

Addendum No. 6 for:

Specifications for:

WEST DEPTFORD FIRE HOUSE CONVERSION TO A LIBRARY

611 Academy Avenue
West Deptford, New Jersey 08096

ACKNOWLEDGEMENT OF ADDENDUM NO. 6

Contractor shall sign and acknowledge receipt of this Addendum No. 6 with (8) pages.

Please return this confirmation sheet via email to michelle@mckernanarchitects.com.

Firm Name: _____

Signature: _____

Title: _____

Date: _____

Prepared By:
Joseph F. McKernan Jr., Architects & Associates
100 Dobbs Lane, Suite 204
Cherry Hill, New Jersey 08034
(856) 616-2960 / (856) 616-2963 fax

Architect Project No. 1214A

March 19, 2024



WEST DEPTFORD TOWNSHIP
Firehouse Conversion to a Library

Addendum No. 6

March 19, 2024

Project No. 1214A

This Addendum forms a part of the Contract Documents and modifies / clarifies the original Bidding Documents dated November 21, 2023, and Addenda 1 and 2 dated December 11, 2023 and as noted below. Acknowledge receipt of the Addendum in the space provided on the Form of Proposal for Addendum. Failure to do so may subject the Bidder to disqualification.

Except as herein modified / clarified, all other provisions of the Contract Documents shall remain in full force as originally set forth. Additional Work called for herein, unless otherwise described in the Addendum, shall comply with the requirements originally specified for similar Work.

I. CHANGES / CLARIFICATIONS TO SPECIFICATIONS: Sections identified below are attached

- A. Section 004113 "Bid Form" has been revised to include acknowledgement of additional Addenda.
- B. Section 012100 "Allowances" has been revised to include a General Allowance.

II. CHANGES / CLARIFICATIONS TO DRAWINGS: None

III. CHANGES TO BID OPENING DATE

- A. The Bid Opening Date and Time shall remain unchanged.

END OF ADDENDUM NO. 6

BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: West Deptford Fire House Conversion to a Library.
- C. Project Location: 611 Academy Avenue, West Deptford, NJ 08096.
- D. Owner: Township of West Deptford.
- E. Owner Phone Number: (856) 845-4004.
- F. Architect: Joseph F. McKernan Jr., Architects & Associates.
- G. Architect Project Number: 1214A.

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Joseph F. McKernan, Jr. Architects & Associates and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
 - 1. _____ Dollars (\$ _____).
 - 2. The above amount may be modified by amounts indicated in Paragraphs 1.3 "Alternate Bids"; Paragraph 1.4 "Quantity Allowances"; and Paragraph 1.5 "Unit Prices."

1.3 ALTERNATE BIDS

- A. Add Alternate Bid No. 1: Refer to Section 012300 "Alternates."
 - 1. _____ Dollars (\$ _____).
- B. Add Alternate Bid No. 2: Refer to Section 012300 "Alternates."
 - 2. _____ Dollars (\$ _____).

1.4 QUANTITY AND CONTINGENCY ALLOWANCES

- A. Lump Sum - Allowance No. 1: Refer to Section 012100 "Allowances."
 - 1. _____ Dollars (\$ _____).

B. Lump Sum - Allowance No. 2: Refer to Section 012100 "Allowances."

1. _____ Dollars (\$ _____).

A. Contingency - Allowance No. 3: Refer to Section 012100 "Allowances."

1. _____ Dollars(\$ _____).

1.5 UNIT PRICES

A. Unit Price No. 1: Refer to Specification Section 012200 "Unit Prices".

1. _____ Dollars (\$ _____).

B. Unit Price No. 2: Refer to Specification Section 012200 "Unit Prices."

1. _____ Dollars (\$ _____).

1.6 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting **ten percent (10%)** of the Base Bid amount above:

1. _____ Dollars (\$ _____).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.7 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

1. Mechanical Work: _____.

2. Electrical Work: _____.

3. Plumbing Work: _____.

4. Fire Protection Work: _____.

1.8 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within 300 calendar days.

1.9 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

- 1. Addendum No. 1, dated _____.
- 2. Addendum No. 2, dated _____.
- 3. Addendum No. 3, dated _____.
- 4. Addendum No. 4, dated _____.
- 5. Addendum No. 5, dated _____.
- 6. Addendum No. 6, dated _____.

1.10 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form.

