surfaces and provide integral support for adjoining ceiling, soffit, or plenum sound barrier. Track shall be connected to the structural support by pairs of minimum 3/8" dia. threaded steel hanger rods. Guide rails and/or track sweep seals shall not be required.
 - a. Each panel shall be supported by one 4-wheeled carrier. Wheels to be of hardened steel ball bearings encased with molded polymer tires. Steel tracks are unacceptable.
 - 2. Plenum closure (by others): Design of plenum closure must permit lifting out of header panels to adjust track height. Plenum closure required for optimum sound control of partition.
- D. Finishes
 - 1. Face finish shall be:
 - a. Factory applied reinforced vinyl fabric with woven backing, weighing not less than 20 oz. per lineal yard [620 g/m]. Color shall be selected from manufacturer's standard color selectors.

SECTION 10650 – 4” OPERABLE PARTITION (PAIRED PANELS)

2. Exposed metal trim and seal color shall be selected from manufacturer’s standard color selections. (Trim less panels are unacceptable).
 - a. Lamb’s Wool (standard)
 - b. Brown (standard)
 - c. Gray (standard)
3. Aluminum track shall be clear anodized. (Painted steel tracks are unacceptable).

2.03 OPERATION

- A. Panels shall be manually moved from the storage area, positioned in the opening, and seals set.
- B. Retractable Horizontal Seals
 1. Retractable horizontal seals shall be activated by a removable quick-set operating handle located approximately 42” [1067] from the floor in the panel edge.
 2. All retractable seals in each hinged panel group shall be operated simultaneously.
 3. Seal activation requires a 190 degree turn of the removable handle.
- C. Final partition closure to be by lever closure panel with expanding jamb which compensates for minor wall irregularities and provides a minimum of 250 lbs. [113.4 kg] seal force against the adjacent wall for optimum sound control. The jamb activator shall be located approximately 45” [1143] from the floor in the panel face and be accessed from either side of the panel. The jamb is equipped with a mechanical rack and pinion gear drive mechanism and shall extend 4”-6” [102-152] by turning the removable operating handle.
- D. Stack/Store Panels
 1. Retract seals with removable operating handle and move to storage area. Panels to be stored in a pocket.

2.04 ACOUSTICAL PERFORMANCE

- A. Acoustical performance shall be tested at a laboratory accredited by the National Voluntary Laboratory Accreditation Program (NVLAP) and in accordance with ASTM E90 Test Standards. Standard panel construction shall have obtained an STC rating of 50.
 1. Complete, unaltered written test report is to be made available upon request.

Part 3 – Execution

- A. Installation. The complete installation of the operable wall system shall be by an authorized factory-trained installer and be in strict accordance with the approved shop drawings and manufacturer’s standard printed specifications, instructions, and recommendations.

SECTION 10650 – 4” OPERABLE PARTITION (PAIRED PANELS)

- B. Cleaning
 - 1. All track and panel surfaces shall be wiped clean and free of handprints, grease, and soil.
 - 2. Cartoning and other installation debris shall be removed to onsite waste collection area, provided by others.
- C. Training
 - 1. Installer shall demonstrate proper operation and maintenance procedures to owner’s representative.
 - 2. Operating handle and Owner’s manuals shall be provided to owner’s representative.

END OF SECTION 10650

SECTION 12241 - ROLLER WINDOW SHADES

2. Anti-Microbial Characteristics: 'No Growth' per ASTM G 21 results for fungi ATCC9642, ATCC 9644, ATCC9645.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For roller shades to include in maintenance manuals.

1.6 QUALITY ASSURANCE

- A. Installer Qualifications: Installer trained and certified by the manufacturer having at least ten (10) years' experience installing products comparable to those specified in this section.
- B. Installer: must be an approved installer meeting all qualifications required by the manufacturer.

1.7 WARRANTY

- A. Roller Shade Hardware and Shadecloth: Manufacturer's standard non-depreciating twenty-five-year limited warranty for hardware and fabric.
- B. Roller Shade Installation: Two (2) years from date of substantial completion.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Deliver roller shades in factory packages, marked with manufacturer, product name, and location of installation using same designations indicated on Drawings.

1.9 FIELD CONDITIONS

- A. Environmental Limitations: Do not install roller shades until construction and finish work in spaces, including painting, is complete and dry and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
- B. Field Measurements: Verify dimensions by field measurements before fabrication and indicate measurements on Shop Drawings. Allow clearances for operating hardware of operable glazed units through entire operating range. Notify Architect of installation conditions that vary from Drawings. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Basis-of-Design Product: Subject to compliance with requirements, provide Legrand Manual single roller shades or approved equal. Approved equal substitutions will be considered in accordance with Specification Section 01300-Submittals.

SECTION 12241 - ROLLER WINDOW SHADES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Shade Type RS-1: Manual roller shades with single roller solar shades. Provide one (1) shade for every individual window sash.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

- 1. Include styles, material descriptions, construction details, dimensions of individual components and profiles, features, finishes, and operating instructions for roller shades.

- B. Shop Drawings: Show fabrication and installation details for roller shades, including shadeband materials, their orientation to rollers, and their seam and batten locations.

- C. Samples for Initial Selection: For each type and color of shadeband material.

- 1. Include samples of accessories involving color selection.

- D. Samples for Verification: For each type of roller shade.

- 1. Shadeband Material: Not less than 10 inches (250 mm) square. Mark inside face of material if applicable.
- 2. Roller Shade: Full-size operating unit, not less than 12 inches wide by 12 inches long for each type of roller shade indicated.
- 3. Installation Accessories: Full-size unit, not less than 10 inches (250 mm) long.

- E. Roller-Shade Schedule: Use same designations indicated on Drawings.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer.

- B. Product Certificates: For each type of shadeband material, signed by product manufacturer.

- C. Product Test Reports:

- 1. Fire-Test-Response Characteristics: Passes NFPA 701-99 small and large-scale vertical burn. Materials tested shall be identical to products proposed for use.

SECTION 12241 - ROLLER WINDOW SHADES

1. Supplier: Kay and Sons Matt Bretz - 610-357-2320 – Mattb@kayandsons.com or approved equal

B. Acceptable Manufacturers:

1. MechoShade Systems
2. Nysan
3. Approved equal.

C. Source Limitations: Obtain roller shades from single source from single manufacturer.

2.2 MANUALLY OPERATED SOLAR SHADES WITH SINGLE ROLLERS

A. Chain-and-Clutch Operating Mechanisms: With continuous-loop bead chain and clutch that stops shade movement when bead chain is released; permanently adjusted and lubricated.

1. Bead Chains: Stainless steel
 - a. Loop Length: Full length of roller shade.
 - b. Limit Stops: Provide upper and lower ball stops.
 - c. Chain-Retainer Type: Provide a manufacturers standard chain retainers clip for safe operation. The chain retainer is not optional and required for safety.
2. Spring Lift-Assist Mechanisms: Manufacturer's standard for balancing roller-shade weight and lifting heavy roller shades.
 - a. Provide for shadebands that weigh more than 12 lb or for shades as recommended by manufacturer, whichever criteria are more stringent.

B. Rollers: Corrosion-resistant extruded-aluminum tubes of diameters and wall thicknesses required for accommodating operating mechanisms and weights and widths of shadebands indicated without deflection. Provide with permanently lubricated drive-end assemblies and idle-end assemblies designed to facilitate removal of shadebands for service.

1. Roller Drive-End Location: As indicated on Drawings.
2. Direction of Shadeband Roll: Regular, from back of roller.
3. Shadeband-to-Roller Attachment: Removable spline fitting integral channel in tube

C. Mounting Hardware: Brackets or endcaps, corrosion resistant and compatible with roller assembly, operating mechanism, installation accessories, and mounting location and conditions indicated.

1. Brackets: Constructed of minimum 1/8-inch (3.18 mm) thick plated steel or heavier as required to support 150 percent of the full weight of each shade
2. Plastics: Provide self-lubricating plastic for all plastic components of shade hardware.

D. Shadeband Material:

1. Basis of Design: MechoSystems ThermoVeil 1500MB or approved equal
2. Type: 25% polyester base with 75% PVC coating.
3. Roll Width: Available in 63 inch, 96 inch, and 126 inch.

SECTION 12241 - ROLLER WINDOW SHADES

4. Coordinate requirements retained in "Orientation on Shadeband" Subparagraph below with requirements in "Roller-Shade Fabrication" Article. See "Shadebands" Article in the Evaluations for a discussion of up-the-bolt and railroaded fabrics.
5. Orientation on Shadeband: Provide options for owner approval.
6. Openness Factor: 3%.
7. Color: As selected by the Owner from manufacturer's full range.
8. Fabric must be NFPA 701 compliant.
9. Hembar: Steel or extruded aluminum.

E. Installation Accessories:

1. Front Fascia: Provided by shade contractor.
 - a. SnapLoc Front Fascia: Aluminum extrusion that conceals front and underside of roller and operation mechanism and attaches to roller endcaps without exposed fasteners. Provide for all exposed shades.
 - b. Shape: L-shaped.
2. End Caps: To cover exposed end caps.

2.3 SHADE FABRICATION

- A. Product Safety Standard: Fabricate roller shades to comply with WCMA A 100.1, including requirements for flexible, chain-loop devices; lead content of components; and warning labels.
- B. Unit Sizes: Fabricate units in sizes to fill window and other openings as follows, measured at 74 deg F (23 deg C):
 1. Outside of Jamb Installation: Width and length as indicated, with terminations between shades of end-to-end installations at centerlines of mullion or other defined vertical separations between openings.
- C. Shadeband Fabrication: Fabricate shadebands without battens or seams to extent possible except as follows:
 1. Railroaded Materials: Railroaded materials due to material roll width not meeting window opening requirements will not be permitted.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances, operational clearances, and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

SECTION 12241 - ROLLER WINDOW SHADES

3.2 ROLLER-SHADE INSTALLATION

- A. Install roller shades level, plumb, and aligned with adjacent units according to manufacturer's written instructions.
 - 1. Opaque Shadebands: Located so shadeband is not closer than 2 inches (51 mm) to interior face of glass. Allow clearances for window operation hardware.

3.3 ADJUSTING

- A. Adjust and balance roller shades to operate smoothly, easily, safely, and free from binding or malfunction throughout entire operational range.

3.4 CLEANING AND PROTECTION

- A. Clean roller-shade surfaces after installation, according to manufacturer's written instructions.
- B. Provide final protection and maintain conditions, in a manner acceptable to manufacturer and installer that ensure that roller shades are without damage or deterioration at time of Substantial Completion.
- C. Replace damaged roller shades that cannot be repaired, in a manner approved by Architect, before time of Substantial Completion.

3.5 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain roller shades.

END OF SECTION 12241

SECTION 12400 – PLASTIC LAMINATE CASEWORK

PART 1 GENERAL

1.01 GENERAL PROVISIONS

- A. Applicable provisions of General Conditions, Special Conditions, and General Requirements shall apply to this section as if repeated in full herein. Reference other Sections and Divisions for work in connection with this section.

1.02 SCOPE OF WORK

- A. Cabinets: Furnish prefabricated cabinetry and related components as specified herein. Refer to plans and equipment lists for details and requirements. Cabinetry shall include all fillers, scribes, finish ends, finish backs, laminate and solid polymer countertops. Locks to be provided where shown on casework drawings or described in equipment lists.
- B. Sinks and Fixtures: Provide sinks, fixtures, electrical outlets, and fittings specified as part of complete model numbered units. Provide materials to appropriate trades for final hook ups and installation.

1.03 RELATED WORK NOT INCLUDED

- A. Sinks and Fittings: Sinks and fittings, connection, piping, traps, supplies, shut offs, and special plumbing applicable to codes. Electrical fittings, devices, conduit, wiring, fans, blowers, motors, ductwork, and special grills not specified as part of furnishings. (Specified in electrical, plumbing, and heating/ventilation/air conditioning sections)
- B. Blocking, Framing and Reinforcements: In walls, ceilings, and floors for cabinetry anchorage and mountings, SHALL BE COORDINATED DURING SHOP DRAWING SUBMITTALS & CONSTRUCTION AND PROVIDED BY GENERAL CONTRACTOR AS NEEDED.
- C. Locks: Master keyed to room doors or specialty locking systems. (Specified in lock section)
- D. Vinyl Base Molding: (Specified in resilient flooring section)

1.04 QUALIFICATION

- A. Casework Standards: Casework is based on Stevens Industries model numbers. Cabinet Construction options are as specified in this section and on Contract drawings. The manufacturers listed below will vary somewhat in exact construction methods included in their base or standard designs. Accordingly, any acceptable manufacturer must include the options and/or customized materials and construction methods to meet or exceed the specified design criteria.
 - 1. LSI industries
 - 2. Case Systems
 - 3. Or Approved Equal
- B. Substitutions:
 - 1. Substitutions will be approved in accordance with Specification Section 01300.

SECTION 12400 – PLASTIC LAMINATE CASEWORK

2. Contractor shall state in writing any deviations from requirements and specifications. The casework shall conform to the configuration, arrangement, design, material quality, joinery, panel thickness, and surfacing of that specified and shown on drawings.
3. Manufacturers requesting approval shall submit samples with cut-aways showing cabinet construction, joinery, drawer and door construction, hardware, and materials, along with catalogs and specification, in order that accurate evaluations can be made. Manufacturers shall show full sized working samples. Catalogs and specifications shall be submitted with written request, along with detailed list of compliance and deviations from these documents for approval. Samples may be impounded by owner and retained until completion of job for verification and compliance of specifications.
4. Manufacturer must be Architectural Woodwork Institute (AWI) Premium Certified.

1.05 SUBMITTALS

- A. Shop Drawings: Shall be submitted for approval after formal notification of award of contract. Drawings shall consist of floor plans indicating arrangement and relation to adjacent work and equipment and complete elevations of casework. Centerline of service requirements shall be noted for use by other trades. A schedule of all sinks, fittings, and accessories that are part of this contract shall be provided.
- B. Color Samples: Shall be submitted for selection and coordination at time of shop drawing submittals. Samples of actual materials and color shall be available as required.
- C. Catalog Cuts: Additional catalog cuts, details, and samples as requested by architect for evaluation and coordination.

1.06 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Protection: Protect casework and related materials during transit, delivery, storage, and handling to prevent damage, soiling, and deterioration.
- B. Storage: Store casework and related materials at project site in installation and storage areas with similar ambient conditions as final installation. Storage areas must be kept dry, heated with low relative humidity, and away from construction work such as painting, wet work, grinding, and similar operations.
- C. Site Conditions: In accordance with AWI's *Quality Standards Illustrated* (current edition) and Stevens Industries, Inc.'s *Site Conditions*.

1.07 WARRANTY

- A. Casework manufacturer shall warrant for a period of three (3) years that its manufactured product is free from defects in materials and workmanship when properly installed and under normal use and conditions.
- B. Accessory equipment (sinks, fittings, etc.) shall be warranted by appropriate manufacturer's guarantee to the limit of that manufacturer's standard warranties.

SECTION 12400 – PLASTIC LAMINATE CASEWORK

PART 2 PRODUCTS

2.01 SURFACE MATERIAL

- A. Cabinet:
 - 1. Exposed finish ends, fronts, modesty panels, and finish backs shall be faced with vertical grade (.028") High Pressure Laminate (HPL), tested under National Electrical Manufacturers Association (NEMA) LD3-2005.
 - 2. Panels with exterior .028 HPL surfaces shall have Cabinet Liner Surface (CLS) (.020") white interior cabinet liner.
- B. Semi-Exposed Interior: Surfaces exposed when doors and drawers are open, but not exposed when door and drawers are closed shall be Cabinet Liner Surface (CLS) (.020") white interior.
- C. Exposed Interior: Surfaces not concealed by doors and drawers (open shelving, lockers, etc.) and surfaces visible thru transparent (glass) doors exposed when doors shall be faced with vertical grade (.028") High Pressure Laminate (HPL), tested under National Electrical Manufacturers Association (NEMA) LD3-2005.
- D. Drawers: Sides, back and sub front shall be constructed of ½" thick particleboard laminated with white melamine. Drawer bottom shall be ½" thick particleboard laminated in white melamine and screwed directly to the bottom of the drawer box. Cabinet with less than ½" thick bottom or painted drawer bottoms will not be acceptable.
- E. Concealed Backs: Shall be ¼" thick white hardboard to match interior of cabinet

2.02 CORE MATERIALS

- A. Particleboard: Shall be high performance industrial grade core. Particleboard shall be 45# - 48# density 3-ply type formation conforming to American National Standards Institute (ANSI) A208.1 and American Society for Testing and Materials (ASTM) D1037-91A standards.
- B. Medium Density Fiberboard: Core shall be minimum 48# density conforming to ANSI A208.1 MD-130 standards.

2.03 EDGINGS

- A. Door and Drawer Fronts: Edges shall have 3mm radius extrusion banding. 3mm pattern selection Fronts shall have radius edges and corners utilizing automated hot melt adhesive application and trimming.
- B. Cabinet Edges: Cabinet sides, top, bottom, adjustable shelves, and other interior components shall be edged with (.020") flat edge extrusion. Automated hot melt adhesive application and trimming.
- C. Drawer Components: 3/4" sides shall be edged with (.020") flat edge extrusion. Automated hot melt adhesive application and trimming.
- D. Selections: Edgebanding to match laminate selections based on standard offerings and commercially available stock patterns.

SECTION 12400 – PLASTIC LAMINATE CASEWORK

2.04 SELECTIONS AND APPLICATIONS

- A. Exposed: Cabinet finish ends, fronts, modesty panels, and finish back HPL .028 thickness shall be selected from Wilsonart Design Group I patterns or approved equal.
- B. Interior of Exposed Cabinets shall be High Pressure Laminate to match the exterior
- C. Semi-exposed Surfaces: are to be white .020 cabinet liner
- D. Drawers: Are to be white
- E. Backs: Shall be matching to Interior of cabinet (White .020 cabinet liner)
- F. Laminate Countertops: Selected from Wilsonart Design Group I patterns or approved equal.

2.05 HARDWARE

- A. 5-Knuckle Hinges: Shall be heavy duty 5-knuckle 270 degree pivot reveal overlay style. Hinges shall have interlaying leaves 270 degree swing constructed of (.090") thickness steel. Hinges shall be (Grade 1) with hospital ground tips and non-removable pin. 5-knuckle hinges shall be available in minimum five (4) standard finishes. Doors less than 47" shall have two (2) hinges per door. Doors exceeding 47" shall have three (3) hinges per door:
- B. Door Catches: Shall be 7lb pull magnetic with screws slotted for adjustment
- C. Pulls: Shall be offered in easy grip 4" metal wire type pulls in offered in matching colors to 5 knuckle hinges
- D. Full Extension Slides: Full extension ball bearing slides to be an option feature available for all cabinet drawers if selected in specification options. Slides shall be side mounted with profile to not reduce interior drawer space normally provided. Ball bearing slides to be tested under The Business and Institutional Furniture Manufacturer's Association (BIFMA) X5.5 Section 7. Slides shall pass both 50,000 and 100,000 cycle test with a 120# load rating.
- E. Shelf Supports: Adjustable shelf supports shall be injection molded clear polycarbonate. Supports shall incorporate integral molded lock tabs to retain shelf from tipping or inadvertent lift out. Supports shall have 5mm diameter double pin engagement into precision bored cabinet vertical hole patterns. Adjustment shall be (32mm) 1 1/4" spacings. Supports shall have a compression ridge effecting force against shelf edge to maintain positive pin engagement. Supports shall have molded-in screw attachment feature. Static test load shall exceed 200# per clip. Shelf spans above 27" shall have 5-point support with backs drilled to receive a mid-span shelf support, further reducing deflection. Shelf spans below 27" shall have end 4-point support.
- F. Locks: shall be 5 pin by National lock or approved equal.

SECTION 12400 – PLASTIC LAMINATE CASEWORK

2.05 COMPONENT DETAILS AND CONSTRUCTION

- A. Fronts: Door and drawer fronts shall be 3/4" thick. Fronts shall be edged with 3mm radius edge extrusion with face laminate as described 2.01.A. Automated hot melt adhesive application and trimming.
- B. Wall Cabinets: Components shall be 3/4" thick members throughout. Wall cabinet tops and bottoms shall include back groove and minimum four (4) dowel pins per joint for insertion into cabinet ends. Wall cabinet ends shall be 3/4" thick with back groove and precision Computer Numerical Control (CNC) drill pattern for accurate location of fixed members, hardware, and shelf supports. Wall cabinet tops and bottoms to be 1" thick
- C. Mounting Frames: Incorporated in wall units, tall units, and base units, shall be 3/4" thick with minimum two (2) dowel pins per mounting frame end joint for wall and tall units. Base units shall have a minimum of three (3) dowel pins per mounting frame end joint.
- D. Tall Cabinets: Components shall be 3/4" thick members throughout. Tall cabinet tops and bottoms shall include back groove and up to eight (8) total dowels per end joint (based on cabinet depth). Tall cabinet ends shall be 3/4" thick with back groove and precision CNC drill pattern for accurate location of fixed members, hardware, and shelf supports. Tall cabinets to have two (2) integral (dowel into end) mounting frames. (Designs with simple spacer rails or rails without dowel pin engagement into ends are not acceptable.)
- E. Base Cabinets: Components shall be 3/4" members throughout. Base unit bottoms shall incorporate back groove and up to dowel pins per end joint (based on cabinet depth). Base units shall have a full 3/4" sub top. Cabinets with top frame will not be acceptable
- F. Toe Kicks: Bases shall be separate ladder base design using water resistant exterior grade plywood & concealed fastening. No cabinet sides or body to touch floor. Individual bases constructed of the water resistant exterior grade plywood will be acceptable. Bases shall be constructed to received toe kick grilles in lengths and locations as indicated on the drawings. The bases shall have the same opening in the front and the rear to allow air flow behind the cabinets.
- G. Cabinet Backs: Shall be in an integrated system of a " prefinished Medium Density Fiberboard (MDF) back captured inside and horizontal grooves. Unit back to be further integrated with attachment to 3/4" doweled-in mounting frames. Fixed backs are mechanically fastened into grooves and sealed with hot melt adhesive. Removable backs shall be set in groove and attached with screws. On cabinets with exposed back a 3/4" High Pressure overlay panel will be used in colors to match exposed casework
- H. Adjustable Shelves: All Shelves shall be 1" thick to match the color of interior of cabinet. If cabinet interior is exposed then shelves are to be laminated with .028 HPL to match.
- I. Drawers: Four (4) sided full box design with separate attached front shall be provided. Drawer members shall be 1/2" thick for back, subfront, sides and bottom.

2.06 TOPS

- A. See Specification Section 06651 Solid Surface Windowsills and Countertops

SECTION 12400 – PLASTIC LAMINATE CASEWORK

PART 3 EXECUTION

3.01 INSTALLATION

- A. The installer must examine the job site and the conditions under which the work in this section is to be performed and notify the contractor in writing of any unsatisfactory conditions. Do not proceed with work under this section until unsatisfactory conditions have been corrected in a manner acceptable to the installer.
- B. Casework, countertops, and related materials to be conditioned to average prevailing humidity condition in installation areas prior to start of work.
- C. Install casework and countertops with factory-trained supervision, authorized by manufacturer. Casework shall be installed plumb, level, true, and straight with no distortions (shim as required). Casework shall be securely attached to building structure with anchorage devices of appropriate type, size, and quantity to meet applicable codes, specifications, and safety conditions. Where casework and countertops abut other finished work, scribe and trim to accurate fit, and caulk as required.
- D. Adjust casework and hardware so that doors and drawers operate smoothly without warp or bind. Lubricate operating hardware.
- E. Repair, or remove and replace, defective work as directed upon completion of installation.
- F. Advise project site superintendent of problems and precautions for protection of casework and countertops from damage by other trades until acceptance of the work by the owner.
- G. Cover casework with 4-mil polyethylene film for protection against soiling and deterioration during remainder of construction period.

END OF SECTION

SECTION 15010 – GENERAL REQUIREMENTS

PART 1 GENERAL

1.01 SCOPE

1. The General, Supplementary, and Special Conditions, applicable portions of all divisions and the addenda thereto, are made a part of this Contract.
2. All work described in these specifications shall be the responsibility of the mechanical contractor unless otherwise indicated.
3. It is the intent of these specifications to include all material, service and labor necessary to form a complete and properly operating whole.

1.02 CONTRACT DRAWINGS

1. Examine all drawings and specifications and visit the site to become acquainted with the construction and the extent of the work.
2. In referring to drawings, figured dimensions take precedence over scale measurements. Discrepancies must be referred to the Engineer for decision. Each Contractor shall certify and verify all dimensions before ordering material or commencing work.
3. Any work called for in the specifications, but not mentioned or shown on the drawings, or called for on the drawings, but not mentioned in the specifications, shall be furnished as though called for in both. When there is a discrepancy between drawings and specifications, the most considerable shall apply.
4. When any device or part of equipment is herein referred to into singular number, such as "the pump" such reference shall be deemed to apply to as many such devices as required to complete the installation.
5. The term "provide" shall mean "furnish and install". Neither term will be used generally in these specifications but will be assumed. The term "furnish" shall mean to obtain and deliver on the job for installation by other trades.

1.03 CODES AND STANDARDS

1. All work shall comply with all regulations and latest edition of applicable codes and be subject to inspection and approval of authorities having jurisdiction.
2. All electrical work shall comply with latest edition of the NEC National Electrical Code.
3. Where items indicated on contract documents differ from code requirements, contractor shall inform engineer prior to installation. Any construction installed by contractor that is not in compliance with applicable codes, shall be removed, modified, and/or replaced at not additional cost.
4. All equipment shall be labeled by an applicable approved agency.
5. Contractor shall give all notices, obtain and pay for all permits, deposits, and fees necessary.

SECTION 15010 – GENERAL REQUIREMENTS

6. Manufacturer's published data is made a part of these specifications.
7. Wherever a recognized national organization has published standards these shall be complied with (such as ASA Z 21.30 for gas piping).

1.04 SCOPE OF WORK

1. It is the intent of these specifications to include all material, service and labor necessary to form a complete and properly operating whole system.

1.05 PROGRESS

1. See "General Conditions".

1.06 SHOP DRAWINGS AND SUBMITTALS

1. See "General Conditions".
2. Ductwork and piping shop drawings shall be prepared using Auto Cad 2000 or latest edition of Auto Cad @ 1/4" scale (minimum).
3. Equipment Manufacturers are required to provide a written report stating whether or NOT any equipment furnished by the Manufacturer qualifies for a Program Incentive payment through the NJ Clean Energy Commercial and Industrial Program (New Jersey SmartStart Buildings®). The report is to be submitted with original shop drawing submittal. Report shall include all supporting equipment specification sheets, applicable AHRI Certificate and any other certifications required. (Note: a negative report MUST be submitted where applicable.) Listed below are the types of qualifying equipment & approved technologies listed by New Jersey SmartStart Buildings® that require the above specified report. Note: a report shall be submitted from each Equipment Manufacturer for each equipment item submitted.

Electric Unitary HVAC

- Unitary HVAC and Split Systems

1.07 EQUIPMENT DEVIATIONS

1. The material and products mentioned in these specifications are given to establish a standard of quality, design and performance. The phrases "equivalent", "acceptable", "or equal" and "equal to" shall be used to indicate that other similar products may be used and provided in accordance with "General Conditions", where applicable, such substitutes are accepted by the Architect as meeting all standards necessary to perform the function intended. Specific products listed without reference to equals or substitutions shall be provided as specified.
2. Where this Contractor proposes to use methods and/or manufacturer other than that specified or detailed on drawings, which will require any changes of the structure, partitions, foundations, piping, wiring or any other part of the design documents, all design, engineering and any new drawings and detailing required by other contractors and/or professionals shall be paid by this Contractor at no additional cost to Owner.

SECTION 15010 – GENERAL REQUIREMENTS.

3. Where such deviation requires a different quantity and/or arrangement of duct work, piping, electrical work, wiring conduit and/or equipment that would have been required for equipment specified or indicated on the drawings. This Contractor shall with the approval of the Engineer provide all material, equipment and labor required by the change at no additional cost to the Owner.
4. Where such approved deviation requires a change to the structure, electrical, plumbing or any other Contractor's or Sub-Contractor's work, or any change to the construction as indicated on the design documents. This Contractor shall pay for all costs incurred due to such deviations at no additional cost to the Owner.

1.08 REJECTED MATERIALS

1. See "General Conditions".

1.09 WORKMANSHIP

1. See "General Conditions".

1.10 WARRANTY

1. Provide as part of contract, all belts and other normally replaceable items found defective at start up and/or for a period of 60 days operation equivalent run time. Owner is responsible for normal belt and filter replacement after initial 60 day breaking in period. This does not relieve contractor for replacement of damaged equipment, belts, etc. which are not a result of normal usage.
2. See "General Conditions".
3. At the expiration of the Factory Warranty period, provide a Factory Warranty agreement, to include full coverage, parts and labor, plus emergency service for the new packaged rooftop air conditioning units for an additional three (3) year period, for a total of five (5) years of Factory Warranty.
4. Filter Change - See Specification Section 15010 "Filter Changes".

1.11 AS-BUILT DRAWINGS

1. See "General Conditions".

1.12 FIRE RATING

1. All materials used anywhere in the work must have N.F.P.A. rating and be in accordance with ASTM-E-84 as follows:
 - A. Flame Spread - Not Over 25
 - B. Smoke Developed - Not Over 50
 - C. Fuel Contributed - Not Over 25
2. All materials shall be "Self Extinguishing".

SECTION 15010 – GENERAL REQUIREMENTS.

1.13 EQUIPMENT SELECTION AND SERVICEABILITY

1. All equipment shall be located and installed so that it may be serviced. Demonstrate to Owner as part of instructions that there is room to remove all coils, tube bundles, filters, motor and similar equipment. Equipment which is too large or poorly located to permit servicing shall be replaced or repositioned or modifications made to allow for proper servicing at no additional cost to the Owner.
2. Where piping, control diagrams and/or sequencing differ from the recommended piping arrangements of the equipment manufacturer, and will directly affect the equipment performance, the manufacturer's recommendations shall be submitted in writing to the Architect/Engineer for approval, prior to purchasing the equipment involved and piping arrangement, control, etc., as recommended by manufacturer shall be used. This Contractor shall be responsible for obtaining such recommendations from the manufacturers in order to effect correct and proper operation of the equipment at the capacities and temperatures indicated.

1.14 MAINTENANCE SERVICE

1. Contractor shall furnish complete parts and labor service and maintenance of all HVAC systems, equipment, devices, controls, etc., for two (2) years from Date of Substantial Completion as determined by Architect.
2. Provide scheduled maintenance service with three (3) month interval as maximum time period between scheduled service or as indicated elsewhere (applicable only if less than 3-month intervals).
3. Provide 24-hour emergency service on breakdowns and malfunctions.
4. Include maintenance items as outlined in manufacturer's operating and maintenance data.
5. Submit copy of service call work order or report and include description of work performed. Handwritten report acceptable at time of service. Type written report to be provided to Owners' maintenance staff within two (2) weeks of service call.
6. See Specification Section 15930 for additional requirements for control system.

1.15 FACTORY TESTING (BY UNIT MANUFACTURER)

1. All factory assembled packaged equipment shall be factory tested including helium leak testing of the coils, pressure testing of the refrigeration circuit, and run testing of the completed unit. A certified factory Run test report shall be provided for each unit. **The "Run Test Report" shall be submitted to Owner for approval, prior to acceptance of unit for payment.**

1.16 EQUIPMENT FURNISHED BY OTHER TRADES

1. All equipment furnished and/or installed by other trades requiring connections and services by this Contractor shall have such services provided by this Contractor.

SECTION 15010 – GENERAL REQUIREMENTS.

2. This Contractor shall verify exact requirements with approved shop drawings supplied by the Equipment Contractor and/or Supplier prior to construction.
3. This Contractor shall verify locations, sizes and requirements of all services to equipment, in field with the Equipment Contractor prior to construction.

PART 2 PRODUCTS

2.01 ELECTRICAL EQUIPMENT

1. This Contractor shall furnish all his equipment complete with motor, controllers, capacitors and starting equipment.
2. Electric motors shall be premium high efficiency, open, drip proof induction motors premium high efficiency rated for continuous duty at 15% overload with 40° C. rise; single phase motor shall be capacitor start-induction run. Motors one-half and larger shall be polyphase, motors smaller than one-half horsepower shall be single phase, unless otherwise noted (see Division 16). Starting equipment shall consist of magnetic across-the line starters equal to Furnas Bulletin 14, unless otherwise specified. Thermal overload type, motor rated manual switches shall be furnished for motors ¾ HP and less which do not require magnetic starters for control purposes.

<u>SIZE/HP</u>	<u>1800 RPM ODP NEMA NOMINAL EFFICIENCY</u>	<u>1800 RPM TEFC NEMA NOMINAL EFFICIENCY</u>
1	85.5%	85.5%
1.5	86.5%	86.5%
2	86.5%	86.5%
3	89.5%	89.5%
5	89.5%	89.5%

3. Provide FPE/CDE Type 1C Power Factor correction capacitors size to increase full load power factor to 95%. Capacitors shall be fused, in NEMA enclosure, connected between safety switch and motor starter.
4. Where apparatus is specified as "Packaged", all electrical equipment shall be furnished, set and wired to a single point of connection for apparatus as a unit.
5. This Contractor shall set all electrical equipment furnished by him unless same is to be mounted on an electrical panelboard, junction box or similar piece of electrical equipment and is to be wired by others.
6. Where electrical characteristics are not shown, all electrical characteristics shall be as indicated on electrical plans. Where there is a conflict between model numbers which indicate electrical characteristics and electrical drawings, the electrical drawings shall take precedent.
7. This Contractor shall verify all electrical characteristics of all equipment with the electrical contractor. This Contractor shall submit to electrical contractor location of all motors, starters, all other electrical equipment, voltage and phase required prior to submission of this Contractor's and/or electrical contractors' shop drawings or start of construction. This Contractor shall submit

SECTION 15010 – GENERAL REQUIREMENTS.

to the electrical contractor all equipment requiring electrical services and obtain the review of the shop drawings for correct electrical characteristics for the electrical contractor prior to submission for review.

8. Should this Contractor change type of equipment which results in change to electrical characteristics, then this Contractor will be responsible to coordinate these changes with all other trades and pay for all costs required as a result of changes.
9. Should this Contractor change electrical characteristics of equipment from that shown on electrical drawings or does not submit shop drawings to the electrical contractor for his review, he is responsible for all cost required, resulting from such change or failure to submit shop drawings.

2.02 ELECTRICAL WIRING

1. This Contractor shall furnish and install all electric power wiring required for his contract, with the exception of certain wiring shown under Electrical Contract. This contractor shall furnish and install all control wiring required for his contract including power wiring to all ATC devices, panels, etc.

PART 3 EXECUTION

3.01 METHOD OF PROCEDURE

1. The drawings accompanying these specifications are diagrammatic and intended to cover the approximate and relative locations of the systems. Where FMCS plenum-rated cable wiring is allowed it shall be run parallel to or at right angles to the structure, properly supported and installed in a neat and workmanlike manner.
2. Installation, connection and interconnection of all components of these systems shall be complete and made in accordance with the manufacturers instructions and best trade practices. This Contractor shall erect all parts of equipment to be furnished by him under his contract in such time and in such a manner as not to delay or interfere with other Contractors work.
3. This Contractor shall lay out his work and be responsible for the establishment of heights, grades, etc., for all interior and exterior piping, equipment, conduit, duct work etc., included in Contract Documents, in strict accordance with the intent expressed thereby. The establishment of the location of all work shall be performed in consideration of the finished work. In case of conflict, equipment and/or materials shall be relocated without additional cost to the Owner, as directed by the Architect, regardless of which equipment was installed first.
4. Each contractor shall cooperate with other Contractors for the proper securing and anchoring of all work included within these specifications. Extraordinary care shall be used in the erection and installation of all equipment and materials to avoid marring surfaces of the work of other Contractors, as each Contractor will be held financially responsible for all such damage caused by the lack of precaution and due to negligence on the part of his workmen.

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3.02 EQUIPMENT IDENTIFICATION

1. All HVAC equipment, control panels and starters shall have engraved plastic equipment tags. Tags shall be 1/16" plastic with mounting holes or adhesive backing to allow tags to be permanently mounted to equipment. Indication shall be for the equipment number, usage and location and where applicable circuit numbers and panel for electrical feed served. Equipment number shall be per the contract documents or where different numbering system is used by the contractor, the number system shall be per as-builts, O & M manuals and/or control drawings. Areas served shall be per room name and number (if applicable) based on architectural plans; contractor to verify prior to submittal. If different room designations and number system is used by Owner/contractor, these shall be used.
2. Size of equipment tags shall be minimum 1" x 3". Larger sizes shall be used, 1-1/2" x 4", for equipment requiring additional information.
3. Colors shall be to the extent practical and possible; match duct and pipe marker color.
4. For equipment not ducted or piped, provide same color as adjacent equipment. Engraved plastic equipment tags shall be manufactured by MSI.
5. Equipment location tags shall be used for equipment located above acoustical ceiling and shall be MSI Model 35550 or approved equal. Color coding shall be per Owner. Tags shall be 7/8" dia. with heads that can be written on with a marking pen.

3.03 VISIT TO SITE

1. Due to the nature of the work involved under this Contract, all bidders are required to thoroughly examine the site. Bidding contractors shall thoroughly review Contract Documents prior to visiting the site, take Contract Documents to site and thoroughly explore to any extent necessary, the existing conditions as relating to fulfilling the requirements of this Contract.
2. If discrepancies are noted between requirements of Contract Documents and existing conditions, this Contractor shall so indicate to architect during bidding period and receive clarification before bidding. Failure to comply with this requirement will result in Architect's interpretation during the construction period and architect's decision will be final and binding as the sole interpreter of the Contract requirements.
3. Extras will not be considered for any work relating to connections with existing systems or adaptability of new systems to existing conditions.

3.04 CLEANING

1. Upon completion of the work, this Contractor shall remove all excess material, debris, tools and equipment from the site, and leave the premises in a broom clean condition.
2. Flush out all piping systems with proper solvents to insure removal of all foreign materials. Clean equipment, piping and other surfaces soiled by the work. Remove debris and rubbish on a daily basis.

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3. Disposal of all materials shall be this Contractor's responsibility. All solvents and other chemicals, and materials used, shall be disposed of in strict accordance with all applicable environmental codes.

3.05 START-UP AND ADJUSTMENTS

1. Equipment Start-UP

- A. The equipment manufacturer shall provide all start-up. Start-up shall be provided by the equipment supplier for all equipment.
- B. As part of start up, the equipment manufacturer shall provide a complete checklist of all start up requirements for each piece of equipment. This checklist, when completed, shall be provided to the architect/owner indicating that the equipment has been started up, adjusted, balanced, tested and installed in strict accordance with the equipment manufacturer's requirements and is functioning per specification.
- C. This written confirmation shall be the equipment manufacturer's standard checklist for start up. All start-up, adjustments, replacement of equipment, rebalancing, installation, and any other modification to the equipment or system required to provide the correct and/or specified performance shall be made at no additional cost to owner. Any of the above items needed shall be indicated as part of this start up.
- D. All equipment start-up provided by the equipment manufacturer shall have written confirmation as specified above and shall be submitted to owner/architect prior to contractor submission of payment for substantial completion. Failure to provide start up reports will result in non-payment of billing for substantial completion.
- E. Where any modifications and/or reinstallation is required as specified above and results in additional work to any other contractors or subcontractors work, this work shall be the responsibility of the HVAC contractor and shall be done at no additional cost to Owner/architect.
- F. As part of start-up, the owner shall be provided operation and maintenance manuals.
- G. This Contractor shall supply the owner with the following literature as furnished by the manufacturer, four (4) weeks prior to start up, and have equipment manufacturer representative available for any questions.
 - Three (3) complete sets of installation drawings.
 - Field wiring diagrams.
 - Installation instructions.
 - Start up operation and maintenance instructions.
- H. Where start up results in performance which is not in accordance with contract documents or manufacturers' specifications, this Contractor shall submit architect the discrepancies prior to commissioning of work. Any discrepancies shall be the responsibility of the HVAC contractor and be corrected by this Contractor at no additional cost to owner.

SECTION 15010 – GENERAL REQUIREMENTS.

3.06 OPERATING AND MAINTENANCE INSTRUCTIONS

1. This Contractor and equipment manufacturer shall furnish qualified personnel to instruct the Owner's people in the operation of the system and must request from the Owner, in writing, a date for such instruction to begin. Contractor's personnel shall remain until such instruction is complete to Owner's satisfaction. This Contractor shall receive from Owner written verification that the Owner's personnel have been thoroughly instructed in the operation, maintenance, and all facets of the system operation.
2. This Contractor shall have manufacturers' representatives, as part of their start-up, provide instruction on equipment.
3. Manuals shall include all equipment, equipment parts lists, complete oiling, recommend spare parts, and complete coiling, cleaning and servicing data compiled in a clearly indexed and easily understood form. The contractor shall obtain this information from the equipment supplier and include in the O & M manuals. The data shall indicate the serial numbers of each piece of equipment and provide complete lists of replacement parts, motor parts, ratings and actual loads.
4. Provide list of any special emergency operating instructions and a list of service organizations (including addresses and telephone numbers) capable of rendering emergency service to the various parts of the system.
5. Certified log of air quantities at all air supply, return and exhaust openings by Owners' balancing contractor.
6. Provide list of all motor data, including standard and actual operating in service data.
7. Provide all manufacturer's equipment guarantees and warranties.
8. Provide a list of units, filter sizes, quantities and recommended changes. For each piece of equipment, locate filter and demonstrate filter change.

3.07 TRAINING AND INSTRUCTION

1. Provide operating instructions shall include wiring and control diagrams showing complete lay out of each system. These instruction periods shall be a minimum of:

General System – Sixteen (16) Hours

3.08 PAINTING AND FINISHING

1. All painting is to be done in accordance to Rust-Oleum Corporations printed instructions. All surfaces to receive two (2) coats of primer, exposed surfaces one (1) finished coat, color selected. Aluminum or galvanized metal surfaces are considered finished where concealed.
2. All surfaces to be carefully cleaned and/or pickled and filled as required to provide a proper uniform surface. Factory finished equipment shall be touched up or refinished where required.

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3. Where equipment is provided as factory painted and is visible on roofs from grade (as determined by construction manager), exposed in space or otherwise not concealed behind finished surfaces, equipment shall be factory painted in accordance with manufacturers standard painting procedures. The color shall be selected by architect and a color chart shall be submitted for review.
4. All duct exposed and all other exposed equipment, pipe and appurtenances in all other areas unless specifically indicated to be painted by general contractor, to be painted by this Contractor color as selected. Submit for approval. All surfaces shall be prepared for painting and/or constructed of materials suitable to be painted.

3.09 CONSTRUCTION SAFETY

1. All work shall be done in accordance with the following Federal regulations:
 - A. Williams-Steiger Occupational Safety and Health Standards, Chapter XVII of Title 29, Codes of Federal Regulations.
2. Comply with local Health and Safety Regulations.

3.10 ENERGY CONSERVATION CODES

1. It is the intent of this specification that all equipment and materials furnished meet the latest enforced edition of the ASHRAE 90.1-2009 or such code as locally applicable, if more restrictive.

3.11 EQUIPMENT LIST

Refer to general conditions. Exclusion of items on list does not relieve Contractor of the responsibility of providing equipment as specified, required to complete work or shown on drawings to be provided by this Contractor.

MANUFACTURERS

<u>EQUIPMENT</u>	<u>NUMBER 1</u>	<u>NUMBER 2</u>	<u>NUMBER 3</u>	<u>NUMBER 4</u>
Vibration Isolation	Mason Industries	Vibration Mountings		Or Approved Equal
Insulation	Owens Corning	John Manville	Knauf	Or Approved Equal
Rooftop Units	Carrier	Johnson	Daikin	Or Approved Equal
Heating Coils	Carrier	Johnson	Daikin	Or Approved Equal
Exhaust Fans	Cook	Greenheck	Pennvent	Or Approved Equal
Air Devices	Metal Aire	Tuttle Bailey	Anemostat	Or Approved Equal
Valves	Mueller	Stockham	Nebco	Or Approved Equal
Air Vents	B & G	Sarco	Taco	Or Approved Equal
Strainers	Sarco	Mueller		Or Approved Equal
Perimeter Radiation	Sterling	Trane		Or Approved Equal
Electric Heat Coils	Berko	Carrier		Or Approved Equal

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3.12 SCHEDULE OF WORK AND COMPLETION DATES

1. The exact times and dates and schedules that the projects will be available for this Contractor to do work, shall be as indicated in General Conditions. Refer to general conditions for completion dates.

3.13 DELIVERY AND STORAGE OF EQUIPMENT

1. This Contractor shall store, take deliveries and install all equipment in accordance with manufacturers' requirements (see "General Conditions").

3.14 PROTECTION OF SERVICES DURING CONSTRUCTION AND DEMOLITION

1. This Contractor shall repair, replace, and maintain in service any utilities, facilities or services (in existing areas where new work and/or demolition is to occur) which are damaged, broken, or otherwise rendered inoperative during the course of demolition and/or construction.
2. This Contractor shall effectively protect, at his own expense, his work, materials and/or equipment which may cause injury to building personnel during the construction period. All openings must be securely covered, or otherwise protected.
3. This Contractor shall be held responsible for all damage so done until his work is fully completed and finally accepted.
4. It shall be the responsibility of this Contractor to protect all existing construction and new motors, HVAC equipment, pumps, electrical equipment, plumbing fixtures and all construction during all phases of construction.

3.15 FILTER CHANGES

1. Contractor to be responsible for three (3) sets of filters. One set installed on equipment from factory by equipment manufacturer; one set installed prior to balancing and one set of filters is to be provided to the Owner as attic stock by contractor.

3.16 CONTINUITY OF SERVICES - EXISTING BUILDING

1. The work under the contract shall not interrupt services to the existing building or building systems or daily normal operation, except if all the following conditions are met.
 - A. Building personnel are notified in advance and approve date and time in writing.
 - B. Interruption of service does not exceed one (1) hour unless otherwise approved.
 - C. Interruption of service does not occur during normal working hours.
2. No "extra" compensation will be permitted due to the "overtime" hours implicit in the requirements of this Section.
3. Where interruptions will affect life safety and/or other critical systems, proper precautions shall be taken to maintain level of protection and/or system operation.

SECTION 15010 – GENERAL REQUIREMENTS.

4. This Contractor is cautioned that the existing building is to remain occupied during construction and that all services to the building are to be maintained. There shall be no interruption of services and, if absolutely necessary, at least seven (7) days prior notice is required.
5. Any interruption of life safety systems (fire alarm sprinkler) the fire department and alarm company shall be notified, and proper precautions taken.
6. There shall be no obstructing the exit ways from existing building.
7. All interruptions of service shall be done at times which cause least disruption of service.

3.17 CONSTRUCTION SEQUENCING

1. Refer to General Conditions for the overall contract staging. However, specific items for HVAC contractor should be noted. The following are suggested methods of staging of construction. Alternate methods to achieve the intent of these specifications will be allowed; however, they must be coordinated with other trades and submitted for review and approval.
2. The sequence of construction shall be as indicated in the General Conditions of the specifications.
3. Where work is shown on mechanical plans where it is outside the phase areas indicated or specified in the General Conditions, this work shall be done at any time. All work shall be done so not to interfere with normal school operations. Where work is done outside normal school occupied areas (boiler room, roof area), this work may proceed at contractor's option. All work, regardless of the location of work, type of work, or extent of work, shall be done with the approval of the School District.
4. Where work in a particular phase requires work to be done outside that phases' construction boundaries, this Contractor shall locate all new duct, pipe, and equipment to allow for new construction and/or to integrate with existing building construction.
5. Where ductwork is to be installed in an unconditioned space (due to space not being constructed when duct, pipe, etc., is required to be installed), the pipe and/or duct shall be insulated as specified for outdoors. Where new pipe is required to be installed in an unconditioned space or space which shall be exposed to freezing, the pipe shall be insulated as specified for outdoors and heat traced to prevent freezing (power wiring by this Contractor).
6. All new ductwork and piping shall be installed and coordinated with proposed new work.
7. All work required to be modified due to non-compliance with this section, General Conditions or Construction Sequencing, shall be removed, replaced and/or modified at no additional cost to Owner.
8. The permanent ATC system shall be operational for any new construction, regardless of phase. Existing and/or new DDC systems and all wiring shall be installed and protected during construction to facilitate phasing. The use of modular control panels (LSIS, SAC's, etc.) will be allowed as long as the system functions can be monitored and controlled from that location for that phase and be connected to main system upon completion of work. Owner to be instructed on operation (not part of instruction period).

SECTION 15010 – GENERAL REQUIREMENTS.

9. Where pipe is shown to serve future phases, provide capped outlet suitable for connection when phase is completed. Provide valves for isolation and draining lines without affecting the work installed in earlier phase.
10. The boiler operation and control sequence shall be modified (temporarily) to provide reduced flow and pressure and allow for boiler to be used for Area B.
11. All work associated with compliance of this section shall be the responsibility of this Contractor.
12. Contractor shall provide, prior to doing any work, schedule and provide procedure for accomplishing the work.

3.18 RELOCATION OF EXISTING EQUIPMENT

1. This Contractor shall be responsible for removal, storage, relocation and installation of all existing equipment shown or scheduled to be relocated or as may be required to remove existing equipment and/or install new equipment. This Contractor will be responsible for capping and reconnection of all existing services presently feeding existing equipment which must be relocated and/or modified and shall patch all adjacent surfaces to match existing.

3.19 CUTTING AND PATCHING

1. Unless otherwise specified and/or shown on architectural, HVAC and/or structural plans and specifications, to be done by general contractor, this Contractor shall cut and patch walls, floors, ceilings, roof surfaces and all existing construction for the removal of existing equipment, fixture, piping, controls and other construction for the completion of work under this Contract. All equipment, piping, ductwork, furniture and all construction or materials that are disturbed during construction shall be stored and protected from damage until replaced.
2. Cutting shall be done only after shop drawings have been prepared and with the Architect's approval. This Contractor shall exercise proper care and shall not endanger the structure by indiscriminate cutting and shall be responsible for and shall protect all existing construction to remain from damage. Provide and maintain all necessary temporary protective materials, coverings and barricades.
3. This Contractor may hire the other prime contractors to perform this work or hire a pre-qualified, independent contractor. This Contractor shall be familiar with and assume all responsibility for any conflicts with union policy and provide supervision in such a manner as not to impede the progress of other trades and be responsible for the adequacy and accuracy of same.
4. Wherever previously unfinished areas are exposed by the removal of existing equipment, these areas shall receive new finishes to blend into the adjoining work.
5. Wherever existing chases must be enlarged to encase new work, they shall be enlarged to match the existing construction
6. Wherever fire rated material must be patched, it shall be patched in a manner not to affect its fire rating.

