



Aliano Brothers General Contractors Inc.

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Required Sub-Contractor Paperwork for

NJ State Police Building

Bids due to Aliano: No later than noon – 03.08.2024

**Paperwork requested as soon as possible*

Sub-Contractor: _____

Telephone Number: _____

- ☐ **NJ Business Registration**
- ☐ **NJ Public Works Contractors Reg Cert.** Expires: _____
- ☐ **Trade License – Needed HVACR, Plumbing, Electric:**
 - (Elec, HVACR, Plumbing) Trade: _____ Exp: _____
 - (Elec, HVACR, Plumbing) Trade: _____ Exp: _____
 - (Elec, HVACR, Plumbing) Trade: _____ Exp: _____
 - (Elec, HVACR, Plumbing) Trade: _____ Exp: _____
- ☐ **Apprenticeship Program Paperwork Per C9-1 Attached**
- ☐ **SAM Registration**
- ☐ **Debarred, Suspended and Disqualified Bidder Signed Form B2**
- ☐ **Certification of NJ Business Registration Signed Form B3**

**DEBARRED, SUSPENDED AND DISQUALIFIED BIDDER STATEMENT FOR
PRIME CONTRACTOR AND ALL LISTED SUBCONTRACTORS**

I, the undersigned, solemnly swear that _____
(Name of Contractor)

at the time of the Bid, is not included on the New Jersey State Treasurer's List of Debarred, Suspended, or Disqualified Bidders. Furthermore, I agree to immediately notify the Cumberland County Improvement Authority wherever it appears that aforementioned contractor is on the aforementioned New Jersey State Treasurer List. By the bidder signing this form they are also certifying that all listed subcontractors are also not included on the New Jersey State Treasurer's List of Debarred, Suspended or Disqualified Bidders.

NAME OF BIDDER

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME AND TITLE OF SIGNATORY

DATE

**CERTIFICATION OF NEW JERSEY BUSINESS REGISTRATION FOR PRIME
CONTRACTOR AND ALL LISTED SUBCONTRACTORS**

Pursuant to the requirements of New Jersey Business Registration Statute (N.J.S.A. 52:32-44), I hereby certify that the below named Contractor and all named subcontractors in the bid proposal hold a valid Business Registration Certificate, and, as proof thereof, a copy of each Business Registration Certificate shall be provided prior to award. **A copy of the Registration IS NOT** required to be submitted at the time of the bid but must be provided prior to award of the contract.

This form is required to be signed by the Bidder and shall be included with the bid submission. Failure to include a signed copy of this form by the bidder shall render the bid unresponsive

NAME OF BIDDER

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME AND TITLE OF SIGNATORY

DATE

CUMBERLAND COUNTY IMPROVEMENT AUTHORITY

The Cumberland County Improvement Authority believes it is a function of government to train people for careers, and for their future, as well as to ensure that there will be a skilled trained workforce in the future, and that an appropriate apprenticeship program would provide that workforce of skilled labor. Therefore, the Authority requires the following:

- A. That with respect to award of construction contracts which meet or exceed the bid threshold as established by the State of New Jersey, the bidder shall have an approved apprenticeship program pursuant to standards established under N.J.S.A. 34:1A-36 et seq.
- B. All sub-contractors used by said bidders shall also have an approved apprenticeship program; and
- C. If a bidder or sub-contractor does not have its own approved apprenticeship program as set forth above, the requirement may be met by submitting a statement of agreement not to employ any worker of less than journeyman status on the project ("Statement of Agreement").

Public policy in the State of New Jersey as reflected by statutes (N.J.S.A. 34:15E -1 et seq. and N.J.S.A. 34:1A-36 et seq.) recognizes the benefits of highly skilled workforces through the implementation of apprenticeship programs. Apprenticeship is training in occupations that require a wide and diverse range of skills and knowledge, as well as maturity and independence of judgment. It involves planned, day-by-day training on the job and experience under proper supervision, combined with related technical instruction.

As practiced by modern industry, apprenticeship is a business-like system designed to provide workers entering industry with comprehensive training by exposing them to the practical and theoretical aspects of the work required in a highly skilled occupation. This is accomplished through structured training on the job and related theoretical instruction.

TITLE 29, FEDERAL REGULATIONS, PART 29.4

An apprentice-able occupation is one that:

- A. Is customarily learned in a practical way through a structured, systematic program of supervised on-the-job training.
- B. Is clearly identified and commonly recognized throughout an industry.
- C. Involves manual, mechanical, or technical skills and knowledge that require a minimum of 2,000 hours of on-the-job training.
- D. Requires related instruction to supplement the on-the-job training. Such instruction may be given in a classroom, through correspondence courses, self-study, or other means of approved instruction.

Under the National Apprenticeship Act, the Bureau of Apprenticeship and Training (BAT) is responsible for providing service to existing apprenticeship programs and technical assistance to organizations who would like to establish an apprenticeship program. The Bureau works very closely with State Apprenticeship Councils (SAC) and the educational system to deliver support services at the national, state, and local levels.