- 1. Bid Form Supplement - Bid Bond Form (AIA Document A310-2010).

1.11 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in State of New Jersey, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.12 SUBMISSION OF BID

- A. Respectfully submitted this ____ day of _____, 2023.
- B. Submitted By: _____(Name of bidding firm or corporation).
- C. Authorized Signature: _____(Handwritten signature).
- D. Signed By: _____(Type or print name).
- E. Title: _____(Owner/Partner/President/Vice President).
- F. Witnessed By: _____(Handwritten signature).
- G. Attest: _____(Handwritten signature).
- H. By: _____(Type or print name).
- I. Title: _____(Corporate Secretary or Assistant Secretary).
- J. Street Address: _____.

(Revised text is indicated with a vertical line in the right-hand margin.)

Addendum-6

K. City, State, Zip:_____.

L. Phone:_____.

M. License No.:_____.

N. Federal ID No.:_____ (Affix Corporate Seal Here).

SECTION 012100 - ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
- B. Types of allowances include lump-sum allowances.
- C. Related Requirements:
 - 1. Section 012600 "Contract Modification Procedures" for procedures for submitting and handling Change Orders.
 - 2. Section 014000 "Quality Requirements" for procedures governing the use of allowances for field testing by an independent testing agency.

1.3 DEFINITIONS

- A. Allowance: A quantity of work or dollar amount included in the Contract, established in lieu of additional requirements, used to defer selection of actual materials and equipment to a later date when direction will be provided to Contractor. If necessary, additional requirements will be issued by Change Order.

1.4 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection, or purchase and delivery, of each product or system described by an allowance must be completed by the Owner to avoid delaying the Work.
- B. At Architect's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected by Architect from the designated supplier.

1.5 ACTION SUBMITTALS

- A. Submit proposals for purchase of products or systems included in allowances in the form specified for Change Orders.

1.6 INFORMATIONAL SUBMITTALS

- A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.7 LUMP-SUM ALLOWANCES

- A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include [taxes,]freight[,] and delivery to Project site.
- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner or selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.
- C. Unused Materials: Return unused materials purchased under an allowance to manufacturer or supplier for credit to Owner, after installation has been completed and accepted. If requested by Architect, retain and prepare unused material for storage by Owner. Deliver unused material to Owner's storage space as directed.

1.8 CONTINGENCY ALLOWANCES

- A. Use the contingency allowance only as directed by Architect for Owner's purposes and only by Change Orders that indicate amounts to be charged to the allowance.
- B. Contractor's overhead, profit, and related costs for products and equipment ordered by Owner under the contingency allowance are included in the allowance and are not part of the Contract Sum. These costs include delivery, installation, insurance, equipment rental, and similar costs.
- C. Change Orders authorizing use of funds from the contingency allowance will include Contractor's related costs and reasonable overhead and profit.
- D. At Project closeout, credit unused amounts remaining in the contingency allowance to Owner by Change Order.

1.9 ADJUSTMENT OF ALLOWANCES

- A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, required maintenance materials, and similar margins.
 - 1. Include installation costs in purchase amount only where indicated as part of the allowance.
 - 2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other markups.

- B. Submit claims for increased costs due to a change in the scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.
 - 1. Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of Work has changed from what could have been foreseen from information in the Contract Documents.
 - 2. No change to Contractor's indirect expense is permitted for selection of higher- or lower-priced materials or systems of the same scope and nature as originally indicated.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

- A. Allowance No. 1: Lump-Sum Allowance: Provide and Install 1,100 linear feet (335.28m) of Cat6 Ethernet Cable, within ¾" PVC conduit. Monetary value is based upon Unit Price No. 1, as specified in Section 012200 "Unit Prices."
 - 1. This allowance includes material, receiving, handling, and installation costs, and Contractor overhead and profit.
- B. Allowance No. 2: Lump-Sum Allowance: Provide and install fifteen (15) drops to data boxes, at locations determined, at a later date. Monetary value is based upon Unit Price No. 2, as specified in Section 012200 "Unit Prices."
 - 1. This allowance includes material, receiving, handling, and installation costs, and Contractor overhead and profit.
- C. Allowance No. 3: Contingency Allowance: Provide General Contingency Allowance, in the amount of Seventy-Five Thousand Dollars (\$ 75,000.00).

END OF SECTION 012100