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7. All patching work must be done by skilled mechanics in a manner to minimize the patch effect. Wherever new painting is required, it shall be done with at least two coats over new materials.
8. The painting must not only cover the area of the actual patch, but also to the nearest natural break of the newly painted surface. Wherever the surrounding surface to be painted is in poor condition, all loose paint shall be removed before new paint is applied.
9. Patching of existing floor must be done in a manner to assure smooth undersurface and all joints must line up with existing.
10. Wherever new vinyl or rubber bases are to be supplied, they shall match adjoining bases in height and color.
11. Whenever existing ceilings are disturbed, they shall be replaced with new ceiling tiles or patched to match existing and all services, lights, fixtures, etc. supported temporarily and permanently reinstalled.
12. This Contractor shall remove and replace all ceilings required for his work with the exception of ceilings shown to be removed by general contractor on architectural plans.

3.20 NEW ROOF OPENINGS IN EXISTING ROOFS

1. Unless otherwise shown on plans, the general contractor shall cut all new openings in roof. Structural work by steel contractor or general contractor. General contractor to provide flashing and counterflashing for openings. This Contractor shall provide all curbs and equipment. Structural steel must be installed prior to cutting holes.
2. HVAC contractor shall verify opening locations by use of coordination drawing developed by this Contractor. Prior to any cutting or construction, this Contractor shall physically mark locations for all other prime contractors.
3. Once hole is cut by the general contractor, prior to duct or equipment being set, this Contractor shall temporarily protect the opening. After duct and/or curb or equipment is permanently installed by HVAC and flashed and counter flashed by general contractor, and opening is weatherproofed, it shall be the responsibility of the general contractor for any water damage.
4. As part of the coordination, the HVAC, structural and general contractors shall provide a schedule agreed to by all parties so that the new openings are permanently closed as soon possible. No opening shall be left temporarily sealed for an extended period of time, as determined by the construction manager.

3.21 REMOVAL OF EXISTING EQUIPMENT ON EXISTING ROOF

1. This Contractor shall remove existing equipment including all duct, duct supports, pitch pockets, control wiring, electrical wiring (to closet point of termination), all piping and appurtenances. Where removal requires new roofing, this work shall be done by the general contractor.
2. This Contractor shall remove existing equipment and provide shop drawings to all contractors for their review. The shop drawings are to include proposed schedule, locations, sizes and other pertinent details. This Contractor shall provide a temporary waterproof enclosure. Existing

SECTION 15010 – GENERAL REQUIREMENTS.

curb shall remain. General contractor to provide permanent cap where curbs are to remain. See architectural and structural plans for details.

3. Where existing curbs are to be removed, these shall be removed by general contractor and general contractor to provide permanent roofing.
4. As part of the coordination, the HVAC and general contractor shall provide a schedule agreed to by both parties so that the existing openings are permanently closed as soon possible. No opening shall be left temporarily sealed for an extended period of time, as determined by the construction manager.

3.22 REMOVAL

1. This Contractor shall remove existing systems as indicated on drawings.
2. All equipment, cabinets, ductwork, pipe controls, all pipe insulation (except any asbestos insulation), hangers, electric wiring and all construction and appurtenances shall be removed, to complete all work under this Contract. All work by this Contractor.
3. Equipment identified by Owner, prior to removal, that is to be retained by the Owner, which is not to be re-installed, and is to remain the property of the Owner shall be removed undamaged and stored in the building. Location shall be determined by the construction manager at no additional cost to Owner. This Contractor shall then load, transport and unload equipment from building to a site designated by Owner within 20-mile radius of site.
4. Removed ductwork, registers, equipment, automatic controls, pneumatic tubing, piping, pipe insulation and electric wiring and all debris shall be removed from the building and site in accordance with general conditions and shall be disposed of in accordance with all applicable environmental rules and regulations. Failure to properly dispose of materials in a proper manner that result in fines, penalties or additional cost are the responsibility of this Contractor.
5. All debris in areas occupied by the building personnel during periods of building operation shall be removed daily.
6. This Contractor shall patch all wall, floors and ceilings and roof surfaces to match existing adjacent surfaces where obsolete equipment, piping, ductwork, controls and wiring are removed.
7. Work shown on drawings may not indicate all equipment, pipe, etc., nor exact routes, sizes, locations, etc. The drawings are not to be used for estimating detailed take-off for amount of work required, drawings are for reference only. This Contractor shall visit site to determine extent of work and all conditions.
8. Where existing louvers are shown to be removed, the HVAC contractor shall remove and provide temporary closure and general contractor to provide permanent construction unless otherwise specifically indicated.

3.23 BUILDING ALTERATION WORK

1. This Contractor shall furnish all labor, equipment and materials required to complete alteration work in the building. Unless otherwise indicated on architectural drawings, this Contractor shall

SECTION 15010 – GENERAL REQUIREMENTS

remove existing construction and replace, to remove existing equipment and/or install new equipment in conjunction with the work.

2. Cut, patch and paint walls, floors, ceilings, roof surfaces and all construction for the installation of equipment, piping and controls.
3. Cut and patch exterior walls for the installation of air intake and exhaust. Finish to match existing adjacent surfaces.
4. Where existing electrical HVAC or plumbing work, due to removal of existing and/or installation of new equipment, is required to be removed. This Contractor shall disconnect existing equipment, cap services in a safe manner, remove equipment, store in a location to prevent damage, replace equipment, patch construction to match existing conditions and reconnect equipment to existing services.
5. This Contractor shall either retain qualified independent contractors or utilize the other on-site contractors. This Contractor shall assume all requirements for any conflicts with union policy and be responsible for same. This Contractor shall furnish necessary shop drawings and supervision, in such a manner as not to impede the progress of other trades and be responsible for the adequacy and accuracy of same.

END OF SECTION
15010.6071

SECTION 15110 - BASIC MATERIALS AND METHODS

PART 1 GENERAL

1.01 MATERIALS AND EQUIPMENT

1. All material and equipment used for this contract shall be unused and of the latest model or design available. Equipment shall be installed in strict accordance with manufacturer's recommendations and details.
2. Materials not specifically described but indicated or incidentally required shall be acceptable to the Architect and/or Engineer. Submit shop drawings. Materials shall be delivered, stored and handled so as to preclude injury by weather, dirt or abrasion.
3. This Contractor shall use only specifically assigned areas for storage of materials and construction operation, unless other areas are authorized by the Owner. Such areas will be identified after the award of Contract by Owner. Comply with local municipal regulations regarding use of and parking on public streets.
4. This Contractor shall repair streets, drives, curbs, sidewalks and any existing surface where disturbed by construction operations and leave them in as good condition after completion of the work as before operations started.

1.02 PROTECTION

1. No pipe shall be left open any longer than is required to affix the next piece. If pipe ends are to be left for an extended period they shall be closed with approved plugs or caps.
2. All equipment shall be covered to protect it from damage; all damage is the responsibility of this Contractor.
3. Any pipe, equipment or construction in existing building shall be done in such a manner to prevent injury to building personnel. Particular care must be taken for any work which will be done during building's normal operation.

1.03 IDENTIFICATION OF PIPING

1. Use color scheme for painting listed in "Scheme for identification of Piping System", ANSI A-13 and Rust-Oleum Corporation Form # 117 or approved equal. Paint identifying band of color near each valve and fitting, on both sides of pipes passing through wall, and on long pipe runs approximately every 30' (closer when directed), throughout building.
2. All new exposed pipe in any occupied area including insulation, hangers, supports and all appurtenances, shall be painted color to match existing. All equipment without factory finished paint shall be painted. All painting shall receive two coats as specified for painting (see Section 15010).

Color Coding

Hot Water Main Supply Pipe	Match existing paint color
Hot Water Main Return Pipe	Match existing paint color

SECTION 15110 - BASIC MATERIALS AND METHODS

3. Stencil on pipe, near each valve, name of pipe contents in abbreviated form, size of pipe, and arrow indicating direction of flow. Place legend in such location that it can be read from floor. Size of stencil letters shall vary with the size of pipe. (No stencil on exposed pipe.)
4. Seaton "SETMARK" pipe markers or approved equal are acceptable.

1.04 TESTING

1. At the completion of all work, and before any covering is applied, all piping except drainage shall be tested hydrostatically at a pressure equal to 150% of the working pressure or to material test pressure, if lower. All piping concealed in any manner shall be tested before being concealed. Maximum drop in pressure permissible shall be 2 psi in 24 hours.
2. Testing shall be in accordance with ANSI B31.1 in all test gauges, traps and all other apparatus which may be damaged by the test pressure shall be removed or valved off from the system before tests are made.
3. Where new pipe is shown or required to be connected to existing pipe or equipment, existing and new pipe shall be tested. Tests for new pipe and equipment in existing areas shall be done only after building normal occupied period. All tests shall be done in such a manner as to avoid injury to building personnel and protection of existing construction from damage which may occur, due to test or failure of test and/or tested material.
4. In existing building, all required tests on new and/or existing systems shall only be done after normal school hours. All tests done in building shall be done in such a manner as to avoid injury to building personnel and damage to existing and/or new construction. Protect all new and existing construction from damage which may occur as a result of the test or failure of test material.

1.05 PRESSURE RATINGS

1. All equipment and materials shall have a working pressure as determined by A.S.M.E. (or similar body), of not less than 125 P.S.I.

1.06 SLEEVES

1. All pipes passing through construction shall be fitted with flush sleeves of sufficient diameter to pass the insulation. Sleeves shall be 20 USG galvanized iron, except in masonry, where steel pipe sleeves shall be used. Sleeves in waterproof construction shall be steel pipe, waterproofed with modular mechanical synthetic rubber seals equal to "Link Seals" (Thunderline or approved equal). In floors, they shall extend an inch above the floor.
2. In fire divisions, sleeves shall be constructed of fire-retardant material and shall be installed to maintain the fire integrity of the fire division.
3. All materials and construction methods shall be installed in accordance with the manufacturer recommendations and the requirements of the IBC Code or any other applicable code.

SECTION 15110 - BASIC MATERIALS AND METHODS

PART 2 PRODUCTS

2.01 PIPE

1. Steel pipe shall be Schedule 40; electric welded, ASTM-A53, Grade A, plain or galvanized as specified under applicable system.
2. Copper tubing shall be hard temper "Type L" except that all piping underground shall be "Type K", conforming to ASTM-B-88.

2.02 PIPE FITTINGS

1. All welded fittings shall be of the same thickness and material as the pipe meeting ASTM-A234. Branch connections shall be made with Weldolets or welding fittings.
2. All flanges shall conform to A.S.A. B-16 using gaskets suitable for the service.
3. Cast iron screwed fittings shall be 125 psi cast iron, ASTM-A-126.
4. Malleable iron fittings shall be 150 psi wsp conforming to ASTM-A-338.
5. Fittings for copper tubing shall be wrought copper of the Solder Type conforming to A.S.A. B16.22.

2.03 GATE, GLOBE AND CHECK VALVES

1. All valves 2" or smaller shall be ball valves and shall be bronze solder end valves in copper tubing and screwed end in other lines. Globe and swing check valves shall be of similar construction with renewable composition disc.
2. All valves used for throttling shall be globe type with 500 Brinell full plug and removable seat.
3. Non-slam checks shall be used on all pump discharges, elsewhere at contractor's option.

2.04 PLUG AND BALL VALVES

1. Plug and Ball Valves shall be 150 psi WOG with full port. Valves used for balancing shall have infinite throttling handle and adjustable stops. All valves bubble tight shut-off.

2.05 UNIONS

1. Unions shall be installed for the removal of equipment.
2. Unions 2" and smaller in copper tubing shall be all brass, ground joint, solder end. In other lines, screw end, malleable iron, 125 psi WSP, 300 psi WOG of the ground type.

SECTION 15110 - BASIC MATERIALS AND METHODS

2.06 STRAINERS

1. Strainers to be self-cleaning ("Y" type), cast iron body installed ahead of all control valves and pumps; screens to be Monel or approved equal or stainless steel with proper perforations for the service, ends to be screwed to 2" size.

2.07 ESCUTCHEON PLATES

1. Where any pipe passes into a finished space, there shall be provided a solid brass, chrome plated, escutcheon plate held to the pipe mechanically or fastened to the building construction.

2.08 ANCHORS

1. Anchors of approved design shall be provided where shown or required for the property control of the stress due to expansion. Anchors shall be heavy metal sections securely fastened to the building construction.

2.09 ANCHOR BOLTS

1. This Contractor shall furnish and install anchor bolts as required for the equipment. Anchor bolts shall be DECO's standard anchor with floating nut, adjustable 1/2" in any direction. Grout all bases.

2.10 DRIP PANS

1. Provide drip pans of adequate size for all pipes and equipment carrying liquid or, liquid vapors where pipes pass over areas or equipment requiring protection. Drip pans shall be constructed of stainless steel, minimum 20-gauge, provide 3" deep pan. Provide drain line to closest sanitary line (minimum 2" dia.).

2.11 ACCESS PANELS

1. Furnish and install access panels not smaller than 18"x18", for access to all concealed valves, automatic dampers, equipment, accessories, etc.
2. Access panels shall be all steel construction with a 16-gauge wall or ceiling frame and a No. 16 gauge wall or ceiling frame and a 14-gauge panel door with not less than 1/8" insulation secured to inside of door.
3. Doors shall have concealed hinges and cylinder lock except doors for wall panels may be secured with suitable clips and countersunk screws.
4. Access panels shall be flush with finished wall or ceiling and shall be painted to match adjacent surfaces. Access panels behind finished surfaces shall have color coded marking on finished surface to indicate location of doors and type of equipment.
5. Access panels in fire rated construction shall be fire rated.

SECTION 15110 - BASIC MATERIALS AND METHODS

2.12 HANGERS

1. All piping shall be supported by hangers, concrete inserts, and insulation saddles conforming to MSS-SP-58.
2. Hangers for steel pipe and copper tube shall be spaced not over 8' or as required by applicable code.
3. Vertical runs of pipe shall be supported by riser clamps except that pipe 1 1/4" and smaller may be braced by galvanized malleable iron fasteners. A hanger shall be placed no further than 24" from each change in direction of piping.
4. Hangers for copper tubing shall be copper plated, and completely encircle the tubing. Hangers for insulated pipe shall be outside insulation with sheet metal between insulation and hanger.
5. Hangers shall not be connected to or supported from other pipe, conduits or any other equipment, and shall only be supported directly from building structure.
6. All hangers shall be installed in strict accordance with manufacturers' requirements and good industry standards.
7. Where existing construction is disturbed, removed and/or modified to install new hangers, the existing construction disturbed shall be repaired and/or replaced and finished to match adjacent surfaces.
8. Provide saddles under all pipe, see Specification Section 15180 for specifications.
9. Where hangers, support pipe or equipment is exposed in finished spaces, any penetrations of finished surfaces by hanger or supports shall have escutcheons or device to cover opening. All hangers in finished areas shall be painted and done in a neat workmanlike manner. Where hangers or supports may cause injury or are below 8'-0", provide color coded foamed glass finished padding minimum 1 1/2" thick. Padding to be installed so that there are no rough exposed edges. All padding to be installed with fastening devices; no tape allowed.
10. Provide unistrut or equivalent for mounting of pipe where building structural elements are not adequate.
11. All hangers for exposed pipe shall be painted color selected.

2.13 CONDENSATE REMOVAL

1. All condensate pipe shall be copper and installed at a minimum of 3/4" dia. and a constant slope and uniform alignment. All condensate pipe shall be insulated.
2. All connections to units shall have traps and trap depth equal to operating static pressure of unit (i.e. unit with 2" static pressure, minimum depth of water in trap 2").
3. All condensate connections to units less than 15 tons shall be EZ Trap Series 100 cleanable condensate trap kits, or approved equal, consisting of 3/4" dia. trap inlet cross and outlet tee with closure cap. Provide for each five (5) traps installed, one (1) brush (minimum 2 brushes).

SECTION 15110 - BASIC MATERIALS AND METHODS

4. Condensate pipe shall discharge to leaching wells or as indicated on plans per local codes and/or site conditions.
5. All condensate pipe from rooftop units shall not dump on roof but shall extend to closest roof drain and/or gutter. Where roof drain and/or gutter is greater than 50' from unit discharge, condensate shall discharge to roof with splash block. Splash block to be located where roof pooling, due to drain location, will not occur. Condensate discharging to roof shall be piped to a location where it will drain away from unit or low points on roof.

2.14 LINTELS

1. The general contractor will furnish and install all lintels required for the installation and completion of all work of this Contractor, provided that the general contractor is advised in advance of such requirements.
2. Failure to give proper notice and/or to comply with the above, requires this Contractor involved to be financially liable for all work and material necessary for the completion of work to install lintels. Submit shop drawings of all openings requiring lintels to general contractor.

2.15 AUXILIARY DRAIN PANS

1. Provide auxiliary drain pans under units containing cooling coils where units are located above suspended ceiling or furred space and where there is a blockage of condensate system resulting in overflow which will cause damage.
2. Drain pans shall be constructed of stainless steel, minimum .0276" and minimum 1½" deep, extending 3" beyond unit.
3. For all equipment above finished spaces; provide a water level detector in auxiliary drain pan which shall automatically de-energize unit upon detection of water. Overflow cut-off switch shall be EZ Trap Model EZT-225 or approved equal suitable for vertical and horizontal installation. This Contractor shall be responsible for all wiring.
4. On secondary drain lines, provide a water level detector in overflow line which shall automatically de-energize unit upon detection of water. Overflow cut-off switch shall be EZ Trap Model EZT-225 or approved equal suitable for vertical and/or horizontal installation. This Contractor shall provide all wiring.

PART 3 EXECUTION

3.01 INSTALLATION OF PIPING

1. All fittings, offsets, etc., may not be shown. This Contractor shall determine their necessity by investigating conditions at the site. This Contractor shall use shop drawings for exact locations.
2. All piping above ground shall be run parallel with the lines of the building in the most direct manner, concealed in furred spaces where possible.
3. Pipes shall be cut accurately and placed without springing or forcing all burrs removed.

SECTION 15110 - BASIC MATERIALS AND METHODS

4. All water piping inside the building shall be properly graded to drain equipped with a ½" hose outlet and angle drain valves.
5. All changes in size of piping shall be made by reducing fittings; no bushing will be permitted unless approved.
6. This Contractor shall determine, with approval, where expansion joints, loops or anchors will be required due to space restrictions prohibiting proper runout flexibility.
7. Valves, air vents, balancing cocks, etc., shall be placed in accessible positions, and flush metal access doors, (18"x18" minimum size), with necessary lintels, etc., provided where they are concealed.
8. All piping shall be located to prevent freezing. Where pipe is located in areas subject to freezing, provide freeze protection and insulation.
9. This Contractor to coordinate all pipe runs with other contractors. Where coordination of this contractors' work requires a modification of his equipment, layout, pipe runs, offsets in pipe, or additional pipe from what is diagrammatically shown on contractor documents, this shall be done at no additional cost to owner.

3.02 JOINING PIPE

1. Steel piping shall be of welded or flanged construction in sizes 2½" and larger; screwed or welded construction in sizes 2" and smaller. All screwed fittings to be cast iron unless otherwise specified. All threads shall be conformity with A.S.A. B-21.
2. All screwed pipe joints shall be made with Teflon Dry Thread Sealer (3M-#48) or approved equal; applied to male threads only.

3.03 JOINING DISSIMILAR METALS

1. Where copper is jointed to steel, joints shall be made by means of brass or bronze adapter in a cast iron fitting or by means of an electrochemically insulated union. Hangers supporting copper tubing shall be copper or copperized. Copper tubing lines shall not be, even temporarily supported or secured to ferrous metals.

3.04 FOUNDATIONS

1. Foundations shall be provided by this Contractor for all equipment mounted on concrete floors and shall be of concrete construction not less than 6" high unless otherwise shown. Details of all foundations shall be submitted for approval.
2. Foundations or footings for structural steel supports shall be carried to a point not less than 12" below the underside of the floor slab, except where rock is encountered at less depth, then foundation may set on the rock. All foundations shall be built to templates and reinforced as required by the load to be imposed upon them.

SECTION 15110 - BASIC MATERIALS AND METHODS

3.05 STRUCTURAL STEEL

1. This Contractor shall furnish and install all structural steel, supports, braces, hangers, etc., required for his contract unless shown as being furnished and/or supplied by others.
2. Structural steel shall conform to "Specifications for the Design, Fabrication and Erection of Structural Steel for Buildings", of the American Institute of Steel Construction, and where applicable, "Code for Welding Building Construction", of the American Welding Society.
3. All structural steel design for support of HVAC system shall be the responsibilities of this Contractor. The design shall be prepared by a Registered Professional Engineer licensed in the state where work is being performed, whose seal should be affixed to plans.

3.06 PLENUM AREAS

1. Any duct plenum area, ceiling or room plenum shall not contain any combustible material, and all wiring and/or piping shall be suitable and approved by local authorities for plenum installation.

END OF SECTION
15110.6071

SECTION 15180 - INSULATION

PART 1 GENERAL

1.01 SCOPE

1. All surfaces throughout the work shall be insulated with fiberglass insulation as indicated in applicable section.
2. Removal and replacement of existing insulation for new work.
3. All insulation thickness and R Value shall be installed in accordance with ASHRAE 90.1, latest edition.
4. All exposed pipe, supports and hangers in finished areas to be painted.

PART 2 PRODUCTS

2.01 PIPE INSULATION

1. All piping throughout the work shall be insulated with fiberglass pipe insulation in thickness, indicated in Part 3.04, of high density and with jacket indicated in the applicable section with the exception that outside, or areas exposed to freezing; thickness shall be doubled.
2. All pipe shall be insulated in such a manner as to prevent condensation on all pipe surfaces and appurtenances. All pipe insulation to be tightly butted and sealed to prevent condensation.
3. Vapor barrier jackets shall have self-sealing lap joint, and joints between sections shall be covered with a 4" wide strip to self-sealing vapor barrier materials. Aluminum bands shall be applied, two to a section on all indoor insulation.
4. On outdoor installations, provide double insulation thickness with 20-gauge stainless steel jacket, stainless steel banded or stainless-steel screws. Note: All hot water heating pipe to be heat traced.
5. All pipe exposed in finished areas shall be painted color selected. All other pipe exposed in any finished area. Where pipe is located below 8'- 0" AFF insulation shall have metal jacket as indicated for outdoor pipe, except with no exposed joints or seams.
6. All Refrigerant piping (except hot gas) throughout the work shall be insulated with a 1/2" (nominal wall thicknesses) mold resistant flexible elastomeric, thermal insulation, Insulation must be acceptable for use in air plenums and conform to NFPA 90A and NFPA 90B requirements and meet or exceed ASTM C 534, Type I - Tubular Grade I Standard.
7. All pipe insulation located inside of building shall be plenum rated.

2.02 DUCT INSULATION

1. All supply ducts in unconditioned spaces and all fresh air ductwork shall be insulated with high density fiberglass blanket insulation, UL labeled faced with aluminum foil covered, glass reinforced, flameproof, kraft paper.

SECTION 15180 - INSULATION

- A. Duct insulation R Values shall be in accordance with 2015 International Energy Conservation Code, Section C403.2.9.

Unconditioned Space – R=6.0 per requirements indicated for the climate zone of the building.

Outside Building – R=8.0 per requirements indicated for the climate zone of the building.

- 2. All supply and return ductwork in Boiler Rooms and outside of building insulation envelope shall be insulated as above in 3" thickness.
- 3. Duct insulation and linings shall not glow, flame or smolder when tested at their rated temperatures in accordance with ASTM-C-411, test temperature 250° F. or greater.
- 4. Duct coverings shall not penetrate fire resistance rated enclosures nor partitions required to be fire rated. Duct insulation at rated enclosure shall have insulating material in accordance with applicable code.

2.03 INSULATION AT ROOFTOP UNITS

- 1. Insulate space between bottom of new rooftop unit and existing deck with insulation.
- 2. Decking shall be maintained inside the rooftop unit roof curb to a clearance of 1/4" maximum around all duct drops, but never contact the duct.
 - A. Pack all air gaps around duct drops for return and supply with HUSH BATT or approved equal and seal with HUSH SEALAMT HSAC-100 or approved equal.
- 3. HUSHCORE Model DS-52 or approved equal, In-Curb Composite Acoustical Treatment Performance
 - A. The combination of all layers shall be tested for Sound Transmission Loss in accordance with procedure ASTM E-90-10. The assembly shall be rated at not less than STC-52 with 1/3 octave performance values as listed below for sound radiation thru the deck inside the curb.

Freq. (Hz)	<u>80</u>	<u>100</u>	<u>125</u>	<u>160</u>	<u>200</u>	<u>250</u>	<u>315</u>	<u>400</u>	<u>500</u>	<u>630</u>	<u>800</u>	<u>1K</u>
TL (dB)	26	27	33	32	35	42	45	45	50	56	29	60

Freq. (Hz)	<u>1250</u>	<u>1600</u>	<u>2000</u>	<u>2500</u>	<u>3150</u>	<u>4000</u>	<u>5000</u>	<u>6300</u>	<u>8000</u>	<u>10000</u>	<u>STC</u>
TL (dB)	62	63	64	65	67	71	74	78	80	80	52

- 4. The products are manufactured by BRD Noise & Vibration Control, Inc., Wind Gap, PA, 610-863-6300, infor@brd-noise.com.

PART 3 EXECUTION

3.01 INSTALLATION OF PIPE INSULATION

- 1. All pipe insulation shall be applied over dry, clean surface with joints tightly butted and jacket

SECTION 15180 - INSULATION

firmly and securely attached and smoothed. Insulation shall be continuous through wall, floor or ceiling openings and sleeves.

2. All valve bodies and fittings shall be insulated with preformed fittings of thickness equal to adjacent insulation and jacketed with same material. At Contractor's option, except in plenums, outdoors and where not permitted by code; provide precut fiberglass insulation blanket of same insulation thickness as adjacent insulation with a preformed snap on type molded PVC jacket, cover edges with vapor barrier adhesive or vapor barrier tape.
3. Provide metal shields under all hangers or pipe supports on outside of insulation; on roller supports provide pipe shoe cavity with insulation. Insulation inserts shall be heavy duty insulation material length 12" up to 6" dia. pipe 16" long on 8" & 10" pipe & 22" long on 12" pipe and larger. Where insulation cannot support pipe, provide Kaylo or approved equal insulation. Provide vapor barrier. **HANGERS SHALL NOT PENETRATE PIPE INSULATION.**
4. On outdoor insulation, double insulation thickness, provide stainless steel jacket; and removable stainless-steel jacket at fittings and valves.
5. All pipe connections to equipment shall include all insulation to cover openings to unit unless manufacturer provides method of closure.
6. All pipe insulation to be installed in accordance with insulation manufacturers' requirement to provide moisture tight and thermal performance per specifications and manufacturer's requirements.

3.02 INSTALLATION OF DUCT INSULATION

1. Insulation shall be pasted to the duct using "3M" EC-321 or approved equal with joints butted and taped with "Scotch No. 47A or approved equal flame-resistant vinyl baked tape and dry dust free surface using nylon sealing tool. Tape to be used to seal joints only, NOT TO HOLD INSULATION TO DUCT.
2. In lieu of pasting insulation to duct it may be impaled on 12-gauge mechanical fasteners welded or glued on 12" to 18" centers with minimum of two (2) rows, per side-seal protruding pin with mastic and secure with metal cap.
3. Duct coverings shall not penetrate fire resistance rated enclosures nor partitions required to be fire rated.
4. Insulation shall fit between seams and stiffeners. All joints tightly butted.
5. All duct insulation shall be installed per manufacturers' requirements.
6. Duct systems shall not penetrate duct insulation.

3.03 EQUIPMENT INSULATION

1. All equipment containing fluids whose piping is specified to be insulated or whose surface temperatures will be low enough to cause condensation (60° F.), or high enough to burn persons

SECTION 15180 - INSULATION

touching same (110°F.), shall be insulated with a minimum of 1½" thick fiberglass block firmly butted and wired in place, and covered with ½" thick coat of insulating cement troweled over one-inch galvanized hexagonal wire mesh and cement troweled smooth. Metal corners beads shall be applied to protect corners.

3.04 INSULATION THICKNESS

1. Minimum pipe insulation thickness shall be in accordance with the International Energy Efficiency Code (Latest applicable edition), Table C403.2.1 or local requirements and the following table:

Fluid Design Operating Temp. Range (°F.)	Insulation Conductivity		Nominal Pipe or Tube Size (in.)				
	Conductivity Btu·in./(h·ft ² ·°F)	Mean Rating Temp. °F	<1	1¼ to <½	1½ to 4	4 to <8	≥8
141-200	0.25-0.29	125	1.5	1.5	2.0	2.0	2.0

- A. For piping small than 1½" and located in partitions within conditioned spaces, reduction of these thickness by 1" shall be permitted, but not to a thickness less than 1".
2. Where piping runs outdoors, double insulation thickness.

END OF SECTION
15180.6071

SECTION 15190 - TESTING AND BALANCING

PART I GENERAL

1.01 SCOPE

1. Provide all labor, materials and miscellaneous items as required to perform all the testing and balancing of ALL air and water system devices and/or systems indicated on plans and/or in the specifications as the mechanical contractors' scope of work.
2. Provide all labor, materials and miscellaneous items as required to perform the testing and balancing of ANY air and water system devices and/or system indicated on plans and/or in the specifications to be provided by TAB contractor.
3. The TAB contractor is to furnish and install all sheaves and pulleys for new HVAC equipment where indicated on plans and/or in the specifications.
4. The TAB contractor shall rebalance 10% of the air and water devices and/or systems after the final balancing report is completed and reviewed by the mechanical engineer. The rebalancing scope shall be as directed by the mechanical engineer's review comments of the final balancing report.
5. Rebalance existing rooftop units' supply air fan for MERV 13 filters to provide the maximum static pressure available . For MERV 13 filters, include all new sheaves and belts.

1.02 APPROVALS

1. All work to be done in accordance with the following:
 - A. American National Standards Institute (ANSI): Specification for Sound Level Meters.
 - B. American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE): ASHRAE Handbook of Fundamentals; latest edition.
 - C. Associated Air Balance Council (AABC): 2002 AABC National Standard for Total System Balance.
 - D. National Environmental Balancing Bureau (NEBB): 1998 Procedural Standards for Testing-Balancing Adjusting of Environmental System; 2nd Edition.

1.03 TESTING AND BALANCING

1. Upon completion of the installation and field testing, performance test and adjust all air, water, and/or steam system to provide the air volume and water flow quantities indicated and sound levels required. Accomplish all work in accordance with the agenda and procedures specified by AABC and standards of the NEBB. Correct air and water system performance deficiencies disclosed by the test before balancing the systems.

1.04 AGENCY QUALIFICATIONS

1. This Contractor shall obtain the services of a qualified testing organization to perform the testing and balancing work. Prior to commencing work the testing organization shall have

SECTION 15190 - TESTING AND BALANCING

been approved by the Architect/Engineer.

2. The criteria for determining qualifications shall be membership in the AABC, or certification by the NEBB, or the testing organization shall have submitted proof to satisfy the Architect/Engineer that the organization meets the technical standards for membership of the AABC.

1.05 AGENDA

1. Review plans and specifications prior to installation of any of the affected system. Submit a written report to the architect indicating any deficiencies in the system.
2. An agenda shall be submitted and approved by the architect prior to start of testing and balancing work. Include the following:
 - A. General description of each system with its associated equipment, and operation cycles.
 - B. A complete listing of all flow and air terminal measurements to be performed.
 - C. Proposed selection points for sound measurements.
 - D. Specific test procedures and parameters for determining specified quantities; e.g. flow drafts, sound levels, etc.
 - E. Samples of forms showing applications of procedures and calculations.

1.06 PROCEDURES, GENERAL

1. Adjust systems and components thereof that perform as required by drawings and specifications.
2. Operating tests of heating and cooling coils, fans and other equipment shall be of not less than 4 hours duration after stabilized operating conditions have been established.
3. Method of application of instrumentation shall be in accordance with the approved agenda.
4. Instruments used for measurements shall be accurate. Calibrate each test instrument by an approved laboratory or by the manufacturer. The engineer has the right to request instrument recalibration, where accuracy of readings is questionable.
5. Comply with manufacturer's certified instructions.
6. Do not install permanently installed equipment for the tests, e.g. gauges, thermometers, etc., until just prior to the tests to avoid damage and changes in calibration.

1.07 BALANCE & BALANCE REPORT SCHEDULE

1. The HVAC contractor shall provide the balance report and submit to the Architect/Owner as a shop drawing, which shall be distributed and reviewed in accordance with the general conditions.

SECTION 15190 - TESTING AND BALANCING

2. Any and all work required for balancing of the system shall be done prior to the HVAC contractor submission of Billing for Substantial Completion.
3. Balancing shall include initial and final balancing. All adjustments to the system to provide the required flows, pressure temperatures, etc., shall be completed. Where adjustments to the system are required to provide proper specified performance, this work shall be done at no additional cost to owner.
4. Where any modifications, adjustments, replacement of equipment, removal and replacement is required to provide proper system performance, this work shall be done by the HVAC contractor at no additional cost to owner.
5. Where any of the above required modifications, etc., results in the removal, replacement, repair, modification, and/or other work of other prime contractors or subcontractors, the cost of this additional work shall be the responsibility of the HVAC contractor and shall be completed at no additional cost to owner.
6. The final approved balance report shall be provided to the inspecting authority having jurisdiction prior to substantial completion and is a condition to receive the Certificate of Occupancy or Temporary Certificate of Occupancy.
7. It is the HVAC contractors' responsibility to have the system completed and ready for balancing to meet the specified performance, construction and completion schedules per the General Conditions.
8. The requirements of this specification is applicable to all phased projects. For phasing, refer to General Conditions.

PART 2 EXECUTION

2.01 AIR SYSTEMS GENERAL REQUIREMENTS

1. All systems shall be balanced to provide air flow rates measured and adjusted to within 7.5% of the design rates. Provide a typed or computer-generated balance report using standard AABC forms and industry accepted practices for presentation. Where conditions do not allow for system to achieve the specified values, is to be clearly indicated prior to submission of balance report as a separate professionally prepared industry standard form.
2. Review of Documents - It shall be the responsibility of this Contractor and balancing contractor to thoroughly review the design drawings prior to submission of shop drawings and indicate where there may be possible problems with accessibility to equipment to allow for proper balancing or where system design will not allow for proper balancing and provide written description of possible problems. The balancing contractor shall review pipe and sheet metal shop drawings and shall provide written confirmation that this has been done. Coordinate with this Contractor for locations of all volume control devices. Where volume control devices are required for proper balancing of the system, they shall be provided by this Contractor at no additional cost to owner.
3. Air systems shall be balanced in a manner which shall first minimize throttling losses, then fan speed shall be adjusted to meet design flow conditions.

SECTION 15190 - TESTING AND BALANCING

4. After completion to tests, adjustments and balancing under minimum fresh air conditions, set the system for 100% fresh air. Repeat the total CFM tests as specified above to check field versus design conditions. The results under 100% fresh air cycle shall agree with conditions found under "minimum fresh air operation" before the system is considered to be in balance. Adjustments of the proper dampers shall be made to achieve balance.
5. This Contractor shall include as part of his bid, cost to rebalance system after initial and final adjustments based on field conditions, owners' request or problem areas. For purposes of the bid, the contractor shall assume a maximum of 10% of all air devices to be rebalanced, to include rebalancing of the fans associated with the air devices.
6. This Contractor shall be certified by N.E.B.B. or A.A.B.C.
7. This Contractor shall notify Owner or his representative in a timely manner prior to balancing system so that if they elect, they may accompany balancing contractor.
8. The system shall be commissioned as specified and all balancing shall be done accordance with time schedule as specified above and in General Conditions.

2.02 AIR SYSTEM PROCEDURES

1. Adjust all air handling systems to provide the required design air quantity to, or through, each component.
2. Adjust equalizing devices to provide uniform velocity across the inlets.
3. Use flow adjusting (volume control) devices to balance air quantities only.
4. Balancing between runs (submains, branch mains, and branches): Use flow regulating devices at, or in, the divided - flow fitting.
5. Final Measurement of Air Quantity: Make final measurements of air quantity, after the air terminal has been adjusted to provide the optimum air patterns of diffusion.
6. Fan Adjustment: Total air system quantities, generally, shall be varied by adjustment of fan speeds.
7. Except as specifically indicated herein, make pitot tube traverses of each duct to measure air flow therein.
8. Pitot tube traverse may be omitted if the duct serves only a single room or space and its design volume is less than 2,000 cfm.
9. Where ducts' design velocity and air quantity are both less than 1000 (fpm/cfm), air quantity may be determined by measurements at terminals served.
10. Test holes shall be in a straight duct, as far as possible downstream from elbows, bends, take-offs, and other turbulence generating devices.

SECTION 15190 - TESTING AND BALANCING

11. Air Terminal balancing: Measurement of flow rates by means of velocity meters applied to individual terminals shall be used only for balancing. Measurement of air quantities at each type of air terminal (inlet and outlet) shall be determined by the method approved for balancing agenda.
12. The volume dampers, splitters and deflectors shall be adjusted so that the air velocities and volume will be as specified.
13. A further balance shall be made on temperature basis to maintain uniformity throughout, if so directed.
14. With the fan supply set to handle normal minimum outdoor air, the balancing firm shall perform the following tests and compile the following information.

A. Air Handling Equipment

1. Design Conditions

- a. CFM Supply Air
- b. Static Pressure
- c. Motor HP
- d. Code Required Outside air CFM
- e. Outside air CFM
- f. Fan RPM

2. Installed Equipment

- a. Manufacturer
- b. Size/Model Number
- c. Motor HP, Voltage, Phase, Full Load Amperes

3. Field Test

- a. Fan Speed
- b. No Load Operating Amperes
- c. Fan Motor Operating Amperes
- d. Calculated BHP

4. Test for Total Air

- a. Size of discharge, return air, and outside air ducts.
- b. Number and locations of velocity readings taken and static pressure readings taken.
- c. Duct Average Velocity
- d. Total CFM
- e. Outside air CFM
- f. Return air CFM

SECTION 15190 - TESTING AND BALANCING

B. Individual Outlets (diffusers, registers and/or grilles):

1. Identify each outlet or inlet as to location area and fan system, outlet, manufacturer, and type, outlet size, free area, core area, or neck area, required FPM and test velocity and CFM and test results.

2.03 AIR DELIVERY AND NOISE

1. This Contractor shall guarantee that all equipment shall operate without objectionable noise or vibration; that all ductwork shall be free from pulsation or objectionable noises; that the volume of air specified will be delivered to all points of supply and exhaust.
2. After this system is in operation, should the ductwork be found to vibrate or chatter, this Contractor will be required to eliminate same.

2.04 AIR TIGHTNESS

1. All ductwork shall be airtight per SMACNA leakage standards. All transverse, joints longitudinal seams and duct wall penetrations shall be sealed in accordance with ASHRAE 90.1 1999 and have adhesive (3M EL-750). Pressure sensitive tape shall only be allowed for supply air duct with design pressures less than 2" W.C. in return air plenums.

2.05 WATER SYSTEM PROCEDURES

1. Adjust heating, cooling, and condensing water systems to provide required quantity to, or through each component.
2. Measure water quantities and pressures with calibrate-meters.
3. Use venturi tubes, orifices, or other metering fittings and pressure gauges. Adjust systems to provide the approved pressure drops, prior to the capacity testing. Where flow metering fittings are not installed, measure temperature differential across the heat transfer equipment.
4. Position automatic control valves for full flow through the heat transfer equipment.
5. All heat transfer equipment heating and cooling elements and primary and secondary takeoffs.
 - A. Design Data
 - MBH specified
 - GPM specified
 - Entering Water Temperature (E.W.T.)
 - Entering Air Temperature (E.A.T.)
 - Water Temperature Drop (W.T.D.)
 - Element type specified
6. Water quantities and capacity shall be measured by temperature taken.

END OF SECTION - 15190.6071

SECTION 15605 - TERMINAL UNITS, ELECTRIC

PART 1 GENERAL

1.01 SCOPE

1. Furnish and install all equipment and leave all equipment completely installed so that only the connection of auxiliary services is required for start up.

1.02 CERTIFICATION

1. Units shall be listed by Underwriters Laboratories for 0 clearance.
2. Guarantee - Motors and elements shall be guaranteed for five (5) years.

PART 2 PRODUCTS

2.01 DUCT HEATERS

1. Heaters shall be slip-in type with terminal boxes suitable for the installation.
2. Heaters shall have nickel-chromium resistance coils, insulated by floating bushings supported in aluminized steel frames.
3. All heaters shall be furnished with thermal cutouts for primary and secondary protection. Primary automatic reset, secondary manual. All internal wiring shall be suitable for 105° F.
4. Control Circuit - Heaters shall be supplied "packaged" with thermal cut-outs, magnetic contactors, fuse blocks, airflow switches and disconnect switches.
5. Provide access panels on both sides of coil. No internal duct line within 10' of coil (both sides).
6. Provide SCR control.

PART 3 EXECUTION

3.01 INSTALLATION

1. Provide all materials and hanging materials necessary for installation, verify supports prior to installation.

3.02 WIRING

1. Heaters shall be installed and wired according to the manufacturers' recommendations and applicable national and local codes.

END OF SECTION
15605.6071

SECTION 15651 - ROOFTOP PACKAGED AIR-CONDITIONING UNITS

PART 1 GENERAL

1.01 SCOPE

1. Furnish and install in all existing packaged air conditioning units, bipolar ionization and MERV 13 filters.
2. Leave equipment completely installed so that only the connection of auxiliary services is required to make ready for start up.
3. Provide all materials, miscellaneous equipment and interconnecting piping required for the proper functioning of the work.
5. Increase fan speed to provide maximum static pressure (for MERV 13 filters) without increasing motor horsepower. Contractor shall include replacement of fans and sheaves for existing fan.

1.04 FILTERS

1. Provide spare filters per Specification Section 15010.
2. For all existing rooftop units being used, provide new 2" thick fiberglass pleated filter MERV 13 filters and clogged filter switch installed at factory.

PART 2 PRODUCTS

2.01 BIPOLAR IONIZATION

1. Furnish and install in all existing rooftop units a needlepoint bipolar ionization unit.
2. The units shall be mounted within unit and located in accordance with rooftop and ionization manufacturer.
3. The units shall be sized based on the equipment air quantity and ionization manufacturers requirements.
4. Units shall receive power internally and may be 24V or 110V depending on unit.
5. The ionization unit shall be controlled from the air handling unit/rooftop unit internal controls, so that ionization unit is energized whenever unit is energized from the DDC system. Owner requires the ability to monitor the device for On/Off from the System Graphics.
6. Ionization units shall be;
 - Rooftop units and central station air handling units; 0 - 2,400 cfm; Aerisa GPS Model LGPS-FC24-AC or approved equal.

END OF SECTION
15651.6071

SECTION 15653 – VAV ROOFTOP PACKAGED AIR-CONDITIONING UNITS

PART 1 GENERAL

1.01 SCOPE

1. Furnish and install all packaged, self contained rooftop variable air volume heat recovery air conditioning and heating units.
2. Leave equipment completely installed so that only the connection of auxiliary services is required to make ready for start up.
3. Provide all materials, miscellaneous equipment and interconnecting piping required for the proper functioning of the work.

1.02 APPROVALS

1. Unit shall be rated in accordance with ARI Standards 210/240 or 360 and 270, designed in accordance with UL Standard 1995. Unit shall be designed to conform to ANSI/ASHRAE 15, latest revision. Unit shall be UL tested and certified in accordance with ANSI Z21.47 Standards. Unit casing shall be capable of withstanding Federal test method Standard No. 141 (Method 6061) 500-hour salt spray test and unit shall have marine coating.

1.03 ENERGY EFFICIENCY

1. Units shall have minimum efficiency per ASHRAE 90.1-2007 and be tested in accordance with applicable ARI requirements.

1.04 FILTERS

1. Provide spare filters per Specification Section 15010.
2. Provide 2" thick fiberglass pleated filter with MERV rating of 13 and clogged filter switch installed at factory.
3. Provide 1" aluminum mesh pre- filters mounted over the outside air opening.
4. Provide factory installed electronic pressure differential for 4"-2" filter combination interfaced with DDC system thru the provided terminal strip

1.05 OUTSIDE AIR INTAKES, SCREENS & DAMPERS

1. All outside air intake dampers shall be able to close within 30 seconds after command from system. All outside air intakes shall have hoods with 45° angle openings and have 1.75" square screens.
2. Manufacturer to provide dampers factory mounted. If not factory mounted; equipment manufacturer shall be responsible for purchasing and installing dampers on units. This shall include all interfaces to DDC system, removal and modification to unit.

SECTION 15653 – VAV ROOFTOP PACKAGED AIR-CONDITIONING UNITS

3. The damper and damper operations shall be an integral part of unit and the unit manufacturer shall be responsible for the proper integration and operation of dampers. All damper actuators shall be modulating (2-10vdc and spring return).

1.06 FACTORY TESTING

1. All factory assembled packaged equipment shall be factory tested including helium leak testing of the coils, pressure testing of the refrigeration circuit, and run testing of the completed unit. A certified factory Run test report shall be provided for each unit. **The “Run Test Report” shall be submitted to Owner for approval, prior to acceptance of unit for payment.**
2. All factory assembled packaged equipment shall be fully quality tested by factor run testing under normal operating conditions. Quality control system shall automatically perform via computer; triple leak check, pressure tests, evacuation and accurately charge system, perform detailed heating and cooling mode tests, and quality cross check all operational and test conditions to pass/fail criteria.
3. Detailed report card will ship with each unit displaying status for critical tests and components.
4. If unit fails on any cross check, it shall not be allowed to ship. Serial numbers will be recorded by factory and furnished to contractor on report card for ease of unit warranty status.

PART 2 PRODUCTS

2.01 AIR CONDITIONING UNITS

1. Furnish and install as indicated on plans, factory assembled and wired packaged rooftop mounted air-conditioning units. Units on steel dunnage shall have spring vibration isolation. Where equipment other than specified equipment is used and results in a different roof location and/or a different steel dunnage design, this contractor to assume all costs (see Section 15010 “EQUIPMENT DEVIATIONS”). Cabinet shall be constructed entirely of G90 galvanized steel with the exterior constructed of 20 gauge or heavier material.
2. Units shall be completely factory assembled, piped and wired and shipped in one section. Unit shall be factory tested per Specification Section 15010.
3. Paint finish shall be in accordance with ASTM B 117-95 test procedure. Unit exterior shall be color selected by Architect (note: color selection to be from manufacturers' standard and/or custom color chart).
4. Access to filters, blower and heating section, maintenance shall be through hinged access doors with quarter turn handles. Access doors shall have full-length stainless-steel hinges and full perimeter gasketing. Air side service access doors shall have rain break overhangs.
5. All openings through the base pan of the unit shall have upturned flanges of at least 1/2” in height around the opening through the base pan.
6. The interior air side shall be entirely insulated on all exterior panels with 1” thick, 1 1/2 lb. density fiberglass or shaved foam insulation with double wall insulation liners and 304 stainless steel drain pans.

SECTION 15653 – VAV ROOFTOP PACKAGED AIR-CONDITIONING UNITS

7. Supply Fans

- A. Blowers shall be entirely self-contained on a slide deck for service and removal from the cabinet.
- B. All belt drive blowers shall have backward inclined blades. Adjustable V-belt drive shall be provided with a minimum rating of 140% of the motor nameplate brake horsepower when the adjustable pulley is at the minimum RPM.
- C. Blowers drives and motors shall be dynamically balanced. Motors shall be premium high efficiency.
- D. VFD drive(s) (per Specification Section 15659) shall be factory mounted and wired to the fan motor(s) rooftop controller. Motors for use with a VFD shall be premium efficiency inverter rated only. Motors shall have ball bearings rated for 200,000 hours service and external lubrication connections.

8. Condensers

A. Air-Cooled Condenser Section:

- 1. The condensing section shall be equipped with vertical discharge axial flow direct drive be premium efficiency fans. Direct drive fans shall be directly connected to and supported by the motor shaft. The condenser coils shall be sloped at least 30° to protect the coils from damage. Condenser coils shall be copper tubes with aluminum fins mechanically bonded to the tubes sized for a minimum of 10°F of refrigerant sub-cooling.
- 2. Provide hail guards.

B. Evaporator Coils

- 1. Evaporator coil shall be copper tube with aluminum fins mechanically bonded to the tubes, sine wave rippled with galvanized steel end casings.
- 2. Evaporator coil shall have equalizing type vertical tube headers with thermostatic expansion valve.
- 3. Evaporator coil shall be furnished with a double sloped drain pan (fabricated of 304 stainless steel) for the positive drainage of condensate.

9. Refrigeration System

- A. Compressors shall be scroll type with internal thermal overload protection and mounted on the compressor manufacturer's recommended rubber vibration isolators. Compressors shall carry a 5-year non-pro-rated warranty. Each compressor shall be individually staged for capacity control. All units over 7 tons shall be multiple stages and shall have a minimum of 2 stages of capacity control. Compressors shall be mounted in an isolated compartment to permit operation of the unit without affecting air flow when the door to the compartment is open and isolated from the base pan and supply air

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- B. Each refrigerant circuit shall be equipped with thermostatic expansion valve type refrigerant flow control, automatic reset low pressure and manual reset high-pressure refrigerant controls, Schrader type service fittings on both the high pressure and low-pressure sides and refrigerant liquid line driers.
- C. Unit shall be fully factory charged with R-410A refrigerant.
- D. Hot gas bypass shall be provided on all refrigerant circuits (preferred) or 1st compressor of each circuit (acceptable).
- E. First stage cooling shall be provided with condenser fan cycling to allow operation down to 35°F.
- F. Compressors shall have vibration isolation.
- G. Provide refrigeration accumulators to avoid short circuiting.
- H. Provide acoustical blanket around compressors. Blanket shall be removable with inner and outer chemical resistant Teflon fiberglass cloth high density material and vinyl. Noise reduction in “A” weighting 100-5000H, 29.5 dba per ASTM test procedure E1222-87. Blanket shall be insulate LT450TAST-2” or approved equal; Shannon Enterprises, distributed by BRD (610-863-6300).