UNITED STATES DEPARTMENT OF LABOR
BUREAU OF APPRENTICESHIP AND TRAINING
METROPOLITAN CORPORATE PLAZA
BLDG. E, THIRD FLOOR
485 ROUTE 1 SOUTH
ISELIN, N.J. 08830

Comp. Date: _____
(State Use Only)

Cert. #: _____
(State Use Only)

☐ New Program ☐ Vet/Reserve
☐ Registration ☐ School-To-Career and College
☐ Previous Apprentice ☐ Revision

STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
OFFICE OF SCHOOL COLLEGE INITIAT
PO BOX 500
TRENTON, NEW JERSEY

PROGRAM NUMBER _____

APPRENTICESHIP STANDARDS/APPRENTICESHIP AGREEMENT JOINT APPROVAL

WORK PROCESS MUST BE ATTACHED

PRIVACY ACT STATEMENT: The information requested herein is used for apprenticeship program statistical purposes and is disclosed without the express permission of the undersigned apprentice. Privacy Act of 1974-L.L. 93-579. NJAC 6-3-20.

1. Social Security No.	2. Name of Apprentice		LAST		FIRST	
3. Street Address	4. City		5. State		6. Zip Co	
7. Telephone	8. Date of Birth	Month	Day	Year	9. Sex (M/F)	10. Ethnic Group
11. Vet/Reserve Status	Y/N	12. D.O.T. Code				
13. Trade Occ. Title					14. Date Apprenticeship Began	

I have read and understand the conditions of the apprenticeship standards/apprenticeship agreement.

15. _____
Apprentice Signature (Sign in black ink)

16. Sponsor Name	17. County Code		18. S.I.C Index	
19. Street Address	20. City			
21. State	22. Zip Code	23. Telephone Number	24. Federal Registration No.	
25. Date Program Registered	26. Total Employees in Co.	27. Union Affiliated	Y/N	28. Lear Program
29. Prior Credit Employment (Hours)	30. Prior Credit Related Instruction (Hours)	31. Public Vocational School Related Instruction		

32. Provision for related instruction _____

33. Number of Journeyworkers in this Trade _____ Ratio: 1 Apprentice to _____ Journeyworkers Authorizing _____ apprentices. Fraction of ratio applies.

34. Wage Schedule [Construction apprentice wages must be expressed in percentage of journeyworker rate.]

1st period \$ _____ per _____ (% of Journeyworker rate _____)	6th period \$ _____ per _____ (% of Journeyworker rate _____)
2nd period \$ _____ per _____ (% of Journeyworker rate _____)	7th period \$ _____ per _____ (% of Journeyworker rate _____)
3rd period \$ _____ per _____ (% of Journeyworker rate _____)	8th period \$ _____ per _____ (% of Journeyworker rate _____)
4th period \$ _____ per _____ (% of Journeyworker rate _____)	9th period \$ _____ per _____ (% of Journeyworker rate _____)
5th period \$ _____ per _____ (% of Journeyworker rate _____)	10th period \$ _____ per _____ (% of Journeyworker rate _____)

35. Based on journeyworker rate of \$ _____ per hour for a standard work week of _____ hours. Rate of Overtime _____ Probationary period _____

I have read and understand the conditions of the apprenticeship standards/apprenticeship agreement. The apprenticeship standards referred to herein are hereby incorporated into this agreement.

36. _____
Name and Title of Sponsor's Authorized Official (Print) Signature

37. _____
Name and Title of Union's Authorized Official (Print) Signature

Federal Representative	Date	County Apprenticeship Coordinator
Registered with the Bureau of Apprenticeship and Training, United States Department of Labor, as _____		Approved by the New Jersey Department of Education, Office of School _____

THE APPRENTICE AND APPRENTICESHIP AGREEMENT

An "apprentice" shall mean an employee of legal working age who meets the qualifications established by the sponsor (age, education, physical, residency requirements, etc., shall be attached if applicable), and who is employed under a written agreement which provides that training and experience received be in accordance with these Standards of Apprenticeship. The apprentice shall be registered with the Bureau of Apprenticeship and Training, U.S. Department of Labor and approved by the Office of School-To-Career and College Initiatives, New Jersey Department of Education, referred to hereafter as the Joint Agencies, as an apprentice and using the approved apprenticeship agreement form for these registrations. The apprentice agreement shall be signed by the sponsor, the apprentice and, if the apprentice is a minor, by his/her parent or guardian.

EQUAL OPPORTUNITY PLEDGE

The recruitment, selection, employment and training of apprentices during their apprenticeship, shall be without discrimination because of race, color, religion, national origin, or sex. The sponsor will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 CFR, Part 30, as amended. Selection Procedures and Affirmative Action Plan attached, if applicable.

Apprentices will be accorded equal opportunity in all phases of apprenticeship as stated above.