10. Controls

- A. The control system supplied and installed by the manufacturer for rooftop units shall only be controls that provide for safeties, economizer and heat recovery wheel operation.
- B. All controls for fan start / stop, cooling staging, heating control, heat recovery enable, dehumidification through hot gas reheat and other control functions shall be connected to an ATC provided DDC Controller. Manufacturer shall coordinate wiring and control strategies with ATC Contractor. All components necessary for the above strategies shall be wired to a factory DDC Ready terminal strip.
- C. The DDC contractor shall connect to terminal strip and provide all control programming, functionality and monitoring to achieve the specified sequence of operation.
- D. All control functions and monitoring required for the unit including all points as specified in Section 15930 to provide the sequence shall be wired to a terminal strip.
- E. Per the mechanical contractors’ option, the controller may be shipped to the unit manufacturer for installation of the unit.
- F. Control of supply air flow from duct static pressure control, shall be factory installed variable frequency drive, and supply air duct static pressure sensor with signal from field installed static pressure sensor.
- G. Unit shall be equipped with hot gas bypass control on the lead refrigeration stage to protect against evaporator frosting at low air flows and suction pressures.

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- H. For gas heat, a supply air ATC temperature sensor shall be furnished for field installation to control the amount of heating. An electronic controller will also be furnished. The supply air temperature setpoint shall be set thru the DDC terminal strip interface. Safety circuit is by unit manufacturer.
 - I. Controller shall contain LEDs to indicate the power status, communications status, and fault conditions that arise during operation. Fault conditions indicated include supply air sensor failure, outdoor air sensor failure, space sensor failure, mechanical cooling failure, mechanical heating failure, low supply temperature alarm, high supply temperature alarm, control temperature cooling failure, control temperature heating failure, push button override, and zone override.
 - J. Fully modulating economizer with enthalpy limit shall have an outdoor air humidity sensor.
 - K. The unit shall be completely wired to a junction box, be complete with under voltage and overload protection, and so arranged that a single electrical power connection can be made. Temperature control elements shall be brought to a junction box with terminal strip for external connection. Time delay equipment shall be installed by the manufacturer so that no two motors can start together.
11. Economizer cycle shall include return air, relief air and outside air motorized dampers, outdoor and relief hood, and fully modulating control system with enthalpy changeover control and adjustable mixed air thermostat. Economizer control shall be capable of introducing up to 100% outdoor air. The control changeover from mechanical cooling to economizer operation shall be fully automatic through an adjustable enthalpy control device. Provide low leakage dampers, gravity or motorized relief air. Minimum damper leakage shall be per ASHRAE Standard 2010 90.1, Table 6.4.3.4.4.

Intake – 10 cfm/Sq.Ft. @ 1.0” wg.

Relief – Non-Motorized; 20 cfm/Sq.Ft. @ 1.0” w.g.

Motorized; 10 cfm/Sq.Ft. @ 1.0” w.g.

Economizer shall be fully integrated to allow system to operate with economizer and compressors between 75°F. (adj.) and 55°F.

2.02 BUILDING MANAGEMENT SYSTEM INTERFACE WHERE DDC READY IS NOT AN OPTION

- 1. Building Management System Interface shall be provided by rooftop unit manufacturer. Note: for simplicity this specification specifies “LONtalk” interface; BACnet and Modbus interfaces are also acceptable. This Contractor is responsible for all coordination and all cost associated with utilizing LONtalk, BACnet and/or MODbus interfaces.
- 2. Interface control module to be furnished and factory mounted by rooftop unit manufacturer. Through this interface module to allow for all energy management functions (specified in energy management section) to be performed. See Automatic Temperature Control System specifications. The interface module with necessary control and sensors shall all be factory mounted (not field mounted). The only field connection to energy Management System shall be a single communication link.

SECTION 15653 – VAV ROOFTOP PACKAGED AIR-CONDITIONING UNITS

3. All control functions and sequence of operation shall be the responsibility of the DDC contractor, including all wiring, sensors and interfaces.
4. Provide LonMark Space Comfort Controller (SCC) Functional Profile 85.00. This profile is communicated via Lon Talk FTT 10A free topology communications transceiver.

2.03 BIPOLAR IONIZATION

1. ATC/BMS VENDOR shall furnish and install in all new rooftop units, new air handling units, replacement rooftop units and replacement air handling units a needlepoint bipolar ionization unit.
2. The units shall be mounted within unit and located in accordance with rooftop and ionization manufacturer.
3. The units shall be sized based on the equipment air quantity and ionization manufacturers requirements.
4. Units shall receive power internally and may be 24V or 110V depending on unit.
5. The ionization unit shall be controlled from the air handling unit/rooftop unit internal controls, so that ionization unit is always energized whenever unit is energized from the DDC system.
6. Ionization units shall be;
 - 0-1,200 cfm fan coil units; Aerisa Model GPS-FC-2 or approved equal.
 - Rooftop units and central station air handlers; 2,400 cfm (6 tons) to 4,800 cfm, (12-1/2" tons); Aerisa Model GPS-FC-48-AC or approved equal.
 - Rooftop units 4,800 cfm to 10,000 cfm (25 tons); Aersia Model 5550 or approved equal.

PART 3 EXECUTION

3.01 EQUIPMENT INSTALLATION

1. All units shall be supported on roof curbs. The structural steel layout as shown on the plans is for the specified basis of design equipment. Where equipment other than the specified equipment is to be provided, this Contractor (for review and approval) prior to shop drawing submitted shall submit the substituted equipment to the architect, structural engineer and steel contractor. Alternate design will be prepared, and this Contractor shall assume additional cost for design and modifications at no additional cost to Owner.
2. Where specified equipment locations differ due to field conditions from what is shown on plans, this Contractor to provide alternate layout and submit to architect and structural engineer and provide all modifications and additional costs associated with field conditions at no additional cost to Owner.
3. Submit supports and weights to Structural Engineer and/or Steel Fabricator for approval and/or coordination. Relocation of unit based on final layouts shall be the contractors' responsibility. The contractor shall provide all additional steel for units at no additional cost to Owner.

SECTION 15653 – VAV ROOFTOP PACKAGED AIR-CONDITIONING UNITS

4. Rooftop unit manufacturer shall provide for each and every unit an additional 8 man-hours on site hours per unit. This shall be in addition to and over and beyond any other specified training or site labor to provide DDC control coordination and installation assistance to DDC subcontractor and this Contractor.
5. All unnecessary labels shall be removed. Units shall be painted color selected. Provide color chart for review and approval.
6. All disconnects and electrical devices that are installed externally on the unit by contractor are to be set at a maximum dimension of 6'-0" above roof deck. Contractor is cautioned that the units are to be installed on sloped curbs which are to match roof slope. Contractor to verify exact slope of roof prior to equipment purchase.
7. Roof curbs shall be vibration isolation curbs and include an insulated panel under compressor section. Provide sound insulating material between roof deck and bottom of unit. Continue roof deck under unit and cut roofing as required for duct and connections, see Specification Section 15180. Where roof deck can not be continued, provide sheet metal same or heavier gauge than roof deck. Space between sheet metal and bottom of unit shall be filled with acoustical insulation see Specification Section 15180. Provide additional vibration isolation curb where internal vibration is not provided.
8. Prefabricated structural vibration isolation type steel curbs are to support the supplied equipment loads, plus any applied wind or seismic loads in accordance with the IBC code and 30 PSF roof snow load on top of unit. Curb is to span between the roof framing as indicated on structural plans. Curb shall adjust for slope of pitched roof. This Contractor to provide signed and sealed engineered shop drawings for each prefabricated structural steel curbs including calculations, steel channel, and connections. Curb furnished and installed by mechanical contractor.

END OF SECTION
15653.6071

SECTION 15720 - WATER CIRCULATING SYSTEMS

PART 1 GENERAL

1.01 SCOPE

1. The work under this heading shall include the furnishing and installation of:
 - A. All piping including connections to all equipment and installation of all control devices required for the proper functioning of the work. All insulated valve, materials and specialties necessary for the proper functioning of work. Connections to all equipment requiring connections to this water circulating systems whether furnished under this section or not.
 - B. Connections to, modifications of, and/or removal of existing systems due to new work.

PART 2 PRODUCTS

2.01 PIPING MATERIALS

1. Hot Water Heating - Black Steel Pipe Schedule 40 or Copper Tube Type "L".

2.02 PIPE INSULATION

1. Hot water heating per Section 15180.

2.03 AIR CONTROL DEVICES

1. Furnish and install air control devices of type and size shown on drawings or as required for proper system operation.

2.04 BALANCING FITTINGS

1. Furnish and install at the return end of each terminal device, fin tube circuit, unit heaters, coils, heat pumps, etc., a plug valve of same size as run-out.

2.05 AIR VENTS

1. Furnish and install Maid of Mist Automatic air vent, #71 or #74 (150 psi) or approved equal, on coils. All air vents shall be installed in such a manner that they are readily accessible for servicing.

PART 3 EXECUTION

3.01 SYSTEM BOIL OUT

1. Existing hot water heating system that has been disturbed is to be filled and sufficient detergent and dispersant added to remove all dirt, oil and grease. System shall be circulated for at least forty-eight (48) hours. The automatic make-up valve shall be checked to be sure it is operating. The system shall have strainer baskets cleaned and replaced after each cleaning. The existing system shall be completely flushed a minimum of three times. This work shall be done in the presence of the construction manager and be done prior to commissioning.

SECTION 15720 - WATER CIRCULATING SYSTEMS

2. After boil is out completed, initial water treatment shall be added.
3. All work shall be done under the instruction and supervision of a reputable local water treatment contractor; which firm shall be submitted for approval.
4. Where new pipe is shown to be connected to existing pipe, the new pipe shall be cleaned and tested as specified below. All cleaning shall be done with valves at connection to existing system closed. Provide method to fill and drain system.
5. This Contractor shall be responsible for furnishing and installing additional chemicals due to increased amount of water in system due to new pipe and equipment.

3.02 BALANCING

1. For balancing, see Sections 15190.

3.03 TESTS WATER PIPING

1. All piping shall be hydraulically tested for a period of four (4) hours to the following pressure or 1½ times working pressure; before insulation is installed, minimum 150 psi for chilled and hot water heating systems.
2. During the period of tests, all welds, joints, etc., shall be coated with a soap emulsion to test for leaks. Any leaks that are disclosed by the test shall be made tight and all joints left free of all imperfections. The four-hour test period shall continue after any imperfections have been perfected. All piping in chases or concealed shall be tested before they are covered.

END OF SECTION
15720.6071

SECTION 15760 - TERMINAL UNITS

PART 1 GENERAL

1.01 SCOPE

1. Furnish and install all terminal units. Leave equipment completely installed so that only the connection of auxiliary services is required to make ready for start up. Provide all materials, miscellaneous equipment and interconnecting piping required for the proper functioning of the work.

1.02 CERTIFICATION

1. All fans shall have AMCA Certified ratings. All radiation shall be IBR rated. All equipment, where applicable, shall bear UL label.

PART 2 PRODUCTS

2.01 FINNED TUBE RADIATION

1. Enclosures shall be fabricated from 16-gauge zinc coated steel with baked enamel finish, color as selected by Architect. Enclosure shall be continuous wall to wall with continuous modulating damper and access panel. Provide enclosure suitable for installation and access of control valves (where applicable).
2. Venetian type louvered outlet grilles shall be provided where indicated with pencil proof air discharge slots. Bottom and top of enclosure skirt shall have double break for lateral stiffness.
3. Furnish required bracket hanger assemblies with heavy flag brace for rigid front sheet and element support, and 20-gauge full back panel.
4. Provide all required accessories for a complete installation.
5. Enclosure shall be of dimensions, size as indicated. Element/enclosure combined capacity shall be as indicated. All covers components shall be furnished in baked enamel finish as directed by Architect. Enclosure shall be installed wall to wall with all necessary accessories, including column enclosures, end caps and joint trim etc. Radiation shall be size and capacity indicated.
6. Mount radiation 4" above finished floor unless otherwise indicated or recommended by manufacturer.
7. Install with shutoff valve on inlet and balancing valve on discharge with unions and drain valve.
8. Pedestal mounted radiation shall have supports painted (color selected).
9. Where control valves are installed in radiation, provide enclosure same construction as radiation of sufficient size to house valve.

SECTION 15760 - TERMINAL UNITS

10. Where enclosure is to be installed behind bookcases, coordinate size of fins and space allowed to provide optimum width for fins per manufacturer's requirements.

2.02 HEAT TRANSFER COILS

1. Heating and cooling coils shall have fins with collars drawn, belled and firmly bonded to the tubes by means of mechanical expansion of the tubes. No soldering or tinning shall be used in the bonding process. Coils shall be mounted in the unit casing to be accessible for service. Capacities, pressure drops and selection procedure shall be certified in accordance with ARI Standard 410.
2. Where coils are located with equipment, coils shall be fully enclosed within the casing and cooling coils shall be on mounted 304 stainless steel angle racks manufactured to allow coils to slide out individually. Heating coils shall be mounted on galvanized angle racks manufactured to allow coils to slide out individually.
3. Provide drain pans for all cooling coils. Drain pans shall be continuously welded 304 stainless steel. The coil section must have intermediate drain pans and shall be interconnected with 1" stainless steel drain lines. Drain pans shall be IAQ sloped and fully drainable.
4. All pipe connections shall be on the same unit end. Water coils shall be provided with all valving, to include; drain, shutoff valve on supply, balancing and shutoff valve on return unions, pressure gauges and thermometers, and be fully drainable by removal of a single threaded plug for each coil row.
5. The primary surface shall be round seamless 5/8.020 OD copper tube on 1½" centers, staggered in the direction of airflow. All joints shall be brazed.
6. The secondary surface shall consist of rippled aluminum plate fins. Fins shall have full drawn collars to provide a continuous surface cover over the entire tube for maximum heat transfer. Bare copper tube shall not be visible between fins and the fins shall have no openings or holes, which might accumulate lint and dirt. Tubes shall be mechanically expanded into the fins to provide a continuous primary to secondary compression bond over the entire finned length for maximum heat transfer rates.
7. The coil connection locations shall permit universal mounting of the coil for right or left-hand airflow and have equal pressure drop through all circuits. Coils shall be circuited for counterflow heat transfer to provide the maximum mean effective temperature difference for maximum heat transfer rates.
8. Headers on water coils shall be seamless copper tubing. The headers shall have intruded tube holes to provide a large brazing surface for maximum strength and inherent flexibility.
9. The complete coil core shall be tested with 315 pounds air pressure under warm water and be suitable for operation at 250 psig working pressures. Individual tube and core tests before installation of headers will not be acceptable. Hydrostatic tests alone will not be acceptable. Water cooling coils shall be circuited for drain ability.

SECTION 15760 - TERMINAL UNITS

PART 3 EXECUTION

1. Provide vibration isolation and all hanging materials required prior to hanging of any unit, verify supports.
2. Pipe Enclosure - All pipe exposed in space shall be enclosed in sheet metal (same construction as finned tube on radiation enclosure) furnished by manufacturer. This is to include vertical drops from ceilings. Enclosure shall not have any exposed seams or unfinished surfaces.
3. Provide a control system for equipment in accordance with ATC Section to provide all functions as specified in ATC Section. Equipment manufacturer shall provide all components, equipment, relays, etc., to interface with control system. Provide connection for all auxiliary functions and equipment associated with equipment sequence of operations.
4. Where new piping is exposed in finished area, or where required for new piping and/or as indicated on plans, provide 16-gauge vertical sheet metal enclosure. Enclosure to be manufactured by the radiation manufacturer and match cabinet construction and color (factory painted). Verify all dimensions and conditions in field. Enclosure shall be installed so there are not exposed unfinished surfaces. All fasteners shall not be visible.
5. Provide for each hot water heating coil, unions to facilitate removal of coil and control valve, automatic air vent, drain valve, shutoff valve, balancing valve, temperature gauges on supply and return and pressure gauges on supply and return.

END OF SECTION
15760.6071

SECTION 15810 - AIR HANDLING EQUIPMENT

PART 1 GENERAL

1.01 SCOPE

1. Furnish and install all fans and air handling units. Leave equipment completely installed so that only the connection of auxiliary services is required to make ready for startup. Provide all materials, miscellaneous equipment and interconnecting piping required for the proper function of the work.
2. Remove, replace and/or modify all existing exhaust fans and appurtenances per drawings.

1.02 CERTIFICATION

1. All fans shall have AMCA Certified ratings for sound and performance and bear UL label and manufacturer be 150 9001 certified facility.

1.03 ENERGY EFFICIENCY

1. All motors shall be premium high efficiency type.

1.04 BALANCING

1. Balance all equipment per manufacturer requirements and Section 15190.

PART 2 PRODUCTS

2.01 FANS

1. All fans to be manufacturer type, size, quantity and capacity shown on drawings. All rooftop fans shall have self-flashing Unibeam roof curbs and disconnect switch. All fan motors shall be premium high efficiency.
2. Rooftop centrifugal fan shall be a spun aluminum, roof mounted, belt-driven, downblast centrifugal exhaust ventilator.
 - A. Fan shall be manufactured at an ISO 9011 facility and be listed by UL: 705. Fan shall bear the AMCA Certified Ratings Seal for Sound and Air Performance.
 - B. Fan shall be of bolted and welded construction utilizing corrosion resistant fasteners. The spun aluminum shall be bolted to a rigid aluminum support structure. The aluminum base shall have continuously welded curb cap.
 - C. Top cap shall have stainless steel quick release latches to provide access into the motor compartment. An integral conduit chase shall be provided through the curb cap.
 - D. The motor, bearings and drives shall be mounted on a minimum 14-gauge steel power assembly, isolated from the unit structure with rubber vibration isolators, enclosed in a weather-tight compartment, separated from the exhaust air stream.

SECTION 15810 - AIR HANDLING EQUIPMENT

- E. Lifting lugs shall be provided. Unit shall bear an engraved aluminum nameplate. Nameplate shall indicate design CFM, static [pressure and maximum fan RPM. Unit shall be shipped in ISTA Certified Transit Tested Packaging.
- F. Wheel shall be centrifugal backward include, constructed of 100% aluminum with aerodynamic aluminum inlet cone. Wheel shall be balanced in accordance with AMCA Standard 204-96.
- G. Motor shall be premium efficiency heavy-duty type with permanently lubricated sealed ball bearings.
- H. Bearings shall be for use in air handling applications. Construction shall be heavy-duty re-greaseable ball type in a cast iron pillowblock housing selected for a minimum L50 life in excess of 200,000 hours. Belts shall be oil and heat resistant, non-static type.
- I. Drives shall be precision machined cast iron type, keyed and securely attached to the wheel and motor shafts. Drives shall be sized for 150% of the installed motor horsepower. The variable pitch motor drive must be factory set to the specified fan RPM. Fan shall have disconnect switch, backdraft damper, birdscreen, galvanized sound self-flashing curb.
- J. Paint fan color selected. Provide name tag.

PART 3 EXECUTION

1. Provide all hanging materials and vibration isolation prior to hanging any unit, verify supports with Structural Engineer.
2. Provide prefabricated roof curbs for all roof mounted equipment. Unibeam Sonotrol type, minimum 12", all galvanized continuously welded construction with integral cants. Minimum 2" thick walls filled with insulation. Provide additional wood nailers so that fan bases rest level on curbs.
3. All rooftop fans, gravity ventilators and utility sets shall be factory painted color selected.
4. All fans with duct connections or connections to building construction shall have flexible connections as specified in Section 15860.

END OF SECTION
15810.6071

SECTION 15860 - DUCT SYSTEMS

PART 1 GENERAL

1.01 SCOPE

1. The work under this heading shall include the furnishing and installation of:
 - A. All sheet metal work required for the various systems, including installation of control devices and connections to equipment and all materials and specialties required for the proper functioning of the work.
 - B. All acoustical treatment required for the work as hereinafter specified.
 - C. Removal of existing ducts and all appurtenances for execution of design intent of new systems.

1.02 DUCTWORK CLEANLINESS AND STORAGE

1. Comply with SMACNA, "Duct Cleanliness for New Construction Guidelines", and follow the requirements for the "Advanced Level". After fabrication, seal ductwork and maintain the sealed conditions during transportation, storage and after installation until final cleaning is complete. All ductwork shall be sealed either by blanketing or capping the duct ends, bagging small fittings, surface wrapping or shrink wrapping. Store in a clean, dry environment. Do not install ductwork until the building is clean and dried and maintain the integrity of the sealed ends until final "white glow cleaning" is complete and dust free.

1.03 CONSTRUCTION

1. All ducts shall be constructed of prime quality, re-squared, galvanized steel sheets in accordance with "Duct Manual and Sheet Metal Construction for Ventilating and Air Conditioning Systems" of the "Sheet Metal and Air Conditioning Contractors National Association", (SMACNA) Sections 1 and 2.
2. Gauges shall be as recommended for the use intended in the applicable SMACNA Manuals. All ductwork and other sheet metal shall be properly stiffened and supported as per the applicable recommendations of SMACNA Manuals. Only first quality, smooth, cold rolled sheets of the best grade steel shall be used and shall be guaranteed to double seam without showing fracture.

1.04 FLEXIBLE DUCTS

1. Use corrugated solid metal flexible duct for inlet connection to air control devices such as V.A.V. boxes, etc. Use corrugated aluminum or core polyester core (insulated) for connections on outlet-side of air control devices and low velocity runouts.
2. Ducts must be suitable for the service of acceptable fire rating and shall be insulated as specified for ductwork.
3. Flexible ducts shall be run in the most direct manner and shall be hung so that no bend has a centerline radius less than three times its diameter, maximum 12' +/- . Duct found not in compliance shall be removed and installed to comply with this section at no additional cost.

SECTION 15860 - DUCT SYSTEMS

4. Substitution of flexible ducts for runouts shown as sheet metal or vice versa is acceptable but must be submitted for approval.
5. Flexible duct shall not pass through any wall, draft stopping wall, floor, ceiling or fire resistance rated assembly. Where flexible duct is shown thru these, provide sheet metal collar thru wall and minimum 6" either side.
6. All duct wraps, insulation and appurtenances shall be plenum rated.
7. Flexible duct on inlet to VAV boxes shall have minimum straight run of duct as required and recommended by the VAV box manufacturer.
8. Where flexible ducts are shown to be connected to return air or supply air plenum boxes, the duct connections shall be made to allow for installation of plenum boxes thru ceiling and/or down from roof.

1.05 DIMENSIONS

1. Duct dimensions are **INSIDE CLEAR DIMENSIONS**: Increase metal duct size to allow for thickness of inside insulation.

1.06 BALANCING AND TESTING

1. See Specification Section 15190.

PART 2 PRODUCTS

2.01 FITTINGS

1. Round elbows shall be formed or stamped type; use 5-piece construction where stamped fittings are available, centerline radius equal to 1.5 times the duct diameter minimum.
2. All round take offs to be expanded to 90-degree conical type of 45-degree branches.
3. Obstructions: Where possible, avoid locating any pipe, wire or structural member in a duct. Where such obstructions cannot be avoided, duct shall be eased, split or transformed as the Engineer may direct.
4. Transformation: Where changes result in an increase of area slope shall not exceed one (1) in seven (7); where areas remain constant or decrease, slope shall not exceed one (1) in four (4), but one (1) in seven (7) is preferable.
5. Changes in direction: Changes in direction shall be made with elbows or tees as conditions necessitate in the following order or preference:
 - A. Unvaned elbow, centerline radius equal to 1.5 times duct width.
 - B. 6" throat radius with full radius vanes and heel radius.
 - C. 3" throat radius with full radius vanes and heel radius.
 - D. 3" throat radius with 3" heel radius, double thickness vanes.
 - E. No square elbows without turning vanes allowed.

SECTION 15860 - DUCT SYSTEMS

6. Branch Takeoffs: Made, in order of preference, with radius elbow, radius tap-in or suitable vanes in a square takeoff.

2.02 JOINTS

1. All connections of duct shall be installed in strict accordance with SMACNA standards, except that all exposed non-spiral duct with design pressure less than 2" W.C. or 2,500 fpm velocity in finished areas shall use streamline joints.
2. Mechanical joint fasteners, such as "Ductmate" or approved equal, will be allowed and shall be installed in strict accordance with manufacturers' requirements. Where mechanical fasteners are used, contractor shall coordinate joint locations with all other trades for clearances. Where use of mechanical fasteners result in an increased requirement for space and clearance and results in modification, removal, replacement, or new work for this Contractor or other contractors work; the work shall be done at this Contractors' expense and with no additional cost to Owner. These joints shall not be used for exposed duct in furnished areas.
3. Where any joint is installed in any duct below 7'0", installation shall have protection as specified under ductwork installation.
4. All joints shall be sealed as specified for air tightness.

2.03 DAMPERS

1. Furnish and install all dampers. Dampers for automatic operation shall be minimum leakage, multi-opposed type with neoprene balloon edge and snap steel side.
2. Outside air dampers for rooftop units shall be able to be closed within 30 seconds.

2.04 VOLUME DAMPERS, SPLITTERS AND ADJUSTABLE DEFLECTORS

1. Volume dampers shall be installed in all of the trunk and branch ducts, no exceptions. The balancing trade shall not depend upon register shutters or dampers for balancing. The sheet metal contractor shall submit shop drawings to the balancing contractor for his review of location, type, size, and quantity of balancing dampers. Where additional control devices or alternate methods of duct installation are suggested and/or required, these shall be provided, and all modifications made at no additional cost to Owner.
2. Volume dampers shall be Everlock locking type manual volume dampers as manufactured by Rossi HVAC Hardware (www.RossiHardware.com – infor@rossihardware.com – (818) 252-3811 or approved equal.
3. Bracket – Cold rolled Steel (ASTM A-1008), 18-gauge nominal thickness of 0.0478 with tolerance range of 0.0438 to 0.0518. single cut and formed bracket for use with 1.5" or 2.0" insulation wrapping or any other such stand-off applications. Finished with a white Chromate plating.
4. Handle and Thumb Trigger – Polyamide 66 (PA66), flame retardant, glass reinforced, "Zytel" or approved equal.

SECTION 15860 - DUCT SYSTEMS

5. Retaining Spring – Ext. self-lock TX-75ST-ZF carbon steel SAE 1074 with zinc bright plating. C-scale Rockwell hardness 47 to 51.
6. Blades
 - A. 4” to 14” dia. single blade (or disc). ASTM-A527 LFO G90, 20-gauge reinforced to equal strength of 18-gauge material.
 - B. 3/8” full length bar fits through formed channel in center of damper blade.
7. Bars – 3/8” square aluminum bar.
8. Bearings
 - A. Snap-in bearings for medium and low-pressure systems. Polyamide 66 (PA66), flame retardant, glass reinforced, “Zytel”.
 - B. B-lined bearings for lined duct. Polyamide 66 (PA66), flame retardant, glass reinforced, “Zytel”.
9. Splitter dampers shall be installed where shown on drawings. Splitters shall be made of 18-gauge galvanized steel or heavier and shall be cross broken and flanged or hemmed for rigidity. Splitters shall be made easily adjustable and readily accessible for adjustment.
10. Adjustable deflectors and adjustable turning-vane devices for diverting air flow from a duct main into a branch duct shall be multi-blade assembly hinged at one end and so constructed that, as it is closed, the air passage between the blades narrows until no air passage remains when the assembly is in the fully-closed position.

2.05 FIRE DAMPERS

1. Fire dampers shall be provided and installed at all places where duct passes through a floor, fire wall, fire rated ceiling or other fire division, or as required by applicable codes.
2. Steel curtain dampers may be used in any system but are required 100% free area.
3. Fire dampers shall comply with UL-555 and shall bear the label of an approved agency. Fire dampers shall be installed in accordance with manufacturers’ installation instructions.
4. Provide access doors at all fire dampers.
5. This Contractor shall, prior to shop drawing preparation, coordinate with general contractor, the location of all fire dampers based on architectural plans and/or existing construction. Where access doors are required behind any inaccessible area, this Contractor shall furnish and install access panels in general construction which shall be suitable for servicing of dampers.
6. Where due to existing and/or new construction of any trades, access to fire dampers are not possible prior to duct installation. This Contractor shall notify the architect and/or engineer.

SECTION 15860 - DUCT SYSTEMS

2.06 ACCESS DOORS

1. Access doors of suitable sizes minimum 18"x18" shall be provided for access to all coils, dampers, controls, etc.; in insulated duct, door shall be double panel, insulated type.

2.07 FLEXIBLE CONNECTIONS

1. Flexible connections shall be provided to motorized equipment, made with at least 3" of neoprene coated fiberglass cloth with 1" slack material (except kitchen hood exhaust).

2.08 FAN DISCHARGE, BACK DRAFT AND RELIEF DAMPERS

1. Air/Dynamic as manufactured "Air Balance" or approved equal.

2.09 DUCT IDENTIFICATION

1. Provide for all new and existing concealed insulated and non-insulated duct and duct exposed in non-finished areas; self-adhesive color-coded labels for identification of air flow and equipment.
2. Markers shall be installed at every turn in direction and minimum every 25'.
3. Markers shall have color coding per the manufacturer. In addition to marking, the duct shall have flow directions located next to duct markers.
4. Flow directional tape shall be completely around all visible portions of duct and termination shall be 1' +/- past visible corner. Flow directional tape shall be ASME A13.1 color coding. Color to match duct markers. Arrows shall be white on green, red or blue and black on yellow, green or orange.
5. The duct shall have flow direction located next to flow direction. Indication shall be MS900 flow directional tape; 2" wide for duct up to 12' +/- AFF and 4" wide for duct above 12' +/- AFF.
6. Markers shall have color coding and lettering per the manufacturer and meet ASME A13.1 Standards.
7. Duct markers shall be; duct up to 12' +/- AFF – 2-1/4" x 13" and duct above 12' +/- AFF – 4" x 24".
8. Duct markers shall be MSI MS-900 or approved equal.

PART 3 EXECUTION

3.01 AIR DELIVERY AND NOISE

1. This Contractor shall guarantee that all equipment shall operate without objectionable noise or vibration; that all ductwork shall be free from pulsation or objectionable noises; that the volume of air specified will be delivered to all points of supply and exhaust.
2. After this system is in operation, should the ductwork be found to vibrate or chatter, Contractor will be required to eliminate same.

SECTION 15860 - DUCT SYSTEMS

3.02 TESTING OF AIR DISTRIBUTION SYSTEM

1. The volume and velocities of air at all terminals, outlets and inlets, shall be tested.
2. The volume dampers, splitters and deflectors shall be adjusted so that the air velocities and volume will be as specified.
3. See Section 15010 "Start Up and Adjustments" and 15190 for balancing and testing.

3.03 DUCTWORK INSTALLATION

1. All ductwork shall generally be installed in the location and manner shown and detailed on the drawings with all fittings and connections made in accordance with the applicable SMACNA Manuals. Duct shown on drawings are diagrammatic. Contractor to determine in field exact routing, size and configuration. All modifications or deviations required by job conditions must be approved prior to any fabrication.
2. Prepare all ductwork and set it in place before furring begins. Extend all damper operators and serviceable or adjustable devices to accessible locations.
3. All connections from sheet metal assemblies such as ductwork, plenums, etc., to operating machines and/or mechanisms such as fans, air conditioners, etc., shall have flexible connections.
4. Where any ductwork is mounted lower than 7'-0" above a finished floor line, all seams in ducts shall be flattened and filed so that no standing seams or angle bracing protrudes from the duct in any manner which could cause injury to personnel. Covering of standing seams with an approved flexible bumper material, like split Armaflex pipe insulation, is acceptable.
5. Coordinate exact location of all duct in field with existing construction. Coordinate location of all duct with truss manufacturer.
6. All ductwork shall be delivered and sealed in accordance with SMACNA requirements and sealing shall only be removed prior to installing duct. After installation, duct shall still be protected from water damage.

3.04 ROOF PENETRATIONS

1. All roof penetrations shall have roof curb minimum 12" high with cant strip, flashing collars, flashing and counterflashing.
2. Provide sloped roof curbs at sloped roofs. Verify all curbs with roof conditions prior to shop drawing submission.
3. All roof curbs shall be installed per SMACNA requirements.
4. Where re-roofing work requires higher curbs due to new insulation, these shall be used. Coordinate with general contractor for exact location.
5. Gooseneck terminations are not permitted.

SECTION 15860 - DUCT SYSTEMS

3.05 AIR TIGHTNESS

1. All ductwork shall be airtight as defined by ASHRAE and SMACNA. All transverse joints, longitudinal seams and duct wall penetrations shall be sealed in accordance with ASHRAE 90.1 latest edition and have adhesive (3M EL-750 or approved equal). Pressure sensitive tape shall only be allowed for supply air duct with design pressures less than 2" W.C. in return air plenums.

3.06 FAN DUCT CONNECTION

1. All duct connections to fans and/or equipment with fans shall be installed in strict accordance with fan manufacturer's requirements. Ducts shall be installed to eliminate any system effects pressure losses. Where ducts are shown or are required to be installed that are not in compliance with manufacturers requirement, the additional pressure losses due to the system effect shall be added to the fans specified static pressure and fan size increased accordingly. All work shall be done at no additional cost.
2. Where elbows are required at discharge, they shall be full radius elbow $R/W = 1.5$ or greater.
3. All discharge dampers shall be arranged and installed in accordance with manufacturers' requirements and to avoid any system effects.

END OF SECTION
15860.6071

SECTION 15870 - TEMPERED AIR TERMINAL UNITS

PART 1 GENERAL

1.01 SCOPE

1. Furnish and install all air terminal devices in sizes, types and capacities shown on the drawings.
2. Removal and replacement of existing air devices and modification to duct.

1.02 RATINGS

1. Manufacturer shall rate all terminals in accordance with Air Diffusion Council (where applicable).

PART 2 PRODUCTS

2.01 REGISTERS AND GRILLES

1. All supply air registers shall be METAL*AIRE Model V4004D-1 or approved equal consisting of two (2) banks of fins, front bank vertical, second bank horizontal, with one (1) bank of multi-opposed damper blades operated by a concealed screwdriver operator.
2. All return and exhaust air registers shall be METAL*AIRE Model RHD-1 or approved equal consisting of one (1) bank of horizontal fins fixed at a 45-degree angle with one (1) bank of multi-opposed damper blades operated by a concealed screwdriver operator.
3. Where grilles are shown, omit the damper.
4. All registers and grilles shall be of aluminum construction with baked enamel finish.
5. Provide return air canopy; Price Model RAC or approved equal. Unit size shall match grille size. Unit to be constructed of 24-gauge galvanized sheet metal and be nominal 7" high. Acoustic material shall be 1" fiberglass acoustic media.

2.02 DIFFUSERS

1. All ceiling diffusers shall distribute air in a horizontal pattern parallel to the ceiling.
2. All diffusers shall be equipped with opposed blade dampers operated from the diffuser face by unobtrusive screw operator.
3. Variable Air Volume Square Diffusers (CD-1 thru CD-4) - Install, where shown on plans, METAL*AIR Model 5750-6 or approved equal as Unit-Flow plaque ceiling diffusers or approved equal. The diffuser sizes shall be nominal 24"x24" as scheduled, with minimum 18" square flat appearance panels. The diffusers shall be either aluminized steel or aluminum construction and shall be designed to integrate with the specified ceiling system type (refer to architectural reflected ceiling plan). The diffuser shall consist of a back pan and a removable heavy gauge appearance panel attached to the back pan via four (4) latch tabs. The appearance panel shall have aerodynamic, rigid, hemmed edges around the perimeter and shall be a single piece construction. The panel shall be flat and smooth and

SECTION 15870 - TEMPERED AIR TERMINAL UNITS

shall be free of any welding or forming blemishes. The horizontal air discharge pattern shall be 360-degree type. Baffles shall be provided for directional control as scheduled on shown on the drawings. Diffusers that meet the performance requirements are acceptable. Diffuser finish shall be #01 white. Provide published performance data determined in accordance with the latest ANSI-ASHRAE standard for throw, pressure and sound.

2.03 VARIABLE VOLUME CONTROL DEVICES

1. Control box shall be factory assembled pressure independent variable-air-volume boxes, factory preset maximum and minimum air flow rates. Maximum and minimum air flow rates to be field adjustable.
2. Box shall control air flow rate based on thermostat demand from minimum static pressure up to 4" S.P. with +/- 5% of control volume. Inlet of box is to be equipped with an Air Lens which will limit volume variation due to inlet duct configuration to a minimal deviation with a flexible duct 90% bend at the inlet.
3. Unit shall be provided with a damper having a neoprene lip seal and capable of shut-off with leakage less than 2% of nominal box rating at 4" S.P.
4. Box to be constructed of minimum 22-gauge coated steel and lined with minimum 1" - 1½" pcf internal acoustical-thermal insulation, meeting NFPA 90A and UL 181.
5. Air distribution manifold (octopus) shall be factory installed on the base control box as required with locking butterfly balancing damper. Manifold shall be insulated as specified for box.
6. Box identification; each box shall be marked with identification label and airflow indicator.
7. New VAV's and shall have new DDC electronic controls provided by DDC contractor/supplier and shall be shipped to manufacturer for installation by equipment manufacturer. All costs for shipping and mounting by equipment manufacturer. DDC electronic controls shall consist of electronic pressure independent controller, averaging differential pressure sensor, pressure independent thermostat with exposed set points, air valve actuator built into DDC Controller, transformer (by box manufacturer – voltage to be coordinated), duct sensor and all wiring. Box manufacturer to provide pitot assembly.
8. The following shall be done;
 - A. New VAV controls for VAV boxes shall be provided by DDC contractor and shipped to VAV box manufacturer for installation by VAV equipment manufacturer (as indicated above).
9. Hot water heating coil shall be either factory or field installed and be of size, capacity and arrangements as indicated on plans, see Section 15760.
10. Attenuator shall be 26-gauge galvanized steel with high density, mat faced insulation, UL listed and meets NFPA 90A requirements.
11. Provide octopus duct connection with each outlet having a balancing damper.

SECTION 15870 - TEMPERED AIR TERMINAL UNITS

PART 3 EXECUTION

3.01 INSTALLATION

1. All devices shall be mounted true and square, pulled up tightly without distortion.
2. Provide equalizing deflectors and/or air extractors where required to achieve proper air distribution.

3.02 FIRE RATED CONSTRUCTION

1. All devices in fire rated construction shall be provided with approved fire dampers, "tents", or other devices as required to conform to applicable regulations.

3.03 VISIBILITY

1. Where registers and grilles are at floor level and inside duct is visible, provide acoustic insulation (black) or where insulation is not specified or required, paint all visible inside surfaces of duct flat black.

END OF SECTION
15870.6071

SECTION 15890 – HVAC DUCT CLEANING/DECONTAMINATION

PART 1 SPECIAL PROVISIONS

1.01 QUALIFICATION OF THE HVAC SYSTEM CLEANING CONTRACTOR.

1. The HVAC system cleaning contractor shall be member of the National Air Duct Cleaners' Association (NADCA).
2. The HVAC system cleaning contractor shall have a minimum of one (1) Air System Cleaning Specialist (ASCS) certified by NADCA on a full-time basis.
3. Equipment, Materials & Labor – The HVAC system cleaning contractor shall possess and furnish all necessary equipment, materials and labor to adequately perform the specified services.
 - A. The contractor shall assure that its employees have received safety equipment training, medical surveillance programs, individual health protection measures, and manufacturers' product and material safety data sheets (MSDS) as required for the work by the US Occupational Safety and Health Administration and as described by this specification.
 - B. The contractor shall maintain a copy of all current MSDS documentation and safety certifications at the site at all times, as well as comply with all other site documents requirements of applicable OSHA programs and this specification.
 - C. Contractor shall submit to the Owner all MSDS for all chemical products proposed to be used in the cleaning process.
4. Materials
 - A. Pre-manufactured sheet metal service panels that are cross broke, hemmed, pre-drilled and gasketed.
 - B. Pre-manufactured serve panels (same as above) with liner.
 - C. Pre-manufactured access door with locking seal.
 - D. Caulk – Use a silicone-based product specifically rated for sealing ductwork.
 - E. Chemicals for cleaning coils, dampers and fans.
 - F. Chemicals for biocide/sanitizing treatments.
 - G. Repair coating designed specifically for mechanical insulation. This repair coating shall not affect thermal or acoustical properties of the insulation, must meet NFPA Standard 90A and 90B, must meet State of Washington's TVOC requirements, must have anti-microbial agent that meets the microbiological testing standards of UL181, ASTM C1071, ASTM G21, ASTM G22.
 - H. IMCOA-an expanded, closed cell, polyolefin-type liner used to replace damaged mechanical insulation in air handling units, rooftop units and other areas.
5. Licensing – The HVAC system cleaning contractor comply with licensing requirements.

SECTION 15890 – HVAC DUCT CLEANING/DECONTAMINATION

PART 2 HVAC SYSTEM CLEANING SPECIFICATIONS & REQUIREMENTS

2.01 SCOPE OF WORK

1. The scope of work shall consist of cleaning duct per the specifications for the following;
 - A. All existing supply and return duct in renovated areas being used.
2. The contractor shall be responsible for the removal of visible surface contaminants and deposits from within the HVAC system in strict accordance with these specifications.

2.02 HVAC SYSTEM COMPONENT INSPECTIONS AND SITE PREPARATIONS

1. HVAC System Component Inspections – Prior to the commencement of any cleaning work, the HVAC system cleaning contractor shall perform a visual inspection of the HVAC system to determine appropriate methods, tools and equipment required to satisfactorily complete this project. The cleanliness inspection should include air handling units and representative areas of the HVAC system components and ductwork. For projects that include multiple air handling units, a representative sample of the units should be inspected.
 - A. Damaged system components found during the inspection shall be documents and brought to the attention of the Owner.
2. Site Evaluation and Preparations – Contractor shall conduct a site evaluation and establish a specific, coordinated plan that details how each area of the building will be protected during the various phases of the project.

2.03 GENERAL HVAC SYSTEM CLEANING REQUIREMENTS

1. Debris removed during cleaning shall be collected and precautions must be taken to ensure that debris is not otherwise dispersed outside the HVAC system during the cleaning process.
2. Where the particulate collection equipment is exhausting inside the building, HEPA filtration with 99.97% collection efficiency for 0.3-micron size (or greater) particles shall be used. When the particulate collection equipment is exhausting outside the building, mechanical cleaning operations shall be undertaken only with particulate collection equipment in place, including adequate filtration to contain debris removed from the HVAC system. When the particulate collection equipment is exhausting outside the building, precautions shall be taken to locate the equipment down wind and way from all air intakes and other points of entry into the building.
3. Measures shall be employed to control odors and/or mist vapors during the cleaning process.
4. Cleaning methods shall be employed such that all HVAC system components must be visibly clean as defined in applicable standards (see NADCA Standards). Upon completion, all components must be returned to those settings recorded just prior to cleaning operations.
5. Dampers and any air-directional mechanical devices inside the HVAC system must have their position marked prior to cleaning and upon completion, must be restored to their marked position.

SECTION 15890 – HVAC DUCT CLEANING/DECONTAMINATION

6. Service Openings: The contractor shall utilize service openings, as required for proper cleaning, at various points of the HVAC system for physical and mechanical entry and inspection.
 - A. Contractor shall utilize the existing service openings already installed in the HVAC system where possible.
 - B. Other openings shall be created where needed and they must be created so they can be sealed in accordance with industry codes and standards.
 - C. Closures must not significantly hinder, restrict, or alter the airflow within the system.
 - D. Closures must be properly insulated to match existing installations and to prevent heat loss/gain or condensation on surfaces within the system.
 - E. Openings must not compromise the structural integrity of the system.
 - F. Construction techniques used in the creation of openings should conform to requirements of applicable building and fire codes, and applicable NFPA, SMACNA and NADCA Standards.
 - G. Cutting service openings into flexible duct is not permitted. Flexible duct shall be disconnected at the ends as needed for proper cleaning and inspection.
 - H. Rigid fiber glass duct systems shall be resealed in accordance with NAIMA recommended practices. Only closure techniques that comply with UL Standard 181 or UL Standard 181A are suitable for fiber glass duct system closures.
 - I. All service openings capable of being re-opened for future inspection or remediation shall be clearly marked and shall have their location reported to the construction manager in project report documents.
7. Ceiling Sections (tile) - The contractor may remove and reinstall ceiling sections to gain access to HVAC systems during the cleaning process.
8. Air Distribution Devices (registers, grilles & diffusers) - The contractor shall clean all air distribution devices using cleaning solutions and water.
9. Air handling units, terminal units (VAV, etc.), blowers and exhaust fans: The contractor shall insure that supply, return, and exhaust fans and blowers are thoroughly cleaned. Areas to be cleaned include blowers, fan housings, plenums (except ceiling supply and return plenums), scrolls, blades, or vanes, shafts, baffles, dampers and drive assemblies. All visible surface contamination deposits shall be removed in accordance with NADCA Standards. Contractor shall:
 - A. Clean all air handling units (AHU) internal surfaces, components and condensate collectors and drains. Fans, coils and condensate pans shall be chemically cleaned, and pressure washed. Other non-porous surfaces can be pressure washed as well. Protect insulation from becoming wet.

SECTION 15890 – HVAC DUCT CLEANING/DECONTAMINATION

B. Assure that a suitable operative drainage system is in place prior to beginning wash down procedures.

C. Clean all coils and related components, including evaporator fins.

10. Duct Systems

A. The contractor shall create service openings in the system as necessary in order to accommodate cleaning of otherwise inaccessible areas.

1. Mechanically clean all duct systems to remove all visible contaminants, such that the systems are capable of passing Cleaning Verification Tests (see ACR 2005 NADCA Standard).

11. Remove mechanical insulation in Air handling unit, Rooftop unit and other areas and install IMCOA, a closed cell (waterproof) liner following the procedures as outlined by the manufacturer or methods approved by the Engineer. At the completion of the installation, notify the construction manager for final visual inspection.

2.04 HEALTH AND SAFETY

1. Cleaning contractors shall comply with applicable federal, state, and local requirements for protecting the safety of the contractor's employees, building occupants, and the environment. In particular, all applicable standards of the OSHA shall be followed when working in accordance with this specification.

2. No processes or materials shall be employed in such a manner that they will introduce additional hazards into occupied spaces.

3. All debris removed from the HVAC System shall be disposed of in accordance with applicable federal, state and local requirements.

2.05 MECHANICAL CLEANING METHODOLOGY

1. The HVAC system shall be cleaned using source removal mechanical cleaning methods designed to extract contaminants from within the HVAC system and safely remove contaminants from the facility. It is the contractor's responsibility to select Source Removal methods that will render the HVAC system Visibly Clean and capable of passing cleaning verification methods (See applicable NADCA Standards) and other specified tests, in accordance with all general requirements. No cleaning method, or combination of methods, shall be used that could potentially damage components of the HVAC system or negatively alter the integrity of the system.

A. All methods used shall incorporate the use of vacuum collection devices that are operated continuously during cleaning. A vacuum device shall be connected to the downstream end of the section being cleaned through a predetermined opening. The vacuum collection device must be of sufficient power to render all areas being cleaned under negative pressure, such that containment of debris and the protection of the indoor environment are assured.

SECTION 15890 – HVAC DUCT CLEANING/DECONTAMINATION

- B. All vacuum devices exhausting air inside the building shall be equipped with HEPA filters (minimum efficiency), including hand-held vacuums and wet vacuums.
 - C. All vacuum devices exhausting air outside the facility shall be equipped with particulate collection including adequate filtration to contain debris removed from the HVAC system. Such devices shall exhaust in a manner that will not allow contaminants to re-enter the facility. Release of debris outdoors must not violate any outdoor environmental standards, codes or regulations.
 - D. All methods require mechanical agitation devices to dislodge debris adhered to interior HVAC system surfaces, such that debris may be safely conveyed to vacuum collection devices. Acceptable methods will include those, which will not potentially damage the integrity of the ductwork, nor damage porous surface materials such as liners inside the ductwork or system components.
2. Methods of Cleaning Fibrous Glass Insulated Components
- A. Fibrous glass thermal or acoustical insulation elements present in any equipment or ductwork shall be thoroughly cleaned with HEPA vacuuming equipment, while the HVAC system is under constant negative pressure, and not permitted to get wet in accordance with applicable NADCA and NAIMA standards and recommendations.
 - B. Cleaning methods used shall not cause damage to fibrous glass components and will render the system capable of passing Cleaning Verification Tests (see ACR 2005 NADCA Standards).
3. Damaged Fibrous Glass Material
- A. Evidence of damage -: If there is any evidence of damage, deterioration, delaminating, friable material, mold or fungus growth, or moisture such that fibrous glass materials cannot be restored by cleaning or resurfacing with an acceptable insulation repair coating, they shall be identified for replacement.
 - B. Replacement - When requested or specified, Contractor must be capable of remediating exposed damaged insulation in air handlers and/or ductwork requiring replacement.
 - C. Replacement material: In the event fiber glass materials must be replaced, all materials shall conform to applicable industry codes and standards, including those of UL and SMACNA.
4. Process for installing IMCOA (a replacement liner for insulation removed from AHU's, rooftop's etc.)
- A. Make sure surface is clean and dry.
 - B. Pre-cut and ensure the cut is accurate.
 - C. Apply approved adhesive to AHU Panel and one side of IMCOA. Spray on surface North/South and one surface East/West.
 - D. Set WICOA in place immediately before adhesive dries.

SECTION 15890 – HVAC DUCT CLEANING/DECONTAMINATION

- E. Measure and mark location for 3" fasteners.
- F. Pre-drill holes for pop rivets from the inside, ensuring no electrical, pneumatic or other lines on the outside of the Unit are drilled.
- G. Use a rivet gun (pneumatic for best results).
- H. Install 3" fasteners with rivets — 1" from side and 18" on center.
- I. Seal all butt joints and outside edges with approved caulking.

2.06 CLEANING OF COILS

- 1. Any cleaning method may be used that will render the Coil Visible Clean and capable of passing Coil Cleaning Verification (see applicable ACR 2005 NADCA Standards). Coil drain pans shall be subject to non-porous surfaces cleaning verification. The drain for the condensate drain pan shall be operational. Cleaning Methods shall not cause any appreciable damage to, displacement of, inhibit heat transfer, or erosion of the coil surface or fins, and shall conform to coil manufacturer recommendations when available. Coils shall be thoroughly rinsed with clean water to remove any latent residues.

2.07 BIOCIDAL AGENTS AND COATINGS

- 1. Biocidal agents shall only be applied if active fungal growth is reasonably suspected, or where unacceptable levels of fungal contamination have been verified through testing.
- 2. Application of any biocidal agents used to control the growth of fungal or bacteriological contaminants shall be performed after the removal of surface deposits and debris.
- 3. When used, chemical biocides and coatings shall be applied in strict accordance with manufacturer recommendations and EPA registration listing.
- 4. Biocidal coatings shall be applied according to manufacturer's instructions. Coatings shall be sprayed directly onto interior ductwork surfaces, rather than "fogged" downstream onto surfaces. A continuous film must be achieved on the surface to be treated by the coating application. Application of any biocidal coatings shall be in strict accordance with manufacturer's minimum millage surface application rate standards for effectiveness.

2.08 CLEANLINESS VERIFICATION

- 1. Verification of HVAC System cleanliness will be determined after mechanical cleaning and before the application of any treatment or introduction of any treatment-related substance to the HVAC system, including biocidal agents and coatings.
- 2. Visual Inspection - The HVAC system shall be inspected visually to ensure that no visible contaminants are present.
 - A. If no contaminants are evident through visual inspection, the HVAC system shall be considered clean; however, the owner reserves the right to further verify system cleanliness through Surface Comparison Testing, the NADCA vacuum test specified in the ACR 2005 NADCA standards, or wipe testing analysis testing as specified herein.

SECTION 15890 – HVAC DUCT CLEANING/DECONTAMINATION

- B. If visible contaminants are evident through visual inspection, those portions of the system where contaminants are visible shall be re-cleaned and subjected to reinspection for cleanliness.
 - C. NADCA vacuum test analysis to be analyzed by an independent lab. (Non-porous surfaces only.)
 - D. Cleanliness verification shall be performed immediately after mechanical cleaning and before the HVAC system is restored to normal operation or the starting of the fan.
3. Verification of Coil Cleaning
- A. Cleaning must restore the coil pressure drop to within 10 percent of the pressure drop measured when the coil was first installed. If the original pressure drop is not known, the coil will be considered clean only if the coil is free of foreign matter and chemical residue, based on a thorough visual inspection (see ACR 2005 NADCA Standards).
4. Wipe Testing Analysis
- A. MSU shall randomly take swipe samples from ductwork and heating/cooling systems which will be analyzed by an independent lab. Results with less than 100 Colony Forming Units (CFU) per square inch will be considered clean. Areas where samples come back with 100 CFU or more per square inch will be re-cleaned at the expense of the contractor.

2.10 PRE-EXISTING SYSTEM DAMAGE

- 1. Contractor shall, prior to doing cleaning, submit to construction manager where there are problems resulting from prior inappropriate or careless cleaning techniques of others.

2.11 POST-PROJECT REPORT

- 1. At the conclusion of the project, the Contractor shall provide a report to the owner indicating the following:
 - A. Success of the cleaning project, as verified through visual inspection and/or gravimetric analysis.
 - B. Areas of the system found to be damaged and/or in need of repair.

2.12 APPLICABLE STANDARDS AND PUBLICATIONS

- 1. The following current standards and publications of the issues currently in effect form a part of this specification to the extent indicated by any reference thereto:
 - A. National Air Duct Cleaners Association (NADCA): "ACR-2005, Assessment, Cleaning & Restoration of HVAC Systems," 2001.
 - B. National Air Duct Cleaners Association (NADCA): "Understanding Microbial Contamination in HVAC Systems," 1996.

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- C. National Air Duct Cleaners Association (NADCA): "Introduction to HVAC System Cleaning Services," 2002.
- D. National Air Duct Cleaners Association (NADCA): Standard 05 "Requirements for the Installation of Service Openings in HVAC Systems," 1997.
- E. Underwriters' Laboratories (UL): UL Standard 181.
- F. American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE)• Standard 62-89, "Ventilation for Acceptable Indoor Air Quality".
- G. Environmental Protection Agency (EPA): "Building Air Quality," December 1991.
- H. Sheet Metal and Air Conditioning Contractors' National Association (SMACNA): "HVAC Duct Construction Standards — Metal and Flexible," 1985.
- I. North American Insulation Manufacturers Association (NAIMA): "Cleaning Fibrous Glass Insulated Air Duct Systems," 1993.

END OF SECTION
15890.6071

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

PART ONE – GENERAL

1.01 SCOPE

1. **The DDC control manufacturer that presently serves the District is CM3 Building Solutions, 185 Commerce Drive #1, Fort Washington, PA 19094. It is the intention of this school district to expand on this system therefore no substitutions will be permitted.**
2. Provide a fully integrated Web Browser Control System incorporating Direct Digital Control (DDC) Technology with energy management, equipment monitoring, and remote communications.
3. The Facility Management Control System (FMCS) shall be comprised of a network of interoperable, stand-alone digital controllers communicating on an open protocol network to the Individual Building Master Network controller. Access to the various Building Management Control Systems shall be locally from any computer or from the existing computer located in the building or remotely from any web access site and shall be accomplished through a Graphical User Interface using Web browser technology via the Internet.
4. The School Districts' Information Technology Department will provide two (2) IP drops for integration into the Information Technology System. The School District Information Technology Department will provide a secure VPN into the network to all for remote monitoring of the system to meet section 1.02 Maintenance Trending Requirement.
5. Provide Connections to all equipment requiring connections to the control medium whether furnished under this Section or not.
6. The system shall use the latest technologies available from the manufacturer in the implementation of Direct Digital Electronic Control for the HVAC system and its management.
7. The systems shall be installed by factory trained technicians, regularly employed by the manufacturer and factory trained in the installation and calibration of the product.
8. System shall be installed and serviced by technicians that are factory trained in the installation and calibration of the equipment.
9. Provide system in accordance with specifications.
10. The installing Contractor shall be a Certified Installer by the DDC Control Equipment Manufacturer. The Contractor shall include the Certification Documents from the DDC Control Equipment Manufacturer in the Shop Drawing.
11. The installing contractor will be required to provide emergency service personnel on during normal working hours.
12. The installing contractor shall be NJ DPMC pre-qualified under Classification C043 – Control Systems with an aggregate amount equal to or greater than \$15,000,000.00.
13. This Contractor shall be responsible for all software, data drops, programming, calibration, the proper operation and adjustment of all controls, dampers and appurtenances to provide required

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

sequence of operations and protection against freeze-ups. Provide system in accordance with specifications.

14. This Contractor shall provide all labor, material, equipment and software not specifically referred to herein or on the plans, that are required to meet the functional intent of the 15930 specifications and shall be provided without any additional cost to the Owner. This Contractor shall furnish all electrical control and interlock wiring connected to the controls and instrumentation systems. All 110 VAC or greater voltage power wiring to main control panels shall be provided by this contractor, unless indicated otherwise in the Contract Documents.
15. All materials and equipment used shall be standard components, regularly manufactured for this and/or other systems and shall not be custom designed especially for this project. All components shall have been thoroughly tested and proven in actual use.
16. This Contractor shall be responsible for installation of all field equipment and the communication transmission bus. This Contractor shall supply all necessary electrical power to each controller and provide transformers as required from electrical power panel source.
17. This Contractor shall have project's lead technician attend all commissioning meetings. This Contractor shall complete and provide to the CM and Cx all factory startup reports, and pre-functional documentation provided by the Commissioning Agent.
18. The installing contractor shall be certified in network security. Upon award, this Contractor shall provide to the Owner a Certified Compliance Statement documenting that the system has been protected against outside network intrusion. It is a requirement of this installation of this FCMS that this system is compliant with the Information Security policies and procedures of this county. Upon completion of this system, a Vulnerability Assessment shall be performed to identify current vulnerabilities and reduce the Information Security Risk for the county, architect and MEP professionals. The awarded contractor shall provide expert advice and consultation to maintain a security posture for the organization. FCMS must be designed with a credentialed Information Security professional. Contractor personnel involved with Vulnerability Assessments and Information Security consulting must possess a current Certified Information Systems Professional (CISSP) Certification and be a member of ISCC2. An ISC2 CISSP Certification is required. These certifications shall be provided upon award of bid; no exceptions.

1.02 WARRANTY

1. Provide the following warranties by the installing Automatic Temperature Controls (ATC) manufacturer:
 - A. Warranty on equipment.
 - B. Warranty on software upgrades.
 - C. Warranty on firmware upgrades.
2. Labor and materials for the control system specified shall be warranted free from defects for a two (2) year period as indicated in "General Conditions". Control system failures during the warranty period shall be adjusted, repaired, or replaced at no additional cost or reduction in service to the Owner. This Contractor shall respond to the Owner's request for warranty service with 4 hours during normal business hours.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

3. All work shall have a single warranty date. The date of "Substantial Completion" shall start the warranty. Please refer to the AIA A201 Contract Section 9.8 for the definition and requirements of substantial completion.
4. The Owner shall grant to the temperature control sub-contractor, reasonable access to the FMCS during the warranty period. The Owner shall allow the contractor to access the FMCS through a School District provided VPN from a remote location for the purpose of diagnostics and troubleshooting, via the internet, during the warranty period.

1.03 MAINTENANCE SERVICE

1. In addition to warranty periods per the General Conditions, provide maintenance service per Specification Section 15010.
2. The base contract shall include a 2-year service/maintenance term in addition to the 2-year bonded General Contract warranty. The 2-year controls services shall include:
 - A. **Trending:** and logging remotely from the control's provider Remote from the building. A sampling of rooms as agreed by the owner include at least 20% of the rooms shall be trended to confirm proper temperature ranges are maintained.
 - B. **Alarm Monitoring:** The alarm reports shall be monitored remotely, and all alarm issues need to be addressed daily. This Contractor shall provide a weekly report that summarizes the alarm issues and the remedy actions taken.
 - C. The trending shall be summarized in a **weekly email report** to the owner. All rooms outside of the temperature and proper operating ranges shall be highlighted in the report.
 - D. The weekly email report shall be discussed in a pre-set time **conference call** that occurs every week.
 - E. Once a month, a project specific technician shall **meet onsite** with the Owner to review the weekly reports. The meeting onsite shall be a minimum of 4 hours with onsite verification, tweaking, calibrating and replacing necessary parts and operations as required to maintain the system.
 - F. Provide continued **Owner training** over the 2-year term of 24 hours.

1.04 QUALITY ASSURANCE

1. All system components shall be fault tolerant and provide satisfactory operation without damage at 110% and 85% of rated voltage and at + 3 hertz variation in line frequency.
2. Provide static, transient, and short circuit protection on all inputs and outputs. Communication lines shall be protected against incorrect wiring, static transients and induced magnetic interface. All bus connected devices shall be a.c. coupled or approved equal so that any single device failure will not disrupt or halt bus communication.

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3. The Manufacturer of the Facility Management Control System shall provide documentation supporting compliance with ISO-9002 (Model for Quality Assurance in Design/Development, Production, Installation and Servicing). The intent of this specification requirement is to assure that the products from the Temperature Control System Manufacturer are delivered through a Quality System and Framework that will assure consistent quality in the products delivered for this project.
4. Product literature provided by the Building Management Control System Manufacturer in the submittal package shall contain the ISO-9002 Certification Mark from the applicable registrar.

1.05 TRAINING

1. All training shall be by the FMCS manufacturer and shall utilize specified manuals, as-built documentation, and the on-line help utility.
2. Operator training shall include 12 hours of training in addition to the instructions specified in Section 15010.
 - Sequence of Operation review.
 - Sign on-Sign off
 - Selection of all displays and reports.
 - Commanding of points, keyboard and mouse mode.
 - Modifying English text.
 - Use of all dialog boxes and menus.
 - Modifying alarm limits and start-stop times.
 - System initialization.
 - Download and initialization of remote controllers.
 - Purge and/or dump of historical data.
 - Troubleshooting of sensors (determining bad sensors).
 - Password modification.

1.06 SUBMITTALS

1. Shop drawings and Product Data: Submit under provisions of General Conditions, shop drawings.
2. Product Data: Catalog sheets, specifications, control/wiring, schematic drawings, installation instructions for each item furnished. Include the valve and damper schedules and communications layout of DDC control system.
3. Shop Drawings:
 - A. List of connected data points, including connected control unit and input device.
 - B. System graphics indicating monitored systems, data (connected and calculated) point addresses, and operator notations.
 - C. System configuration with peripheral devices, batteries, power supplies, diagrams, modems and interconnections.

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- D. Descriptive data and sequence of operation of operating, user and application software including Web Browser software/hardware integrations.
 - E. Flow charts showing the logic sequence for each panel. Provide a non-jargon description for each step in the sequence. In addition, identify which variables are built into the system programming, and which have variable names and can be changed by the operator(s) from the Central Processing Unit.
4. Maintenance Data and Operation Instructions: Upon completion of the work and prior to final acceptance, provide copies of "Systems Operation and Maintenance Manuals" for the installed control systems. Manuals shall consist of copies of all temperature control submittals, including schematic diagrams, panel drawings, components parts, Web Browser Networks, accessories, operation and maintenance instructions, recommended spare parts inventory and complete warranty information.
 5. ATC contractor is required to provide a written report stating whether or NOT any equipment furnished by ATC contractor is eligible to receive a Program Incentive payment through the NJ Clean Energy Commercial and Industrial Program (New Jersey SmartStart Buildings®). The report is to be submitted with original shop drawing submittal. Report shall include all supporting equipment specification sheets, applicable AHRI Certificate and any other documentation required. (Note: a negative report MUST be submitted where applicable). Refer to specification 15010 for HVAC Equipment which may qualify for Smart Start Incentive for "Controls".
 6. Provide a Maintenance Service Agreement documenting the responsibilities required in Part 1.07 of this specification.

1.07 SYSTEM DESCRIPTION

1. This specification defines the minimum equipment and performance requirements for a complete Facility Management Control System for the listed buildings HVAC/Mechanical Systems including terminal equipment.
2. It shall be understood that the drawings and specifications describe the approximate locations of the work. Do not scale the drawings to determine exact positions and clearances.
3. Details of construction and of workmanship where not specifically described herein or indicated on the drawings shall be subject to review by the school. It is the intent of these specifications to provide a complete system, left in good working order, ready for operation, including necessary labor and materials, whether specifically shown on the drawings or mentioned herein.
4. Before submitting proposals, examine the specifications and all drawings relating to the work and become fully informed as to the extent and character of the work and the relation of the work to that of other Sections. Examine the drawings of other Buildings Control Systems to become familiar with all the problems and details of the building construction.
5. Automatic temperature control field monitoring and control system using field programmable micro-processor-based units with web browser communications are the intent of this design.
6. Central and remote hardware, software, and interconnecting wire and conduit. User access to new control system shall be from new web browser network.

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7. Entire system is to be installed by the System Manufacturer or factory authorized representative.
8. The installation shall comply with local, state, and federal code requirements as applicable.
9. This contract also includes the creation of Systems Graphics at the new FMCS front end computer. The Graphics Programming includes Graphics creation and Dynamic Point editing to reflect all HVAC systems and Hardware System points specified in Part 4.

1.08 EXISTING CONTROL SYSTEMS

1. The existing systems/equipment that shall have their existing controls replaced only as indicated on the drawings. This is for purposes of clarification and shall not be used to limit scope of work. The contractor shall refer to plans and serving entire system including all modifications to allow for all existing equipment being used to be fully integrated to new DDC system.
 - Existing fans (existing and/or replaced)
 - Rooftop Units
 - Cabinet heaters
2. The new replacement controls for the existing control system shall also include all new software programming to allow for existing HVAC equipment and existing control system to be seamlessly integrated with the new system.
3. Drawings indicate general location for equipment to have new controls. Where existing equipment is not shown, contractor to verify existing locations.
4. This Contractor to include as part of their bid, all wiring and controllers.

PART 2 PRODUCTS

2.01 FACILITY MANAGEMENT CONTROL SYSTEM

1. The Facility Management Control System (FMCS) shall be comprised of a network of interoperable, stand-alone digital controllers. All controllers and software within FMCS shall be ISO-9002 compliant and shall be supported by compliance documentation from the manufacturer.

2.02 SPECIFICATION NOMENCLATURE

FMCS	Facility Management Control System
SDC	Standalone Digital Controller
IDC	Interoperable Digital Controller
ILC	Interoperable Logic Controller
LIDC	Lighting Interface Digital Controller
GDC	Gateway Digital Controller
GP	Graphical Programmer
HMI	Human Machine Interface
PAC	Personnel Access Controller
GUI	Graphical User Interface

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2.03 NETWORK - OPEN, INTEROPERABLE, INTEGRATED ARCHITECTURES

1. The intent of this specification is to provide revisions, modifications and enhancements to the existing control system.
2. Ethernet communications protocol will be used on the communication network between FMCS controllers and other system devices to assure interoperability between all devices within the network.
3. The FMCS shall support the direct integration of standard and non-standard communicating systems. At a minimum, the FMCS shall deliver connectivity at the Lon, IP, and HMI levels through standard offerings. The FMCS shall offer as a standard available solution, a minimum of 300 individual communicating interfaces to third party products.
4. The FMCS shall provide a standard available test kit for development of additional interfaces by others, in addition to the FMCS manufacturer.
5. The FMCS shall provide compliance with the ASHRAE standard for LON interoperability with all devices within the FMCS. The FMCS shall provide a high-speed Network Interface that shall plug directly into the SDC which supports one of the following types of communication standards between SDCS.
6. The Local Area Network (LAN) shall be either a 10 or 100 Megabits/sec Ethernet network supporting LON works, Java, XML, HTTP, and CORBA IIOP for maximum flexibility for integration of building data with enterprise information systems and providing support for multiple Network Area Controllers (SCs), user workstations and, if specified, a local host computer system.
7. Local area network minimum physical and media access requirements:
 - Ethernet; IEEE standard 802.3
 - Cable; 10 Base-T, UTP-8 wire, category 5
 - Minimum throughput; 10 Mbps, with ability to increase to 100 Mbps
 - A. Access
 1. For Local Area Network installations, provide access to the LAN from two (2) remote locations, via the Internet. The Owner shall provide connections to the internet to enable this access via high speed cable modem, asynchronous digital subscriber line (ADSL) modem, ISDN line, T1 Line or via the customer's Intranet to a corporate server providing access to an Internet Service Provider (ISP).
 - B. Ethernet
 1. The network interfaces are existing and have IP addresses connected to Owner managed network switched and has been operable since August 2017.

2.04 SUPERVISORY CONTROLLER (SC)

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1. The Network Area Controller (SC) are existing. Where new are required, they shall provide the interface between the LAN or WAN and the field control devices and provide global supervisory control functions over the control devices connected to the SC and all functions to match existing units.

2.05 STANDALONE DIGITAL CONTROLLERS (SDC)

1. The SDC controllers are existing and where new are required, they shall permit the simultaneous operation of all control, communication facilities management and operator interface software, as programmed by the contractor or user and all functions and operational to match existing.

2.06 INTEROPERABLE LOGIC CONTROLLERS (ILC)

1. General

- A. ILC controllers are existing and where new are required, they shall match existing to allow for VAV terminal boxes, fan coil units, reheat units, unit heaters, exhaust fans and other applications as detailed in project specifications. The application control program shall be resident within the same enclosure as the input/output circuitry, which translates the sensor signals.

2.07 INTEROPERABLE DIGITAL CONTROLLERS (IDC)

1. IDC shall be microprocessor based Interoperable Digital Controllers (IDC) providing interoperability with all devices. IDCs shall be provided for any equipment applications.

2.08 GRAPHICAL USER INTERFACE (GUI)

1. The Graphical User Interface shall reside on the communication bus to allow the operator to view, configure, and edit values from multiple controllers on the bus. The GUI shall be completely programmable using standard user-definable graphical icons associated with any displayed variable. Variables such as alarms, trends, setpoints, analog, and digital values may be displayed and/or edited using the GUI.
2. Multiple GUIs shall be capable of residing on the LAN and shall be capable of displaying common and/or unique parameters of the system controllers. The GUI shall be menu based displaying a minimum of 16 menus, and 256 unique system parameters.

2.09 GRAPHICAL PROGRAMMER AND DISPLAY

1. One Graphical Programmer's utility tool shall also be provided. The utility shall reside on a new portable laptop also provided with a Intel Quad or approved equal @ 2.5 GHz CPU and 3 Gigabytes of RAM. The computer shall include a PCC-10 network interface card to allow for direct connection to the bus. These functions shall include Network Management services such as device installation, device configuration, diagnostics, maintenance, and defining network data connections between system controllers, known as "binding". All ILCs and IDCs shall be programmed using the GP. The utility shall be capable of downloading application programs to all of the devices within the FMCS.

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2.10 GRAPHICAL USER INTERFACE SOFTWARE

1. Operating System:
 - A. The new central HVAC software, Schneider Electric Enterprise, server is installed on the Districts' IT infrastructure and shall be modified and enhanced as specified.
2. The GUI shall employ browser-like functionality for ease of navigation. It shall include a tree view (similar to Windows Explorer) for quick viewing of, and access to, the hierarchical structure of the database. In addition, menu-pull downs, and toolbars shall employ buttons, commands and navigation to permit the operator to perform tasks with a minimum knowledge of the HVAC Control System and basic computing skills. These shall include, but are not limited to, forward/backward buttons, home button, and a context sensitive locator line (similar to a URL line), that displays the location and the selected object identification.
3. Real-Time Displays: The GUI, shall at a minimum, support the following graphical features and functions:
 - A. Graphic screens shall be developed using any drawing package capable of generating a GIF, BMP, or JPG file format. Use of proprietary graphic file formats shall not be acceptable. In addition to, or in lieu of a graphic background, the GUI shall support the use of scanned pictures.
 - B. Graphic screens shall have the capability to contain objects for text, real-time values, animation, color spectrum objects, logs, graphs, HTML or XML document links, schedule objects, hyperlinks to other URL's, and links to other graphic screens.
 - C. Graphics shall support layering and each graphic object shall be configurable for assignment to a layer. A minimum of six layers shall be supported.
 - D. Modifying common application objects, such as schedules, calendars, and set points shall be accomplished in a graphical manner.
 1. Schedule times will be adjusted using a graphical slider, without requiring any keyboard entry from the operator.
 2. Holidays shall be set by using a graphical calendar, without requiring any keyboard entry from the operator.
 - E. Commands to start and stop binary objects shall be done by right-clicking the selected object and selecting the appropriate command from the pop-up menu. No entry of text shall be required.
 - F. Adjustments to analog objects, such as set points, shall be done by right-clicking the selected object and using a graphical slider to adjust the value. No entry of text shall be required.
4. System Configuration: At a minimum, the GUI shall permit the operator to perform the following tasks, with proper password access:
 - Create, delete or modify control strategies.
 - Add/delete objects to the system.
 - Tune control loops through the adjustment of control loop parameters.

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- Enable or disable control strategies.
 - Generate hard copy records or control strategies on a printer.
 - Select points to be alarmable and define the alarm state.
 - Select points to be trended over a period of time and initiate the recording of values automatically.
5. On-Line Help: Provide a context sensitive, on-line help system to assist the operator in operation and editing of the system. On-line help shall be available for all applications and shall provide the relevant data for that particular screen. Additional help information shall be available through the use of hypertext. All system documentation and help files shall be in HTML format.
 6. Security: Each operator shall be required to log on to that system with a username and password in order to view, edit, add, or delete data. System security shall be selectable for each operator. The system administrator shall have the ability to set passwords and security levels for all other operators. Each operator password shall be able to restrict the operators' access for viewing and/or changing each system application, full screen editor, and object. Each operator shall automatically be logged off of the system if no keyboard or mouse activity is detected. This auto log-off time shall be set per operator password. All system security data shall be stored in an encrypted format. The system administrator(s) shall fingerprint reader security at the two (2) HMI PC stations.
 7. System Diagnostics: The system shall automatically monitor the operation of all workstations, printers, modems, network connections, building management panels, and controllers. The failure of any device shall be annunciated to the operator.
 8. Alarm Console
 - A. The system will be provided with a dedicated alarm window or console. This window will notify the operator of an alarm condition and allow the operator to view details of the alarm and acknowledge the alarm. The use of the alarm console can be enabled or disabled by the system administrator.
 - B. When the alarm console is enabled, a separate alarm notification window will supersede all other windows on the desktop and shall not be capable of being minimized or closed by the operator. This window will notify the operator of new alarms and un-acknowledged alarms. Alarm notification windows or banners that can be minimized or closed by the operator shall not be acceptable.
 9. Web Browser
 - A. The system shall be capable of supporting an unlimited number of clients using a standard Web browser such as Internet Explorer™ or Google Chrome™. Systems requiring additional software (to enable a standard web browser) to be resident on the client machine.
 - B. The Web browser software shall run on any operating system and system configuration that is supported by the Web browser. Systems that require specific machine requirements in terms of processor speed, memory, etc., in order to allow the Web browser to function with the FMCS, shall not be acceptable.

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- C. The web browser shall provide the same view of the system, in terms of graphics, schedules, calendars, logs, etc., and provide the same interface methodology as is provided by the Graphical User Interface. Systems that require different views or that require different means of interacting with objects such as schedules, or logs, shall not be permitted.
- D. The web browser client shall support at a minimum, the following functions:
1. User log-on identification and password shall be required. If an unauthorized user attempts access, a blank web page shall be displayed. Security using Java authentication and encryption techniques to prevent unauthorized access shall be implemented.
 2. Graphical screens developed for the GUI shall be the same screens used for the Web browser client. Any animated graphical objects supported by the GUI shall be supported by the Web browser interface.
 3. HTML programming shall not be required to display system graphics or data on a Web page. HTML editing of the Web page shall be allowed if the user desires a specific look or format. Storage of the graphical screens shall be in the Network Area Controller (SC), without requiring any graphics to be stored on the client machine. Systems that require graphics storage on each client are not acceptable.
 4. Real-time values displayed on a web page shall update automatically without requiring a manual "refresh" of the web page.
 5. User's shall have administrator-defined access privileges. Depending on the access privileges assigned, the user shall be able to perform the following:
 - a. Modify common application objects, such as schedules, calendars, and set points in a graphical manner.
 1. Schedule times will be adjusted using a graphical slider, without requiring any keyboard entry from the operator.
 2. Holidays shall be set by using a graphical calendar, without requiring any keyboard entry from the operator.
 - b. Commands to start and stop binary objects shall be done by right clicking the selected object and selecting the appropriate command from the pop-up menu. No entry of text shall be required.
 - c. View logs and charts
 - d. View and acknowledge alarms
 1. The system shall provide the capability to specify a user's (as determined by the log-on user identification) home page. Provide the ability to limit a specific user to just their defined home page. From the home page, links to other views, or pages in the system shall be possible, if allowed by the system administrator.

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2. Graphic screens on the Web Browser client shall support hypertext links to other locations on the Internet or on Intranet sites, by specifying the Uniform Resource Locator (URL) for the desired link.

2.17 DAMPERS

1. Modulating dampers shall be opposed blade type. Air handling unit outdoor, relief and return air dampers shall be parallel blade type arranged to combat stratification. Two (2) position dampers shall be parallel blade type. Damper frames shall be not less than 13-gauge galvanized steel. Damper blade shall not be over 8" in width and 48" in length.
2. Blade edges shall have inflatable seal edging rated for less than 10 CFM per square foot of damper area. Damper hardware shall be zinc plated; bearings shall be nylon, Teflon, oilite or equal.
3. Damper operators shall be mounted outside of duct on device unless factory installed or internally mounted with access panels.
4. Damper operators shall be mounted outside of duct unless factory installed or internally mounted with access panels. All dampers on equipment exposed in finished spaces shall have internal mounted operators, increase duct size accordingly.
5. Damper end switches shall sense blade position and not controller output.
6. All dampers and damper motors for outside air intakes for all HVAC equipment shall be quick-acting type.
7. Power wiring 24V or 110V for all dampers shall be provided by the control contractor. Contractor shall verify location of all dampers requiring power and coordinate all other trades for location of power service.

2.18 CONTROL VALVES

1. Valves shall have hardened and polished stainless-steel stems. Valves shall have brass bodies. Packing shall be Teflon, spring loaded self-adjusting type.
2. Where packing is required valves shall back seat to permit repacking under pressure.
3. Water flow control valves shall be fully proportional action two port and/or 3-way mixing or diverted valves. Valves designed for 150 psig WWP and pass required volume of water with not greater than 12' head loss. Indicate pressure drop on shop drawings. Valves to be ANSI Class 125.
4. All valves in systems where equipment and/or pipes which valves feed are subject to freezing conditions shall be normally open. Valves used as part of hot water system under emergency conditions (loss of power) (loss of control signal), shall be normally open.
5. Furnish as part of shop drawing, valve schedule indicating Cv of valves, valve sizes, types and valve positions (N.O., N.C. last position).

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2.19 PROTECTIVE FREEZESTATS, FIRESTATS AND SMOKE DETECTORS

1. Provide for all new rooftop units, a freezestat located on the leaving side of the hydronic coil. When its setting is exceeded, perform the following:
 - A. Open control valve on heating coil to full heating and/or close outside air damper and stop fans.
 - B. All protective devices shall be automatically reset at the device and manually reset via software latch and graphics icon acknowledgement. A signal shall be sent to DDC system.
2. Smoke detector in system greater than 2,000 cfm and serving multiple spaces, shall have smoke detector installed in return downstream of filters.
3. Smoke detector well, interlock and control wiring and all appurtenances shall be by this Contractor.
4. Upon activation, the smoke detectors shall shut down the air distribution system.
5. Smoke detectors shall be supplied by electrical contractor and wired to fire alarm panel by electrical contractor. Smoke detectors shall be installed by HVAC contractor. The interlocking wiring of smoke detectors with HVAC equipment shall be by this Contractor.
6. The electrical contractor shall verify smoke detector auxiliary contacts.

2.20 CONTROL

1. Temperature, relative humidity and pressure transmitters shall be direct acting instruments capable of transmitting an electronic signal in direct proportion of the medium change.
2. All controls that are exposed to the outdoor elements shall be mounted in weatherproof boxes. These boxes will in no way interfere with the operation or sensing of these controls.
3. All controllers shall be externally mounted on indoor units (none in finished spaces). Controller mounted in finished areas shall be internally mounted in equipment and have access doors.

2.21 ELECTRONIC OPERATORS

1. Size electronic actuators to operate their appropriate dampers or valves with sufficient reserve power to provide smooth modulating action or two position action as specified.
2. Provide unit outside air damper motors with adjustable minimum settings so that ventilation requirements may be adjusted for each space or room.
3. Provide spring return for outside air dampers.

2.22 ROOM SENSORS

1. Room sensors shall be electronic. Sensors shall have adjustable from rooms. All sensors in non-supervised areas (toilet rooms, cafeteria, gym and corridors) shall have lockable metal covers.

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For sensors on exterior walls, provide insulation (minimum 2" thick R=8.0). Provide with pushbutton occupied/unoccupied override. Sensors shall have LED indication.

A. Wall Mounted Combination Sensors (Demand Control Ventilation System Only) - provide wall mounted combination sensors which shall contain a space temperature sensor and CO₂ sensors in a single, decorative housing. The CO₂ sensor shall use single-beam absorption infrared diffusion technology (non-dispersive infrared) and shall have integral programming to perform automatic baseline calibration without use interface. The recommended manual recalibration period shall not be less than five years. Other features of wall-mounted combination sensors shall include:

- Operating Conditions: 60°F. to 90°F. (15°C to 30°C.) and 0% to 95% RH, non-condensing
- Power Supply: 18-30 VAC, 50/60 Hz (18-42 VDC polarity protected)
- CO₂ Sampling Method: Diffusion
- CO₂ Sensor Output: 4 to 20 mA or 0 to 10-volt signal
- Sensitivity: ±20 ppm
- Accuracy: ±100 ppm to 60°F. to 90°F. (15°C. to 32°C.) and 760 mmHg
- CO₂ Sensor Calibration: Single point calibration via push button and LED
- Space Temperature Sensor: 10K ohm ±2% at 77°F. (25°C.) thermistor

Combination sensors shall be provided with the manufacturer's recommended Carbon Dioxide calibration kit. The quantity shall be suitable to initially calibrate each sensor provided for the project.

2. Refer to Part 3 for room sensor installation specifications.

PART 3 EXECUTION

3.01 ELECTRIC WIRING

1. All power and control wiring in connection with the temperature control system shall be furnished and installed under this contract and shall be per applicable NEC.
2. All electrical controls and switches shall be suitable either for 120 volts, 60 Hz or 24 VAC
3. For control circuits of 115 volts and above, all wire shall be rated for 600 volts and may be either single or multi-conductor cable (refer to section 16000 for acceptable wiring methods).
4. For control circuits below 30 volts, all wire shall be rated for 300 volts and may be either single or multi-conductor cable.
5. All electrical sensing element wire shall be in accordance with manufacturers' recommendation with the proper number of conductors, equivalent to Beldon No. 8770 and installed in "EMT" conduit in mechanical room. This cable shall not be installed in the same conduit with any conductors for voltages of 115 or above.
6. Electrical work provided shall include, but not limited to:
 - A. Wiring from all control devices furnished to the respective equipment being controlled.

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- B. Furnishing and installation of all necessary conduit and wire.
 - C. Interlocking wiring between rooftop units, exhaust fans and radiation as specified in the sequence of operations, shown on the drawings or otherwise required.
 - D. Installation of smoke detectors and wiring to fan starter.
 - E. Wiring of flow switches, sequence relays, thermostats and permissive circuits to boilers.
7. Metal raceways shall be installed where pipe cannot be installed in construction and shall be stamped one-piece metal minimum 18-gauge, factory painted color selected and secured to prevent vandalism.
 8. In locations where wire cannot be installed above ceiling, wire shall be run in metal raceways.
 9. Except for motor feeders and for existing wiring between motors, motor controllers, feeder panels, fuses, circuits breakers and buss bars. All of the new electrical work required for the facility management control system including but not limited to time switches, damper motors, damper switches, electric thermostats, electric relays, interlocking wiring, wire, conduit, etc.; shall be provided and installed by the FMCS Contractor. It shall be the FMCS Contractor's responsibility to provide all wiring required to achieve the functions called for in these specifications.
 10. All exposed wiring shall be in EMT or rigid conduit.
 11. Control wiring in plenums shall be furnished and installed in EMT or conduit or an approved shield cable for plenum use.

3.02 ROOM SENSORS

1. Sensors shall be located so that they will not be influenced by the mechanical system or heat producing equipment. Sensors installed not in accordance with above shall be relocated and construction repaired at no additional cost to Owner.
2. Mount all sensors as required by ADA unless otherwise directed or required by code.
3. The exact location of sensors and/or thermostats to be determined in field with Owner and be coordinated with the final furniture layout. Submit location for review with shop drawings. As part of bid, contractor to include sufficient wire to relocate sensor 5'± from location shown and where interference occurs, sensors shall be relocated (after final installation) at no additional cost to Owner.
4. As part of bid, contractor to include sufficient wire to relocate sensor 5'± from location shown and where interference occurs, sensors shall be relocated (after final installation) at no additional cost to Owner.
5. Where sensors are shown to be located behind grilles, provide hinged access and mark location.
6. Refer to Part 2 for room sensor specifications.

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3.03 DRAWINGS AND LAYOUT

1. This Contractor shall provide diagrams of the automatic temperature control system, which shall show all control equipment, and the function of each item.
2. The following data/information shall be submitted in accordance with general conditions:
 - A. Complete sequence of operation.
 - B. Color coded control system CAD generated drawings including all pertinent data to provide a functional operating system.
 - C. Valve and damper schedules showing size, configuration, pressure losses, capacity and location of all equipment.
 - D. A description of the installation materials including conduit, wire flex, etc.

3.04 EQUIPMENT CONTROLS

1. All controls required and/or specified to be installed by the ATC sub-contractor in equipment shall be sent to the equipment manufacturer and be factory installed.
2. The controls may be field assembled by ATC sub-contractor at his option. However, this Contractor shall assume all responsibility for proper operation of the mechanical equipment and coordination of the work.
3. When controls, dampers, valves, etc., are mounted in equipment furnished by others, the ATC sub-contractor shall provide all required electric wiring and appurtenances and include connection to the equipment as required for system to function as specified.
4. Where controls are to be field installed and controls are not factory installed and wired, the following is a recommended interface.
 - A. The HVAC equipment suppliers shall provide a terminal strip in the control compartment of their equipment to accommodate the following:
 - Fan Start/Stop - The HVAC equipment shall accept a contact closure from the DDC system to start and stop the fan.
 - Compressor Start/Stop - The HVAC equipment shall accept a contact closure from the DDC system to start and stop each stage of mechanical cooling.
 - B. Economizer Control - The HVAC equipment shall accept a single 0-10-volt signal from the DDC system to modulate the outdoor air, return air, and relief air dampers. The damper actuators are to be spring return. The damper actuators shall be powered from the HVAC equipment and wired at the factory. A 0-volt signal shall make the outdoor and relief dampers fully closed and the return damper fully open. Note - At contractors' option, alternate methods of interface may be used, submit for review.

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5. It is the intent of these specifications that the controllers for new rooftop units (are existing previously installed for split system units) be located to allow for accessibility by Owner and minimal new work or wiring. Controllers for equipment other than rooftop units, and controllers for rooftop units not installed in units shall be located as specified below.
 - A. All unitary controllers shall be located as close to units they service. Controllers may be located above ceiling except where there is no ceiling or where equipment is located in close proximity to normally unoccupied spaces (storage rooms, janitor closets, electric rooms, etc.) For these areas, controllers shall be located as high as practical below ceiling on walls. All controllers shall be accessible and clearly marked by permanent color-coded indicators on ceiling.

3.05 INSTALLATION OF CONTROL VALVES AND DAMPER MOTORS

1. All control valve actuators and damper actuators shall be furnished by temperature control manufacturer and installed by this Contractor or manufacturer of equipment in whose work it is to be mounted, regardless of who furnished equipment.
2. Where damper motors are provided by equipment manufacturer, they shall be completely integrated with the ATC system. The contractor is responsible for all coordination of work not in accordance with above at no extra cost to Owner.

3.06 VALVE, DAMPER AND CONTROL DEVICE LOCATION AND ACCESSIBILITY

1. All control equipment requiring service or adjustment located above suspended acoustical ceiling shall have their locations permanently marked on ceiling. Markings shall consist of a color scheme. The markings shall be permanently applied to surface with legend and location agreed to and provided to Owner. Provide in addition to chart, a permanently mounted graphic display as to locations of the devices.
2. All devices shall be located to be accessible and easily maintained and if found inaccessible, shall be relocated by this Contractor at no additional expense to Owner, regardless of the trades involved.
3. Where devices are behind general construction, provide access doors.

3.07 ATC PANELS

1. The location and quantity of ATC panels are to be determined and verified in field. Panels to have emergency power electrical connections. The final location and quantity of panels are to be verified with Owner. This Contractor shall be responsible for providing all power wiring and to coordinate all power wiring requirements as to location, quantity, and wire size with electrical contractor. Extension of services, new power wiring for new panels, and all modifications to existing panels which affect electrical contractor shall be the responsibility of the ATC contractor.
2. All ATC panels, controllers, and equipment that require continuous uninterrupted power supply are to remain in operation and shall have battery and/or UPS back-up provided by this Contractor. The back-up shall be for a minimum of 3 hours and shall allow for an orderly shutdown. The resetting, rescheduling, and/or reprogramming of the controls will not be allowed based upon failure to meet the intent of this specification.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

3. No unit controllers or ATC panels shall be located above the ceiling.

3.08 ACCEPTANCE TESTING

1. Upon completion of the installation, the This contractor shall load all system software and start-up the system. This contractor shall perform all necessary calibration, testing and de-bugging and perform all required operational checks to ensure that the system is functioning in full accordance with these specifications.
2. This Contractor shall perform tests to verify proper performance of components, routines, and points. Repeat tests until proper performance results. This testing shall include a point-by-point log to validate 100% of the input and output points of the DDC system operation.
3. Upon completion of the performance tests described above, repeat these tests, point by point as described in the validation log above in presence of Owner's representative, as required. Properly schedule these tests so testing is complete at a time directed by the Owner's Representative. Do not delay tests so as to prevent delay of occupancy permits or building occupancy.
4. System Acceptance: Satisfactory completion is when this Contractor has performed successfully all the required testing to show performance compliance with the requirements of the Contract Documents to the satisfaction of the Owner's representative. System acceptance shall be contingent upon completion and review of all corrected deficiencies.
5. Commissioning: This Contractor shall complete and provide to the CM and Cx all factory start-up reports and pre-functional documentation. This Contractor shall have the project lead technician attend all Cx meetings. This Contractor shall coordinate with and support the Owners' testing and balancing contractor.

3.09 EXISTING CONSTRUCTION

1. The existing valves and/or thermostats shown to be removed or as required to be removed shall be removed in a neat, workmanlike manner and the existing opening shall be covered either with new sensor or cover plate. Note: Contractor is to remove all exposed pneumatic control devices whether presently in use or not.
2. Where existing construction must be disturbed for installation of new work or removal of existing, the construction shall be repaired to match adjacent surfaces. All painting and patching of walls is the responsibility of the contractor.
3. Where existing dampers are to be replaced with new dampers or damper motors, the existing duct shall be removed, repaired, and/or replaced with new duct work.
4. Where equipment is indicated to replace existing equipment, the existing electric control system for that equipment shall be replaced with new electronic control system as here in indicated. All wiring and appurtenances shall be removed.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

PART 4 HARDWARE POINTS

4.01 GENERAL

1. The Facility Management and Control System (FMCS) shall be designed, installed, and commissioned in a turnkey fully implemented and operational manner; including all installation labor and programming.

4.02 HARDWARE POINTS LIST - I/O Points by the FMCS Contractor

1. Packaged Rooftop Unit

- Supply Fan Start/Stop
- Alarm State
- Supply Fan Status
- Outside Air Temperature
- Discharge Air Temperature
- Space Temperature
- Space Setpoint
- Return CO₂ (U.N.O. setpoint to be 700 PPM above ambient)
- Economizer Command
- Heating Valve Command (Where Applicable)
- Radiation Valve Command (Where Applicable)
- Stage 1 Cooling (Where Applicable)
- Stage 2 Cooling (Where Applicable)
- Freezestat tripped Alarm
- Return Air Smoke Detector (For Units Indicated on Plans)

2. Packaged VAV Rooftop Unit

- Supply Fan Start/Stop
- Supply Fan and adjustment Exhaust Fan (where applicable) VFD Status (0% to 100% of maximum setpoint)
- Alarm State
- Exhaust/Return Fan Start/Stop (If Applicable)
- Supply Fan Status
- Supply Duct Static Pressure
- Exhaust/Return Fan Status (If Applicable)
- Outside Air Temperature/Humidity
- Return Air Temperature/Humidity
- Mixed Air Temperature/Humidity
- Discharge Air Temperature
- Return CO₂ (U.N.O. setpoint to be 700 PPM above ambient)
- Economizer Command
- Heating Demand (modulating gas heat control)
- Stage 1 Cooling (Where Applicable)
- Stage 2 Cooling (Where Applicable)
- Return Air Smoke Detector

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

3. Exhaust, Supply & Transfer Fans

- Fan Start/Stop
- Supply Fan Status - Current Switch
- Automatic Damper Operation (where applicable)
- Room Temperature Setting (where applicable for ventilation)

4. VAV Boxes - I/O Points by the FMCS Contractor

- Supply Air Temperature
- Supply Air Volume (CFM)
- Space Temperature
- Adjustment Room Temperature
- Adjustment Primary Air Volume (CFM)
- Room CO2 (ppm)
- Control Valve Operation (water reheat units only)
- Fin Tube Control Valve (for spaces with VAV box)

PART 5A SEQUENCE

SPACE SETPOINTS

	SPACE SETPOINT
Occupied Heating	68°F.
Morning Warm-up	68°F.
Unoccupied Heating	60°F.
Occupied Cooling	74°F.
Cool-down	74°F.
Unoccupied Cooling	80°F.
Relative Humidity	55% RH

Note: All setpoints to be adjustable by Owner via FMCS.

OCCUPIED/UNOCCUPIED PERIODS

The purpose of this schedule is to establish a base line for equipment operation and sequencing. This is to allow system to provide optimum effectiveness and increase efficiency. The hours of operation shall be reviewed with the school prior to occupancy. The contractor shall provide as part of their training, instructions to Owner for changing and adjusting sequences and times of operation. The hours of operation shall also be able to be adjusted for individual equipment and/or zones (ie. Gymnasium, Auditorium).

Occupied Heating 6AM

Optimal start-up with adjustment based on system requirements.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

Occupied Heating (Outside Air)

Operation of outside air system (damper opening) delayed approximately one hour after occupancy (adj.) and one hour prior to end of school (adj.).

Unoccupied Heating 3PM

Schedule for after school usage shall adjust this period.

Occupied Cooling 7AM

Optimal smart start-up with adjustment based on system requirements.

Occupied Cooling (Outside Air)

Operation of outside air system (damper opening) delayed approximately one hour after occupancy (adj.) and one hour prior to end of school (adj.).

In addition, where CO2 sensor below operational setpoint and outside relative humidity is higher, adjust damper opening time to allow for delayed opening.

Unoccupied Cooling 3PM

Schedule for after school usage shall adjust this period.

PART 5B – SEQUENCE OF OPERATIONS

5.01 FANS

1. Ventilation Fans - Provide room thermostat to energize fan whenever its setting is exceeded and open automatic damper on intake (where applicable).
2. Single Toilet Rooms Exhaust Fans - Ceiling exhaust to operate with light switch. (Note-This Contractor to provide all interlocking controls and control wiring).

5.02 UNIT HEATERS AND CABINET UNIT HEATERS

1. Provide wall mounted thermostats which shall start fans and open valves on heating coils, whenever space temperature falls below set point. Aquastat shall sense availability of hot water.

5.03 RADIATION

1. Room sensor shall, thru DDC system, modulate control valve on radiation, reset temperature during unoccupied mode.
2. Where radiation is used for primary and/or supplemental heat and not interfaced with rooftop, VAV box or central units. Provide wall thermostat to modulate valve (not connected to DDC),
3. Note - Radiation is always 1st source of heat for all modes.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

5.04 PACKAGED AIR CONDITIONING UNITS

1. The units shall be sequenced from occupied/unoccupied warm-up modes and cool-down modes from DDC system.
2. Note – Where units are specified to have air volume reduction or single zone VAV, provide all controls and integration with units' refrigeration control to capacity reduction based on reduced air flow.
3. Occupied Cycle Heating - When indexed to occupied cycle and room sensor requires heat; outside air damper to be under control of CO₂ sensor which shall open outside air damper from closed to minimum position, return air damper open, energize associated exhaust fans and energize unit, first cycle valve on radiation (if available) and then energize hot water heat on heat coil or gas heat.
4. Occupied Cycle Cooling - When indexed to occupied cycle and room sensor requires cooling; energize associated exhaust fans, energize unit fan and allow operation of outside air damper from CO₂ sensor. Unit mounted integrated enthalpy economizer shall modulate outside and relief air dampers and return air damper as required to provide free cooling during economizer mode. Upon a further rise in space temperature, close outside air damper to minimum position, return air damper to maximum, energize refrigeration in steps.
5. Unoccupied Cycle Heating - When indexed to unoccupied cycle; all exhaust fans de-energized, outside air damper closed, first open radiation (if applicable) and then energize unit fan, energize gas in stages or modulate hot water control valve for duct mounted heating coil (whichever is applicable).
6. Morning Warm-Up or Cool-Down - When indexed to morning warm-up or cool-down from central control; unit to run, all exhaust fans de-energized, all outside and relief air dampers closed; first cycle valve on radiation (where applicable) and then energize gas heat in stages or modulate hot water control valve for duct mounted heating coil (whichever is applicable) until morning warm-up sensor is satisfied, at which time system reverts to normal occupied mode.
7. Provide room humidistat which, upon a rise above its setpoint (in cooling mode), energize units' dehumidification hot gas refrigeration to provide humidity control. Dehumidification sequence to be by the unit manufacturers' control. Upon a continued rise in space humidity, the hot water coils in reheat position shall be energized. If hot water is available, units with electric heat coil shall be used to maintain space temperature.
8. Cooling Unoccupied Mode - When indexed to unoccupied mode by central computer or manual override. All associated exhaust fans to be de-energized, relief and outside air dampers closed. Upon a rise above night sensor, unoccupied cooling space temperature as sensed by ATC system, external zone sensors and interior enthalpy is above outside exterior enthalpy, energize unit economizer system 100% outside air and 100% exhaust air to provide purge mode. Provide time delay minimum 30-minute run time. Provide space low limit temperature and space high relative humidity thru DDC system shall override purge mode upon a fall below or rise above setpoints.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

9. The electric heat coils shall be controlled thru the room sensor. When in the heat mode, the coils shall be deenergized. The hot water heat in the existing rooftop unit shall be the source.
10. Cooling Mode – Provide an average of the two room sensors. Upon a fall below sensor of any room and conditioning is required for other room, energize electric reheat in stages. Unit fan shall run continuously. Provide new room humidistat which shall, upon a rise above setpoint, energize unit in cooling mode, and upon a fall below setpoint of room thermostat, energize electric coil in steps.