TERM OF APPRENTICESHIP, PROBATION PERIOD, CANCELLATION, WORK EXPERIENCE, WAGE SCHEDULE; LAYOFF; RATIO; ETC.

The term of apprenticeship shall be as stated on the attached trade schedule(s). Either party or agency may cancel the apprenticeship agreement by notifying the others. During the probationary period the apprenticeship agreement may be cancelled by either party without stated cause. After the probationary period, the agreement may be suspended or cancelled by sponsor for cause, or at the request of the apprentice. The registration and approval agencies and apprentice shall be notified in writing of all suspensions, cancellations, termination, and completions of apprenticeship together, with reasons applicable. When conditions make it necessary, every attempt will be made to have apprentices laid off in the commensurate ratio of apprentices to skilled workers (journeyworker) in the craft. Any apprentice laid off under this section shall be given the opportunity to be re-employed before any new apprentices shall be employed. When the employer is unable to fulfill their obligation under the apprenticeship agreement the transfer of the employer's training obligation should be made to another employer under the same program with the consent of the apprentice coordinator, apprenticeship committee or program sponsor. The ratio of apprentices to journeyworker is determined by the sponsor in consultation with the Bureau of Apprenticeship and Training consistent with the proper supervision, training and continuation of employment. The entry wages of the progressively increasing schedule of wages shall not be less than the Federal or State minimum wage unless a higher wage is required by a collective bargaining agreement.

SUPERVISION OF APPRENTICES

The sponsor shall designate a qualified person who will be responsible for the supervision and training of apprentices in accordance with the attached work process. Adequate records shall be kept by the sponsor indicating the apprentice's progress as well as current status in the training program by conducting periodic reviews and evaluations in both on-the-job and related instruction.

DUTIES OF THE JOINT AGENCIES

The sponsor and apprentice may consult with the representatives of the Bureau of Apprenticeship and Training or the Office of School-To-Career and College Initiatives concerning interpretations of the provisions of these standards.

WORKING CONDITIONS

The sponsor agrees to become familiar with Federal, State and local laws or regulations which may affect the employment of apprentices under this agreement. Except for related instruction, the workday and workweek should be the same as that of the journeyworkers in the trade.

RELATED INSTRUCTION

Supplemental related instruction is recognized as necessary to the development of competent journeyworkers. The New Jersey State Department of Education, Office of School-To-Career and College Initiatives and the county apprenticeship coordinator have the primary responsibility for providing and approving related instruction. This instruction constitutes a minimum of 144 hours for each year of apprenticeship. Exceptions must be approved by the Joint Agencies. Related instruction curricula are on file.

CREDIT FOR PREVIOUS EXPERIENCE

The sponsor may give credit for previous trade experience. Commensurate wage rates shall reflect any advancement of work credit. Related instruction credit will be evaluated and approved by the New Jersey Department of Education, Office of School-To-Career and College Initiatives together with county apprenticeship coordinators.

SAFETY PROVISIONS

Adequate and safe equipment and facilities for training and supervision, and safety training for apprentices on the job and in related instruction shall be furnished.

CERTIFICATE OF COMPLETION OF APPRENTICESHIP

Upon completion of apprenticeship, the sponsor will recommend that a Certificate of Completion of Apprenticeship be awarded to the apprentice. The Joint Agencies must verify completion of both parts of training prior to issuance of a Certificate of Completion, by the U.S. Department of Labor, Bureau of Apprenticeship and Training, and the New Jersey Department of Education, Office of School-To-Career and College Initiatives.

MODIFICATION OF STANDARDS

Any modification or changes in these standards will be submitted for approval promptly to the Bureau of Apprenticeship and Training. The Joint Agencies must verify completion of both parts of training prior to issuance of a Certificate of Completion by the U.S. Department of Labor, Bureau of Apprenticeship and Training, and the New Jersey Department of Education, Office of School-To-Career and College Initiatives.

ADJUSTMENT OF DIFFERENCES

In the event that differences arise as to the interpretation of the standards of the apprenticeship agreement which cannot be satisfactorily settled by the apprentice and the program sponsor, either party may request the advice and assistance of the Bureau of Apprenticeship and Training, the county apprenticeship coordinator, and/or the Office of School-To-Career and College Initiatives.

MAINTENANCE OF RECORDS

Records shall be maintained as required by the Bureau of Apprenticeship and Training and the Office of School-To-Career and College Initiatives.

DO NOT COPY

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The United States Department of Labor

Office of Apprenticeship Training, Employer and Labor Services

Bureau of Apprenticeship and Training

Certificate of Registration

*Registered as part of the National Apprenticeship Program
in accordance with the basic standards of apprenticeship
established by the Secretary of Labor*

SAMPLE
Date

SAMPLE
Registration No.

L. L. Chao
Secretary of Labor

Anthony Swager
Assistant Apprenticeship Training, Employer and Labor Services