5.05 ROOFTOP UNITS - VAV

1. The units shall be sequenced from occupied/unoccupied warm-up modes/cool-down modes.
2. Provide the ability to override the control and energize system to occupied mode. Provide ability to have more than one override. Record time used and time and date of override events.
3. Heating Unoccupied Mode - When indexed to unoccupied mode by central computer or by manual override; all associated exhaust fans shall be de-energized, 100% return air, outside air damper shall be closed, VAV box heat energized, and VAV box sequenced to night heat. Upon a fall below night unoccupied space temperature as sensed by DDC system external zone sensors; radiation shall be 1st stage of heat (where available) and then VAV air control shall be 2nd stage, rooftop unit shall be energized. Modulate valve on hot water coil. Sequence hot water heat and sequence dampers on VAV unit to allow for flow.
4. Heating Warm-Up Mode - When indexed to occupied mode (warm-up cycle), outside air damper closed; associated external exhaust fans de-energized and radiation shall be 1st stage of heat (if available) and then hot water heating coil energized and supply fan ramped up to preset minimum supply air flow and 100% return air until building is satisfied as sensed by central return air sensor. VAV boxes shall be indexed to warm-up mode. VAV box primary dampers open and boxes under control of space sensor. Maintain mode until room sensors reach occupied heating setpoint, after which sequence to occupied heating mode.
5. Occupied Heating Mode - After warm-up is complete, the outside air dampers and supply air fan shall be allowed to operate. Outside air damper to be controlled from CO2 sensor after time delay in opening. Upon a rise above setpoint; open outside air damper from closed to minimum position. Discharge air set point shall be reset based on outdoor air temperature to a maximum of 62°F. (adj.). VAV boxes shall, upon a fall below setpoint, modulate primary dampers closed until minimum position, then first modulate hot water control valve on radiation and then modulate valve on VAV box reheat coil. Note – In milder weather, radiation shall be 2nd stage. Upon a rise to above 62°F. and economizer opened 100%; de-energize energy wheel. Disable Dx cooling for outdoor temperatures less than 62°F.
6. Cooling Unoccupied Mode - When indexed to unoccupied mode by central control or by manual override. All associated exhaust fans to be de-energized, relief and outside air dampers closed. VAV box de-energized and VAV sequenced to unoccupied mode cooling. Upon a rise above night sensor, unoccupied cooling space temperature as sensed by ATC system, external zone sensors and interior enthalpy is above outside exterior enthalpy, energize unit economizer system to 100% outside air and open relief air dampers to provide purge mode, open room VAV primary dampers. Provide purge mode until all zones have been satisfied. Provide time delay minimum 30-minute run time. Provide space low limit temperature and space high humidity thru DDC system shall override purge mode upon a fall below or rise above setpoint.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

7. Cooling Occupied Mode - When indexed to cooling occupied mode from central computer, system shall first go to cool-down. Energize supply air fan. Close outside air dampers. Outside air damper to be controlled from CO2 sensor to open from closed to minimum position after time delay in opening. System shall either provide refrigeration or economizer operation. Discharge air temperature control shall maintain desired reset discharge air control which shall be based on return air temperature and outside air temperature fully adjustable summer 55°F. ± and winter 62°F. ±. Upon a fall below setpoint of discharge air control, modulate closed outside air damper and operate enthalpy economizer with refrigeration to maintain desired setpoint. Upon a continued fall below setpoint, de-energize refrigeration and operate enthalpy economizer cycle per manufacturers' requirements. Upon a continued fall below set point; reset outside air dampers to minimum. Upon a further fall below set point; go to occupied heating mode. Disable Dx cooling for outdoor temperatures below 55°F. (adj.).
8. Discharge Duct Static Pressure Setpoint - Duct pressure sensor located @ $\frac{3}{4}$ of the total duct length located shall maintain desired duct static pressure by modulating VFD drive on supply fan. The control bands, setpoint increment values, setpoint decrement values and adjustment frequencies shall be adjusted to maintain maximum static pressure optimization with stable system control and maximum comfort control.
9. Outside Air - The minimum outside air quantity shall remain constant during all modes regardless of supply air quantity, except for economizer operation and unoccupied cycles. To maintain compensated outdoor air control (1AQ), CO2 sensors shall reset minimum outside air quantities minimum based on return air CO2 levels, but outside air quantities shall not be allowed to fall below point where building is under negative pressure as sensed by pressure differential control between outdoors and indoors.
10. Start-Up Purge Cycle
 - A. The normal start up shall be as indicated above. The DDC system and unit control shall have a separate start up purge cycle which shall only be used if desired by Owner. The control logic sequence of operations shall be provided.
 - B. The sequencing of the system from normal start up to purge cycle start up shall be automatically initiated. The DDC system shall, during the normal operation, track and trend the conditions at start up, and if determined after a period of normal operation, that a purge start up cycle is required, then the system shall initiate a purge condition. This shall also alert operation and allow for manual override. Purge cycle shall only be initiated under outside conditions where economizer operation allows for free cooling.
 - C. When the unit starts, the outdoor air damper shall open and exhaust fan to track supply fan, initiating a timed purge cycle. The outdoor air damper shall modulate to maintain the mixed airflow at 30% outdoor air. The purge period shall be adjustable and shall initially be set for 30 minutes.
 - D. The unit shall modulate its preheat control to maintain the discharge air temperature set point if the mixed air temperature falls below the AHU discharge air temperature falls below the unit discharge air temperature set point. At the conclusion of the timed cycle, the outdoor air damper shall modulate closed and exhaust fan speed reset to maintain the base ventilation rate of outdoor air, and the demand-controlled ventilation control algorithm shall be enabled.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

11. Emergency Shutdown

- A. Close outside air dampers with 30 seconds of signal from DDC system.
12. Units shall be interfaced with VAV unit CO₂ sensors to allow for either VAV unit on rooftop unit to control outside air quantity.

5.06 VAV UNITS

1. Refer to Sequence in Part 5.05. Where there is radiation, VAV box shall be coordinated with radiation operation to prevent overheating.
2. Minimum air quantities shall be heating 40%, cooling mode 15% (adj.). This Contractor shall include as part of his bid, adjustment of minimum air quantities after initial settings based on space and comfort conditions.
3. Each VAV zone controller shall monitor primary air flow, space temperature, air handler status and mode, supply air temperature and shall position its terminal damper-based unit's (PID) temperature control algorithm to maintain the desired zone temperature set point. Each zone controller shall include the inherent ability to override the temperature control loop and modulate the terminal's damper with (PI) loop. The zone controller shall be capable of maintaining a ventilation set point through a demand-controlled ventilation (DCV) algorithm in conjunction with the unit to fulfill the requirements of ASHRAE standard, 62-189 "Ventilation for Acceptable Indoor Air Quality" and 2015 IMC.
4. Whenever the system unit is operating in occupied mode, the system controller shall maintain the base ventilation rate, unless overridden by a pre-occupancy purge sequence or the DCV function.
5. The system controller shall modulate the preheat control to maintain the discharge air temperature setpoint if the mixed air temperature falls below the discharge air temperature setpoint. The zone controller shall contain a provision to operate modulating type heat to maintain the space temperature at the midpoint between the heating and cooling setpoints during DCV operation.
6. Operation shall be dependent upon the equipment mode of operation, so that the DCV function will only operate during occupied periods when the outdoor air damper is actively providing ventilation. DCV control shall be disabled if the CO₂ sensor fails.

5.07 HVAC SYSTEM EMERGENCY SHUT-DOWN SWITCH'S

1. Upon manual operation of single switch, shut down all HVAC equipment that uses outside air for ventilation, combustion air or any other purpose which may cause outside air to enter building by equipment use.
2. Switch shall be for all equipment.
3. Switch shall be a manual switch labeled and lockable and shall be located per Owners' direction.
4. Switch shall also send signal for quick closing outside air dampers to close.

SECTION 15930 - FACILITY MANAGEMENT CONTROL SYSTEM

5. Provide clear plastic liftable cover and a 12" x 4" engraved sign; "Emergency HVAC Shut Down."

END OF SECTION
15930.6071

SECTION 15015 – GENERAL REQUIREMENTS

PART 1 GENERAL

1.01 SCOPE

1. The General, Supplementary, and Special Conditions, Applicable portions of all divisions and the addenda thereto, are made a part of this Contract.
2. All work described in these specifications shall be the responsibility of the plumbing contractor unless otherwise indicated.
3. It is the intent of these specifications to include all material, service and labor necessary to form a complete and properly operating whole.

1.02 CONTRACT DRAWINGS

1. Examine all drawings and specifications and visit the site to become acquainted with the construction and the extent of the work.
2. In referring to drawings, figured dimensions take precedence over scale measurements. Discrepancies must be referred to the Engineer for decision. Each Contractor shall certify and verify all dimensions before ordering material or commencing work.
3. Any work called for in the specifications, but not mentioned or shown on the drawings, or called for on the drawings, but not mentioned in the specifications, shall be furnished as though called for in both.
4. When any device or part of equipment is herein referred to as a singular number, such as "the pump" such reference shall be deemed to apply to as many such devices as required to complete the installation.
5. The term "provide" shall mean "furnish and install". Neither term will be used generally in these specifications but will be assumed. The term "furnish" shall mean to obtain and deliver on the job for installation by other trades.

1.03 CODES AND STANDARDS

1. All work shall comply with all regulations and be subject to inspection and approval of authorities having jurisdiction.
2. Where items indicated on contract documents differ from code requirements, contractor shall inform engineer prior to installation. Any construction installed by contractor that is not in compliance with applicable codes, shall be removed, modified, and/or replaced at not additional cost.
3. All equipment shall be labeled by an approved agency.
4. Contractor shall give all notices, obtain and pay for all permits, deposits, and fees necessary.
5. Manufacturer's published data is made a part of these specifications.

SECTION 15015 – GENERAL REQUIREMENTS

6. Wherever a recognized national organization has published standards these shall be complied with (such as ASA Z 21.30 for gas piping).

1.04 REJECTED MATERIALS

1. See "General Conditions".

1.05 WORKMANSHIP

1. All work and the execution of same shall be completed in a first class, workmanlike manner and shall conform to the best mechanical practice.

1.06 SHOP DRAWINGS

1. See "General Conditions".

1.07 AS-BUILT DRAWINGS

1. See "General Conditions".

1.08 WARRANTY

1. See "General Conditions".

1.09 FIRE RATING

1. All materials used anywhere in the work must have N.F.P.A. rating as follows:
 - A. Flame Spread - Not Over 25
 - B. Smoke Developed - Not Over 50
 - C. Fuel Contributed - Not Over 25
2. All materials shall be "Self Extinguishing".

1.10 EQUIPMENT SELECTION AND SERVICEABILITY

1. All equipment shall be located and installed so that it may be serviced. Demonstrate that there is room to remove all tube bundles, motor and similar equipment. Equipment which is too large or poorly located to permit servicing shall be replaced or repositioned at no additional cost to the Owner.
2. Where piping or control diagrams or sequencing differ from the recommended piping arrangements of the equipment manufacturer, and will directly affect the equipment performance, the manufacturer's recommendations shall be submitted in writing to the Architect/Engineer for approval, prior to purchasing the equipment involved. This Contractor shall be responsible for obtaining such recommendations from the manufacturers in order to effect correct and perfect operation of the equipment at the capacities and temperatures indicated.

SECTION 15015 – GENERAL REQUIREMENTS

1.11 EQUIPMENT FURNISHED BY OTHER TRADES

1. All equipment furnished and/of installed by other trades requiring connections and services by this Contractor shall have such services provided.
2. This Contractor shall verify exact requirements with shop drawings.
3. This Contractor shall verify all locations, sizes, requirements of services required for equipment in field with Contractor furnishing equipment.

1.12 FIRE SAFING

1. Provide fire safing and duct safing per 2018 IBC New Jersey Edition, Proseal Systems - Proseal plug device per 93 UL Directory, No 545, F rating for precast concrete. 3M Brand Fire Barrier CP25WB and caulk CAJ 1044 and CAJ 5001, WL1003, WL5011, or approved equal.

PART 2 PRODUCTS

2.01 ELECTRICAL EQUIPMENT

1. This Contractor shall furnish all his equipment complete with motor, controllers, capacitors and starting equipment.
2. Electric motors shall be open, drip proof induction motors rated for continuous duty at 15% overload with 40° C. rise; single phase motor shall be capacitor start-induction run. Motors one-half horsepower shall be single phase, unless otherwise noted (c.f. Division 16). Starting of magnetic across-the line starters equivalent to Furnas Bulletin 14 or approved equal, unless otherwise specified. Thermal overload type, motor rated manual switches shall be furnished for motors ¾ HP and less which do not require magnetic starters for control purposes.
3. Provide FPE/CDE Type 1C Power Factor correction capacitors size to increase full load power factor to 95%. Capacitors shall be fused, in NEMA enclosure, connected between safety switch and motor starter.
4. Where apparatus is specified as "Packaged", all electrical equipment shall be furnished, set and wired to a single point of connection for apparatus as a unit.
5. This Contractor shall set all electrical equipment furnished by him unless same is to be mounted on an electrical panel board, junction box or similar piece of electrical equipment and is to be wired by others.
6. Where electrical characteristics are not shown, all electrical characteristics shall be as indicated on electrical plans. Where there is a conflict between model numbers which indicate electrical characteristics and electrical drawings, the electrical drawings shall take precedent.
7. This Contractor shall verify all electrical characteristics of all equipment with electrical contractor. This Contractor shall submit to electrical contractor location of all motor, starters, other electrical equipment voltage and phase required prior to submission of this Contractors' and electrical contractors' shop drawings.

SECTION 15015 – GENERAL REQUIREMENTS

8. Should this Contractor change type of equipment which results in change to electrical characteristics, then this Contractor will be responsible to coordinate these changes with all other trades and pay for all required changes.
9. Should this Contractor change electrical characteristics of equipment from that shown on electrical drawings, he is responsible for any extra cost resulting from such change.

2.02 ELECTRICAL WIRING

1. This Contractor shall furnish and install all electric wiring required for his contract, with the exception of certain wiring shown under Division 16.

2.03 RELIEF VALVES

1. Provide ASME labeled relief valve on each closed fluid system, set to relieve full code capacity at design pressure. Pipe discharge to closed drain or approved receptor.

2.04 THERMOMETERS

1. Thermometers shall be 5" diameter dial type with stainless steel cases and separate wells. Ashcroft T-7173T or approved equal, adjustable to any angle.

2.05 TAGS

1. This Contractor shall provide a 2" diameter brass tag with stamped service designation and numbers, fastened to each valve with brass chain and "S" hook.
2. Each control, starter, disconnect switch, etc., shall be provided with 3/4" x 2 1/2" metal name tag securely fastened to device.
3. Omit name tags on controls exposed in finished spaces.

PART 3 EXECUTION

3.01 METHOD OF PROCEDURE

1. The drawings accompanying these specifications are diagrammatic and intended to cover the approximate and relative locations of the system.
2. Installation, connection and interconnection of all components of these systems shall be complete and made in accordance with the manufacturer's instructions and best trade practices. This Contractor shall erect all parts of equipment to be furnished by him under his Contract at such time and in such manner as not to delay or interfere with other Contractors.
3. This Contractor shall lay out his work and be responsible for the establishment of heights, grades, etc., for all interior and exterior piping, drains, fixtures, conduit, etc., included in Contract Documents, in strict accordance with the intent expressed thereby; and all the physical conditions to be met at the building and finished grade, and shall be responsible for accuracy thereof. The establishment of the location of all work shall be performed in consideration of the finished work. In case of conflict, equipment and/or materials shall be relocated without cost to

SECTION 15015 – GENERAL REQUIREMENTS

the Owner, as directed by the Architect, regardless of which equipment was installed first.

4. This Contractor shall cooperate with other contractors for the proper securing and anchoring of all work included within these specifications. Extraordinary care shall be used in the erection and installation of all equipment and materials to avoid marring surfaces of the work of other trades, as this Contractor will be held financially responsible for all such damage caused by the lack of precaution and due to negligence on the part of his workmen.
5. Do not run pipe or conduit for plumbing systems in any concrete slab 3" or less in thickness. Do not place any pipe or conduit in any slab where the outside diameter of the pipe or conduit is more than one-quarter the thickness of the slab.
6. All piping, conduit and other plumbing materials and equipment shown to be mounted below ceilings are to be kept as close to ceiling areas as possible unless otherwise noted.
7. Items such as valves, cleanouts, etc., that will be concealed in construction shall be installed and so arranged as to be fully accessible for adjustment, service and maintenance.

3.02 VISIT TO SITE

1. Due to the nature of the work involved under this Contract, all bidders are required to thoroughly examine the site. Bidding contractors shall thoroughly review Contract Documents prior to visiting the site, take Contract Documents to site and thoroughly explore to any extent necessary, the existing conditions as relating to fulfilling the requirements of this Contract.
2. If discrepancies are noted between requirements of Contract Documents and existing conditions, this Contractor shall so indicate to architect during bidding period and receive clarification before bidding. Failure to comply with this requirement will result in Architect's interpretation during the construction period and architect's decision will be final and binding as the sole interpreter of the Contract requirements.
3. Extras will not be considered for any work relating to connections with existing systems or adaptability of new systems to existing structures.

3.03 CLEANING

1. Upon completion of the work, this Contractor shall remove all excess material, debris, tools and equipment from the site, and leave the premises in a broom clean condition.
2. Flush out all piping systems with proper solvents to insure removal of all foreign materials. Clean fixtures, equipment, piping and other surfaces soiled by the work. Remove debris and rubbish on a daily basis.

3.04 START-UP AND ADJUSTMENTS

1. After all testing is complete, start each system and make final adjustments for proper flow, temperature and quietness of operation. Record all final results including flows, balance settings, temperature adjustments, pertinent notes and recommendations. Furnish copies of report for review and record.

SECTION 15015 – GENERAL REQUIREMENTS

2. Report shall show actual data as recorded. Variations are expected due both to "normal" variations in field readings and to settings deliberately made to achieve proper operating conditions rather than design guidelines. Correct operation and maintained conditions will be sufficient evidence of proper setting.

3.05 OPERATING AND MAINTENANCE INSTRUCTIONS

1. This Contractor shall prepare complete sets of bound operating and maintenance instructions including valve chart framed under glass or laminated with clear plastic mounted on masonite board, indicating number, location and purpose of each valve. Two (2) charts and one (1) mylar copy shall be provided for each mechanical room or as designated. The instructions prepared shall be black on white and shall be complete enough so that men generally familiar with the type of system will need no further data to properly perform the indicated procedures.
2. This Contractor shall furnish qualified personnel to instruct the Owner in the operation of the system and must request from the Owner, in writing, a date for such instruction to begin. Contractor's personnel shall remain until such instruction is complete to Owner's satisfaction. Contractor shall receive from Owner written verification that the Owners' personnel have been thoroughly instructed in the operation, maintenance and all facets of the system operation.
3. Manuals shall include all equipment, equipment parts lists, complete oiling, recommend spare parts, complete coiling, cleaning and servicing data compiled in a clearly indexed and easily understood form the data shall indicate the serial numbers of each piece of equipment and provide complete lists of replacement parts motor parts ratings and actual loads.
4. Provide operating instructions shall include wiring and control diagrams showing complete lay out of each system.
5. Any special emergency operating instructions and a list of service organizations (including addresses and telephone numbers) capable of rendering emergency service to the various parts of the system.
6. ASME and State pressure vessel inspection forms, all motor data, including standard and actual operating in service data and copies of all manufacturer's equipment, guarantees and warranties.
7. Provide separate manuals, reports, instructions, etc. for each school.

3.06 PAINTING AND FINISHING

1. All painting is to be done in accordance to Rust-Oleum Corporations or approved equal printed instructions. All surfaces to receive two (2) coats of primer, exposed surfaces one (1) finished coat. Aluminum or galvanized metal surfaces are considered finished where concealed.
2. All surfaces to be carefully cleaned and/or pickled and filled as required to provide a proper uniform surface. Factory finished equipment shall be touched up or refinished where required.

3.07 CONSTRUCTION SAFETY

1. All work shall be done in accordance with the following Federal regulations:

SECTION 15015 – GENERAL REQUIREMENTS

- A. Williams-Steiger Occupational Safety and Health Standards, Chapter XVII of Title 29, Codes of Federal Regulations.

2. Comply with local Health and Safety Regulations.

3.08 ENERGY CONSERVATION CODES

1. It is the intent of this specification that all equipment and materials furnished meet the latest enforced edition of the Energy Code or such code as locally applicable, if more restrictive.

3.09 FLASHINGS

1. All piping passing through roofs shall be provided with Stoneman "Stormtite" seamless lead flashing (or approved equal).

3.10 DELIVERY AND STORAGE OF EQUIPMENT

1. This Contractor shall store, take deliveries and install all equipment in accordance with manufacturers requirements. (see General Conditions)

3.11 STERILIZATION

1. After final testing for leaks, all new potable water lines shall be thoroughly flushed, by plumbing contractor, to remove foreign material. Before placing the system in service, Contractor shall engage a qualified service organization to sterilize the new water lines in accordance with the following procedure:
 - A. Through a ¾" hose connection in the main entering the building, pump in sufficient sodium hypochlorite to produce a free available chlorine residual of not less than 100 ppm.
 - B. Proceed upstream from the point of chlorine application opening all faucets and taps until chlorine is detected. Close faucets and taps when chlorine is evident.
 - C. When chlorinated water has been brought to every faucet and tap with a minimum concentration of 100 ppm chlorine, retain this water in the system for at least two (2) hours.
 - D. At the end of the retention period, no less than 10 ppm of chlorine shall be present at the extreme end of the system.
 - E. Proceed to open all faucets and taps and thoroughly flush all new lines until the chlorine residual in the water is less than 1.0 ppm.
 - F. Obtain representative water samples from the system for analysis by a recognized Bacteriological Laboratory.
 - G. If all samples tested for coliform organisms are negative, a letter and laboratory reports shall be submitted by the service organization to the Contractor, certifying successful completion of the sterilization.

SECTION 15015 – GENERAL REQUIREMENTS

- H. If any samples tested indicate the presence of coliform organisms, the entire sterilization procedure shall be repeated.

3.12 PLENUM AREAS

- 1. Any duct plenum area, ceiling or room plenum shall not contain any combustible material, and all insulation, wiring and/or piping shall be suitable and approved by local authorities for plenum installation.

3.13 SCHEDULE OF WORK

- 1. The exact times and dates and schedules that the schools will be available for contractor to do work, shall be as indicated in General Conditions.

3.14 CONTINUITY OF SERVICES - EXISTING BUILDINGS

- 1. The work under the Contract shall not interrupt services to the existing buildings, except if all the following conditions are met:
 - A. Building personnel are notified in advance and approve date and time in writing.
 - B. Interruption of service does not exceed one (1) hour unless otherwise approved.
 - C. Interruption of service does not occur during normal working hours.
- 2. No "extra" compensation will be permitted due to the overtime" hours implicit in the requirements of this section.
- 3. Where interruptions will affect life safety and/or other critical systems, proper precautions shall be taken to maintain level of protection or system operation acceptable to Owner and/or authorities having jurisdiction.
- 4. This Contractor is cautioned that the existing building is to remain occupied during construction and that all services to the building are to be maintained. There shall be no interruption of services and, if absolutely necessary, at least seven (7) days prior notice is required.
- 5. Any interruption of life safety systems (fire alarm sprinkler) the fire department and alarm company shall be notified, and proper precautions taken.
- 6. There shall be no obstructing the exit ways from existing building.
- 7. All interruptions of service shall be done at times which cause least disruption of service.

3.15 RELOCATION OF EXISTING EQUIPMENT

- 1. This Contractor shall be responsible for removal, storage, relocation and installation of all existing equipment shown or scheduled to be relocated. This Contractor will be responsible for capping of all existing services presently feeding existing equipment which is to be relocated and shall patch all surfaces to match existing as required.

SECTION 15015 – GENERAL REQUIREMENTS

2. All patching work shall be done by workmen skilled in this craft and shall in no way affect the stability, finish or operation of the casework or other equipment.
3. All equipment requiring plumbing connections shall be the responsibility of this Contractor. A composite crew shall be used using mechanics skilled in their field.

3.16 PROTECTION OF SERVICES DURING CONSTRUCTION AND DEMOLITION

1. This Contractor shall repair, replace, and maintain in service any utilities, facilities or services (in existing areas where demolition is to occur) which are damaged, broken, or otherwise rendered inoperative during the course of demolition.
2. This Contractor shall effectually protect, at his own expense, such of his work, materials or equipment that may be subject to damage during the construction period.
3. All openings must be securely covered, or otherwise protected.
4. This Contractor shall be held responsible for all damage so done until his work is fully done and finally accepted.
5. It shall be the responsibility of this Contractor to protect existing and new motors, pumps, electrical equipment, plumbing fixtures and all phases of construction.

3.17 EQUIPMENT LIST

1. Refer to General Conditions. Exclusion of items on list does not relieve Contractor of the responsibility from providing equipment as specified, required to complete work as shown on drawings that is to be provided by this Contractor.

MANUFACTURER

<u>EQUIPMENT</u>	<u>NUMBER 1</u>	<u>NUMBER 2</u>	<u>NUMBER 3</u>	<u>NUMBER 4</u>
Plumbing Fixtures	American Standard	Kohler		Or approved equal
Sinks	Elkay	Moen	American Standard	Or approved equal
Valves	Mueller	Stokham	Nibco	Or approved equal
Insulation	Owens/Corning	Johns Manville		Or approved equal
Carriers	Josam	J.R. Smith	Zurn	Or approved equal
Plumbing Specialties	Josam	J.R. Smith	Zurn	Or approved equal
Lavatory Fittings	Symmons	American Standard	Kohler	Or approved equal
Sink Fittings	American Standard	Symmons		Or approved equal
Sink Fittings	Elkay	American Standard		Or approved equal

3.18 UNIT PRICES (See General Conditions)

1. See "General Conditions".

3.19 ALTERNATE BID

1. See "General Conditions". Refer to drawings and specifications for extent of work.

SECTION 15015 – GENERAL REQUIREMENTS

3.20 REPAIR AND PATCHING OF EXISTING SURFACES

1. Unless otherwise shown to be done by general contractor, this Contractor shall cut and patch walls, floors, ceilings, roof surfaces and all existing construction for the removal of existing equipment, fixture, piping, controls and other construction for the completion of work under this Contract. All equipment, piping, ductwork, furniture and all construction or materials that are disturbed during construction shall be stored and protected from damage until replaced.
2. Cutting shall be done only after shop drawings have been prepared and with the Architect's approval. This Contractor shall exercise proper care and shall not endanger the structure by indiscriminate cutting and shall be responsible for and shall protect all existing construction to remain from damage and shall provide and maintain all necessary temporary protective materials, coverings and barricades.
3. This Contractor may hire the other prime contractors to perform this work or hire qualified, independent contractors. This Contractor shall be familiar with and assume all responsibility for any conflicts with union policy and provide supervision in such a manner as not to impede the progress of other trades and be responsible for the adequacy and accuracy of same.
4. Wherever previously unfinished areas are exposed by the removal of existing piping or related equipment, these areas shall receive new finishes to blend into the adjoining work.
5. Wherever existing chases must be enlarged to encase new work, they shall be enlarged to match the existing.
6. Wherever fire rated material must be patched, it shall be patched in a manner not to affect its fire rating.
7. All patching work must be done by skilled mechanics in a manner to minimize the patch effect. Wherever new painting is required, it shall be done with at least two coats over new materials.
8. The painting must not only cover the area of the actual patch, but also to the nearest natural break of the newly painted surface.
9. Wherever the surrounding surface to be painted is in poor condition, all loose paint shall be removed before new paint is applied.
10. Patching of existing floor must be done in a manner to assure smooth undersurface and all joints must line up with existing.
11. Wherever new vinyl or rubber bases are to be supplied, they shall match adjoining bases in height and color.
12. Whenever existing ceilings are disturbed, they shall be replaced with new ceiling tiles or patched to match existing and all services, lights, fixtures, etc. supported temporarily and permanently reinstalled.
13. In all spaces in which the contractor is working, he shall protect all existing surfaces.

SECTION 15015 – GENERAL REQUIREMENTS

14. This Contractor shall remove and replace all ceilings required for his work with the exception of ceilings shown to be removed by general contractor on architectural plans.

3.21 REMOVAL

1. This Contractor shall remove existing systems as indicated on drawings.
2. All equipment, cabinets, ductwork, pipe controls, all pipe insulation (except any asbestos insulation), hangers, electric wiring and all construction and appurtenances shall be removed, to complete all work under this contract.
3. Equipment identified by Owner, prior to removal, that is to be retained by the Owner, which is not to be re-installed, shall remain the property of the Owner and shall be removed undamaged and stored in a suitable location where directed by the Architect. This Contractor shall then load, transport and unload equipment from building to site designated by Owner within a twenty (20) mile radius of project.
4. Removed piping, equipment, fixtures, pipe insulation and all debris shall be removed from the building and site in accordance with general conditions.
5. All debris in areas occupied by the building personnel during periods of building operation shall be removed daily.
6. This Contractor shall patch all wall, floors and ceilings and roof surfaces to match existing adjacent surfaces where obsolete equipment, piping, controls and wiring are removed.
7. Work shown on drawings may not indicate all equipment, pipe, etc., nor exact routes, sizes, locations, etc. The drawings are not to be used for estimating detailed take-off for amount of work required, drawings are for reference only. This Contractor shall visit site to determine extent of work and all conditions.

3.22 BUILDING ALTERATION WORK

1. This Contractor shall furnish all labor, equipment and materials required to complete alteration work in the building. Remove existing construction and replace, to remove existing equipment and/or install new equipment in conjunction with the work.
2. Cut, patch and paint walls, floors, ceilings, roof surfaces and all construction for the installation of equipment, piping and controls.
3. Cut and patch exterior walls for the installation of air intake and exhaust. Finish to match existing adjacent surfaces.
4. Where existing electrical HVAC or plumbing work, due to removal of existing and/or installation of new equipment, is required to be removed. This contractor shall disconnect existing equipment, cap services in a safe manner, remove equipment, store in a location to prevent damage, replace equipment and patch construction to match existing conditions and reconnect equipment to existing services.

SECTION 15015 – GENERAL REQUIREMENTS

5. This Contractor shall either retain qualified independent contractors or utilize the other on-site contractors. This Contractor shall assume all requirements for any conflicts with union policy and be responsible for same. This Contractor shall furnish necessary shop drawings and supervision, in such a manner as not to impede the progress of other trades and be responsible for the adequacy and accuracy of same.

3.23 CONSTRUCTION SEQUENCING

1. Refer to General Conditions for the overall contract staging. However, specific items for plumbing contractor should be noted. The following are suggested methods of staging of construction. Alternate methods to achieve the intent of these specifications will be allowed; however, they must be coordinated with other trades and submitted for review and approval.
2. The sequence of construction shall be as indicated in the General Conditions of the specifications.
3. Where work is shown on plumbing plans where it is outside the phase areas indicated or specified in the General Conditions, this work shall be done at any time. All work shall be done so not to interfere with normal school operations. Where work is done outside normal school occupied areas (boiler room, roof area), this work may proceed at contractor's option. All work, regardless of the location of work, type of work, or extent of work, shall be done with the approval of the School District.
4. Where work in a particular phase requires work to be done outside that phases' construction boundaries, this Contractor shall locate all new duct, pipe, and equipment to allow for new construction and/or to integrate with existing building construction.
5. All new ductwork and piping shall be installed and coordinated with proposed new work.
6. All work required to be modified due to non-compliance with this section, General Conditions or Construction Sequencing, shall be removed, replaced and/or modified at no additional cost to Owner.
7. Where pipe is shown to serve future phases, provide capped outlet suitable for connection when phase is completed. Provide valves for isolation and draining lines without affecting the work installed in earlier phase.

END OF SECTION
15015.6071

SECTION 15115 - BASIC MATERIALS AND METHODS

PART 1 GENERAL

1.01 MATERIALS AND EQUIPMENT

1. All material and equipment used for this contract shall be unused and of the latest model or design available. Equipment shall be installed in strict accordance with manufacturer's recommendations and details.
2. Materials not specifically described but indicated or incidentally required shall be acceptable to the Architect and/or Engineer. Submit shop drawings. Materials shall be delivered, stored and handled so as to preclude injury by weather, dirt or abrasion.
3. This Contractor shall use only specifically assigned areas for storage of materials and construction operation, unless other areas are authorized by the Owner. Such areas will be identified after the award of Contract by Owner. Comply with local municipal regulation regarding use of and parking on public streets.
4. This Contractor shall repair streets, drives, curbs, sidewalks and any existing surface where disturbed by construction operations and leave them in as good condition after completion of the work as before operations started.

1.02 PROTECTION

1. No pipe shall be left open any longer than is required to affix the next piece. If pipe ends are to be left for a protracted period they shall be closed with approved plugs or caps.
2. All equipment shall be covered to protect it from damage; all damage is the responsibility of this Contractor.
3. Any pipe, equipment or construction in existing building shall be done in such a manner to prevent injury to building personnel. Particular care must be taken for any work which will be done during building's normal operation.

1.03 IDENTIFICATION OF PIPING

1. Use color scheme for painting listed in "Scheme for Identification of Piping System", ANSI/ASME A13.1 and Rust-Oleum Corporation Form # 117 Or approved equal. Paint identifying bank of color near each valve and fitting, on both sides of pipes passing through wall, and on long pipe runs approximately every 30' (closer when directed), throughout building. Exposed piping in mechanical rooms and all other areas including insulation, hangers, supports, valves and all appurtenances shall be painted color selected.
2. Stencil on pipe, near each valve, name of pipe contents in abbreviated form, size of pipe, and arrow indicating direction of flow. Place legend in such location that it can be read from floor. Size of stencil letters shall vary with the size of pipe.
3. Seaton "SETMARK" pipe markers or approved equal.

SECTION 15115 - BASIC MATERIALS AND METHODS

1.04 TESTING

1. At the completion of all work, and before any covering is applied, all piping except drainage shall be tested hydrostatically at a pressure equal to 150% of the working pressure or to material test pressure, if lower. All piping concealed in any manner shall be tested before being concealed. Maximum drop in pressure permissible shall be two (2) psi in 24 hours.
2. The drainage system shall have openings plugged and be filled with water to the level of the main gutter or top of vent pipes and allowed to stand at least thirty minutes. Each stack may be tested separately.
3. Testing shall be in accordance with ANSI B31.1 in all test gauges, traps and all other apparatus which may be damaged by the test pressure shall be removed or valved off from the system before tests are made.
4. In existing building all required tests on new and/or existing systems shall only be done after normal working hours. All tests done in building shall be done in such a manner as to avoid injury to building personnel and damage to existing and/or new construction. Protect all new and existing construction from damage which may occur as a result of the test or failure of test material.
5. This Contractor shall be responsible for all costs associated with damage to materials or liability due to injury to personnel, as a result of tests or failure of tests.

1.05 PRESSURE RATINGS

1. All equipment and materials shall have a working pressure as determined by A.S.M.E. (or similar body), of not less than 125 psi.

1.06 SLEEVES

1. All pipes passing through construction shall be fitted with flush sleeves of sufficient diameter to pass the insulation. Sleeves shall be 20 USG galvanized iron, except in masonry, where steel pipe sleeves shall be used. Sleeves in waterproof construction shall be steel pipe, waterproofed with modular mechanical synthetic rubber seals equal to "Link Seals" (Thunderline, or approved equal). In floors they shall extend on inch above the floor.
2. In fire divisions, sleeves shall be constructed of fire-retardant material and shall be installed to maintain the fire integrity of the fire division.
3. All materials and construction methods shall be installed in accordance with the manufacturer recommendations and the requirements of the IBC Code or any other applicable codes.

PART 2 PRODUCTS

2.01 PIPE

1. Steel pipe shall be Schedule 40, electric welded, ASTM-A53, Grade A, plain or galvanized as specified under applicable system.

SECTION 15115 - BASIC MATERIALS AND METHODS

2. Copper tubing shall be hard temper "Type L" except that all piping underground shall be "Type K", conforming to ASTM-B-88.
3. Cast iron soil pipe shall be extra heavy Bell and Spigot spun type conforming to ASTM-A-74. Standard or medium weights may be used, if permissible under local code.
4. PVC Pipe
 - A. Polyvinyl chloride pipe (PVC) shall be Schedule 40 conforming to ASTM-D-2241.
 - B. Sound rating exposed PVC pipe in finished areas shall have sound rating equal to or less than the sound radiated from cast iron pipe (25-30 DB).
 - C. Where sound ratings are greater, contractor shall install insulation wrap to reduce the radiated sound to less than the sound radiated for cast iron pipe.
 - D. Contractor to install PVC pipe with supports at intervals required by the applicable plumbing code.
 - E. Provide fire listed fire stop devices or collars in accordance with ASTM E814 on both sides of pipe penetrations of fire rated assembly temperature.
 - F. PVC pipe shall not be used where temperatures exceed 140°F.
 - G. All underground pipe to be installed in accordance with ASTM D2321.

2.02 PIPE FITTINGS

1. All welded fittings shall be of the same thickness and material as the pipe meeting ASTM-A234. Branch connections shall be made with Weldolets or welding fittings.
2. All flanges shall conform to A.S.A. B-16 using gaskets suitable for the service.
3. Cast iron drainage fittings shall be standard weight galvanized cast iron, banded and recessed.
4. Malleable iron fittings shall be 150 psi wsp conforming to ASTM-A-338.
5. Fittings for copper tubing shall be wrought copper of the solder Type conforming to A.S.A. B16.22.
6. Extra heavy cast iron soil pipe fittings shall conform to ASTM-A-74, all changes in direction being made with "Y" branches or 1/8" (or less) bends.
7. A.S.A. A21.10 or AWWA Class 250 cast iron fittings shall be used on cast iron water pipe and A.S.A.11 Class 250 mechanical joint pipe. All piping shall be properly blocked. Use lined fittings in lined pipe.
8. Fittings for polyvinyl chloride (PVC) shall be socket fittings or solvent welded.

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2.03 BALL, GLOBE AND CHECK VALVES

1. All valves 2" or smaller shall be ball valves; bronze solder end valves in copper tubing and screwed end in other lines. Globe and swing check valves shall be of similar construction with renewable composition disc.

2.04 PLUG AND BALL VALVES

1. Plug and Ball Valves shall be 150 psi WOG with full port. Valves to be lever operated, screwed or solder end in sizes up to 2". Valves used for balancing shall have infinite throttling handle and adjustable stops. All valves bubble tight shut-off.

2.05 UNIONS

1. Unions shall be installed where needed to facilitate the removal of equipment.
2. Unions 2" and smaller in copper tubing shall be all brass, ground joint, solder end. In other lines, screw end, malleable iron, 125 psi WSP, 300 psi WOG of the ground type.

2.06 ESCUTCHEON PLATES

1. Where any pipe passes into a finished space, there shall be provided a solid brass, chrome plated, escutcheon plate held to the pipe mechanically or fastened to the building construction.

2.07 ANCHORS

1. Anchors of approved design shall be provided where shown or required for the proper control of the stress due to expansion. Anchors shall be heavy metal sections securely fastened to the building construction.

2.08 DRIP PANS

1. Provide drip pans for all pipes and equipment carrying liquid or, liquid vapors where pipes pass over areas or electrical equipment. Drip pans shall be constructed of galvanized metal. Provide drain line to closest sanitary line.

2.09 ACCESS PANELS

1. Furnish and install access panels not smaller than 18"x18", for access to all concealed valves, and equipment, accessories, etc.
2. Access panels shall be all steel construction with a No. 16-gauge wall or ceiling frame and a 16-gauge wall or ceiling frame and a 14-gauge panel door with not less than 1/8" insulation secured to inside of door.
3. Doors shall have concealed hinges and cylinder lock except doors for wall panels may be secured with suitable clips and countersunk screws.
4. Access panels shall be flush with finished wall or ceiling and shall be painted to match adjacent surfaces. Access panels behind finished surfaces shall have color coded marking on finished surface to indicate location of doors and type of equipment.

SECTION 15115 - BASIC MATERIALS AND METHODS

5. Access panels in fire rated construction shall be fire rated.

2.10 HANGERS

1. All piping shall be supported by hangers, concrete inserts, and insulation saddles conforming to MSS-SP-58.
2. Hangers for cast iron pipe shall be spaced at least one per length, but not more than 7' apart. For steel and copper pipe, pipe shall be spaced not over 8' apart.
3. Vertical runs of pipe shall be supported by riser clamps except that pipe 1¼" and smaller may be braced by galvanized malleable iron fasteners.
4. Hangers for copper tubing shall be copper plated, and completely encircle the tubing. A hanger shall be placed no further than 24" from each change in direction of piping.
5. Hangers shall not be connected to or supported from other pipe, conduit or equipment, but shall be supported from building structure.

2.11 STRAINERS

1. Strainers to be self-cleaning ("Y" type), cast iron body installed ahead of all control valves and pumps; screens to be Monel or stainless steel with proper perforations for the service, ends to be screwed to 2" size, flanged for sizes 2½" and larger.
2. Provide ceramic magnets in each strainer used in systems containing iron.

PART 3 EXECUTION

3.01 EXCAVATION AND BACKFILL

1. This Contractor shall do all excavating and backfilling necessary and repair finished surfaces that are disturbed. Contractor shall remove or distribute all earth remaining as directed, and/or provide required backfill.
2. Excavate all substances encountered to the depths and sections shown on drawings. Excavation for pipes, manholes, catch basins, drain inlets, and other accessories shall have 12" clearance on all sides.
3. Areas adjacent to any excavation shall be graded to prevent water running in. Excavation shall not be carried below the required level, and if so carried; shall be backfilled with gravel or sand and tap to proper compaction.
4. This Contractor shall do bracing, sheathing, shoring, and pumping necessary for proper completion of the work and for protection of excavations or as required for safety. Temporary bridges or crossings shall be built where required to maintain traffic.
5. After proper inspection and tests all excavation shall be backfilled with approved material, free from large stones, clods or frozen earth, wood and other objectionable material. Contractor shall haul away excess material or provide additional fill as required.

SECTION 15115 - BASIC MATERIALS AND METHODS

6. Backfill for pipes shall be placed evenly and carefully around and over the pipe in six-inch minimum layers. Each layer shall be thoroughly and carefully rammed by hand until one-foot cover exists over the pipe. The remainder of the backfill shall then be placed, moistened and compacted to a density equal to that of adjacent original materials using mechanical tamping machines.
7. Backfill for sewage ejector and other structures shall be placed symmetrically on all sides in one-foot maximum layers and shall be compacted with mechanical or hand tampers to density equal to 90% of laboratory density in accordance with ASTM-D698 test.
8. Where trenches pass under footings backfill with tamped concrete, 2,500 psi minimum, around steel pipe sleeve.

3.02 INSTALLATION OF PIPING

1. All fittings, offsets, etc., may not be shown. Contractor shall determine their necessity by investigating conditions at the site.
2. Contractor shall use shop drawings for exact locations.
3. All piping above ground shall be run parallel with the lines of the building in the most direct manner, concealed in furred spaces where possible.
4. Pipes shall be cut accurately and placed without springing or forcing all burrs removed.
5. All water piping inside the building shall be properly graded to drain 1/2", hose outlet, angle drain valves.
6. All changes in size of piping shall be made by reducing fittings; no bushing will be permitted unless approved.
7. This Contractor shall determine, with approval, where expansion joints, loops or anchors will be required due to space restrictions prohibiting proper run-out flexibility.
8. Valves, air vents, balancing cocks, etc., shall be placed in accessible positions, and flush metal access doors, (12"x12" minimum size), with necessary lintels, etc., provided where they are concealed.
9. All piping shall be located to prevent freezing. Where pipe is located in areas subject to freezing, provide freeze protection and insulation. Refer to Specification Section 15185.

3.03 CLEANING OF GRAVITY SYSTEMS – INITIAL CLEANING

1. Prior to start of construction and/or renovation work, this Contractor shall provide a hydro-jet cleaning and a video inspection of the existing gravity sanitary system feeding the two (2) existing toilet rooms.
2. The cleaning shall be all sanitary pipe to 5' +/- outside of building.
3. This Contractor is responsible for all work and all cost of work. This Contractor shall utilize a certified independent sub-contractor using the latest technology to perform the hydro-jet cleaning and video inspection.

SECTION 15115 - BASIC MATERIALS AND METHODS

4. Work shall be done so that any debris and blockages encountered shall be removed. Take proper precautions (i.e. screening, etc.) to prevent the debris and material from entering the municipal sewer system.
5. Any blockages encountered which cannot be removed by hydro-jet cleaning shall be the responsibility of this Contractor to remove.
6. Any leaks encountered shall be reported to Owner.
7. At the completion, provide video with a written test report to Owner.

3.04 CLEANING OF GRAVITY SYSTEMS – FINAL CLEANING

1. At completion of project, prior to owner occupancy, this Contractor shall provide a hydro-jet cleaning and a video inspection of the newly installed gravity sanitary systems. The scope of work are all existing and new gravity systems installed in building and outside building as indicated in Section 3.03 for initial cleaning.
2. This Contractor is responsible for all work and all cost of work. This contractor shall utilize a certified independent sub-contractor using the latest technology to perform the hydro-jet cleaning and video inspection.
3. Work shall be done so that any debris and blockages encountered shall be removed. Take proper cautions (i.e. screening, etc.) to prevent the debris and material from entering the municipal sewer system.
4. Any blockages due to new construction work which cannot be removed by this hydro-jet cleaning shall be the responsibility of this Contractor to remove. Remove and replace all existing construction, pipe and equipment necessary to access pipe system to clean pipes and clean system to the satisfaction of the owner, engineer and local authorities having jurisdiction.
5. Any leaks due to new construction and/or renovation work shall be the responsibility of this Contractor to repair to the satisfaction of the owner, engineer and local authorities having jurisdiction.
6. At the completion provide video with a written test report to Owner.

3.05 DRAINAGE PIPING

1. All vent piping may not be shown. This Contractor shall install all vents that may be required by local authorities.
2. All piping shall be so installed that any point in the system can be cleaned by a standard-length snake.
3. It is intended that no horizontal pipe be built into masonry.
4. Vent piping shall be extended full size (minimum 3") above the roof. Offset vents at roof to clear structure.

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5. Provide cleanouts at all traps, the bases of all stacks and rain conductors, changes of direction greater than 45 degrees and other points shown on drawings or required by authorities having jurisdiction, on 4" dia. pipe or less, maximum 75' and 5" dia. pipe and larger; 100' maximum. Cleanouts in buried piping shall be brought up flush to finished floors, outside to 18" below finished grade. Cleanout shall be full size for pipe up to 4", and 4" in larger pipes.
6. Exterior cleanouts shall be cast brass raised plug type.
7. Interior cleanouts shall be similar with polished nickel bronze access cover for flush mounting.
8. In concrete floors cleanouts shall be cast brass countersunk plug type with nickel bronze adjustable head and heavy duty scoriated cover.
9. Provide two-way cleanouts at all sanitary laterals at exterior of building.
10. Coordinate locations of all cleanouts with other trades. Relocate or add cleanouts when interferences occur at no additional cost to Owner.
11. Where pipe is installed in previously compacted fill, this Contractor shall be responsible, at no additional cost to Owner, to backfill and compact soil to within tolerances provided by Architect.

3.06 JOINING PIPE

1. Steel piping shall be of welded or flanged construction in sizes 2½" and larger; screwed or welded construction in sizes 2" and smaller. All screwed fittings to be cast iron unless otherwise specified. All threads shall be conformity with A.S.A. B-21.
2. All screwed pipe joints shall be made with Teflon Dry Thread Sealer (3M-#48) applied to male threads only.
3. Soldered joints shall be made with non-acid flux and lead-free solder (ASTM 32-60AT). Fluxes shall be used sparingly, and excess wiped from copper.
4. For domestic hot and cold water pipe branches 1½" below, contractor may use Pro-Press system.

3.07 JOINING DISSIMILAR METALS

1. Where copper is jointed to steel, joints shall be made by means of brass or bronze adapter in a cast iron fitting or by means of an electrochemically insulated union.
2. Hangers supporting copper tubing shall be copper, or copperized. Copper tubing lines shall not be, even temporarily supported or secured to ferrous metals.

3.08 FOUNDATIONS

1. Foundations shall be provided by this contractor for all equipment mounted on concrete floors and shall be of concrete construction not less than 6" high unless otherwise shown.
2. Details of all foundations shall be submitted for approval.

SECTION 15115 - BASIC MATERIALS AND METHODS

3. Foundations or footings for structural steel supports shall be carried to a point not less than 12 inches below the underside of the floor slab, except where rock is encountered at less depth, then foundation may set on the rock.
4. All foundations shall be built to templates and reinforced as required by the load to be imposed upon them.

3.09 STRUCTURAL STEEL

1. This Contractor shall furnish and install all structural steel, supports, braces, hangers, etc., required for his Contract unless shown as being supplied by others.
2. Structural steel shall conform to "Specifications for the Design, Fabrication and Erection of Structural Steel for Buildings", of the American Institute of Steel Construction, and where applicable, "Code for Welding Building Construction", of the American Welding Society.

3.10 ERECTION AND RIGGING

1. This Contractor shall do all rigging, hoisting and setting-in place of all equipment furnished by him or as shown on drawings or as specified herein.

END OF SECTION
15115.6071

SECTION 15185 - INSULATION

PART 1 GENERAL

1.01 SCOPE

1. All surfaces throughout the work shall be insulated with fiberglass insulation as indicated in applicable section.
2. Removal, repair and/or replacement of existing insulation on all existing pipe and equipment due to new work or connection of new work to existing.

1.02 SURFACE TEMPERATURE

1. Where surface temperature can exceed 350° F. substitute calcium silicate insulation.

PART 2 PRODUCTS

2.01 PIPE INSULATION

1. All piping throughout the work shall be insulated with fiberglass pipe insulation in thickness, indicated in 3.04, of high density and with jacket indicated in the applicable section. (Except that outside thickness shall be doubled.) Vapor barrier jackets shall have self-sealing lap joint, and joints between sections shall be covered with a 4" wide strip to self-sealing vapor barrier materials.
2. Aluminum bands shall be applied, two to a section on all indoor insulation.
3. On outdoor installations, double insulation thickness and provide metal jacket banded or with sheet metal screws.
4. All pipe exposed in finished areas shall be painted color selected. Where insulation is subject to damage or is located below 7'- 0" AFF, insulation shall have stainless steel jacket with no exposed joints or seams.
5. All insulation shall be "plenum rated".

PART 3 EXECUTION

3.01 INSTALLATION OF PIPE INSULATION

1. All pipe insulation shall be applied over dry, clean surface with joints tightly butted and jacket firmly and securely attached and smoothed. Insulation shall be continuous through wall, floor or ceiling openings and sleeves.
2. All valve bodies and fittings shall be insulated with preformed fittings of thickness equivalent to adjacent insulation and jacketed with same material. At Contractor's option, except in plenums, outdoors and where not permitted by code; provide precut fiberglass insulation blanket of same insulation thickness as adjacent insulation with a preformed snap on type molded PVC jacket, cover edges with vapor barrier adhesive or vapor barrier tape.

SECTION 15185 - INSULATION

3. Provide metal shields under all hangers or pipe supports on outside of insulation; on roller supports provide pipe shoe cavity with insulation. Provide insert between support shield and piping on piping 1 1/2" dia. and larger. Insulation inserts shall be heavy duty insulation material length 12" up to 6" dia. pipe 16" long on 8" & 10" pipe, and 22" long on 12" pipe and larger. **HANGERS SHALL NOT PENETRATE PIPE INSULATION.**
4. On outdoor insulation, double insulation thickness, provide metal jacket; and prefabricated, removable and replaceable metal jacket at fitting and valves.
5. Locate insulation and cover seams in least visible locations, neatly finish insulation at supports, protrusions and interruptions.

3.02 EQUIPMENT INSULATION

1. All equipment containing fluids whose piping is specified to be insulated or whose surface temperatures will be low enough to cause condensation (60° F.), or high enough to burn persons touching same (110°F.), shall be insulated with a minimum of 1½" thick fiberglass block firmly butted and wired in place, and covered with ½" thick coat of insulating cement troweled over one inch galvanized hexagonal wire mesh and finished cement troweled smooth. Metal corners beads shall be applied to protect corners.

3.03 INSULATION THICKNESS

1. Minimum pipe insulation thickness shall be in accordance with the ASHRAE 90.1-2007, local requirements, or the following table:

PIPING SYSTEM CLASSIFICATION	FLUID TEMP. RANGE,F.	INSULATION THICKNESS IN INCHES FOR PIPE SIZES		
		1"and LESS	1-1/4 to 2	2-1/4 to 4 and over
Domestic Hot Water Supply and Return	120-200	1"	1"	1"
Domestic Cold Water	40-60	1"	1"	1"

2. Where piping runs outdoors, double insulation thickness.
3. This Contractor shall provide heat tape (electric) to prevent freezing of outdoor piping and all other piping subject to freezing. Electric heat tape to be Chromalox Type M1 cable, furnished with all controls, power wiring and appurtenances. Size and capacity per manufacturers' requirements.

END OF SECTION
15185.6071

SECTION 15410 - WATER SUPPLY SYSTEMS (INTERIOR)

PART 1 GENERAL

1.01 SCOPE

1. The work under this heading shall include furnishing and installation of:
 - A. All domestic water piping, insulation, plumbing material and specialties required for the proper functioning of the work. Connections to all equipment requiring domestic water connections whether furnished under this section or not. Sloped piping and valves to permit drainage of entire system.
 - B. Connection to, modifications, extension, replacement, and/or removal of existing system and equipment for new work.

PART 2 PRODUCTS

2.01 PIPING MATERIAL

1. Water Services - Copper Tubing Type "L", Type "K" underground. All exposed piping under and adjacent to fixtures shall be chrome plated brass pipe. All pipe shall have lead-free solder.

PART 3 EXECUTION

3.01 INSULATION

1. See Section titled "INSULATION".
2. Domestic Cold Water, Hot Water and Hot Water Recirculating Line - Fiberglass with all service jacket.

3.02 STERILIZATION

1. After the tests have been completed, and before the system is put into operation, the entire water system shall be sterilized as required in Section 15015.

3.03 BALANCE COCKS AND RECIRCULATION SYSTEM

1. Balancing plug valves shall be installed in each branch of the recirculating system. Install thermometer in each branch of recirculating system near plug valve to facilitate balancing.

3.04 EXPOSED LINES

1. All domestic water pipe in finished areas shall be concealed in drywall and/or concrete block walls. Where installed in concrete block walls, pipe to be installed within cores and done without cutting block. Where it is not possible to locate in wall without removing block, this Contractor shall coordinate with general contractor location and sizes required. This Contractor shall cut and repair block. Finishing of block shall be suitable for painting.

SECTION 15410 - WATER SUPPLY SYSTEMS (INTERIOR)

2. Where is determined by construction manager and/or architects that pipe must be exposed in finished area, it shall be enclosed in sheet metal chase constructed per architectural details by this Contractor.
3. No pipe shall be allowed in finished areas, except where specifically indicated (backflow preventers, etc.) Pipe shall be insulated and protected per Specification Section 15185. Exposed pipe runouts to fixtures shall be chrome plated.

END OF SECTION
15410.6071

SECTION 15420 - SOIL AND WASTE SYSTEM

PART 1 GENERAL

1.01 SCOPE

1. The work under this heading shall include the furnishing and installation of:
 - A. All soil, waste and vent piping, including connections to sewers. All materials and specialties required for the proper functioning of the work. Connections to all equipment requiring soil, waste or vent connections whether furnished by this Contractor or not.
 - B. Connection to, modification, extension, replacement, and/or removal of existing system and equipment required for new work.

PART 2 PRODUCTS

2.01 PIPING MATERIALS

1. Drainage Systems - Cast iron soil pipe. For all pipe in plenums and above grade, galvanized steel, copper tube, etc., may be acceptable if locally approved for underground and above sanitary.
2. Provide PVC pipe for underground pipe only.

2.02 JOINTS

1. Neoprene gasket joints may be acceptable if locally approved.
2. "No Hub" pipe, fitting and joint material may be acceptable if locally approved.

PART 3 EXECUTION

3.01 MINIMUM COVER FOR EXTERIOR LINES

1. Soil Lines – 3'-0"

3.02 PIPE INSTALLATION

1. Provide minimum slope of 1/8" per foot or as required by local code. Install cleanouts at lower ends of stacks, at each change of direction, where indicated, or required by local code. Support cast iron pipe risers at base of stack and at hubs.
2. Offset vent lines through roof to obtain minimum visibility from front of the building. Extend vents a minimum of 2' above roof line.
3. Flash vents passing through roof with sheet lead (6 lbs./Sq.Ft.). Extend lead vertically up pipe and turn down into bore 2" or terminate in special flashing collar. See Section titled "General Requirements - Flashings".

END OF SECTION
15420.6071

SECTION 15450 - PLUMBING FIXTURES AND EQUIPMENT

PART 1 GENERAL

1.01 SCOPE

1. Furnish and install complete with all necessary trim, hangers, etc., all plumbing fixtures and equipment required for the Contract.
2. All handicapped fixtures shall be installed per American Disabilities Act (ADA) and applicable guidelines.
3. Install all fixtures at heights indicated on architectural plans.
4. Provide all offset piping and special tail pieces per manufacturer requirements to comply with clearances per ADA.
5. Adjust heights of carriers due to depressed floors in toilet rooms.
6. All fixtures, equipment and appurtenances where manufacturer and manufacturers' model numbers are specified shall be "or approved equal".

PART 2 PRODUCTS

2.01 SUPPLIES, TRAPS, CARRIERS, ETC.

1. Provide chrome plated supplies with screw driver stops for all fixtures.
2. Provide traps, deep seal where required, for all fixtures, chrome plated where exposed.
3. Provide Josam (or approved equal) carriers for all wall hung fixtures. All bases, where required, to be block type. with 4"x3" reducing bushings fabricated steel cabinet with flow control and fresh air inlet.

2.02 SHOCK ABSORBERS

1. Josam 75000 Series (or approved equal) in size recommended by P.D.I. on each group of fixtures.
2. Install above chase in ceiling or install where accessible for service.

2.03 KITCHEN SINKS

1. Elkay 20-gauge, 25" by 22" Ledgeback (or approved equal), single bowl, stainless steel self rimming sink with sound deadener and Elkay 4102 (or approved equal) single handle sink fitting, 32" all brass C.P. strainer with crumb cup.
2. Handicapped - Elkay GEGR2521, 25"x21" (or approved equal), ADA compliant, 20-gauge stainless steel sink with sound deadener and ADA compliant single lever faucet - Elkay Model 4102.

SECTION 15450 - PLUMBING FIXTURES AND EQUIPMENT

2.04 CLOTHES WASHERS

1. Provide Oatey Model 38400 Series (or approved equal) recessed water and drain outlet.

PART 3 EXECUTION

3.01 INSTALLATION

1. All fixtures shall be installed after finished surfaces are complete; they shall be set neat and flush without damage to adjacent surface.
2. All equipment shall be installed in a neat workmanlike manner.
3. All floor mounted fixtures to be set on silicone caulking as further waterproofing.

END OF SECTION
15450.6071

SECTION 16100 - GENERAL ELECTRICAL

1. GENERAL PROVISIONS

- 1.1 The applicable provisions of the Division 1 General Conditions, Supplemental Conditions, Special Contract Requirements, Amendments and Additions to the General Conditions, and all project addenda are hereby made an integral part of this section.
- 1.2 These specifications apply to all electrical work performed.
- 1.3 When apparent conflict exists between these specifications and the contract drawings, within the specifications, or within the drawings, the engineer will determine the intent.
- 1.4 The term "provide" means "furnish and install". The terms "contractor", "E.C.", and "EC" mean "electrical contractor", unless otherwise noted. All work indicated in specifications division 16000 and on the electrical drawings is by the electrical contractor, unless otherwise noted.
- 1.5 The terms "unless otherwise noted" or "unless otherwise indicated" in any form of wording mean "unless specifically indicated otherwise on the electrical drawings, in the electrical specifications, or in the General Conditions and Requirements to the specifications and/or contract". These terms do not mean "unless indicated otherwise on the general construction, mechanical construction, or other disciplines' drawings or specifications", except where specifically so worded on the electrical drawings or electrical specifications.
- 1.6 Materials and equipment manufacturers and catalog numbers specified constitute the type and quality of design, material, workmanship, ruggedness of construction, resistance to vandalism, exact operating and performance characteristics, features, configuration, dimensions, etc.. Where multiple manufacturers are shown in the drawings and/or specifications, not all manufacturers shown may be capable of providing materials and equipment meeting the specifications, field conditions, etc.. Manufacturers not specifically shown on the drawings or specifications shall be considered, provided the products are equivalent or superior to the requirements of the drawings and specifications (including equivalent or superior to products and/or manufacturers specifically shown on drawings and specifications). Manufacturers, whether shown on the drawings or specifications or not, are acceptable only if they can meet the specifications, conditions, and requirements specific to this project. The terms "equivalent", "equal", "equaling", and "approved equal" mean "equivalent or superior to the item/process specified when approved by the engineer", unless otherwise noted.
- 1.7 For any equipment indicated on the drawings or specifications as furnished by the owner (or furnished by any other party, including other contractors, subcontractors, or third parties), contact the furnishing party prior to submitting bid to obtain all requirements of such equipment as necessary to provide a complete installation. Provide all ancillary equipment as necessary which is not furnished but which is required for a complete installation of owner furnished equipment.

2. SCOPE OF WORK

- 2.1 The work governed by these specifications consists of providing all labor, materials, equipment, services, and related items/work necessary to complete all the electrical work as indicated and described in the drawings and specifications.

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2.2 Electrical work includes but is not limited to:

- A. Electric equipment
- B. Power distribution and wiring
- C. Interior lighting
- D. Emergency lighting
- E. Utilization equipment connections
- F. Fire alarm system modifications
- G. Sound/Intercom system modifications
- H. Master Clock system modifications
- I. Telephone raceway/pathway system
- J. Temporary power and lighting

3. CONTRACT DRAWINGS AND SPECIFICATIONS

3.1 Drawings are diagrammatic and indicate the general arrangement of the various systems and approximate and relative locations of the materials and equipment defined by the specifications. Coordinate with and obtain the approval of the owner, architect, and engineer for the exact locations of all materials and equipment. Check the drawings, specifications, and all fabrication and shop drawings (including fabrication and shop drawings of other trades) to verify space conditions, headroom requirements, characteristics, and for coordination. Where space conditions and headroom requirements appear inadequate, notify the engineer before submitting a bid. No extra consideration, claims, charges, or compensation will be granted under any circumstance for failure to notify the engineer, or for any alleged misunderstanding of the requirements above. Completely furnish, install, connect, and interconnect all components of all systems in accordance with contract requirements, manufacturer's instructions, applicable codes and standards, and best practices of the trade.

3.2 Minor deviations, variations, changes, and corrections from layouts shown on the drawings (based on coordination, conditions, manufacturer's instructions, codes and standards, shop drawings, and verification of measurements and conditions) are permitted to facilitate construction provided the changes do not represent potential changes in scope of work (see the section of these specifications "Changes to the Scope of Work") and provided the changes are acceptable to the owner, architect, and engineer.

3.3 Before submitting bid, examine and check all drawings and specifications relating to all work, including electrical, mechanical, plumbing, general construction, fire protection, and any other trades' drawings and specifications (as well as Division 1 General Conditions) and become fully informed as to the extent and character of work required and its relation to the work of other trades. No extra consideration, claims, charges, or compensation will be granted under any circumstance for any alleged misunderstanding of the work to be performed, or the force and intent of these specifications.

4. VISIT TO SITE

4.1 Before estimating work, visit the project site and verify all measurements and field conditions affecting the work. The contractor is fully responsible for the correctness of all

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measurements and for any connections to existing work. Submission of bid is considered evidence that this contractor has visited and examined the site. No extra consideration, claims, charges, or compensation will be granted under any circumstance for extra work as a result of the contractor's failure to visit the site or verify conditions and measurements.

5. VERIFICATION OF MEASUREMENTS AND CONDITIONS

- 5.1 The electrical contractor is solely responsible for verifying field measurements, conditions, and drawing and specifications information (for all trades) before ordering materials and equipment and before commencing work. The electrical contractor is solely responsible for verifying shop drawings (including shop drawings of other trades) before releasing related materials and equipment and before rough in. No extra consideration, claims, charges, or compensation will be granted under any circumstance due to any differences between the actual dimensions and any dimensions indicated on the drawings.
- 5.2 Report any apparent discrepancies or conflicts found at once to the engineer for consideration and wait for a decision before proceeding with any work in the affected area.
- 5.3 The engineer's decisions in cases of discrepancies, conflicts, and related to verification of measurements and conditions are final and binding upon the contractor, make all installation accordingly.

6. EXISTING CONDITIONS AND UTILITIES

- 6.1 Information and data indicated on the drawings regarding existing conditions is from the best available sources. However, no assurance is made as to completeness and/or accuracy.

7. ITEMS NOT SHOWN OR SPECIFIED

- 7.1 Provide any items of material not indicated on the drawings and/or not specified, but which are required for the complete and proper installation and/or operation of any part of the work, as if indicated and specified.
- 7.2 Provide any work not indicated on the drawings and/or not specified, but which is required for compliance with applicable codes and regulations, as if indicated and specified.
- 7.3 No extra consideration, claims, charges, or compensation will be granted under any circumstance for performing work required for complete and proper installation/operation or required for compliance with applicable codes and regulations.

8. REGULATIONS AND CODES

- 8.1 Perform work in accordance with all respective requirements of the latest adopted editions (as of the date of electrical construction permit approval) of all applicable federal, state, and local codes, standards, regulations, ordinances, laws, etc. and industry standards. This includes applicable requirements of the National Electrical Code (NEC), National Fire Protection Association (NFPA), American National Standards Institute (ANSI), Americans with Disabilities Act (ADA) (as well as all

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related state disabled access and/or barrier free codes and standards and ANSI A117.1), International Building Code (IBC), International Energy Conservation Code (IECC), International Residential Code (IRC), Factory Mutual (FM), Illuminating Engineering Society of North America (IES, IESNA), Institute of Electrical and Electronic Engineers (IEEE), Insulated Power Cable Engineer's Association, National Electrical Contractors' Association (NECA) "Standard of Installation", National Electrical Manufacturer's Association (NEMA), National Electrical Safety Code (N.E.S.C.), Underwriter's Laboratories (UL), United States Department of Labor Occupational Safety and Health Administration (OSHA), utility companies requirements, etc..

- 8.2 Where listing or labeling (in any form, i.e. UL, CSA, ETL, etc.) is indicated in the drawings or specifications or is otherwise required by the NEC or other applicable code, provide equipment and materials as either listed or labeled by a qualified product evaluating organization (UL, CSA, ETL, or approved equal) acceptable to local authorities having jurisdiction. Include all costs in bid. No extra consideration, claims, charges, or compensation will be granted under any circumstance associated with providing listed equipment.
- A. The electrical contractor is fully responsible for verifying (before submitting bid) the applicability and extent of code required listing with local authorities. Specifically verify if the municipality has any requirements that "listable" (capable of being listed) products must be "listed". Provide accordingly where applicable.
 - B. Submission and/or approval of shop drawings (which may or may not show listing) do not relieve the contractor of the responsibility to meet listing requirements.
 - C. Where products required (by specifications/code) as listed are installed without listing or as non-listed (without prior written approval), the contractor shall remove the products and install listed products at no cost to the owner. Written approval will only be considered if all of the following are satisfied:
 - 1) The contractor is fully responsible for (including all costs) and must prepare and submit any and all information necessary for review and evaluation of products (by the authority having jurisdiction, engineer, architect, and owner). This includes all processing costs for all parties involved and costs for any special or independent third party inspections, investigations, evaluations, engineering services (including sealing by a registered professional engineer), etc. which may be required or requested in conjunction with approval. In the absence of listing, the contractor is fully responsible for proving that products are acceptable.
 - 2) The contractor must show one (1) or more of the following:
 - a) That listed products are not available.
 - b) That providing available listed products involves excessive costs or hardships.
 - c) That listing of products involves requirements that unreasonably exceed the requirements of the specifications, codes, and project conditions.

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- 3) Products must meet or exceed all specified requirements, industry standards, code requirements, and conditions specific to the project.
 - 4) There must be no change in contract price (except that the owner reserves the right to require credit pricing).
 - 5) Where acceptable to the owner.
- 8.3 Where NEC article numbers are referenced in the drawings and specifications, they apply to the latest edition. Where the authority having jurisdiction has not adopted the latest edition, refer to the corresponding applicable code requirement article.

9. PERMITS, CERTIFICATES, AND FEES

- 9.1 Apply for, obtain, pick-up, and pay for (pay all costs associate with) all permits, licenses, certificates, etc., required for execution of the project. Procure all permits immediately upon notice to proceed with the contract. The contractor is fully responsible for verifying all permits, licenses, certificates, etc. which are required. Submit (see the section of these specifications "Summary of Submissions") copies of all permits, licenses, certificates, etc. in conjunction with this project for record. Prepare all information and data for submittal to any authority in order to obtain permits and certification of compliance for the permits. This specifically includes this contractor reproducing contract drawings for permit submission, which shall be sealed by the electrical engineer upon request.
- 9.2 Obtain and submit (see the section of these specifications "Summary of Submissions") six (6) copies of inspection certificate(s) from authorities having jurisdiction indicating approval of the electrical installation. Arrange and pay for all electrical inspections (performed by an approved Underwriters Inspection Agency) associated with inspection certificate(s).
- 9.3 If and when requested by the owner or owner's representative, the electrical contractor shall submit to the owner any information necessary as part of the owner's application or submission for applicable grants, rebate programs, reimbursement programs (including, but not limited to, energy rebate programs such as "smart start" or "clean energy"), or other similar/related programs. Submit all required documentation, including, but not limited to, detailed pricing information on materials and/or labor, bills of materials, invoices, receipts, counts, take-offs, other related cost information, submittals, shop drawings, etc.. Compile information in format as directed by the owner or owner's representative including tables and other formats as requested.

10. GUARANTEE AND WARRANTIES

- 10.1 The electrical contractor is fully responsible to guarantee all electrical equipment and work (applies to all materials and equipment, including lamps for luminaires) and is fully responsible for all manufacturers' warranties from material purchase (by the contractor), through the date of final acceptance by the owner, to the expiration date(s) of the guarantee and warranties. Guarantee and provide warranties for a period after the date of final acceptance by the owner as per Division 1 General Conditions, unless longer periods are specifically indicated otherwise on the electrical drawings or specifications.

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Guarantee/warranty periods of less than two (2) years after date of final acceptance are not permitted under any circumstance.

- 10.2 Wherever "warranties" are indicated elsewhere in the specifications, provide and submit (see the section of these specifications "Summary of Submissions") written manufacturers' warranties for equipment. Include all costs in bid associated with providing specified warranties periods (including purchasing any required extended or special warranties to meet the specified periods). Submission of written warranties showing periods, conditions, or coverage of less than the periods, conditions, and coverage specified does not relieve the contractor or manufacturers' of the responsibility to provide warranties with periods, conditions, or coverage as specified. Manufacturers' warranties do not relieve the contractor of any responsibility associated with the electrical contractor's guarantee.
- 10.3 The electrical contractor shall guarantee and respective manufacturers shall warranty equipment and materials from defects in workmanship, materials, and operation. Provide guarantee/warranties including all service, maintenance (excluding routine maintenance), materials, labor, travel, all other work, and all expenses required as part of guarantee/warranties. Provide all guarantee/warranties service at no extra cost to the owner under any circumstance. Provide all guarantee/warranties service in timely manner.
- 10.4 Completely replace or repair, to the satisfaction of the owner, any equipment (as part of this project) improperly installed or damaged before or after installation until expiration of the guarantee period. Completely replace or repair, to the satisfaction of the owner, any equipment (including existing equipment and equipment installed by any other contractor or party) damaged by the electrical contractor (or any subcontractor thereof).

11. SEQUENCE OF WORK

- 11.1 Perform work in areas or general sequences (including applicable project phasing) as determined and directed by the owner and architect. Submit (see the section of these specifications "Summary of Submissions") a complete schedule of construction for approval, showing delivery of equipment, erection of equipment, pertinent work related to installation, and when equipment will be placed in operation. Fully coordinate exact sequencing, phasing, and scheduling with all contractors, the architect, and the owner in detail and obtain approval of sequencing, phasing, and scheduling before starting work.
- 11.2 Perform all work in such a manner and associated with sequencing, phasing, and scheduling as applicable and include all costs and manpower allocations in bid. For example, to complete a particular sequence or phase of the work, it may be necessary to perform work in physical areas of the project areas which are covered by and/or part of prior phases or subsequent phases of work (i.e. work in initial phases of the project may involve installing the electrical service and electrical distribution equipment in areas which are proposed for renovation as part of a later phase; this would require installing the electrical service and electrical distribution equipment as part of the initial phase). Verify all such conditions, implications, requirements and include costs in bid. No extra consideration, claims, charges, or compensation will be granted under any circumstance for sequencing, phasing, and scheduling.
- 11.3 Maintain service at all times (except as provided elsewhere in the drawings and specifications for shutdowns) and minimize disruptions to all active areas, activities, and

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operations in and around the scope of work. This specifically includes activities and operations of the owner, third parties in the vicinity of the project, roads and highways surrounding the project, and utility companies serving the project. Coordinate specific requirements with the owner before submitting bids.

- 11.4 Maintain service of life safety systems (specifically emergency lighting and fire alarm) at all times.
- A. As a minimum, maintain the following during construction (except brief periods, not exceeding one (1) working day, while making connections to or transitions between existing, proposed, and temporary systems [where applicable]):
- 1) Maintain code compliant emergency lighting in all occupied areas of the building. Emergency lighting is not required in unoccupied areas and other areas closed to use by building occupants.
 - 2) Maintain manual fire alarm operation throughout the entire building (including areas under construction). This includes manual pull stations (existing, proposed, and/or temporary) at all active building means of egress exits (i.e. exits from each floor to stairwells or the exterior). This includes audible signaling devices to adequately warn building occupants and construction personnel (visual signaling is not required and signaling is not required to comply with the ADA during construction).
 - 3) Maintain supervision of all active sprinklers in the building. This includes monitoring flow, tamper, and pressure switches.
 - 4) Maintain service to automatic fire detection as much as practical. Automatic fire detection is not required to operate in areas of construction at times when construction personnel are present (who can activate manual fire alarms). Other shutdowns of automatic fire detection may be considered, if approved in writing by the owner.
 - 4) Whenever ADA approved signaling is not operational during construction, the electrical contractor's construction personnel shall be instructed with and shall carry out procedures to manually notify any disabled building occupants of fire emergencies (*this provision does not apply if the existing fire alarm system is not ADA compliant or is not present*).
 - 5) Whenever HVAC duct smoke detection systems are not operational during construction, the electrical contractor is responsible for maintaining clear and unobstructed access to HVAC controls and/or disconnecting means (to facilitate manual operation in the event of a fire).
- B. To satisfy requirements above, any existing and proposed life safety systems may be used as much as practical. Where requirements cannot be satisfied using existing/proposed systems, provide suitable temporary life safety systems (including all associated temporary wiring) as applicable.
- C. Whenever unable to meet the above requirements, the electrical contractor (at the electrical contractor's expense) shall provide continuous fire watch.

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12. CHANGES TO THE SCOPE OF WORK

- 12.1 Changes to the scope of work include any change effecting the overall nature or cost of the project. Examples of changes to the scope of work include, but are not limited to, additions or deletions of equipment or items of work, substitutions not equivalent or superior to equipment specified, substitutions with characteristics or operation varying from equipment specified, changes which effect the ultimate use or functioning of equipment or areas of the building, changes considered to be "substantial", any change which any party (contractors, sub-contractors, owner, architect, engineers, etc.) believes may involve a possible change in contract price, etc..
- 12.2 Make all changes to the scope of work in complete accordance with the general conditions of the specifications. Submit (see the section of these specifications "Summary of Submissions") changes to the scope of work immediately upon proposal of changes. Do not proceed with any work associated with or affected by changes to the scope of work unless the owner approves changes in writing or authorizes proceeding in writing.
- 12.3 All applicable provisions of the contract drawings and specifications, including addenda and prior changes, apply to all changes to the scope of work, unless specifically indicated otherwise.
- 12.4 In addition to all requirements of the general conditions, submit all pricing related to changes to the scope of work as indicated below. Pricing will not be reviewed until the required breakdowns (summarized below) are submitted.
- 12.5 Submit pricing for a proposed change to the scope of work with detailed breakdown as follows.
- A. Submit a complete detailed breakdown of all material associated with the proposed change in scope of work. Itemize each unit of material and the respective cost.
 - B. Submit a complete detailed breakdown of all labor associated with each respective item of the above material breakdown. Itemize labor hours and classification for each item of material. Summarize total labor costs, broken down by worker classification and/or billing rate.
- 12.6 Where instructed to proceed with a change to the scope of work on a time-and-material (T&M) basis, submit pricing with detailed breakdown as follows.
- A. Submit a complete detailed breakdown of all material. Submit copies of all receipts, invoices, and stock material lists.
 - B. Submit a complete detailed breakdown of all actual labor hours. Submit copies of time sheets. Summarize total labor costs, broken down by worker classification and/or billing rate.

13. TEMPORARY POWER AND LIGHTING

- 13.1 For this specification section only, the term "responsible" (in any form) means "responsible to pay all costs (pay to the electrical contractor) to erect the described work". For this

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specification section only, the term "erect" (in any form) means "furnish, install, maintain, and remove".

- 13.2 The electrical contractor is responsible for temporary power and lighting service/source and distribution during construction. Provide service capacity sufficient for construction. Provide service including any required utility or private metering.
- 13.3 The electrical contractor is responsible for all temporary lighting, all 120 V power for small construction tools, and all other temporary power not exceeding 120 V or 20 A. Power for large tools and equipment exceeding 120 V or 20 A (including arc welders, etc.) is the responsibility of the contractor requesting such power. Temporary power during construction (exceeding 120 V or 20 A) to permanent equipment installed as part of this project (for installing, testing, operating, etc., including mechanical equipment, elevators, etc.) is the responsibility of the contractor requesting such power.
- 13.4 Where a general contractor's construction trailer is present, the electrical contractor is responsible for a minimum 60 A, maximum 200 A single phase service to the trailer. Provide service including any required utility or private metering. Temporary service to any other contractor or subcontractor trailer is the responsibility of the contractor requesting such service.
- 13.5 Where utility power is not available and during shutdowns of utility power, the contractor requesting power under these conditions is responsible for providing portable generator(s), associated temporary wiring, and fuel (sufficient to meet power requirements during these conditions). Generator power to owner loads during construction is not required (unless specifically indicated on the drawings).
- 13.6 The electrical contractor is responsible for temporary power to existing and/or other owner loads, equipment, and wiring as indicated on the drawings.
- 13.7 The electrical contractor shall erect all temporary power equipment and wiring for a complete temporary power installation, regardless of the contractor who is responsible for the temporary power.
- 13.8 Erect all temporary power and lighting during construction in accordance with OSHA and the NEC. This includes required ground fault circuit interrupter (GFCI) protection for personnel and "assured grounding program".

14. TESTING

- 14.1 After completing installation of equipment and wiring and prior to energizing or placing in service, test all electrical equipment, conductors, systems, and each and every part thereof to insure continuity, proper splicing, freedom from unwanted grounds, acceptable insulation values, proper operation and functioning, and a complete workmanlike installation to the satisfaction of the engineer and owner.
- 14.2 Completely test all equipment installed. This includes all equipment furnished and installed by the electrical contractor as well as equipment furnished by others and installed by the electrical contractor and equipment furnished and installed by others and wired by the electrical contractor.

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- A. Visual and mechanical checks are required for all equipment (including all panels, switches, circuit breakers, motors, motor starters, and all other equipment) without exception.
- 14.3 Test all equipment and wiring as per the latest edition of InterNational Electrical Testing Association (NETA) standards (Acceptance Testing Specifications (NETA-ATS) for new equipment/wiring and Maintenance Testing Specifications (NETA-MTS) for existing equipment/wiring), unless indicated otherwise. For each piece of equipment, perform testing as shown for that equipment in respective NETA standards. Where equipment is not specifically shown in NETA standards, perform testing as shown for equipment most closely resembling the equipment to be tested. Perform all tests shown in respective NETA standards, unless indicated otherwise. Tests shown as "optional" in NETA standards are not required unless specifically indicated otherwise on the drawings or specifications. Utilize suitable instruments in making all tests, as per NETA standards. Battery, magneto, or similar hand-held testers may be used for preliminary conductor continuity checking but are not acceptable for final results, which must be obtained utilizing proper equipment only (i.e. meg-ohm meter, etc.).
- 14.4 Provide all testing performed by a NETA accredited independent testing firm employed by the electrical contractor, unless indicated otherwise. Provide visual and mechanical checks shown in the NETA standards, and testing of panels, switches, and circuit breakers 1,200 A and less and 600 V and less performed by the electrical contractor's direct employees or by the independent testing firm (at the contractor's option). Provide continuity and insulation resistance meg-ohm meter testing of 600 V and less conductors performed by the electrical contractor's direct employees only.
- 14.5 For all testing performed, submit (see the section of these specifications "Summary of Submissions") complete typewritten and tabulated test results for review and approval by the engineer and owner. Submit test result bound together in a single three-ring binder (one (1) binder per set of test results) including a table of contents. Submit quantity of sets as directed in the General Construction specifications, but in no case less than three (3) sets. Submit results upon project completion, except under conditions below.
- 14.6 Where any abnormal, questionable, "failing", or "borderline" test results are encountered or where discrepancies are noted during testing, submit results immediately to the engineer before energizing equipment. Do not energize until authorized in writing by the engineer. Test results submitted under these circumstances are not required to be bound or complete.
- 14.7 Where connecting to or otherwise modifying existing wiring, test wiring as follows.
- A. Test existing wiring before performing work to confirm integrity (where testing is performed, the electrical contractor is not responsible for the prior existing condition of wiring).
 - B. Test new wiring before connecting to existing wiring.
 - C. Test connections of new to existing wiring (test new wiring and existing wiring together) and modified existing wiring after performing work.

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Where this testing is not performed, the condition of existing wiring will be assumed to be a direct and sole result of work performed and the electrical contractor will be held fully responsible for the condition of existing wiring. Where this testing is not performed and where existing wiring is not in acceptable condition for maintained use or service, the electrical contractor shall repair or replace wiring to the satisfaction of the owner at no cost to the owner.

15. SUBSTITUTIONS

- 15.1 Materials and equipment manufacturers and catalog numbers specified constitute the type and quality of design, material, workmanship, ruggedness of construction, resistance to vandalism, exact operating and performance characteristics, features, configuration, dimensions, etc.. The engineer will consider substitutions of similar equipment superior to specified equipment (meeting or exceeding all characteristics of the specified equipment).
- 15.2 Submit shop drawings associated with substitutions complete with documentation necessary to establish compliance with the specifications (see the sections of these specifications "Shop Drawings" and "Summary of Submissions"). Submit samples of substitutions where requested (see the sections of these specifications "Samples" and "Summary of Submissions"). If documentation and/or samples are not submitted when required, the request for substitution will be denied.
- 15.3 Determination of compliance with specifications rests with the engineer. When a request for substitution is denied, furnish the equipment specified. The engineer's decisions in cases of substitutions are final and binding upon the contractor, provide equipment accordingly.
- 15.4 Pay all costs associated with a substitution where granted. For the provisions of this section, "substitutions" includes equipment where characteristics or operation vary significantly from equipment specified (including equipment of the specified manufacturer). This includes costs incurred by any party (electrical contractor, other contractors, sub-contractors, owner, architect, engineers, etc.), costs resulting from differences of details, configuration, ratings, operation, characteristics, and dimensions between the specified and substituted equipment, costs to provide features of the specified equipment which may be manufacturer's options of the substituted equipment, and costs to remove and replace work already installed and any other remedial work as a result of substitutions. Approval of substitutions is conditional upon there being no cost change to the contract, unless specifically indicated on the shop drawings submittal and corresponding approval. The electrical contractor is fully responsible for coordinating with the owner, architect, and other trades to identify all possible cost impacts associated with any substitution before releasing equipment and before any party proceeds with work effected by the substitution.
- 15.5 Submit bid based on the items as specified. Substitutions will be considered only after a contract has been awarded.

16. SHOP DRAWINGS

- 16.1 Submit a product list indicating all proposed items of products, materials, and equipment as directed in the general construction specifications.

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- 16.2 Submit (see the section of these specifications "Summary of Submissions") shop drawings of all equipment and materials proposed to be furnished for review and approval by the engineer. Submit quantity of sets as directed in the general construction specifications.
- 16.3 Submit shop drawings for all equipment and materials including, but not limited to luminaires, raceways, conductors, cable, termination methods, grounding, wiring devices, safety switches, enclosed circuit breakers, branch and distribution panels, fire alarm system, emergency power and lighting system equipment, engraved plastic nameplates, and any other items requested by the owner, architect, any code official, or engineer.
- 16.4 Stamp or mark shop drawings with the contractor's approval, as evidence that they were checked for accuracy and that all dimensions, characteristics, ratings, operation, features, data, relation to existing conditions, and coordination with work and shop drawings of other trades were completely verified before submission. Approval of shop drawings by the engineer does not relieve the contractor of responsibilities to review shop drawings in detail, to comply with drawings and specifications, for errors contained in shop drawings, for coordination, and to provide equipment as listed.
- 16.5 Where any characteristics, ratings, operations, or features differ from the specified equipment (where not equivalent or superior to the characteristics, ratings, operations, and features of the specifications and specified equipment), circle, highlight, or otherwise clearly designate and identify the specific differences.
- 16.6 In the event that shop drawings are not acceptable to the engineer (including as provided below for conditional approval), submit acceptable shop drawings within seven (7) days of notification.
- 16.7 Approval of shop drawings, including approval of substitutions, is conditional that there is no cost change to the contract, unless specifically indicated on the shop drawings submittal and corresponding approval.
- 16.8 Approval of shop drawings is conditional upon the contractor fully and completely complying with all review comments by the owner, architect, and engineer. Where the contractor fails to or is unable to fully and completely comply with every review comment, then the shop drawings are *disapproved* (whether or not they are stamped or noted as "approved" in any manner in any review comment) and must be resubmitted as within seven (7) days (as indicated above). Immediately upon receipt of shop drawing review comments, the contractor is responsible for carefully reviewing all comments in detail and for complying with comments. Where unable to fully satisfy any comment or where the contractor takes exception to any comment, revise and resubmit acceptable shop drawings (or, where taking exception, notify the engineer in writing) within seven (7) days. Where the contractor fails to comply with these requirements (including resubmitting/notifying within the seven (7) day period specified), the contractor shall provide acceptable equipment meeting all specified requirements and all review comments (including removing unacceptable equipment [if installed] and replacing with acceptable equipment) at no cost to the owner.
- 16.9 Do not release equipment until shop drawings are approved. The electrical contractor is responsible for all changes where equipment is released before approval and/or where equipment does not comply with all approval conditions.

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- 16.10 In addition to the quantity of shop drawings submitted for approval (see above), submit one (1) copy of *approved* shop drawings to the general contractor, the mechanical contractor, and each other contractor and trade for review and coordination. The electrical contractor is not required to submit copies direct to subcontractors or vendors to other contractors (this is the other contractors' responsibility). The electrical contractor is responsible for all changes and other costs where the electrical contractor fails to submit shop drawings to other parties for coordination.
- 16.11 Obtain copies of all shop drawings relating in any way to electrical work from all other contractors, subcontractors, and trades. Review shop drawings and coordinate with electrical work. Notify the architect and engineer immediately where discrepancies are found. The electrical contractor is responsible for all changes and other costs where the electrical contractor fails to obtain shop drawings or fails to coordinate shop drawing information. Approval of other trades submittals by the architect or engineers (or lack of review by the architect or engineers) does not relieve the electrical contractor of the responsibility to review other trades shop drawings in detail and for coordination.
- 16.12 No extra consideration, claims, charges, or compensation will be granted under any circumstance associated with any party's failure or delay in properly submitting, transmitting, obtaining, reviewing, and/or coordinating shop drawings.

17. AS-BUILT DRAWINGS, MANUALS, AND DEMONSTRATION

- 17.1 Prepare and submit (see the section of these specifications "Summary of Submissions") as-built record drawings showing conditions exactly as installed.
- A. Indicate the exact locations and elevations of all equipment and devices and underground, concealed, and hidden work (including raceways, junction and pull boxes, etc.).
 - B. Indicate exact layout, connections, and conductor routing for all grounding.
 - C. Indicate all substitutions and changes, including updated lighting fixture/luminaire schedule, symbol list, list of alternates, etc.
- 17.2 During the progress of work, maintain accurate records of all deviations, variations, changes, and corrections from layouts shown on the drawings/specifications on a "record working" set of drawings and specifications kept at the job site for this purpose.
- 17.3 Upon completion of work, incorporate all information from the "record working" drawings/specifications onto a "marked-up as-built" set of drawings/specifications. Submit the "marked-up as-built" drawings/specifications to the engineer for review, comment, and approval.
- 17.4 Submit operating and maintenance (O&M) manuals for all new equipment furnished as part of this contract. Provide O&M manuals including installation, operating, and maintenance instructions for the equipment. Wherever "proof-of-purchase" is required as part of any manufacturer's warranty (whether manufacturer's warranty is specified or not), submit with O&M manuals. Where any proof-of-purchase is required but not submitted (or where

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insufficient information is submitted), the electrical contractor is fully responsible and liable for providing the warranty. Submit all O&M manuals bound together in a single three-ring binder (one binder per set of manuals) including a table of contents. Submit quantity of sets as directed in the general construction specifications, but in no case less than three (3) sets.

- 17.5 Explain and demonstrate the complete electrical system and all work installed by the electrical contractor to the owner's operating and maintenance personnel. Demonstration is to instruct owner's personnel in the operation and maintenance of systems as well as to prove to the owner correct and adequate operation of all parts of the electrical system. Provide a demonstration period of one (1) full working day for the general electrical installation (including, but not limited to, contactors, time clocks, customer metering equipment, lighting controllers, dimming cabinets, motor controls [where furnished by the electrical contractor], transformer fan controls, generators, transfer switches, key interlocking schemes, and similar equipment, where applicable). Wherever demonstrations are indicated elsewhere in the specifications for equipment furnished by the electrical contractor (i.e. for fire alarm, dimming, sports lighting, stage lighting, UPS units, MCC's, VFD's, metal clad switchgear, power management, sound/paging, security, CCTV, and similar systems, where applicable), provide the specified additional demonstrations during additional periods of time (above and beyond the period above for the general electrical demonstration). Conduct all demonstrations at the project site and after all systems are fully operational.

18. SUMMARY OF SUBMISSIONS

- 18.1 Submit items as indicated elsewhere in the specifications (applicable sections are shown for convenience) and as summarized as follows. Information below indicates relative schedule of submission.
- 18.2 Submit upon commencement of construction (as per general construction specifications); resubmit within seven (7) days of notification:
- A. Permits, licenses, certificates (see 16100-9)
 - B. Schedule of work (see 16100-10)
 - C. Product list (see 16100-17)
 - D. Shop drawings (see 16100-17)
- 18.4 Submit during the project as applicable (refer to respective specifications sections for conditions and schedule of submission):
- A. Utility service charge estimates (see 16100-9)
 - B. Scope of work changes, w/ breakdowns (see 16100-11)
 - C. Test results, abnormal/failing only (16100-15)
 - D. Short circuit, coordination, and arc flash report (where specified for adjustable circuit breakers)
- 18.5 Submit upon substantial completion of the project:
- A. Approved inspection certificate(s) (see 16100-9)
 - B. Written manufacturers' warranties (see 16100-14)

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- C. Test results (see 16100-15)
- D. As-built drawings (see 16100-19)
- E. O&M manuals (see 16100-19)
- F. Spare parts (where specified elsewhere)

19. SAFETY

- 19.1 Perform all work and work practices in strict accordance with all applicable local, state, and federal codes, standards, regulations, and requirements including OSHA (including the proper use and maintenance of personal protective equipment (PPE) and clothing), state labor and industry, the NEC, ASTM, the National Electrical Safety Code, NFPA, etc..
- 19.2 The term "live" means "energized or capable of being energized at any time for any reason, either intentionally or accidentally".
- 19.3 Suitably protect all live equipment against accidental contact at all times. Install and maintain covers on all live equipment. Where covers are not installed, provide suitable insulating barriers at all live parts. Suitable barriers include arc-resistant NEMA GPO-2 or GPO-3 and UL 94 V-0 electrical grade fiberglass reinforced epoxy compound sheets, rubber insulating blankets, suitable thermoplastic insulating materials, etc. as per OSHA, ASTM, and the NEC. Cardboard and similar materials are not acceptable. Provide listed OSHA approved signs reading "Danger: High Voltage" at locations of live parts and on doors/gates leading to rooms/fences/areas containing the equipment and keep doors/gates locked at all times.
- 19.4 When working on equipment or wiring, properly identify and use lockout devices and tags (in accordance with OSHA requirements) to prevent unauthorized or accidental energizing of equipment and wiring.

20. HAZARDOUS MATERIALS

- 20.1 The electrical contractor is not responsible for and is not required to remove equipment contaminated by hazardous materials, except as indicated below. For this specification section, the term "hazardous material(s)" applies to any materials classified by federal, state, or local authorities having jurisdiction as environmental or health hazards (including, but not limited to, polychlorinated biphenyls (PCB's), asbestos, mercury, radioactive materials, etc.). For this specification section, the term "contaminated" (in any form) means "contains or is contaminated by hazardous material(s)".
- 20.2 The electrical contractor (and all applicable subcontractors) shall be fully insured for performing all work related to, on, and around contaminated equipment and for all work specifically shown in this specifications section as by the electrical contractor. Submit proof of insurance to the owner as part of or along with other applicable insurance submittals (as per Division 1 General Conditions, Supplemental Conditions, and Special Contract Requirements).
- 20.3 Immediately notify the owner if any electrical equipment or wiring to be removed or modified as part of this project is contaminated or suspected as contaminated. Identify all areas where disruptive work is proposed (including, but not limited to, excavation, cutting,

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penetration, drilling, etc.) in advance of performing work so the owner can arrange to have any necessary abatement completed, include all costs and schedule time accordingly. No extra consideration, claims, charges, or compensation will be granted under any circumstance for any delays resulting from abatement of hazardous materials.

- 20.4 When performing work with, on, and around equipment contaminated or suspected as contaminated, assume that the equipment is contaminated until/unless proven otherwise by testing. Exercise care and suitably guard and protect equipment at all times from the start of work until the equipment is either proven by testing as not contaminated or is removed from the project site.
- 20.5 When removing existing luminaires containing ballasts (fluorescent, H.I.D., etc.), consider all ballasts as being contaminated by PCB's, unless ballast factory nameplate specifically indicates that the ballast does not contain PCB's. The electrical contractor shall completely disconnect, remove, and dispose of all ballasts not contaminated by PCB's. For ballasts considered as contaminated by PCB's, remove ballasts from luminaires, cut all ballast wiring leads within 51 mm (2") of the ballasts, and neatly place ballasts in owner furnished drum containers (i.e. 55-gallon). The owner shall dispose of PCB contaminated ballasts in drum containers. For luminaires (with ballasts considered as contaminated by PCB's) where there are signs of ballast rupture or leakage, carefully remove the entire luminaire and turn over to the owner (owner shall dispose of luminaires where PCB leakage is suspected).

END OF SECTION

SECTION 16200 - ELECTRICAL WORK PRACTICES

1. GENERAL PROVISIONS

- 1.1 The applicable requirements and conditions of specifications section "General Provisions" of specifications division 16100, General Electrical, are hereby made an integral part of this section.
- 1.2 The work governed by these specifications includes but is not limited to that as defined in specifications section "Scope of Work" of specifications division 16100, General Electrical.

2. INSTALLATION

- 2.1 Provide all equipment and materials in accordance with the recommendations and instructions of the respective manufacturers. This includes recommendations and instructions for equipment furnished by other trades or the owner and installed or connected by the electrical contractor.
- 2.2 Perform all work in an approved first class and workmanlike manner and conform to the best practices of the trade and to all requirements of the NEC.
- 2.3 Protect and preserve all existing, new and proposed raceways, wiring, materials, devices, luminaires, and equipment from corrosion, dirt, paint, building materials, acid, solvents, chemicals, water, ice, tools, overload, freezing, heat, combustion, theft, damage, abrasion, inadvertent removal, improper installation (including where installation has not been completely or properly coordinated), conflicts, interference, vandalism, etc. at all times. Repair or replace all equipment and materials lost or damaged as the result of inadequate protection. Cap and plug open ends of raceways and equipment during construction until wiring is ready to be installed.
- 2.4 Coordinate with and obtain approval of the owner and architect for all exact locations of all outlets, raceways, materials, and equipment. Fully determine and coordinate all exact routing of raceways. Determine routing before submitting bid and bid accordingly, including allowance to avoid any obstructions which may be encountered. The contractor is solely responsible for routing (any routing of raceways which may be shown on any electrical drawing is for reference only to show the recommended basis of design and does not relieve the contractor of the responsibility for fully determining/coordinating all exact routing, nor does it preclude the use of alternative routing). Prior to purchasing conduit or prior to any installation, submit detailed sketches/drawings of proposed raceway routing, equipment locations, and all other details of installation (submit in Autocad format as part of the shop drawings process at the same time switchgear submittal is submitted). Fully coordinate layouts with all contractors and trades before submitting and identify any areas of potential conflict. Any raceways routed in a location not previously approved shall be removed and reinstalled by the Contractor at the Contractor's own expense (no extra consideration, claims, charges, or compensation will be granted under any circumstance associated with routing of raceways).
- 2.5 Completely coordinate installation and routing of all wiring, materials, and equipment in the field and with shop drawing information of all trades prior to rough in of wiring or

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releasing equipment. Completely inspect equipment and materials upon receiving in the field (including equipment received by other trades where installed or connected to by the electrical contractor) and verify exact installation requirements and details (compare to installation and routing as coordinated above) prior to installing, preparing installation, modifying, or handling in any manner which would restrict the ability to return material or equipment in the event of potential installation complications.

- 2.6 Cooperate and fully coordinate all work with the work of all other trades, contractors, subcontractors, and the owner, including work as part of other contracts and projects related to and/or in the vicinity of the specified work. Coordinate the locations of pipes, ducts, structure, reinforcement, foundation components, floor/wall/ceiling construction, raceways, branch and distribution panels, luminaires, devices, electrical outlets, air outlets, motor controls, and all other equipment in order to avoid conflicts, interference, or placing services at the wrong locations. Coordinate all demolition, disconnection, removals, relocations, extension, and re-feeding associated with existing equipment and wiring. Coordinate with shop drawings of all trades. Install all wiring and equipment in such a way to maintain clearance and clear access to all equipment requiring access by code or for operating, servicing, maintaining, replacing, examining, etc.. This includes access to electrical equipment and devices as well as mechanical, architectural, and other equipment including, but not limited to, valves, dampers, sensors, meters, gauges, clean-outs, access doors and panels, operating mechanisms, motors, pumps, fans, air handling and other mechanical equipment, etc.. This specifically includes coordinating wall mounted electrical devices and outlets with wall mounted HVAC equipment (including baseboard, radiation, cabinets, etc.).
- 2.7 Provide all work indicated on the electrical drawings and electrical specifications but involving disciplines of other trades performed by the electrical contractor (or applicable sub-contractors to the electrical contractor), unless specifically indicated otherwise. Perform work in complete accordance with all general construction specifications applicable to the work. This applies to all work including, but not limited to, cutting and patching, surface restoration (including paving), concrete, metal fabrication, fire stopping and sealing, painting, etc..
- 2.8 Properly isolate all materials and equipment against the transmission of vibration or noise to, from, or between any parts of the building.
- 2.9 The electrical contractor is fully responsible for determining and verifying all exact details of installation. Where installation details or similar information is shown on the drawings or is otherwise forwarded to the contractor (including during construction), the information represents the minimum criteria required and serves as a guide to the contractor but does not relieve the contractor of the responsibility for determining and verifying installation details.

3. GROUNDING

- 3.1 Completely ground and bond all equipment (specifically including all metallic raceways, cable armor, cladding, and shielding, supports, transformers, cabinets, cable trays, service equipment, and the neutral conductor) in strict and complete accordance with all applicable requirements of the NEC.

SECTION 16200 - ELECTRICAL WORK PRACTICES

- 3.2 Provide insulated grounding conductors run with all wiring.
 - 3.3 Install all metallic raceways in such a way to provide a continuous grounding path without the use of the insulated grounding conductor required above. Include all bonding jumpers and conductors (in addition to the insulated conductor required above) for flexible conduit, loosely jointed raceways, etc. Provide suitable raceway/conduit fittings for a completely grounded raceway system, including the use of fittings approved and/or listed for grounding, grounding bushings, grounding lock nuts, etc.
 - 3.4 Provide all grounding and bonding materials and connections as per specifications section "Grounding Materials" of specifications division 16300, Electrical Materials.
 - 3.5 Wherever new wiring or equipment is installed at or near roofs of buildings with lightning protection system(s), bond wiring/equipment to the lightning protection system(s) as per lightning protection codes and standards.
4. WIRING METHODS
- 4.1 The wiring methods in this section apply to all systems unless specifically indicated otherwise.
 - 4.2 In finished areas, run all wiring hidden or concealed in/behind ceilings, walls, and floors, include all required cutting and patching. In unfinished areas, wiring may run exposed. Run exposed wiring following building lines.
 - 4.3 Utilize steel rigid metal conduit (RMC) for all wiring unless indicated otherwise. Utilize only steel RMC for all exposed visible exterior raceways, for raceways in wet locations above ground, for exposed visible raceways in damp locations.
 - 4.4 Steel intermediate metal conduit (IMC) may be utilized for all wiring except conditions indicated above as requiring only steel RMC. Steel IMC may be utilized in any condition where PVC RNC is permitted by these specifications.
 - 4.5 Where permitted by code, electrical metallic tubing (EMT) may be used for interior feeder and branch wiring in locations not subject to abuse or injury. Utilize steel RMC for conditions indicated above as requiring only steel RMC.
 - 4.6 Utilize flexible conduit for flexible connections to motors, equipment requiring flexibility, equipment subject to vibration (including transformers), and where required for adjustment, in lengths not to exceed 1.8 m (6'0"). Flexible conduit may be utilized for flexible connections to luminaires only where wiring is concealed or located above accessible ceilings (in lengths not to exceed 1.8 m (6'0")). Exposed visible flexible conduit is not permitted for luminaires, except adjustable luminaires. Flexible conduit may be used where existing walls are fished in lengths not to exceed the portion in the wall plus 0.9 m (3'0"). Utilize liquidtight flexible metal conduit (LFMC, "sealtite"), unless indicated otherwise. Utilize only LFMC in damp, wet, and outdoor locations, mechanical rooms, and for NEC hazardous (classified) locations (except as indicated below). Utilize flexible metal conduit (FMC, "greenfield") in dry locations only (except conditions indicated above as requiring only LFMC). Where flexible connections are required in NEC Class I, Division 1 hazardous (classified) locations, utilize only flexible unions listed as suitable for the

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application. Flexible conduit/fittings of any type are not permitted as a substitute for conduit bends or offsets under any circumstance.

- 4.7 Where permitted by Code and approved by local authorities having jurisdiction and the owner, metal clad cable (type "MC") may be used for interior branch wiring concealed in walls/ceilings and hidden above accessible ceilings in dry locations only. Where applicable, comply with NEC Article 518 "Assembly Occupancies". Utilize raceway for all feeder wiring (#4 AWG and larger). Type "MC" cables are not permitted in wet, damp, or exterior locations. Type "MC" cable is not permitted in exposed visible locations. Hide cables at panels in electrical rooms and electrical closets as per the section "Branch Panels" of specifications division 16300, Electrical Material. Contact local authorities for approval before submitting bid and include all costs in bid (no extra consideration, claims, charges, or compensation will be granted under any circumstance associated with wiring methods not approved by local authorities).
- 4.8 Provide surface raceway with integral wiring devices (including receptacles, power outlets, telephone/data outlets, switches, etc.) and/or surface raceway plug-in strips where specifically indicated on the drawings.
- 4.9 Surface raceway without integral wiring devices is permitted only where all of the following conditions are met or where specifically indicated on the drawings. Surface raceway without integral wiring devices is permitted where physically impossible to run wiring hidden or concealed, where impossible to hide or conceal wiring by cutting, patching, and painting, where approved by code, in dry locations only, and where specifically approved by the owner and architect in writing. Permission to use surface raceway without integral wiring devices is conditional upon there being no cost change to the contract, unless specifically indicated on the written approval.
- 4.10 Nonmetallic-sheathed cable (types "NM", "NMC", and "NMS", i.e. "romex") is not permitted under any circumstance. Electrical nonmetallic tubing (ENT), liquidtight flexible nonmetallic conduit (types LFNC-A and LFNC-B), high-density polyethylene (HDPE) conduit, type "A" nonmetallic conduit, and type "EB" nonmetallic conduit are not permitted under any circumstance.
- 4.11 Provide all wiring within air handling plenum spaces in complete accordance with the NEC. Provide wiring methods utilizing metal conduit raceways (as permitted by the specifications) only. Type "MC" cable, where otherwise permitted, may be utilized in plenum ceilings (but not other plenum spaces).
- 4.12 Provide all systems wiring (including only fire alarm, telecommunications, data, sound, security, and CCTV, where applicable) in complete accordance with all requirements of other sections of the electrical specifications, except as modified below. Where permitted by Code and approved by local authorities having jurisdiction and the owner, suitable code approved systems type cables (without conduit) may be used for interior systems wiring concealed in walls/ceilings and hidden above accessible ceilings in dry locations only. Contact local authorities for approval before submitting bid and include all costs in bid (no extra consideration, claims, charges, or compensation will be granted under any circumstance associated with wiring methods not approved by local authorities). Systems type cables without conduit are not permitted in wet, damp, or exterior locations. Systems type cables without conduit are not permitted in exposed visible locations. Run wiring in pathways as indicated on the drawings and specifications.

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- A. Provide wiring as directed, recommended, and approved by the respective system manufacturer/utility company and meeting all minimum requirements of the system manufacturer/utility (including where manufacturer/ utility requirements exceed the requirements of the specifications and the NEC).
 - B. Provide all cables as multi-conductor style having an overall jacket (of a color other than red; red is reserved for fire alarm) and utilize only cables approved by the NEC for use with the system.
 - C. Provide all wiring in plenum spaces in complete accordance with the NEC. In dry location plenum ceilings, utilize only plenum rated cables. For damp and wet location plenum ceilings and in all other duct and plenum spaces, run wiring (utilize a non-plenum type suitable for the damp/wet location) in metal conduit. Plenum rated cables may be utilized for other (i.e. non-plenum) applications, but only in dry locations. Plenum cables, even when installed in conduit, are prohibited in damp and wet locations.
 - D. In damp locations, utilize only cables specifically listed and identified for use in damp or wet locations. Provide all cables in wet locations (including underground and embedded in concrete slabs at or below grade, whether in conduit or direct buried) specifically designed for outdoor and submerged use and specifically listed and identified for use in wet locations.
- 4.13 Except as indicated otherwise on the drawings, 21 mm (3/4") raceways are the minimum permitted. No raceway smaller than 21 mm (3/4") is permitted under any circumstance (except where specifically approved in writing by the owner and engineer for the individual condition encountered). Where luminaires, devices, or equipment have factory knockouts or hubs smaller than 21 mm (3/4") size (or smaller than conduit sizes specified on the drawings), provide suitable reducing conduit fittings or provide field knockouts at equipment to match conduit size.
- 4.14 Except as indicated otherwise on the drawings, #12 AWG conductors are the minimum permitted for power and lighting and #14 AWG conductors are the minimum permitted for control and signal systems. #10 AWG conductors are the minimum permitted for outdoor wiring, night lighting circuit wiring, and emergency power and lighting wiring. #10 AWG conductors are the minimum permitted where circuits exceed 23 m (75'0") for 120/208/240 V circuits or exceed 46 m (150'0") for 277/480 V circuits, measured to the center of the load.
- 4.15 Provide a separate neutral conductor with each branch circuit where a neutral is required or indicated on the drawings. Multi-wire branch circuits with a shared common neutral are not permitted, unless specifically indicated otherwise on the drawings. Utilize multi-wire branch circuits with a shared common neutral conductor for lighting controlled by "dual switching" where the lighting is connected to two (2) circuits.
- 4.16 Multiple branch circuits may be installed in the same raceway (including surface raceways) where permitted by code and provided all of the following conditions (A through D below) are met.

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- A. Apply appropriate NEC de-rating factors and adjust conductor sizes accordingly. Wiring sizes indicated on the drawings are based on each circuit run in an individual raceway (and are not adjusted for de-rating factors), except where multiple branch circuits in a common raceway are specifically indicated on the drawings (wiring is adjusted for applicable de-rating factors in this case, but only for the specific wiring combination shown on the drawings).
 - B. Provide no conductor (after de-rating adjustment) exceeding #10 AWG, except grounding conductors as provided below (or as otherwise specifically approved in writing by the engineer).
 - C. Common equipment grounding conductors are permitted in lieu of individual equipment grounding conductors for each individual circuit. Provide minimum single equipment grounding conductor size two (2) standard wire sizes larger than the size as determined in accordance with the NEC. Provide isolated grounding conductors (where required) individually for each circuit and in addition to common equipment grounding conductors.
 - D. Provide raceway fill (after de-rating adjustment) not exceeding 30% (provide maximum number of conductors permitted not exceeding 75% of the maximum number permitted by Code [i.e. refer to NEC Chapter 9 and Annex C] to allow for future wiring). Adjust minimum conduit size to maintain 30% maximum fill.
- 4.17 Minimum raceway sizes indicated in the specifications and on the drawings are applicable to all conduit types specified, except schedule 80 PVC RNC (unless the drawings specifically indicate schedule 80 PVC RNC). Where schedule 80 PVC RNC is utilized and the specified conduit size is 63 mm (2.5") and smaller, increase conduit to the next higher trade size. Where schedule 80 PVC RNC is proposed and the specified conduit size is 78 mm (3") and larger, submit raceway fill calculations; where raceway fill with the specified conduit size exceeds 40%, increase conduit to the next higher trade size.

5. WIRING INSTALLATION

- 5.1 Securely support and fasten all raceways, cables, outlets, boxes, equipment, etc. in place as per the NEC. Support at intervals as per the NEC, but in no case exceeding 3.0 m (10'0"). Refer to the section of this specification "Fastenings, Supports, and Hangers" for information.
- 5.2 Where any run of wiring passes vertically through more than one (1) floor level (including where installed in open vertical chases), support at every floor level. For conduits 63 mm (2.5") and larger, utilize only suitable pipe riser clamps (B-Line #B3373 series or approved equal), suitable wall bracket offset pipe clamps (NPHC-National Pipe Hanger Corp. figure #430 series or approved equal), or engineer approved heavy duty steel brackets (fabricated of not less than 6.5 mm (1/4") thick steel and of type, design, and arrangement suitable for the specific application and weights involved) for these floor level supports. Conduit clamps and strut type supports are not acceptable for this application. Equipment as manufactured by B-Line, Erico, and NPHC (or approved equal) shall be considered.
- 5.3 Make all changes in direction of 27 mm (1") and larger conduits with standard elbows or case metal fittings. Fabricate field-made bends and offsets in conduit with suitable

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hickey/conduit-bending machine. Make conduit bends of the long radius type without kinks, flattening or crushing. Do not install crushed or deformed raceways. Avoid trapped raceways in damp and wet locations. Exercise care to prevent the accumulation of plaster, dirt, or trash in raceways, boxes, fittings and equipment during the course of construction. Entirely free clogged or obstructed raceways or replace raceways

- 5.4 Provide raceway ends cut squarely and reamed. Provide raceway installation (including pull boxes as applicable) so there is no more than a total of 360 degrees of bends in any run of raceway. Provide pull boxes at intervals not greater than every 30 m (100'0"), unless otherwise indicated on drawings.
- 5.5 Maintain a separation of not less than 155 mm (6") between all raceways and hot water lines, steam lines, and any other surface with temperature exceeding 104 degrees F (40 degrees C), whenever possible. When not possible to maintain the 155 mm (6") separation, provide insulation pipe covering on the electrical raceways.
- 5.6 Provide a suitable insulating or grounding type (as applicable) bushing on each conduit terminating in a pressed steel box and for each conduit stub. Bushing is not required where conduit terminates in a suitable conduit connector/termination fitting which includes an integral bushing or which provides smoothly rounded surface suitable and approved for use without a bushing.
- 5.7 Wherever raceways pass across structure expansion joints, provide suitable conduit expansion fittings. Where expansion fittings are not listed for grounding, provide external flexible copper grounding strap. Wherever expansion fittings are installed, provide a suitable junction box located not farther than 7.6 m (25'0") from the expansion fitting location. Coil suitable slack conductors in this junction box to allow functioning of expansion fittings. For continuous runs of PVC RNC exceeding 27 m (90'0"), provide expansion fittings at intervals not exceeding 15 m (50'0") to compensate for linear thermal expansion and contraction.
- 5.8 Where metal raceway is installed in contact with or entering earth or concrete in outdoor, wet, or damp locations, coat raceway with engineer approved coal tar or epoxy based corrosion resistant coating (3M, Benjamin Moore, Carboline, or approved equal).
- 5.9 Running threads are not permitted.
- 5.10 Do not run wiring horizontally across floors or the ground, to avoid tripping hazards and facilitate cleaning floors.
- 5.11 Horizontal runs of raceway at rooftops are not permitted (to facilitate future roofing repairs/replacement) except where specifically approved in writing by the architect and owner. Horizontal runs may not exceed 2.4 m (8'0") length. Do not install any wiring or electrical equipment of any type (specifically including disconnecting means and receptacles) within 4.5 m (15'0") of any edge of any roof under any circumstance, to avoid tripping and fall hazards. Equipment and wiring is only permitted within 4.5 m (15'0") of any edge of any roof where necessary to serve utilization equipment within the space and only where specifically approved in writing by the engineer and architect (where approved suitable protective means are included to prevent fall hazards). Support raceways at roofs in a manner to avoid harming, impacting, or compromising the roofing weatherproof

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integrity (fully coordinate requirement with roofing contractor/supplier [where present], architect, and owner). Where wiring is installed atop roofing material, utilize only pre-cast concrete paving units measuring not less than 12" x 12" x 2" (300 mm x 300 mm x 51 mm) laid on the roof and bonded to the roof using suitable roofing adhesive. Running rooftop wiring on wood blocks or bricks is not permitted under any circumstance.

- 5.12 In all kitchens, food preparation, and similar areas, run wiring concealed as much as possible. Where necessary to run wiring exposed, maintain space between raceways and building surfaces and run raceways *vertically only* in such a way to facilitate cleaning walls, ceilings, and floors and to avoid accumulation of foreign materials.
 - 5.13 Install wiring in such a manner to avoid infiltrating water into the wiring system (during or after construction). Install wiring in such a manner so any water which does infiltrate cannot become trapped or accumulate and cannot drain into electrical or other equipment.
 - 5.14 Install exposed wiring (including visible wiring and wiring in accessible ceiling spaces or other accessible locations) parallel or perpendicular to walls, structural members, or intersections of vertical planes and floors or ceilings.
 - 5.15 Install concealed wiring (except as provided above for wiring in accessible spaces) as straight and direct as possible. Detail routing of all concealed wiring on record (as-built) documents.
 - 5.16 Provide all splices only in suitable code-sized junction or outlet boxes. Splices are not permitted in any type of conduit body under any circumstance.
 - 5.17 Do not install any wires in raceways until all raceway work is completed and closed in such a manner as to prevent the possibility of water or other foreign matter entering raceways.
 - 5.18 Wherever empty or spare raceways are installed, provide suitable pull wires with identification tags securely attached to each end. Where empty or spare raceways do not terminate in boxes or enclosures, provide suitable conduit caps. Utilize only conduit fitting type caps appropriate for the conduit involved. Rubber and plastic conduit plugs, duct sealing compounds, and tape are not acceptable.
6. FASTENERS, SUPPORTS, AND HANGERS
- 6.1 Provide all fastenings, supports, hangers, clamps, and anchors of the type made for the specific purpose for which they are used.
 - A. Utilize wood screws for fastening to wood.
 - B. Utilize toggle bolts or bolt fastenings for fastening to hollow tile, terra cotta, hollow masonry units, lath, and similar construction.
 - C. Utilize machine screws/bolts with nuts for fastening to structural steel.
 - D. Utilize metallic expansion shield anchors and machine screws/bolts for fastening to concrete, brick, and solid masonry. Wooden plugs with screws and plastic expansion shield anchors are not acceptable.
 - E. Threaded studs driven in by a powder charge and provided with washers and nuts may be used in lieu of expansion anchors, machine screws, and wood screws under the applications indicated above.

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- F. Utilize engineer approved adhesive fastening on roofing areas (mechanical fasteners are not be permitted to be driven into roofing surfaces).
 - G. Threaded C-clamps are not permitted.
 - H. Additional acceptable supports for a single 21 mm (3/4") EMT only include common nails for wood, spring-tension clamps for steel and nail-type nylon anchors for masonry.
 - I. Additional acceptable supports for not more than two (2) cables (where cable wiring methods are permitted elsewhere in this specification) only include nails for wood, spring-tension clamps for steel, and nail-type nylon anchors for masonry. A single cable only may be secured directly to wood with NEC approved cable staples.
- 6.2 To prevent swaying, vibrating and/or sagging, rigidly and firmly install raceway and cable (where cable wiring methods are permitted elsewhere in this specification).
- A. Support with malleable or wrought steel clamps, hangers, or with fabricated strut type supports (steel only, aluminum is not acceptable unless specifically indicated on the drawings). Provide strut type supports as B-Line, Kindorf, Power-Strut, or Unistrut (or approved equal).
 - B. Stamped metal one-hole and two-hole straps are permitted to secure EMT and cable wiring methods permitted by the specifications in exposed and concealed dry indoor locations not subject to abuse or injury only.
 - C. Stamped metal wrap around "mineralax" type hangers are permitted to secure EMT and cable wiring methods permitted by the specifications in hidden and concealed dry indoor locations not subject to abuse or injury only. Stamped metal wrap around type hangers are not permitted for visible exposed wiring.
 - D. Additional manufactured fastening systems specifically designed for the purpose shall be considered to secure cable wiring methods permitted by the specifications, but only where submitted for review and approval before commencing work.
 - E. Do not weld raceways, clamps, hangers, or straps to steel structure.
 - F. Wire (including ceiling support wires), perforated pipe straps, plastic ties, "J" hooks, and bridle rings are not acceptable.
- 6.3 Provide all supports and fasteners of the following materials, unless indicated otherwise.
- A. Utilize stainless steel for all applications, unless indicated otherwise. Utilize stainless steel only when underground or in contact with earth or floors in outdoor areas, mechanical rooms, kitchens, and other areas subject to the possible presence of water on the floor/ground.
 - B. Steel protected by hot-dip or mechanical galvanizing after fabrication may be utilized for all conditions except conditions indicated above as requiring only stainless steel. Clean areas where galvanizing is cut or damaged and touch-up with suitable zinc dust/zinc oxide paint.
 - C. Steel protected by pre-galvanizing before fabrication, epoxy coating, zinc electrolytic plating, or other engineer approved corrosion resistant coating may be utilized for interior locations not subject to abuse or injury.
 - D. Other materials providing equivalent or superior strength and corrosion resistance to the above shall be considered.
 - E. Supports and fasteners without corrosion protection, protected only by painting, or protected only by oil coating are not acceptable under any circumstances.

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- F. For electrical fasteners (at conductors and all current-carrying parts), utilize only materials and types approved by the NEC and listed for the application.
- 6.4 Provide all fastening, supports, wall brackets, ceiling trapeze, and hangers for the installation of all equipment and wiring. Install all fastenings, supports and hangers in such a way and at such intervals as per NEC or otherwise required to support the equipment. The electrical contractor is responsible for verifying that supports are adequate for the load supported, based upon weight, stresses which may be applied to the support (including when installing equipment, pulling wiring, physical impacts to equipment, and seismic/earthquake loads as per IBC Section 1613), vibration, etc. Submit calculations for any supports where requested by the engineer.
- 6.5 Where the contractor installs fasteners or supports not meeting specified requirements (without prior written approval) the contractor shall remove the fasteners and supports and install new fasteners and supports as specified at no cost to the owner.
- 7. CUTTING, PATCHING, FIRE STOPPING, AND PAINTING
 - 7.1 Perform all required cutting, patching, fire stopping, sealing, surface restoration, and painting associated with the electrical installation. Perform in accordance with general construction specifications and as indicated elsewhere in this specification. Coordinate all requirements with the general contractor. This includes cutting and patching associated with suspended ceiling tiles and grid.
 - 7.2 Completely restore (including painting where applicable) all surfaces to match existing condition as directed and approved by the owner, architect, and engineer.
 - 7.3 Completely seal and fire stop all penetrations of all fire and/or smoke rated walls, floors, ceilings and any other construction (including all construction required to be rated by any code) to a rating matching or exceeding the fire rating of the construction. Refer to architectural drawings and specifications for information on fire ratings of building construction and include all costs in bid. Provide the complete installation (including fire stopping methods and materials) complying with all applicable fire rating codes and standards (including the NEC, NFPA, IBC/BOCA, and UL (including the UL "Fire Resistance Directory")).
 - 7.4 Completely seal and weatherproof all penetrations of exterior, at or below grade, and wet location walls and floors and roof penetrations.
 - 7.5 Paint all exposed raceways, boxes, enclosures, etc. as directed by the owner and architect.
 - 7.6 Provide baked enamel painted finish for all equipment and materials as directed by the owner and architect. Wherever finish colors are indicated on the drawings (including symbol list and luminaire schedule) as being selected by the architect ("as per architect", etc.), include costs in bid to utilize any of the available standard and/or optional colors listed in manufacturers' catalogs (excluding any colors identified in manufacturers' catalogs as "custom" or "premium").

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7.7 Touch up damages to prime and/or finished paint coats on equipment. This includes touching-up stainless steel surfaces to avoid superficial surface rust (i.e. at cut surfaces and welds).

8. LOCATIONS AND MOUNTING HEIGHTS

8.1 The approximate locations of luminaires, pipes, switches, radiation, receptacles, outlets and other equipment and materials are indicated on the drawings. Provide actual locations and mounting heights as determined by, confirmed with, and approved by the owner and architect during field construction (prior to rough-in). Where equipment or devices are installed without prior approval/confirmation or without prior written notification (see below) and the location or mounting height is not acceptable to the owner and architect, relocate the equipment and all associated wiring as directed by the owner and architect at no cost to the owner.

8.2 Provide mounting heights complying with all applicable federal, state, and local disabled ("handicapped") access codes, standards, and requirements, including the Americans with Disabilities Act (ADA).

8.3 Provide mounting heights for all equipment as follows. Utilize standard mounting heights indicated below for all equipment, unless indicated otherwise on the drawings or otherwise directed by the owner and architect. Where installation conditions and/or obstructions make it impossible to install equipment at the standard height, the mounting height may be adjusted to suit conditions, provided the mounting height falls within the listed maximum and minimum heights. Notify the architect and engineer in writing of all conditions where deviating from standard mounting heights. Provide mounting heights not greater than the maximum mounting height and not less than the minimum mounting height under any circumstance, unless specifically approved in writing by the owner, architect, and engineer.

8.4 All mounting heights listed below are above finished floor, unless indicated otherwise. Mounting heights listed as "to bottom" are measured to the lowest operable part of the equipment or the lowest visual indicating device on the equipment. Mounting heights listed as "to top" are measured to the highest operable part of the equipment or the highest visual indicating device on the equipment.

	<u>Mounting Heights</u>		
	<u>Standard</u>	<u>Minimum</u>	<u>Maximum</u>
<u>Control Devices</u>			
Wall Switches & lighting controls	46" (1.17m) to ctr.	15" (0.38m) to bot.	48" (1.22m) to top
Thermostats & other controls	46" (1.17m) to ctr.	15" (0.38m) to bot.	48" (1.22m) to top
<u>Receptacles and Outlets</u>			
Receptacles, tele/data, & similar *	18" (0.46m) to ctr.	15" (0.38m) to bot.	48" (1.22m) to top
Wall mounted telephones	46" (1.17m) to top	27" (0.69m) to bot.	48" (1.22m) to top
<u>Electrical Equipment</u>			
Safety switches **	See max./min.	15" (0.38m) to bot.	48" (1.22m) to top
Enclosed circuit breakers **	See max./min.	15" (0.38m) to bot.	48" (1.22m) to top
Devices with fuses/breakers **	See max./min.	15" (0.38m) to bot.	48" (1.22m) to top
Equip. indicated with (**) where group mounted	15" (0.38m) to 48" (1.22m)	None	78" (1.98m) to top
Equip. indicated with (**) where	15" (0.38m) to 48" (1.22m)	None	78" (1.98m) to top

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too large to mount at above heights

Branch panels	15" (0.38m) to 48" (1.22m)	None	78" (1.98m) to top
Wall mounted distribution panels	15" (0.38m) to 48" (1.22m)	None	78" (1.98m) to top

Fire Alarm Equipment

Fire alarm controls	15" (0.38m) to 48" (1.22m)	None	78" (1.98m) to top
Pull stations	48" (1.22m) to top	42" (1.07m) to bot.	48" (1.22m) to top
Horns/speakers/strobes/bells ****	80" (2.03m) to bot.	80" (2.03m) to bot.	96" (2.43m) to bot.

All equipment mounted above counters ***** 15" (0.38m) to bot. 44" (1.17m) to top

Other Equipment

Other equipment mounted on standard electrical outlet boxes 46" (1.17m) to ctr. 15" (0.38m) to bot. 48" (1.22m) to top

Contact the engineer for any equipment not listed or similar to equipment above.

- * Specifically coordinate with any wall-mounted radiation, if present
- ** Applies where equipment is mounted individually, see below for group mounted equipment.
- *** Provide metering equipment mounting heights conforming to utility company requirements, where applicable, regardless of mounting heights indicated above.
- **** For ceilings lower than 90" (2.29m), mount fire alarm signaling devices 6" (0.15m) below the ceiling. Fire alarm signaling devices may be ceiling mounted if mounted on the lowest portion of the ceiling, if mounted not higher than 9.14 m (30'0") above the lowest floor level in the room and if located and spaced in accordance with NFPA requirements.
- ***** Standard mounting height for above counter equipment is 6" (0.16m) above back splash or 8" (0.20m) above counter where no back splash is present, but not higher than the maximum shown above.

8.5 Where any equipment or device protrudes more than 100 mm (4") from the finished wall surface, mount at height conforming with the ADA and in accordance with the following. Contact the engineer where maximum and minimum heights listed above conflict with mounting requirements summarized below.

- A. Mount so the bottom of equipment/device is 0.68 m (2'3") AFF or less.
- B. Mount so the bottom of equipment/device is 2.0 m (6'8") AFF or greater.
- C. Projecting equipment/devices are permitted mounted with the bottom between 0.68 m (2'3") and 2.0 m (6'8") AFF where protected with a suitable warning barrier in accordance with ADA requirements.
- D. Projecting equipment/devices are permitted mounted with the bottom between 0.68 m (2'3") and 2.0 m (6'8") AFF without warning barrier protection only where specifically approved in writing by the engineer.

9. UTILIZATION EQUIPMENT CONNECTIONS

9.1 Provide complete power wiring and final connections for utilization equipment as indicated on the drawings. This includes, but is not limited to, all mechanical, kitchen,

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manufacturing, computer, medical, office, copier, fixed, and portable equipment and apparatus. Coordinate all requirements with the contractor supplying the equipment (the supplying contractor).

- 9.2 Provide connections complete and including power wiring from the electrical contractor provided local disconnecting means to each piece of equipment. If required, pass power wiring through supplying contractor furnished control equipment (including thermostats, relays, timers, integrated controllers, starters, contactors, VFD's, etc.). Provide a single point connection or multiple-point connections (by separating one larger circuit into smaller circuits at controller and/or equipment) as applicable (include all costs in bid). The electrical contractor is responsible for taking deliveries of all control equipment (which power wiring passes through) from the supplying contractor and for mounting and passing power wiring through this control equipment. Locate control equipment as indicated on mechanical or other trades documents or as otherwise coordinated with and approved by the owner, architect, mechanical engineer, and the supplying contractor.
- 9.3 All control wiring and associated raceway is by the supplying contractor (regardless of voltage), unless specifically indicated on the drawings. All central/common control panels are by the supplying contractor (power wiring is by the electrical contractor), unless specifically indicated on the drawings.
- 9.4 Provide safety switches as local disconnecting means at all equipment. Provide switches regardless of whether shown on the drawings or not. Provide switches regardless of whether or not the equipment includes integral unit switches or circuit breakers. Provide outdoor switches as NEMA-3R and indoor switches as NEMA-1.
- 9.5 For all equipment rated 120 V or 277 V and 20 A or less, provide either direct connection, including thermal overload switch where disconnecting means is required, or suitable receptacle where equipment is supplied with cord and plug (combination of plug and receptacle serves as disconnecting means), include all costs in bid.
- 9.6 Prior to rough in of raceway or purchasing any associated electrical equipment, obtain shop drawings from the supplying contractor and verify all requirements. The electrical contractor is fully responsible for contacting and obtaining copies of approved shop drawings from the supplying contractor. This includes fully coordinating the locations of all equipment and wiring in/serving elevator shafts, pits, and machine rooms.
- 9.7 Where equipment is served by variable frequency drives (VFD's), other solid-state controllers, or other special starters or controllers, wiring indicated on the drawings is as a guide to pricing only. Prior to rough in of raceway or purchasing associated electrical equipment, verify all requirements in writing with the supplying contractor. Provide exact circuit breaker trip amperes (or fuse amperes, where applicable) for circuits feeding this equipment as coordinated with and directed and approved by the manufacturer, include all costs in bid. Where the required circuit breaker/fuse amperes exceed the ampacity of the specified wiring, notify the engineer in writing. Provide all safety switches connected on the load side of VFD's with auxiliary contacts and interconnect (including providing all required wiring in separate 21 mm (3/4") raceway from power wiring) with VFD controls (to prevent and stop operating VFD with load disconnected). Provide all power wiring on the load side of any VFD as a dedicated circuit (from individual VFD to motor served) with no other circuit or wiring (of any kind) in the same raceway.

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- 9.8 Where heat trace, control power transformers and control power supplies (rated 500 VA and less), electric alarm bells, plug-in condensate pumps, ultraviolet germicidal lamps in HVAC equipment, electrically operated security devices, door hardware, dampers (including smoke and fire dampers), and valves (including sinks/toilets/urinals), switchgear/switchboard strip/space heaters, etc. are specified on mechanical, plumbing, fire protection, electrical, or architectural drawings or specifications, provide appropriate wiring and power connections (whether shown on electrical drawings or not). Verify and coordinate voltage and wattage/amperes in field and provide wiring accordingly. Obtain power from a suitable nearby branch circuit. Include all disconnecting means switches, junction boxes, receptacles, and other equipment as per code or manufacturer recommendations. Provide ground fault protection (utilizing protective devices complying with the NEC) for all heat tracing.

10. DEMOLITION, REMOVAL, RELOCATION, AND RE-FEEDING

- 10.1 Disconnect, remove, relocate, and/or re-feed existing wiring and electrical equipment as indicated on the drawings (including, but not limited to, as indicated in electrical notes on the drawings) and otherwise provided in contract documents. Assume that all demolition and new construction requires disconnecting, removing, relocating, and re-feeding unless verified otherwise in the field. No consideration, claims, charges, or compensation will be granted for any alleged misunderstanding of the scope of disconnecting, removing, relocating, and re-feeding or as a result of failure to verify existing conditions.
- 10.2 Fully verify all requirements associated in any way with demolition, removals, relocations, and re-feeding and include all costs in bid. Visit site prior to submitting bid and investigate and verify all existing conditions (including verifying conditions above all accessible "drop" ceilings and in accessible chases). Completely remove from the site and properly dispose of all equipment and materials removed.
- 10.3 Prior to commencing any removals, completely verify all conditions and exact requirements related to re-feeding, maintaining, or affecting service to existing electrical equipment, devices, and wiring and mechanical, architectural, and other equipment and system in the field during construction. Where equipment or wiring is removed which is required to re-feed equipment, maintain service, or effects systems to remain, replace or reinstall the equipment and wiring. No extra consideration, claims, charges, or compensation will be granted to re-feed, reinstall, replace, reconfigure, etc. wiring and equipment where removed without first verifying all conditions.
- 10.4 Wherever electrical equipment and wiring is removed from visible finished surfaces, patch and restore the surface to the original condition matching existing adjacent surfaces. This includes all required painting, filling all openings (including channels and filling holes left from supports), etc..
- 10.5 Where existing ceilings are removed and reinstalled (either partly or entirely), remove all existing electrical equipment (including lighting fixtures, fire alarm devices [including, but not limited to, smoke and heat detectors, signaling devices, indicators, etc.], security/CCTV cameras, motion detectors, speakers, and all other electrical devices, equipment, and apparatus) from the ceiling grid and ceiling tiles. Leave in place at the ceiling and

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temporarily support (in a code approved and local authorities having jurisdiction approved manner) to facilitate ceiling removal. Once ceiling is reinstalled, permanently reinstall all electrical equipment in the ceiling. Where new equipment is shown on the drawings, completely disconnect and remove existing equipment (being replaced) and all associated wiring and provide all new equipment and associated wiring as shown on the drawings. Ceilings may be left open for a long period of time (i.e. there may be several months or more between the time of removal and the time of reinstalling ceilings). When ceilings are not in place, maintain (as operational) all fire alarm devices and equipment and normal and emergency lighting (temporarily install fire alarm devices, supported from structure and provide temporary lighting or temporarily support existing lighting from structure as applicable). When ceilings are not in place, safely secure everything which is exposed by the absence of ceilings (new and existing) and keep all areas clean when occupied. This ceiling work is not shown on electrical plans (see architectural drawings and ceiling plans and other trades drawings for information). This ceiling work applies regardless of the party removing the ceiling and regardless of whether or not ceiling removal is shown on drawings. Coordinate with all contractors and trades to confirm the extent of ceiling work and include all costs in bid. This ceiling work also applies where any contractor chooses to install new ceiling in lieu of reinstalling the existing ceiling.

- 10.6 Where existing ceilings are removed and new ceilings are installed (either partly or entirely), remove all existing electrical equipment (including lighting fixtures, fire alarm devices [including, but not limited to, smoke and heat detectors, signaling devices, indicators, etc.], security/CCTV cameras, motion detectors, speakers, and all other electrical devices, equipment, and apparatus) from the ceiling grid and ceiling tiles. Leave in place at the ceiling and temporarily support (in a code approved and local authorities having jurisdiction approved manner) to facilitate ceiling removal. Once new ceiling is installed, permanently reinstall all electrical equipment in the ceiling. Where new equipment is shown on the drawings, completely disconnect and remove existing equipment (being replaced) and all associated wiring and provide all new equipment and associated wiring as shown on the drawings. Ceilings may be left open for a long period of time (i.e. there may be several months or more between the time of removal and the time of installing new ceilings). When ceilings are not in place, maintain (as operational) all fire alarm devices and equipment and normal and emergency lighting (temporarily install fire alarm devices, supported from structure and provide temporary lighting or temporarily support new or existing lighting from structure as applicable). When ceilings are not in place, safely secure everything which is exposed by the absence of ceilings (new and existing) and keep all areas clean when occupied. This ceiling work is not shown on electrical plans (see architectural drawings and ceiling plans for information).
- 10.7 Where electrical work involves removal and reinstallation of existing ceilings, removal and relocation is the responsibility of the electrical contractor. As an alternative (at the electrical contractor's option) to reinstalling ceilings removed to facilitate electrical work, the electrical contractor may install a new ceiling of a type matching the existing ceiling provided there is no cost change to the contract (wherever new ceiling involves additional cost to the contract, new ceiling is not acceptable).

END OF SECTION

SECTION 16300 - ELECTRICAL MATERIALS

1. GENERAL PROVISIONS

- 1.1 The applicable requirements and conditions of specifications section "General Provisions" of specifications division 16100, General Electrical, are hereby made an integral part of this section.
- 1.2 The work governed by these specifications includes but is not limited to that as defined in specifications section "Scope of Work" of specifications division 16100, General Electrical.
- 1.3 Provide all materials and equipment (products) as new, the best in grade and quality, and manufactured in the United States of America with standards and ratings as specified herein. No substitution or deviation from the materials and equipment specified is permitted except by written permission from the engineer. Provide all materials and equipment as listed and/or labeled where applicable.
- 1.4 Replace or repair, to the satisfaction of the owner, any materials and equipment damaged before or after installation.
- 1.5 Materials and equipment manufacturers and catalog numbers specified constitute the type and quality of design, material, workmanship, ruggedness of construction, resistance to vandalism, exact operating and performance characteristics, features, configuration, dimensions, etc.. Where multiple manufacturers are shown in the drawings and/or specifications, not all manufacturers shown may be capable of providing materials and equipment meeting the specifications, field conditions, etc.. Manufacturers not specifically shown on the drawings or specifications shall be considered, provided the products are equivalent or superior to the requirements of the drawings and specifications (including equivalent or superior to products and/or manufacturers specifically shown on drawings and specifications). Manufacturers, whether shown on the drawings or specifications or not, are acceptable only if they can meet the specifications, conditions, and requirements specific to this project. The terms "equivalent", "equal", "equaling", and "approved equal" mean "equivalent or superior to the item/process specified when approved by the engineer", unless otherwise noted.

2. RACEWAYS

- 2.1 Steel Rigid Metal Conduit (RMC) and Steel Intermediate Metal Conduit (IMC)
 - A. Provide steel RMC as full weight, heavy wall, mild steel pipe, galvanized inside and outside.
 - B. Provide steel IMC as standard wall steel pipe; otherwise the same as steel RMC.
 - C. Provide fittings for steel RMC and steel IMC of high grade steel, having rust resistant finish, providing ample wiring space, having smooth round edges, and having full threaded hubs.
 - D. Utilize only fully threaded screw-on fittings with steel RMC and steel IMC (coat field-cut threads as per NEC Article 300.6(A)). Compression, set screw, bolt on, or other thread-less fittings are not permitted.

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2.2 Electrical Metallic Tubing (EMT)

- A. Provide EMT of high grade steel and galvanized inside and outside. Enamel coating only is not acceptable.
- B. Provide fittings for EMT of high-grade steel, having rust resistant finish, providing ample wiring space, and having smooth round edges. For EMT in damp locations (i.e. concealed), utilize only fittings of the thread-less compression type without set screws. For EMT in dry locations only, thread-less set screw steel type fittings are permitted. Die cast, set screw, and indenter fittings are not permitted.

2.3 Flexible Metal Conduit (FMC) and Liquidtight Flexible Metal Conduit (LFMC)

- A. Provide FMC ("greenfield") of high-grade steel, galvanized inside and outside, having a smooth interior, and providing a continuously effective ground. Provide fittings for FMC of high grade steel, having rust resistant finish, providing ample wiring space, having smooth round edges, of the two (2) screw type, listed and NEC approved for grounding.
- B. Provide LFMC ("sealtite") with an overall PVC sheath; otherwise the same as FMC. Provide fittings for LFMC of high grade steel, having rust resistant finish, providing ample wiring space, having smooth round edges, listed and NEC approved for grounding, and of the sealing compression gland type.
- C. Where applicable, provide FMC and LFMC manufactured to comply with NEC Article "Places of Public Assembly".

2.4 Polyvinyl Chloride Rigid Nonmetallic Conduit (PVC RNC)

- A. Provide PVC RNC of virgin PVC (or material reground from the manufacturer's own products), heavy wall, schedule 40 or schedule 80.
- B. Provide fittings for PVC RNC of schedule 40 virgin PVC, providing ample wiring space, and having smooth round edges. Make all interfaces between PVC RNC and raceways, enclosures, boxes, other conduit types, etc., utilizing adapter fittings designed for the purpose.
- C. Make all joints utilizing solvent welding method, installed to be completely watertight and pressure-tight to 172 kPa (25 p.s.i.).
- D. High density polyethylene (HDPE) conduit and type "EB" encased burial and type "A" PVC conduits are not permitted under any circumstance.

2.5 Surface Raceway

- A. Surface raceway without integral wiring devices: Provide steel type. Utilize Wiremold types #V700, #V2000, #V2100, or #V2400 (or approved equal) sized according to the number of conductors to be run in the raceway. Utilize the smallest size raceway facilitating conductors. Raceway smaller than #V700 type is not acceptable.

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- B. Provide all steel surface raceways in factory ivory finish. Provide final painting (over the ivory factory finish) as directed by the owner and architect in the field. Provide all aluminum surface raceways in natural brushed aluminum finish.
- C. Nonmetallic surface raceways are not permitted, unless specifically indicated otherwise on the drawings.
- D. Provide all installations of surface raceways complete including all required fittings, accessories, details of installation, etc. Include costs in bid for installing surface raceways around all obstructions encountered.
- E. Provide fittings for surface raceways manufactured by the surface raceway manufacturer and specifically designed to be used with and compatible with the surface raceway and the actual installation conditions encountered. Provide fittings for surface raceways having rust resistant finish, providing ample wiring space, and having smooth round edges. Provide device box type fittings as per the section of this specification "Outlet, Switch, and Junction Boxes".
- F. Perform all cutting, bending, and offsetting of surface raceways and components utilizing tools specifically designed and manufactured for the purpose by the surface raceway manufacturer. Cutting with hacksaws and bending/offsetting with standard conduit benders is not acceptable. Where the manufacturer does not manufacture or supply tools to perform work required (as indicated in manufacturer's standard catalogs), use only tools specifically recommended and approved for the purpose by the manufacturer.
- G. Fasten and secure all surface raceways utilizing hardware concealed by the surface raceway. Visible securing and fastening hardware is not acceptable except that Wiremold #V5703 (or approved equal) supporting "back clip" type fasteners are permitted with #V700 style surface raceway without integral wiring devices only. One (1) or two (2) hole straps over the raceway are not acceptable.
- H. Specifications are based on equipment as manufactured by Wiremold. Equipment as manufactured by Hubbell and Mono-Systems (or approved equal) shall be considered.

3. OUTLET, SWITCH, PULL, AND JUNCTION BOXES

- 3.1 Provide boxes of proper types and sizes to facilitate installation and as per code at all outlets and junctions indicated on the drawings and as otherwise required.
- 3.2 In unfinished areas, mount boxes flush or exposed. In finished areas, mount boxes flush in ceilings, walls, and floors, include all required cutting and patching. Where impossible to mount flush in finished areas or where surface wiring is required to serve equipment in finished areas, finished style (Wiremold #V5730 to #V5760, equipment as manufactured by Hubbell or Thomas & Betts (or approved equal) shall be considered) surface boxes are permitted. Standard style pressed steel boxes are not permitted in finished areas. Where the contractor installs improper boxes in finished locations (without prior written approval),

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the contractor shall remove the boxes and install new boxes flush mounted (including cutting and patching to flush mount boxes and wiring and including replacing or reinstalling wiring) at no cost to the owner.

- 3.3 Utilize boxes of either unit or ganged construction and sized for devices and wiring installed and not smaller than the minimum sizes as per the drawings and specifications (and in no case smaller than the minimum size permitted by the NEC). Provide boxes as galvanized pressed steel (unless indicated otherwise), not less than 4" square, and with the proper size knockouts to facilitate wiring.
- 3.4 For flush mounted boxes, provide box shape permitting surfacing materials to be on straight lines and to fit closely around the box. Provide boxes in plastered, drywall (GWB), and similar walls, partitions, and ceilings with suitable plastering rings.
- 3.5 Utilize cast and/or malleable rust-resisting steel boxes for wiring in exterior, wet, or damp locations and for exposed visible steel RMC and IMC runs. Utilize aluminum or alloy boxes only where aluminum conduit is permitted by the specifications and used.
- 3.6 For all boxes in floors, utilize only boxes specifically designed, NEC approved, and listed for floor installation (including maintaining fire rating of the floor).
- 3.7 Provide all boxes for lighting outlets with studs of a size suitable for the weight of the luminaire supported (in no case less than 10 mm (3/8")). Provide the stud of integral construction with the box or of the type inserted from the back of the box. Studs held to the box with bolts to support luminaire weight are not permitted.
- 3.8 100 mm (4") diameter "octagon" boxes are not acceptable, except under the following conditions. Octagon boxes are permitted in conjunction with luminaire mounting studs where studs are required above. Octagon boxes are permitted where required to mount equipment where equipment is not compatible with square or ganged type boxes (including the use of adapter rings on square boxes).
- 3.9 Secure boxes firmly in place and set true, square, and flat or flush (as applicable) with finished surfaces. Keep all unused knockouts closed or close with suitable threaded plugs (for threaded knockouts or hubs) or knockout seals (for unthreaded knockouts). Install flush mounted boxes so the covers are flush with the finished surface.
- 3.10 Provide all boxes with cover plates as specified below.

4. COVER PLATES

- 4.1 Provide cover plates for switches, receptacles, outlet and junction boxes, and other devices of 1.0 mm (0.04") thick metal with paint finish or of stainless steel (as directed by the owner and architect, include costs in bid for painted or non-magnetic stainless steel), unless indicated otherwise.
- 4.2 Utilize suitable pressed galvanized steel code gauge raised covers for exposed wiring methods in unfinished areas and accessible hidden locations. Flat pressed galvanized steel code gauge covers may be utilized on junction boxes (where devices are not installed) or

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for ganged devices (three (3) gang or greater only). Tile and/or plastering rings style covers are not permitted for exposed wiring methods under any circumstance.

- 4.3 Utilize cast rust-resisting steel or #302 stainless steel covers with gaskets for boxes in wet, damp, or exterior locations or other locations where cast steel boxes are utilized.
- 4.4 Provide suitable blank covers on all unused boxes and boxes for future use (including boxes where devices are not installed at the time that electrical work is completed; specifically including telephone/data outlets where jacks and covers are not installed).

5. CONDUCTORS AND CABLE (600 V)

- 5.1 Provide all wiring (for all systems) utilizing multiple single conductors in raceway, unless indicated otherwise. Conductor sizes indicated in the specifications and on the drawings are the minimum that will be accepted (conductor sizes are identified based on the NEC, as either American Wire Gauge [AWG] or thousands of circular mils [MCM or kcmil]). Where the contractor installs conductors smaller than the minimum size, the contractor shall remove conductors and install new conductors of the specified size at no cost to the owner.
- 5.2 Provide all conductors (including conductors in cables, where permitted) as 600 V, having flame retardant, heat resistant, and moisture resistant insulation, and listed and marked in accordance with industry standards and the NEC. Unless indicated otherwise, provide all conductors identified both as type "THHN" and as type "THWN" ("THHN/THWN"), rated 90 degrees C for dry and damp locations and rated 75 degrees C for wet locations. Conductors identified as type "XHHW" (in lieu of type "THHN/THWN") are permitted only where conductors are of the compact stranded type (type "XHHW" is not permitted for solid conductors or for standard concentric or compressed stranded conductors). Provide all conductors for all systems of a type suitable for installing in dry, damp and wet locations. Conductors suitable for dry locations only and conductors suitable for dry and damp locations only are not acceptable (except as specifically otherwise provided for plenum rated systems cables).
- 5.3 Provide all conductors of soft drawn copper (Cu, CU) wire of 98% conductivity. Aluminum (Al, AL) conductors are not acceptable.
- 5.4 Where permitted elsewhere in this specification, provide metal clad cable (type "MC") having interlocked steel or aluminum cladding and having conductors as specified above, including an insulated grounding conductor. Provide conductors #10 AWG and smaller as solid and conductors #6 A.W.G and larger as stranded. Conductors #8 AWG may be solid or stranded. Provide type "MC" cable listed and NEC approved to provide an acceptable grounding path. Provide fittings for type "MC" cable of suitable pressure pad/clamp type, high grade steel, having rust resistant finish, providing ample wiring space, having smooth round edges, and having full threaded hubs. Fittings utilizing set screws are not acceptable. "Snap-in" fittings of any kind (including, but not limited to, fittings designed to fasten in knockouts or hold cable with spring tension, fittings without treaded hubs, and fittings designed to be installed without the use of tools) are not acceptable. Provide type "MC" cable as listed and install in complete accordance with NEC Article 330. Where permitted by the NEC (including Article 604), listed manufactured wiring systems consisting of

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cables identified as type "MC" may be utilized wherever specifications allow the use of type "MC" cables. Where permitted by the NEC (including Articles 725 and 770), listed type "MC" cables containing Class 2 and Class 3 cable and/or optical fiber members in addition to power conductors may be utilized wherever specifications allow the use of type "MC" cables.

6. SPLICES, TAPS, AND CONNECTIONS

- 6.1 Make all splices, taps, and connections at locations indoor and above ground only. Splices, taps, and connections are not permitted below grade (including below any floor level where the floor is in direct contact with earth, i.e. basement slabs, slabs on grade, etc.), or where subject to being submerged (except as specifically provided as follows). Route raceways and wiring accordingly and include all costs in bid. Where physically impossible to install wiring to make splices/taps above grade, splices/taps below grade shall be considered where specifically requested in writing in advance (prior to installing conductors) by the contractor and where approved in writing by the engineer. Specifically and individually identify each and every case involved for below grade splices/taps in the request(s) and submit shop drawings for splices/taps (as indicated below). Where below grade splices/taps are installed by the contractor (without prior written approval) the contractor shall remove the raceways, wiring, splices, and taps and install new raceways and wiring in such a manner to completely avoid below grade splices/taps at no cost to the owner.
- 6.2 Perform all splices/taps in suitable code sized outlet and junction boxes only, not in raceways, conduit bodies, or equipment cabinets. Clean each strand of conductors carefully before connecting.
- 6.3 Insulation piercing type splices, taps, and connections of any kind are not permitted under any circumstance (including where applied after removing insulation).
- 6.4 Provide connections at equipment, apparatus, and devices for a complete installation and as follows. Coordinate all requirements with equipment to connect.
 - A. Where equipment includes factory "pig tails" for connections, make connections as specified above for splices and taps.
 - B. For stranded wiring #10 AWG and smaller, utilize suitable crimp-on "stacon" type terminals. Where equipment terminals include pressure pads, wiring may terminate directly at equipment without crimp-on terminals. Connecting stranded wiring directly at wire binding screw terminals (i.e. wrapped around screw) is not permitted under any circumstance.
 - C. For solid wiring #8 AWG and smaller, provide wiring connecting directly at terminals.
 - D. For wiring #6 AWG and larger and #8 AWG stranded wiring, utilize suitable crimp-on compression lugs. Where equipment is provided with factory-installed lugs, wiring may connect directly at factory lugs.
- 6.5 Provide splices and taps at indoor locations and outdoor locations above ground (excluding exposed outdoor splices/taps) as follows.

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- A. For stranded wiring #10 AWG and smaller and solid wiring #8 AWG and smaller, make splices/taps by twisting conductors together and utilizing suitable pressure type "wire nut" connectors. Tightly over-wrap with vinyl insulating tape. Utilize listed wire nuts with internal coiled square metal binding spring ("all plastic" and porcelain wire nuts are not acceptable under any circumstance). For splices/taps in wet locations, utilize only "self-sealing" wire nuts with integral water repellent non-hardening sealant (Ideal #60 "DB Plus" or approved equal).
 - B. For wiring #6 AWG and larger and for #8 AWG stranded wiring, make splices/taps utilizing suitable crimp-on compression connectors. Bolted type connectors are not permitted, except where available crimp-on compression connector configurations do not correspond to combinations and arrangement of conductors to be connected. Wrap with rubber insulating tape or vinyl mastic of type, thickness, and insulation level equaling or exceeding the original insulation then tightly over wrap the entire assembly with vinyl insulating tape covering all rubber tape/mastic without gaps or voids.
- 6.6 Provide all splices and taps underground, below grade, and subject to being submerged (where specifically approved in writing by the engineer) as follows. Provide splices/taps of direct buried and open aerial wiring (where specified elsewhere) as follows. Submit shop drawings for all proposed splice/tap products and methods. Where any splice/tap is installed in any underground, below grade, submerged, or exposed wet or outdoor location for which shop drawings are not previously submitted, the contractor shall disconnect and remove the installed splices/taps and provide new acceptable splices/taps (as directed by the engineer) at no cost to the owner.
- A. Utilize manufactured or pre-engineered splices/taps specifically designed and listed for the application, including being suitable for installation underground, direct buried, submerged, and in wet locations. Provide outdoor exposed splices/taps also as sunlight resistant. Pre-molded, heat-shrink, and cold-shrink manufactured kits and engineer approved pre-engineered hand-wrapped tape kits shall be considered.
 - B. For underground splices/taps of stranded wiring #10 AWG and smaller and solid wiring #8 AWG and smaller only, splices/taps may be made as follows. Permanently electrically connect conductors by either of the following options:
 - 1) Twist conductors together then solder conductors. Utilize suitable pressure type wire nut connectors with integral water repellent non-hardening sealant (Ideal #60 "DB Plus" or approved equal) to mechanically bind the soldered splice/tap and tightly over wrap with vinyl insulating tape.
 - 2) Splice/tap conductors with suitable insulated crimp-on connectors and tightly over wrap with vinyl insulating tape.
- Once electrically connected, embed splices/taps in sealant compound. Utilize only engineer approved hardening flexible sealant (i.e. "bondo" traffic detector loop style sealant; contact the engineer for information and submit shop drawings for approval). Place sealant (uncured liquid) in a suitable container, immerse splices/taps in sealant in the container, and rigidly support splices, taps, and conductors in place until sealant has set.

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- C. Self-sealing wire nuts (used alone and/or when over wrapped with vinyl insulating tape) are not an acceptable substitute for splices/taps as specified in items "A" and "B" above.
- 6.7 Splices, taps, and connections (and associated materials) as manufactured by Burndy, Elastimold, G&W, Homac, Ideal, Ilsco, Mac Products, O-Z/Gedney, Plymouth, Raychem, Scotch/3M, and Thomas and Betts/Blackburn (or approved equal) shall be considered.
- 7. GROUNDING MATERIALS
 - 7.1 Provide all material used for grounding of non-ferrous copper. Aluminum is not acceptable, unless specifically indicated on the drawings.
- 8. IDENTIFICATION, NAMEPLATES, AND TAGS
 - 8.1 Provide all new electrical equipment with engraved three (3) layer laminated plastic nameplates describing the equipment, load/device served, ratings, circuit(s) feeding the equipment, etc. as indicated below. Provide engraved plastic nameplates for existing electrical equipment where modified or connected to as part of this project or where specifically indicated on the drawings. Provide these engraved plastic nameplates in addition to any code required or manufacturers' standard nameplates.
 - 8.2 Provide engraved plastic nameplates for all electrical equipment, including, but not limited to, safety switches, enclosed circuit breakers, branch panels, any equipment containing fuses, power outlets, thermal overload switches, contactors, fire alarm equipment and devices. Provide engraved plastic nameplates for all receptacles and switches where dedicated to serving specific equipment. Provide engraved plastic nameplates for convenience receptacles (only where indicated on the drawings).
 - 8.3 Secure engraved plastic nameplates with suitable screws or rivets, self-adhesive nameplates are not acceptable. Provide engraved plastic nameplates with white letters on black background, unless indicated otherwise. Provide engraved plastic nameplates with 6.5 mm (1/4") minimum lettering, unless indicated otherwise. Provide engraved plastic nameplates on the front and/or cover of the equipment plainly visible when the cover (where applicable) is closed, unless indicated otherwise.
 - 8.4 Submit shop drawings showing proposed sizes (overall and lettering sizes) and exact proposed wording (including exact arrangement of wording) of all engraved plastic nameplates for review and approval.
 - 8.5 Provide all engraved plastic nameplates in accordance with the following example. Equipment names are the alphanumeric designation for equipment indicated on the drawings (i.e. "MDP", "PP1", "EF-1", etc.). Equipment descriptions identify the equipment in "plain English" (see example). Indicate the operating voltage of the equipment, including phase and wires (see example). Where equipment includes overcurrent devices (i.e. main breaker panels, fused switches, enclosed circuit breakers, etc.) show the appropriate amperes on the engraved plastic nameplate. Where equipment does not include

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overcurrent devices (i.e. main lug panels, unfused switches, contactors, transformers, etc.) show the amperes of the overcurrent device protecting the circuit serving the equipment. Remarks include information as described below.

EXAMPLE ENGRAVED PLASTIC NAMEPLATE WORDING

Equipment Name (use 10 mm (3/8") lettering):	PP1
Equipment Description:	POWER PANEL
Equipment Voltage, Phase, Amperes:	120/208V-3PH-4W, 100A
Remarks:	FED FROM MDP - CCT. 4

- A. Branch Panel: Provide engraved plastic nameplate showing panel name and use (description) as indicated on the single line diagram and/or respective panel schedule. Remarks indicate the panel and circuit number or transformer feeding the panel.
- B. Safety Switch/Enclosed Circuit Breaker: Provide engraved plastic nameplate with the name and description of equipment/load fed. Remarks indicate the panel and circuit number or transformer feeding the switch/breaker. Ampere rating may be omitted if the proper rating is clearly indicated on the switch/breaker and is visible with the cover closed. Where fusible switches are used, show the fuse ampere rating. Where adjustable trip circuit breakers are used, show the proper ampere setting.
- C. Fusible Device: On the inside cover of each fused device, provide an engraved plastic sign indicating the proper fuse size (as indicated on the drawings or otherwise required). Provide nameplate reading, "USE ___A FUSE ONLY" (fill in the proper fuse rating).

- 8.6 Provide engraved plastic nameplates for power outlets, thermal overload switches, and for receptacles and switches where dedicated to serving specific equipment. Show the equipment served, the voltage and ampere rating, and the circuit feeding the equipment. Utilize 3.2 mm (1/8") high minimum lettering. Provide as per the following example:

Equipment Name and Description:	MO-1 MICROWAVE OVEN
Equipment Voltage and Amperes:	120V, 20A - PP1-12

- 8.7 Where specifically indicated on the drawings only, provide engraved plastic nameplates for convenience receptacles showing the voltage and ampere rating and the circuit feeding the receptacle. Utilize 3.2 mm (1/8") high minimum lettering. Provide as per the following example:

Equipment Voltage and Amperes:	120V, 20A
Equipment Circuit:	PP1-14

- 8.8 Provide engineer approved wrap-around adhesive or tube type wire tags or markers for all conductors, except conductors in feeders tagged as indicated below. Provide tags/markers indicating the panel or device where the wiring originates and the conductor circuit number (or other identifying number/letter/designation unique to the conductor). Tag/mark neutral and grounding conductors with the respective circuit number(s) of the corresponding phase conductor(s).

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- 8.9 Provide engineer approved tags for all panel feeders (regardless of ampere rating) and other circuits (600 V and less) rated 100 A and larger, at both ends and at all intermediate junction and pull boxes. Provide tags indicating the circuit designation or equipment served, panel name and circuit number (or other source of feeder), and stating the voltage, phase, and amperes of the circuit. Provide tag wording and layout similar to engraved plastic nameplates as indicated above.
- 8.10 Where any conductor size differs from the conductor size normally expected for the respective overcurrent device (for any reason, whether specified or not, including voltage drop, NEC "tap rule" application, ampacity de-rating, etc.), provide engineer approved tags at the point where the wiring terminates at the overcurrent device reading, "WIRING IS ADJUSTED FOR VOLTAGE DROP/TAP RULE/DE-RATING, USE MAXIMUM ___ A FUSE/CB" (indicate the proper reason for the adjustment and fill in the proper overcurrent device ampere rating). For feeders, this information may be included on the tags specified above.
- 8.11 Provide all new and existing branch panels (where connected to or modified as part of this project) with accurate and descriptive typewritten circuit directories.
- 8.12 Provide all new electrical equipment with all caution, danger, and warning signs or indications required by any applicable regulation, code, standard, or manufacturer's recommendation (provide as listed where applicable and refer to specifications section "Regulations and Codes" of specifications division 16100, General Electrical). This includes, but is not limited to NEC Articles 100, 110, 200, 230, 250, 450, 490, 504, 513, 516, 550-552, 585, 620, 647, 665, 669, 690, 692, 700, 705, etc., as applicable.
- 8.13 Identify conductors in complete accordance with the NEC and as indicated below. For conductors #6 and smaller, identify by natural insulation color. For conductors #4 and larger (and for cable wiring methods where applicable colors are not readily available from cable manufacturers), identify by natural insulation color or by a 155 mm (6") long (minimum) band of colored vinyl electrical tape on conductors at all terminations and in all boxes and enclosures. Where "tracers" are required, identify by natural insulation color including narrow stripes of the tracer color. Where conductors including tracer stripes are not readily available, provide a 25 mm (1") band of tape (apply over and in the center of the 55 mm (6") band of tape, where applicable) of the tracer color at all terminations and in all boxes and enclosures.
- 8.14 Identify phases of all conductors where more than one phase conductor is present (in raceways, cables, boxes, enclosures, etc.) with methods as indicated above. Utilize standard color-coding throughout the project as follows:

120/208 V SYSTEM

A-phase	Black
B-phase	Red
C-phase	Blue
Neutral	White
Ground	Green

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277/480 V SYSTEM

A-phase	Brown
B-phase	Orange
C-phase	Yellow
Neutral	White with brown tracer(s)
Ground	Green

9. LOCKS AND KEYS

- 9.1 Provide all locks for lighting and power panels, fire alarm and signaling cabinets and all other electrical systems or locked apparatus with keys which are alike.

10. RECEPTACLES AND SWITCHES

- 10.1 Provide all receptacles and switches as industrial and specification grade, totally enclosed in non-flammable and heat resistant heavy-duty thermoset or thermoplastic case, with terminal screws on the side of the case. Pigtail conductor connections are not permitted (except for specialty devices where side terminal screws are not available options in the manufacturer's catalog), unless specifically indicated otherwise. Provide color as selected and approved by the owner and architect.
- 10.2 Provide receptacles as duplex, parallel blade, side wired, three (3) wire, grounding type, 20 A, 120 V, and listed as "tamper-resistant", unless specifically indicated otherwise on the drawings. Listed combination receptacle and separable snap-in wiring terminal assemblies (Hubbell "SNAPConnect" style, Pass & Seymour "PlugTail" style, or approved equal) may be used and may utilize pigtail connections on the wiring terminal assemblies.
- 10.3 Provide weatherproof receptacles listed as weather-resistant type and mounted in a weatherproof box with gasket and single spring-hinged weatherproof-while-in-use cover over both receptacle positions.
- 10.4 Provide receptacles at accessory buildings (at or below grade), bathrooms (including rooms containing bathtubs or showers), boat hoists, boathouses, crawl spaces, dishwashers, garages, janitor closets, kitchens, kitchenette counters, laundry areas, outdoors, rooftops, unfinished basements, wet locations, within 6'0" of any sink, and as indicated on the drawings or required by the NEC with integral ground fault circuit interrupter (GFCI) protection for personnel with trip characteristics as per the NEC and UL standards. Utilize only weather-resistant type receptacle mounted in a weatherproof outlet box with single spring-latched weatherproof-while-in-use cover for boat hoists and in all outdoor, rooftop, and wet locations. Feed-through protection of standard type receptacles from other GFCI receptacles is not acceptable (unless specifically indicated otherwise on the drawings). Protection of standard type receptacles in readily accessible locations from GFCI circuit breakers is not acceptable (see below for inaccessible receptacles). For inaccessible receptacles (locations which are not readily accessible as per the NEC, for example where located behind equipment, appliances, or obstacles) the use of GFCI type receptacles is prohibited and protection of standard type receptacles from GFCI circuit breaker must be used (identify receptacles as protected as per the NEC). Provide compliant GFCI protection wherever required by the NEC whether indicated on the drawings or not.

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- 10.5 Provide wall switches as single pole, three-way, or four-way as applicable, heavy duty flux tumbler type, UL "T" rated, specification grade, and rated 20 A, 277 V and 120 V.
- 10.6 Provide horsepower rated single-pole thermal overload switches (manual motor starters, O/L switches, etc.) with thermal overload heater element coordinated with equipment served. Where overload protection is not required (where the switch acts only as disconnecting means) provide overload heater element rated in excess of the branch circuit breaker amperes.
- 10.7 For all switches where locking provisions are required by Code or indicated on the drawings and for all thermal overload switches, provide a suitable handle locking guard capable of visibly padlocking in the open or closed position (with switch handle position visible when locked).
- 10.8 Provide dimmer switches of thin profile slide type ("off" when slider is in the lowest position), Lutron #NT series (or approved equal by Hubbell or Leviton), unless indicated otherwise. Dimmer switches of the rotary type, with raised profile (with raised cooling fins), and/or with on/off toggle separate from slider are not acceptable. Provide with full wattage rating as indicated on the drawings, do not "de-rate" by removing cooling fins or heat sink sections (unless specifically indicated on the drawings). Where multiple dimmer switches or dimmer switch(es) along with standard type switches (single pole, three-way, and four-way) are shown grouped together on the drawings, gang switches together with a single overall cover plate (conform with NEC Article 404.8(B) "Voltage Between Adjacent Switches", where applicable). Utilize special cover plates based on the combination of switches involved. Where ganged with dimmer switches, utilize single pole, three-way, and four-way switches of the slide type with appearance and manufacturer matching dimmer switches.

11. SAFETY SWITCHES

- 11.1 Provide all safety switches (disconnect switches) of the quick-make and quick-break type, with contacts not marked or shielded, designed to function if the operating spring fails or is removed, with mechanical interlock so operation is impossible when the cover is open (provide means to manually bypass/defeat the interlock), with provisions for padlocking in both the open and closed positions, and of the heavy duty type. Provide switches with voltage ratings equaling or exceeding the operating voltage. Provide indoor switches with NEMA-1 enclosures. Provide outdoor switches with NEMA-3R enclosures. Where NEMA-4X enclosures are specifically indicated on the drawings only, provide of the stainless steel type only.
- 11.2 Provide fuse clips in fusible switches to facilitate fuses as per the section of this specification "Fuses". Provide suitable "rejection" type clips to prevent replacing fuses with short circuit ratings lower than specified.
- 11.3 Provide safety switches with ground busses. Where neutral conductor is present, provide safety switches with separate neutral busses (with provisions for bonding, bond where required by the NEC).

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- 11.4 Equipment as manufactured by Eaton, General Electric, Siemens, and Square-D (or approved equal) shall be considered.

12. FUSES

- 12.1 Provide an NEC cartridge fuse for each fuse-gap in the work. Furnish three (3) spare fuses of the rating installed to the owner for each fused device. Specifications are based on equipment as manufactured by Cooper/Bussman. Equipment as manufactured by Ferraz Shawmut and Littlefuse (or approved equal) shall be considered.
- 12.2 Provide fuses of the dual element time delay, current limiting, and non-renewable type with voltage rating not less than the operating voltage and coordinated with the respective fuse clips and with short circuit rating of 200,000 A. Provide fuses as class "RK1" (600 A and less, Cooper/Bussman #LPN/S-RK series) or class "L" (over 600 A, Cooper/Bussman #KRP-C series). Class "CC" fast acting (Cooper/Bussman #LP-CC series) or time delay (Cooper/Bussman #KTK-R series) fuses, as recommended by manufacturer, are permitted for control applications.

13. CIRCUIT BREAKERS

- 13.1 This section applies to all circuit breakers installed within or in conjunction with branch and distribution panels, enclosed circuit breakers, contactors, starters, and any other electrical equipment, unless indicated otherwise.
- 13.2 Provide all circuit breakers of the molded case type unless specifically indicated otherwise. Provide readily removable from the front of panels and equipment without disturbing adjacent units, having quick-make and quick-break toggle mechanisms and non-fusible contacts, having inverse time and short circuit characteristics, which trip free on overload or short circuit so that they cannot be held closed on overload, clearly indicating whether they are in the open, tripped, or closed position. Provide automatic release obtained through the medium of a bimetallic thermal type element (ambient compensated) engaged in the releasing latch of the breaker or mechanism.
- 13.3 Provide circuit breakers in branch and distribution panels with short circuit ratings as indicated in the respective equipment specifications. Provide circuit breakers as part of enclosed circuit breakers, contactors, starters, and any other electrical equipment with short circuit ratings not less than the short circuit rating of the first overcurrent device on the line side of the breaker, unless indicated otherwise on the drawings.
- 13.4 Provide field-installed handle locking devices for all circuit breakers not requiring switch control, for all circuit breakers feeding emergency lighting equipment (including battery equipment) and fire alarm controls, and for all circuit breakers fed from an emergency generator system (where applicable).
- 13.5 Provide 15 A and 20 A circuit breakers "SWD" and "HID" rated. Provide branch panel (250 V and less) circuit breakers rated 70 A and less as "HACR" rated. Provide enclosed circuit breakers and circuit breakers in distribution panels rated 250 A and less as "HACR" rated.

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14. BRANCH PANELS

- 14.1 Provide branch panels (panel boards) of dead front completely enclosed safety type construction, listed (with all components bearing labels), of a type suitable for use as service entrance, and containing thermal-magnetic "bolt-on" type circuit breaker branches as per the respective schedules on the drawings.
- 14.2 Provide circuit breakers as specified elsewhere in this specification.
- 14.3 Provide cabinets consisting of code gauge galvanized sheet steel boxes of sufficient depth, width, and length to mount the panels as indicated on the drawings and to facilitate wiring, with suitable lugs for mounting panel interiors, and with wiring gutters at top, bottom, and sides of sufficient size to adequately accommodate the raceways, conductors, and cables entering and leaving (provide all gutters at least 100 mm (4")).
- 14.4 Provide panel faces with adjustable indicating type clamps and of door-in-door construction, with inner door opening over the circuit breaker section and outer door over wiring space (both secured with locks and pulls as per specifications section "Locks and Keys"), hung with heavy hinges, and with faces and doors not less than 2.7 mm (12 ga.) thick.
- 14.5 Provide metal frame circuit directory holders welded to the inside of the cabinet doors with transparent covers. Place typewritten directories in these holders.
- 14.6 Provide bus bars with ampacity as indicated on the drawings (or corresponding to main breaker, where applicable) and with all current carrying parts sized per UL 67 heat rise testing.
- 14.7 Provide panels with copper or aluminum bus bars.
- 14.8 Provide panels with separate ground and neutral busses. Provide neutral bus with provisions for bonding and bond where required by the NEC.
- 14.9 Provide panels with 10,000 A short circuit rating (A.I.C., I_{sc}), unless indicated otherwise on the drawings. Provide panels fully short circuit rated, series short circuit rating of panels are not acceptable (unless specifically indicated otherwise).
- 14.10 Equipment as manufactured by Eaton, General Electric, Siemens, and Square-D (or approved equal) shall be considered.
- 14.11 Where branch wiring fed from the panel utilizes cable wiring methods (i.e. types "AC" or "MC" cables, where permitted elsewhere by the specifications) avoid visible exposed cables in electrical closets and electrical rooms by either of the following options:
 - A. Provide suitable sheet metal panel "skirt" enclosure(s) above and/or below the panel to completely enclose cable wiring methods so not more than a 300 mm (12") total length of each cable is visible. Provide skirt enclosures fabricated of galvanized sheet steel not less than 0.55 mm (26 ga.) thick.

SECTION 16300 - ELECTRICAL MATERIALS

B. Provide a nearby junction box for branch wiring as indicated below.

14.12 Where panels are flush mounted, provide an adjacent junction box for branch wiring as indicated below.

15. JUNCTION BOXES FOR BRANCH PANELS

15.1 Provide suitable junction boxes (and/or wiring troughs) for branch wiring at branch panels as follows. The electrical contractor must provide junction boxes for all flush mounted panels. The electrical contractor may utilize junction boxes (as an option to metal panel skirts) to avoid exposed visible cables in electrical closets and electrical rooms. The electrical contractor may utilize junction boxes at other locations and applications if desired, but the boxes and raceways (wherever used) must comply with all of the following requirements.

15.2 Locate each junction box above an accessible drop ceiling (or an access panel if ceiling is inaccessible) directly above or as close as practical to the panel. Where junction box is installed to satisfy requirements to hide cable wiring methods, locate outside of the electrical closet/room or inside the closet/room at a perimeter wall so there are no visible cables in the closet/room (except that not more than 300 mm (12") total visible length of each cable is permitted leaving the junction box).

15.3 Provide junction boxes and raceways between boxes and panel as indicated below.

<u>Panel Size (Branch Cct. Poles)</u>	<u>Junction Box Min. Dimensions</u>	<u>Quantity and Size of Conduits</u>
43-Poles & Over (All Double panels)	48"W x 8"H x 8"D (1.2m x 205mm x 205mm) *	(8) 53 mm (2")
31-to 42-Poles	24"W x 8"H x 8"D (0.6m x 205mm x 205mm)	(4) 53 mm (2")
19-to 30-Poles	24"W x 6"H x 6"D (0.6m x 155mm x 155mm)	(3) 53 mm (2")
18-Poles and less	18"W x 6"H x 6"D (460mm x 155mm x 155mm)	(2) 53 mm (2")

* Two (2) 24"W x 8"H x 8"D (0.6 m x 205 mm x 205 mm) junction boxes may be substituted. Provide (2) 78 mm (3") conduit nipples between the junction boxes.

15.4 Adjust wiring sizes between each junction box and panel in accordance with NEC de-rating factors. Utilize #8 AWG wiring for branch circuits rated 25 A or 30 A. Utilize #6 AWG wiring for branch circuits rated over 30 A but less than 60 A. Coordinate routing of wiring between junction box and panel with the engineer during construction for all circuits rated over 30 A. Where wiring sizes change due to de-rating considerations, splice wiring in the junction box.

15.5 Do not pass the incoming panel feeder and any branch circuits rated 60 A and larger through junction boxes, run this wiring directly into panels. Do not terminate any branch wiring conductors (including grounding conductors associated with each branch circuit) in junction boxes. Terminate conductors only at circuit breakers, ground bus, and neutral bus in panels. Do not splice conductors in junction boxes, except straight-through splicing of two (2) conductors as provided above for de-rating.

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- 15.6 Bond each junction box to the panel enclosure with a grounding conductor run in one of the raceways between the panel and junction box. Provide bonding conductor not smaller than the grounding conductor for the panel feeder.

END OF SECTION

SECTION 16400 - LIGHTING SYSTEM

1. GENERAL PROVISIONS

- 1.1 The applicable requirements and conditions of specifications section "General Provisions" of specifications divisions 16100, General Electrical, and 16300, Electrical Materials, are hereby made an integral part of this section.
- 1.2 Provide lighting systems consisting of all components necessary for a complete installation. Refer to the lighting fixture schedule on the drawings for additional information.

2. DRIVERS AND WIRING

- 2.1 Completely coordinate exact lamp types (including configuration, dimensions, etc.), drivers, lighting fixture construction and arrangement (as related to facilitating lamps and related equipment), and all applicable ancillary equipment and provide a complete and compatible installation.
- 2.2 Submit shop drawings of all drivers proposed for use (multiple manufacturers and series are permitted, provided all drivers conform to the specifications). Where lighting fixtures are installed by the contractor which include drivers that do not meet the specifications (without prior written approval) the contractor shall remove drivers and provide new drivers meeting the specified criteria at no cost to the owner.
- 2.3 For lighting shown with 0-10 V dimming, provide with drivers to facilitate dimming. For all light emitting diode (LED) and fluorescent lighting fixtures shown or specified with 0-10 V dimmable drivers (wherever 0-10 V dimming is indicated on the drawings [including lighting fixture schedule] or specifications), provide both power wiring and 0-10 V control wiring to all lighting fixtures. Run control wiring from all lights with 0-10 V dimmable drivers to the respective dimmer or switch controlling the lighting. Where dimmers are shown on the drawings (including combination sensors/dimmers), interconnect control wiring with dimmers as per manufacturer. Where dimmers are not shown on the drawings, install control wiring to the switch (non-dimmed) location and safely insulate and cap off control wiring (to facilitate future replacement of non-dimmed switch with dimmer).

3. LAMPS (LIGHT ENGINES)

- 3.1 Provide all lamps (the term "lamp" includes all light engines of any type which directly emit illumination) as follows. Completely coordinate exact lamp types (including configuration, dimensions, etc.), drivers, lighting fixture construction and arrangement (as related to facilitating lamps and related equipment), and all applicable ancillary equipment and provide a complete and compatible installation.
- 3.2 Provide lamps for lighting fixtures as indicated on the drawings. Provide all lighting fixtures with lamps (even if lamp types and/or quantities are not shown on drawings) to provide a complete installation.

4. LIGHTING FIXTURES

- 4.1 Provide lighting fixture types and manufacturers as indicated on the drawings. Where a lighting fixture type designation (i.e. letter) is not shown at a lighting fixture symbol, include costs in bid to provide any applicable type of lighting fixture used for the same symbol anywhere else on the drawings.

SECTION 16400 - LIGHTING SYSTEM

- 4.2 Support all lighting fixtures (including outlet boxes and/or conduits used to support lighting fixtures, where permitted) in complete accordance with all applicable requirements of the NEC (including, but not limited to, code requirements for mounting and support of lighting fixtures, outlet and other boxes, conduits, raceways, and devices). Provide all required mounting hardware, including pendant kits, fasteners, hangers, wall mounted brackets, concrete foundations, conduits, supplementary supports, grounding, etc., for a complete installation. Support all lighting fixtures completely independent of suspended ceilings and direct from the structure (suspended ceilings are permitted to provide supplemental lateral support to lighting fixtures which are vertically supported direct from the structure). Supporting lighting fixtures with or from conduits or raceways is not permitted, except that lighting fixtures specifically designed for conduit support may be supported utilizing only rigid steel conduit (supporting with any other type conduit or raceway, including IMC, EMT, PVC, surface raceway, and flexible conduit, is not permitted under any circumstance). Supporting lighting fixtures from screw shells of lamp holders is not permitted under any circumstance. Supporting lighting fixtures or wiring from trees or vegetation is not permitted under any circumstance.
 - 4.3 Refer to architectural drawings, reflected ceiling plans, and details for exact locations of all lighting fixtures. Verify final location of all lighting fixtures with the owner, architect, and lighting designer (where applicable) prior to rough-in.
 - 4.4 Perform field measurements, verify proper clearances, and verify all exact mounting and installation conditions and requirements prior to ordering lighting fixtures.
 - 4.5 Provide integral thermal protection for all recessed lighting fixture housings.
 - 4.6 Perform aiming of all adjustable interior lighting fixtures. Include all costs to aim to the satisfaction of the owner, architect, and engineer. This aiming may be performed during normal working hours.
 - 4.7 For surface mounted lighting fixtures wired utilizing surface mounted wiring methods, provide wiring entering the side of lighting fixtures. Where fixtures do not facilitate side entry of wiring, provide fixture with manufacturer's back mounting adapter (so wiring enters side of adapter and then enters rear of fixture by passing through adapter). Installing the fixture on surface outlet boxes (in such a way that there is a significant "gap" between the fixture and the wall/ceiling surface) is not acceptable.
 - 4.8 Wherever finish colors are indicated on the drawings (including symbol list and lighting fixture schedule) as being selected by the architect ("as per architect", etc.), include costs in bid to utilize any of the available standard and/or optional colors listed in manufacturers' catalogs (excluding any colors identified in manufacturers' catalogs as "custom" or "premium").
5. EMERGENCY AND EXIT LIGHTING
- 5.1 Provide all emergency and exit lighting as indicated on the drawings.

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- 5.2 Verify exact mounting, quantity of faces, and directional arrows of all exit signs prior to ordering.
- 5.3 Install all exit signs at general locations as shown on the drawings. Coordinate and obtain approval for exact locations with the architect and local authorities having jurisdiction before installation. Install exit signs to ensure they are completely and clearly visible from the entire covered areas and egress paths.
- 5.4 Perform aiming of all adjustable emergency lighting fixtures. Include all costs to aim to the satisfaction of the owner, architect, engineer, and local authorities having jurisdiction. This aiming may be performed during normal working hours.
- 5.5 Wherever any battery units or battery packs are installed (including batteries integral to lighting fixtures), connect power to the battery units/packs on the line side of all lighting and other control switches so it is impossible to de-energize by turning any switch off.

END OF SECTION

SECTION 16510 - FIRE ALARM SYSTEM MODIFICATIONS

1. GENERAL PROVISIONS

- 1.1 The applicable requirements and conditions of specifications section "General Provisions" of specifications divisions 16100, General Electrical, and 16300, Electrical Materials, are hereby made an integral part of this section.
- 1.2 Extent of fire alarm and detection system work is indicated on the drawings and schedules. Fire alarm work includes modifying the existing fire alarm system to facilitate new fire alarm devices as indicated on the drawings. Types of fire alarm and detection equipment includes the following:
 - A. Control panel modifications
 - B. Audio/visual horn/strobes and visual strobes
 - C. Smoke, heat, and other automatic fire detectors
 - D. Duct type smoke detectors
- 1.3 Provide the fire alarm system (including operation, equipment, devices, wiring, installation, and manufacturer's representative services [programming, testing, adjustment, equipment start-up, as-built documentation, and operation and maintenance documentation and instructions]) in complete accordance with all applicable federal, state, and local codes and standards (including National Electrical Code (NEC), Institute of Electrical and Electronic Engineers (IEEE), National Fire Protection Association (NFPA), Underwriter's Laboratories (UL), Factory Mutual (FM), American National Standards Institute (ANSI), National Electrical Contractors' Association (NECA) "Standard of Installation", Americans with Disabilities Act (ADA), United States Department of Labor Occupational Safety and Health Administration (OSHA), all local authorities having jurisdiction, etc.). Provide fire alarm system controls and all new and existing system components (including devices, equipment, modules, interfaces, etc.) listed to operate together. Provide all signaling devices of an ADA approved type providing ADA approved audible and visual coverage throughout all areas of the project.
- 1.4 Specifications are based on equipment indicated on the Electrical Symbol List on the drawings. Only equipment matching and fully compatible with (including maintaining NFPA, UL, FM, and other applicable listings and approvals) the existing fire alarm controls will be considered. The electrical contractor is fully responsible for verifying all compatibility requirements and all exact existing devices in the field before submitting shop drawings and shall provide the system accordingly. Include all costs in bid. Manufacturer and catalog numbers of equipment indicate the type and quality of the equipment required.
- 1.5 Submit a list of local approved service vendors with shop drawings. Perform manufacturer's representative services (specifically including programming, testing, adjustment, equipment start-up, as-built documentation, and operation and maintenance documentation and instructions) throughout the entire duration of the project, up through final testing and acceptance of the system by the owner and local authorities having jurisdiction, include all costs in bid. *No extra consideration, claims, charges, or compensation will be granted under any circumstance for manufacturer's representative services (including programming, testing, adjustment, equipment start-up, as-built documentation, and operation and maintenance documentation and instructions) during*

SECTION 16510 - FIRE ALARM SYSTEM MODIFICATIONS

the project (specifically including where associated with changes to the scope of work, alternates, unit prices, allowances, etc.) performed before final testing and acceptance of the system. Extra claims and/or compensation shall only be considered for changes which are initiated after final testing and acceptance of the system.

2. SUBMITTALS

- 2.1 Submit shop drawings including, but not limited to, shop drawings on equipment and devices (specifically showing manufacturers, model numbers, and listing information), rough in diagrams, detailed project-specific riser and wiring diagrams (specifically showing conductor/cable types and sizes), installation layout drawings (specifically showing locations of all equipment and devices on floor plans [drawn to scale], equipment, and wiring and information on ceiling height and construction [on architectural background plans which shall be made available to the contractor for this purpose], information showing ADA compliant signaling device audible and visual coverage (specifically show all audible device decibel (dB) and visual device candela (cd) settings, installation instructions, written warranty, detailed zone or addressable device lists (showing each system point identifiable from the control panel and the associated numbered address and detailed description), sequence of operation, power supply wiring information, and power consumption/supply/battery sizing and voltage drop calculations. Submit quantity as indicated elsewhere in the specifications to the engineer for review and approval. In addition to submitting to the engineer, submit additional sets (quantity as per local authorities) to the local authorities having jurisdiction for review, approval, and permits.
- 2.2 Include all costs in bid associated with preparing and submitting shop drawing information. This includes sealing (by a registered professional engineer) diagrams if required by the local authorities having jurisdiction.
- 2.3 Upon project completion, submit operation and maintenance (O&M) manuals (include with other project O&M manuals). Submit at least three (3) original copies of all fire alarm system software.
- 2.4 Upon project completion, submit certification of the entire system to the owner and local authorities having jurisdiction.

3. FIRE ALARM AND DETECTION SYSTEMS

- 3.1 Provide all components of the system matching and maintaining current operation, functioning, and system arrangement for a complete installation.
- 3.2 Perform all modifications to maintain current fire alarm system operation and operation as per code.
- 3.3 The fire alarm riser diagram on the drawings is approximate as a general guide to system architecture and functioning. Provide exact quantities as specified (based on floor plan drawings, etc.).

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- 3.4 Provide the following sequence of operation and functions for new initiating and signaling devices.
- A. Fire Alarm Activation: Actuation of any initiating device (including manual pull stations, automatic smoke, heat, and other fire detectors [including duct detectors, except as specifically provided below], etc.) initiates a "fire alarm" and activates all fire alarm signaling, output, and notification devices (including, but not limited to, horns and strobes, HVAC equipment shut-downs, door releases, and central station and fire department alarm notification).
 - B. Trouble Alarm Activation: Any trouble conditions in the fire alarm system initiates a "trouble alarm" and activates central station (and fire department where required) trouble notification and an audio and visual signal at the control panel and remote annunciator (where applicable). "Trouble alarms" do not activate alarm signaling devices or output devices. Only where code officials specifically require in writing that duct smoke detectors NOT initiating a general "fire alarm", duct detectors shall initiate a "duct smoke supervisory alarm" audio and visual signal at the control panel and remote annunciator and activate appropriate central station (and fire department where required) trouble notification.
 - C. HVAC Equipment Shut-Down: Upon any "fire alarm" (or duct smoke detector activation where duct detectors do not activate fire alarm), shut down HVAC equipment (including all air handling equipment operating at 0.94 m³/s (2,000 cfm) or greater and any other equipment specifically indicated on the drawings or mechanical/ATC specifications) and open/close motorized dampers in accordance with all applicable codes and standards. Provide wiring, conduit, relaying, and final connections from the fire alarm system to ATC controls. Perform all connections at the ATC controls under the supervision of the mechanical/ATC contractor. For equipment operating at 7.08 m³/s (15,000 cfm) or greater provide at least two (2) detectors per unit (supply and return).

4. MATERIALS, EQUIPMENT, AND DEVICES

- 4.1 CONTROL PANEL MODIFICATIONS: Modify the existing fire alarm control panel to facilitate all new devices specified. Visit the site and verify exact existing control system conditions and requirements in field before submitting bid and include all costs for modifications in bid. No extra consideration, claims, charges, or compensation will be granted under any circumstance associated with fire alarm control panel modifications or resulting from the failure to fully verify all control system conditions and requirements before submitting bid.
- A. Existing system components may be reused as much as practical where they support new devices
 - B. Where necessary to facilitate new signaling devices, provide supervised signal circuit modules (complete and including modules to synchronize all new visual indicating devices)
 - C. Where necessary to facilitate new output functions (HVAC equipment shut-downs, door releases, etc.) provide relaying

SECTION 16510 - FIRE ALARM SYSTEM MODIFICATIONS

- D. Modify, upgrade, and/or replace the power supply and control panel main circuitry where necessary to facilitate new devices
 - E. Modify, upgrade, and/or replace batteries and related components to provide battery backup to operate the system under "normal", "trouble", and "alarm" conditions as per code, but not less than a minimum of 24 hours and then operate the system in "alarm" condition for a minimum of 15 minutes at the end of the 24 hour period.
 - F. Where necessary to facilitate new initiating devices, provide suitable device termination, zone, and/or loop modules as applicable
 - G. Where necessary (i.e. due to limitations of existing controls for expansion), provide a slave sub-panel interconnected with the existing control panel.
 - H. As an alternative to modifying the existing fire alarm control panel, a new fire alarm control panel may be installed to replace the existing control panel (and may re-feed existing peripheral devices), provided there is no additional cost to the project. No extra consideration, claims, charges, or compensation will be granted under any circumstance associated with the contractor's election to utilize this alternative (include all costs in bid, where this alternative is desired). For this alternative, equipment as manufactured by GE Infrastructure (Edwards/EST), Honeywell (Fire Control Instruments (FCI) and Notifier product lines only), Siemens, and Simplex/Grinnell/Tyco (or approved equal) shall be considered.
 - I. Where not existing, provide smoke detector(s) located to provide protection/coverage (in accordance with NFPA-72 requirements) for the main fire alarm control panel, all sub- or slave- control panels, all power supplies, all remote indicating controllers, and related equipment, whether shown on the drawings or not.
 - J. Provide power to (obtain from power circuit for main control panel) and smoke detector(s) located to provide protection/coverage (in accordance with NFPA-72 requirements) for the main fire alarm control panel, all sub- or slave- control panels, all power supplies, all remote indicating controllers, and related equipment, whether shown on the drawings or not.
- 4.2 REMOTE ANNUNCIATOR: Modify annunciator to match applicable control panel modifications for annunciation as per code.
- 4.3 COMBINATION HORN AND STROBE ASSEMBLIES: Provide combination horn and flashing strobe audible and visual notification appliances with code approved wording "FIRE". Provide listed, flush mounted (mount on flush outlet box), ADA approved type wired using Class "B" supervised circuits. Provide listed for wall or ceiling mounting as applicable. Only appliance types featuring both listed wall mounting models and listed ceiling mounting models or models listed for both wall and ceiling mounting shall be considered. For all dwelling units and for sleeping areas in other occupancies, utilize only NFPA compliant low-frequency (nominal 520 Hz) devices. Provide audibly and visually synchronized (utilizing synchronized type appliances in conjunction with suitable synchronizing control modules in signaling circuits) to prevent photosensitive reactions and ensure distinct audible patterns. Provide with adjustable output settings (90, 95, and 99 dBA audible and 15, 30, 75, and 95 or 110 cd visual). Base pricing and wiring and power supply sizing on maximum settings. Lower output settings shall be considered only where they provide audible and visual coverage meeting or exceeding ADA and code requirements (throughout all areas of the project where coverage is required or otherwise shown on the drawings) and where the manufacturer submits calculations/criteria showing compliant coverage. Include costs in bid to provide additional signaling appliances where necessary to provide compliant coverage.

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- 4.4 STROBE ONLY ASSEMBLIES: Provide flashing strobe visual notification appliances with code approved wording "FIRE". Provide listed, flush mounted (mount on flush outlet box), ADA approved type wired using Class "B" supervised circuits. Provide visually synchronized (utilizing synchronized type appliances in conjunction with suitable synchronizing control modules in signaling circuits) to prevent photosensitive reactions. Provide with adjustable output settings (15, 30, 75, and 95 or 110 cd). Base pricing and wiring and power supply sizing on maximum settings. Lower output settings shall be considered only where they provide audible and visual coverage meeting or exceeding ADA and code requirements (throughout all areas of the project where coverage is required or otherwise shown on the drawings) and where the manufacturer submits calculations/criteria showing compliant coverage. Include costs in bid to provide additional signaling appliances where necessary to provide compliant coverage.
- 4.5 SMOKE DETECTORS: Provide detector of the dual chamber, solid-state photoelectric type arranged for two-wire, non-polarized installation. Provide detector of low profile design, white in color, and with twist-lock base for mounting on standard flush outlet box. For addressable and addressable/analog systems, provide detectors of the addressable and addressable/analog types, respectively.
- 4.6 HEAT DETECTORS: Provide detector functioning on both fixed temperature (rating as indicated on the drawing, unless otherwise required as noted below) and rate-of-rise principals of operation. Provide arranged for two-wire, non-polarized installation, of low profile design, white color finish, and with twist-lock base for mounting on standard flush outlet box. For areas where ambient temperatures may normally exceed 38 degrees C (100 degrees F), such as unconditioned attic spaces or spaces which are not insulated, utilize detectors with temperature ratings as recommended by the detector manufacturer for the application (detectors rated 80 degrees C (175 degrees F) or greater may utilize fixed temperature sensing only [rate-of-rise sensing is not required for these detectors]). Verify all requirements associated with temperature ratings with manufacturer in detail before purchasing detectors or rough-in (no extra consideration, claims, charges, or compensation will be granted under any circumstance associated with temperature ratings of heat detectors).
- 4.7 DUCT TYPE SMOKE DETECTORS: Provide suitable duct housing with detector (as indicated above), sampling tubes (coordinate with ductwork), supervised fire alarm control relay (to shutdown HVAC equipment), and remote mounted test/reset/indicating station. Provide HVAC shutdown relay either integral to (and part of) duct housing or separately mounted directly adjacent to the duct housing. Where either the HVAC equipment and/or any associated ductwork are new or modified, mechanical contractor shall install detector on ductwork and provide all HVAC shutdown interface wiring from relay to HVAC equipment. Where both the HVAC equipment and all associated ductwork are existing to remain, electrical contractor shall install detector on ductwork (as directed by and under the supervision of the mechanical contractor and mechanical engineer) and provide all HVAC shutdown interface wiring from relay to HVAC equipment (making final connections at HVAC equipment as directed by and under the supervision of the mechanical contractor and mechanical engineer). Electrical contractor shall furnish detector and associated equipment, provide all wiring and connections to fire alarm system, and install the remote test/reset/indicating station in all circumstances.

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- 4.8 OTHER ACTUATION DEVICES: Interconnect and monitor every fire actuation device part of or installed along with architectural or mechanical equipment and apparatus (including smoke and/or fire dampers [including those in ducts, at shafts, and for ceiling radiation], and other similar equipment/apparatus) to the fire alarm system. Provide all wiring for complete connections between each monitored device and the fire alarm system. Connect supervisory and actuation devices whether shown on the electrical drawings or not. Review mechanical, and architectural drawings and coordinate with fire protection, mechanical, and general contractors before submitting bid and include all costs in bid. For addressable systems, provide including suitable addressable monitor module.
- 4.9 SUPERVISORY AND CONTROL DEVICES: Interconnect each supervisory and control device specifically indicated on the drawings to the fire alarm system. For addressable systems, provide including suitable addressable monitor module.
- 4.10 RELAY INTERFACES: Provide a suitable output relays for control relay interconnection to the fire alarm system. Provide all wiring for complete connections to the respective controlled device. Provide output modules for all HVAC shutdown connections, magnetic, etc.
- 4.11 Wherever non-addressable ("conventional") style devices remain, are specified, or are otherwise required for the project (i.e. to satisfy code requirements or where addressable devices are not approved by NFPA, UL, or FM for the application) in conjunction with an addressable system, provide each device individually addressed utilizing a suitable addressable monitor module. Verify all requirements before submitting bid and include all costs in bid.
5. LOCKS AND KEYS
- 5.1 Refer also to the section of this specification "Locks and Keys" of specifications section 16300 "Electrical Materials".
- 5.2 Provide all fire alarm system equipment enclosures and keyed and/or key operated devices (including pull stations and duct detector test/reset stations) utilizing keys which are alike and which match existing fire alarm system keys.
6. INSTALLATION
- 6.1 Provide fire alarm wiring in complete accordance with all requirements of other sections of the electrical specifications, except as modified below. Utilize wiring methods in accordance with specifications section 16200 "Electrical Work Practices".
- 6.2 Provide all fire alarm system wiring as directed, recommended, and approved by the system manufacturer and meeting all system manufacturer minimum requirements (including where manufacturer's requirements exceed the requirements of the specifications and the NEC). #14 AWG conductors are the minimum permitted. Provide all wiring utilizing solid conductors. Stranded conductors are permitted only where in accordance with NEC Article 760. The fire alarm system may utilize individual conductors wiring in conduit and/or multi-conductor cables (in conduit where otherwise required by the specifications).

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- 6.3 Provide multi-conductor cables (where utilized) as follows. Provide insulation rated not less than 300 V. Utilize only cables having an overall red jacket and approved by the NEC and NFPA for use with fire alarm systems. Plenum rated cables may be utilized, but only in dry locations (plenum cables, even when installed in conduit, are prohibited in damp and wet locations). In damp locations, utilize only cables specifically listed and identified for use in damp or wet locations. Provide all cables in wet locations (including underground and embedded in concrete slabs at or below grade) specifically designed for outdoor and submerged use and specifically listed and identified for use in wet locations.
- 6.4 Provide raceways for the fire alarm system dedicated to fire alarm wiring. Fire alarm raceways may not contain wiring of any other system (including power, lighting, controls, telecommunications, etc.). Where fire alarm wiring is recommended or required by the manufacturer to be separated from other fire alarm wiring due to noise, interference, or other concerns, install wiring in separate raceways (or physically separate wiring as per manufacturer recommendations where wiring is permitted elsewhere to run without raceway). Paint outlet, junction, device, and other boxes, conduit bodies, and covers associated with the fire alarm system red. Paint exposed fire alarm raceways red.
- 6.5 Identify all new (and existing equipment as specifically indicated below or as specifically indicated on the drawings) fire alarm equipment, devices (as listed below), and wiring as indicated in specifications section "Identification, Nameplates, and Tags" of specifications division 16300, Electrical Materials.
- A. Provide an engraved laminated plastic nameplate on the front cover of the existing fire alarm control panel reading, "FIRE ALARM CONTROL PANEL - 120V, 20A - PP1, CCT. 4"). Indicate the exact panel and circuit number feeding the control panel (trace existing circuit in field if required to determine proper circuit). Provide similar nameplates at all power supply units, auxiliary power supplies, and signaling circuit power extender modules.
 - B. Provide red engraved laminated plastic nameplates with 6.5 mm (1/4") high (minimum) white letters at each new pull station reading "IN CASE OF FIRE: SOUND ALARM AND CALL 911" (or "IN CASE OF FIRE: SOUND ALARM AND CALL THE FIRE DEPARTMENT" where the building telephone system does not facilitate directly dialing 911), "FIRE ALARM DOES NOT CALL FIRE DEPARTMENT", or with other wording as directed by the local authorities having jurisdiction.
 - C. Provide two (2) engraved laminated plastic nameplates for each new duct type smoke detector, one (1) on the detector housing and one (1) on the remote test/reset/indicating station. List the name and description of the equipment served (i.e. "#AHU-1 - AIR HANDLING UNIT", etc.). Utilize 3.2 mm (1/8") high minimum lettering.
 - D. For addressable systems, suitably label (in an engineer and owner approved method) all new addressable fire alarm devices (manual pull stations, smoke detectors, heat detectors, duct type smoke detector housings, duct smoke detector test/reset/indicating stations, supervised output relay modules, identification modules, etc.) with the respective system address. Labeling annunciator(s) is not required.

SECTION 16510 - FIRE ALARM SYSTEM MODIFICATIONS

Labeling signaling devices, except that labeling is required for any associated addressable relays.

- 6.6 Where replacing existing fire alarm devices with new devices, existing locations may be used where practical, provided NFPA required coverage is maintained and provided it does not represent a change in scope of work. Where replacing devices in existing drop ceilings which remain, reuse existing ceiling tiles and install new devices in existing holes in tiles (reuse existing holes). Relocate tiles within ceiling for proper device locations. Removing existing devices in such a manner which leaves exposed openings (holes) in tiles is not acceptable. Patching holes in tiles and using blank cover plates to close holes in tiles are not acceptable. Where required to avoid leaving holes, patching, and blank covers, provide (at the electrical contractor's expense) new ceiling tiles to match existing (submit shop drawings [and samples, if requested] of ceiling tiles to the architect and owner for review and approval).

7. QUALITY ASSURANCE

- 7.1 Completely test the entire system as per "Testing" in specifications section 16100 "General Electrical". Perform the following additional testing.
- 7.2 Completely test the entire system to demonstrate proper operation, functioning, capability, and compliance with all code and specification requirements. Inspect equipment, devices, relays, signals, etc. for malfunctioning. Correct malfunctions and retest to demonstrate satisfying the above requirements. Perform all testing in complete accordance with all applicable NFPA-72 standards and testing procedures.
- 7.3 The electrical contractor and manufacturer's representative shall fully certify (in writing) the entire system and system operation, including documenting successful testing of the system. Submit copies of certification to the owner and local authorities having jurisdiction.
- 7.4 Provide manufacturer's representative services performed by specially trained personnel employed by the fire alarm system manufacturer's representative. Perform manufacturer's representative services (specifically including programming, testing, adjustment, equipment start-up, as-built documentation, and operation and maintenance documentation and instructions) throughout the entire duration of the project, up through final testing and acceptance of the system by the owner and local authorities having jurisdiction, include all costs in bid. *No extra consideration, claims, charges, or compensation will be granted under any circumstance for manufacturer's representative services (including programming, testing, adjustment, equipment start-up, as-built documentation, and operation and maintenance documentation and instructions) during the project (specifically including where associated with changes to the scope of work, alternates, unit prices, allowances, etc.) performed before final testing and acceptance of the system.* Extra claims and/or compensation shall only be considered for changes which are initiated after final testing and acceptance of the system.

END OF SECTION